

DEANS' COUNCIL MINUTES

Meeting of May 12, 1987

Present: Gillis, Hotchkiss, Yozwiak, Sutton, Richley, Ruggles, Lyons,  
Nordtvedt, Scriven, Mapley, Conser, McEwing, Neal

1. The minutes of the April 7 meeting were approved as submitted.

2. Old Business:

a. Approved Cooperative Graduate Engineering Programming. No additional information presented.

b. North Central Association Reaccreditation Self-Study. On track. The Chair inputs to the Deans should now be in hand. Deans should be at work on their own sections of the self-study.

c. Student Record System - Model 204 DBMS Training - Final List. The 204 System will be our primary data base/MIS and we should learn to use it well and efficiently. Training lists have been promulgated to the Deans and every effort should be made to see that maximum reasonable training is accomplished for those who have the responsibility for its utilization.

d. Forward Scheduling System. Committee report will be issued in about a week. (Editor's Note: I have received my copy). Committee Recommendation: Advance scheduling should include actual schedule for next quarter plus tentative schedules (course offered, day/night) for subsequent two quarters. Although not within scope of committee charge, the committee took note of complications introduced by lack of coordination and different timing of major scheduling considerations, e.g., release time, faculty improvement leave, faculty contract, recruiting, resignations, etc. It was noted that some things can be scheduled/handled better but others are simply uncertainties and constraints we must live with.

e. Budget Final Adjustments. Budget will be finalized at the Board of Trustees meeting June 19. An agenda will be prepared by June 5. Included should be any proposed reorganizations, major changes or other action which requires board approval. The Provost shared the items on the tentative Academic Affairs agenda.

f. Experimental Program Status Report. The task force report will be issued soon. Eighteen to twenty courses for underprepared students will be targeted for the coming year. The budget will ask for an additional \$200K (for a total of over \$400K) for the program.

3. New Business

a. Freshman Orientation/Registration Dates for Fall. A conflict was identified in the last week of August at the end of the summer. After a discussion, the proposed schedule was adopted.

b. WSBA Dean Search. Two candidates have been in for interview and a third will visit the campus on May 22.

c. Chairperson's Improvement Leave. One applicant this year (Mary Beau-bien). Application has been forwarded to the President. Requires Board action.

d. Emeritus Status. Request for recommendations has gone out to the Deans. Please return ASAP.

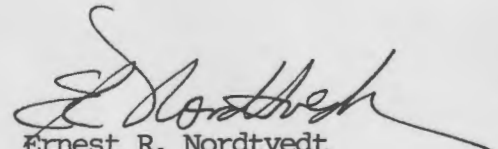
e. Program Events. Dean Ruggles raised the issue of events which impact directly on the planning process. He reiterated the need to coordinate decisions on sabbaticals, research professorships, faculty development, etc. Each program seems to operate independently of the others and they all seem to operate independently of the primary enterprise, i.e., teaching. In addition, the cumulative impact of all of the programs which award reduced workloads to faculty is growing rapidly and seems not to be a major consideration in the individual program decisions. The alternatives are to increase pressure on the faculty or to cut the program delivered to the students. Budget impact of replacement could be substantial.

4. Announcements.

a. The call for capital improvement projects was mentioned. The dearth of information available to the Deans in whose buildings projects take place was again discussed as a "burr under the saddle".

b. Miscellaneous was not discussed or announced.

5. The meeting was adjourned at 2:45 p.m.

  
Ernest R. Nordtvedt  
Recorder

Approved as amended on June 9, 1987