

# DEANS COUNCIL MINUTES

WEDNESDAY, NOVEMBER 28, 2007

1:00 – 3:00 p.m.

President's Conference Room

Present: Abraham, Bowers, Edwards, Furnish, Ginnetti, Kasvinsky, Khawaja, Kobulnicky, McCarty-Harris (guest), Mistovich (guest), Palumbo (guest), Singler, Ward, Yemma

## 1. Announcements

- The Human Ecology program has received accreditation and will be recognized at the Board of Trustees Meeting on 12-12-07.
- At 3:00 p.m. today, there is a ribbon cutting at Maag Library to celebrate the opening of the archives.

## 2. Commencement (Palumbo)

Fall commencement will take place on Sunday, December 16, 2007, at 2:00 p.m., in Beeghly Center. Please report to Room 305 by 1:30 p.m. Prior to the event, a brunch will be held in the Presidential Suites, Kilcawley Center; please RSVP. There are 625 potential graduates, and approximately 415 are likely to attend. The College of F&PA undergraduates will go across the stage first and then be followed alphabetically by colleges. The commencement speaker will be Chad Wick, chair of the board of the Ohio College Access Network, and president and CEO of KnowledgeWorks. The student speaker is Chad Miller of CLASS, the past president of student government. Diploma covers will be distributed, because diplomas will not be ready. The diplomas will have a centennial designation. Dr. Bege Bowers will serve in the Provost's capacity. [Note: It was later decided that Charles Singler will serve in this capacity.] Dr. Stephen Rodabaugh will fill in for the college of STEM. Drs. Phil Ginnetti and Shearle Furnish will perform the hooding.

Pam Palumbo informed Dean Martin Abraham, College of STEM, that he will need to select a graduate and an undergraduate student speaker for each of the upcoming Spring Commencements.

## 3. Program Proposal – Associate of Applied Science in Radiography (Yemma and Mistovich)

Dr. Yemma stated that the proposition of a radiography program has been in the works since former Provost Scanlon's tenure. The college is currently receiving approximately 20 inquiries per week about such a program. Employment in this field is expected to increase 26.8% in Northeast Ohio by 2012. Local health care institutions have expressed a dire need for more licensed radiology technologists. A consultant was hired to help YSU plan the radiography

program. Dr. Mistovich related that the A.A.S Program in Radiography would prepare students to pass the nationally recognized American Registry of Radiologic Technologists board certification exam. The 2-year program would be administered in the Health Professions Department and would articulate seamlessly with the 4-year B.S.A.S. in Allied Health. The 5-semester program includes clinical-intensive experiences (between 1,350 to 1,450 hours). See the last page of the attached proposal for a breakdown of the technical and non-technical coursework requirements. The program includes additional material designed to introduce the student to specialty areas such as CT, MRI, and Mammography. Humility of Mary Health Partners has agreed to be the primary clinical affiliate. The program will require 2 full-time faculty: a program director and a clinical coordinator. These faculty would require reassigned time; and combined, they would teach 67% of the program workload. The didactic and laboratory instruction will take place on the YSU campus. The program would require a dedicated classroom, a laboratory, and, ideally, digital radiography equipment. The program courses would begin Fall 2009. Within 2 years, 60 student majors are expected in the program. The program would be restricted by lack of clinical affiliates. The program proposal is now in the Academic Programs Committee awaiting the approval of Deans Council. Courses were reviewed in the Curriculum Committee, and are scheduled to go back to the Programs Committee for final review. Discussion and input on the proposal followed. It was requested that revenue projections be included in the proposal.

#### 4. Sexual Harassment Policy (McCarty-Harris)

Yulanda McCarty-Harris thanked the council for allowing her to speak about the important matter of sexual harassment. Ms. McCarty-Harris passed out a very rough draft of an update to the current University Guidebook policy on the subject of Sexual Harassment. She had perused the Ohio websites of several universities' sexual harassment policies to glean information. The policy hopes to put into practice the following: 1) the reporting of sexual harassment, and 2) promptness in dealing with the reported information by supervisory personnel. She requested that everyone look at the policy and be open in providing comments. Discourse followed on the draft, and Yulanda stated that Council's input was helpful. She closed by requesting that any other suggestions, including alternate language, be e-mailed to her.

#### 5. Capital Instructional Equipment

Dr. Khawaja announced that he departs Youngstown on December 2 and returns on December 24. In his absence, Dr. Singler will serve as Acting Interim Provost and will consult with Dr. Khawaja if there are issues that need to be resolved.

Dr. Khawaja requested 2 items. Please send him your definitive spending plans for the FY07 course-generated fees and also the funds that have rolled over from FY 2006. Please also send a snapshot of what plans for course-generated fees you might have in the pipeline for the near future. Please e-mail that information today (11-28-07) if your plans are ready, or as soon as possible. Please e-mail them to Debbie [with a copy to Marilyn Ward and Dr. Singler].

Regarding *Capital Instructional Equipment* spending plans, Dr. Khawaja ideally would like to look strategically at the funding for capital instructional equipment for this funding cycle. Rather than being positional in our requests, we should work together collaboratively and concentrate on where there is the most need. The funds released for capital instructional equipment amount to \$643,641. Marilyn Ward has e-mailed the guidelines to everyone ([http://regents.ohio.gov/capital/forms/INDP\\_Guides\\_07.doc](http://regents.ohio.gov/capital/forms/INDP_Guides_07.doc)). The funds are for the general support of instruction. Dr. Khawaja stated that these are biennium funds; and in the next round of funding, we should seek again to strategically support other areas of most need. Council will discuss the deans' prioritized plans of capital instructional equipment needs at our next Deans Council Meeting on January 2, 2008, and, hopefully, come to a consensus. E-mail your plans to Debbie at [dlwithrow@ysu.edu](mailto:dlwithrow@ysu.edu) [and please copy Marilyn Ward, [mkward@ysu.edu](mailto:mkward@ysu.edu), and Dr. Charles Singler, [crsingler@ysu.edu](mailto:crsingler@ysu.edu)].

## 6. New Business

There was no new business.

## 7. Adjourn

*Minutes submitted by Debbie Withrow*