

f.c.

DEAN'S COUNCIL MINUTES

Meeting of October 14, 1986

Present: Ruggles, Hotchkiss, Loch, Sutton, Lyons, Conser, Richley, Mapley, McBriarty, Scriven, Yozwiak, Nordtvedt, Gillis

1. The minutes of the September 9, 1986, meeting were approved with the notation adding Richley to those present.
2. Old Business:
  - a. Annual Class Schedule. Scriven explained milestones in preparation of the schedule. Process is generally driven by proofing and printing time requirements. Current quarter's schedule will generally also contain next quarter's schedule. Annotation changes and additions were discussed and accepted with the goal of avoiding confusion in use. The need for better communications among all concerned in the preparation of the class schedule was discussed with specific complaints aired. Noted by Scriven.
3. New Business:
  - a. Placement results. Agreement was reached on October 7 among departmental advisors regarding how to report English and Math placement results. A copy of the agreement with codefiles was distributed. Ruggles pointed out an error in the Recommendation Code Description in the codefile. Gillis will ask Al Clare to issue a change. Test results will appear permanently on the Permit to Register rather than being removed when applicable courses have been taken by the student. Student awareness of test requirements, approval signature requirements for drop/add, and appropriate advisor counseling responsibilities were also discussed.
  - b. Faculty Development Activities. Alderman's proposed release time for faculty development memo will be implemented with minor changes suggested by Yozwiak and Lyons. Hanzely's input is still awaited.
  - c. YSU Foundation Awards. Gillis described Foundation Awards as a source of funds to do "unusual things." He described activities of Fine and Performing Arts totaling \$36,000 as examples. Deans were invited to propose projects for foundation funding. Proposals for 1988-89 must be submitted to the University President by May, 1987. There is essentially no constraint on the type of project which may be proposed and funded.

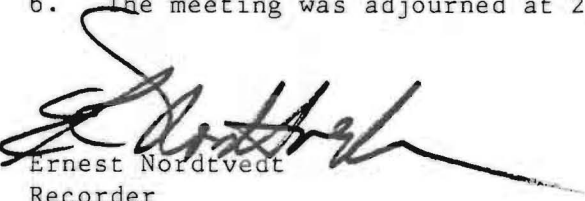
4. Announcements.

- a. Academic Advising Awards. Forms for nominations will be distributed by Hotchkiss.
- b. Agreement/Travel Regulations. President's memo outlines policy on Dean's approval of Faculty Development Travel requests.
- c. Non-teaching Assignments. Should be final by now.
- d. Limited Service Faculty Manuals. Available in the Provost's office.
- e. Proposed Consortium in Graduate Programs. Flowers' (Cleveland State Provost) proposal draft distributed. Concerns of the Deans regarding the proposal should be sent to Gillis before November meeting of Provosts.

5. Other:

- a. Meshel Hall Open House News Release. Group was critical of release. Sutton will follow up with University Relations.
- b. Tax Reform Act. Apparently does not affect graduate assistantships. Stipend will be taxable, tuition remission not taxable. Subject to confirmation. (Hotchkiss)
- c. Harold Hodgkinson, Institute for Education Leadership, will make presentation on the "Demographics of Education--Kindergarten through Graduate School," at the Avalon Inn, at 12:45 p.m., October 31. Lunch will precede the presentation. Advise Loch if desiring to attend. (Loch)
- d. Standardized Form for Deans Scholarship Application. Will be on the agenda for the next Dean's Council meeting. (Conser/Mapley)
- e. Late Registration Dates, Spring/Winter, 1988. Change needed due to overlap of senior graduation certification and late/final registration. Produces overload for advisors. Scriven attributed overload to insufficient OCR Scanner time/manpower. Scriven will examine further. (Conser)

6. The meeting was adjourned at 2:40 p.m.

  
Ernest Nordtved  
Recorder

Approved November 4, 1986