



Youngstown State University—an urban research university—emphasizes a creative, integrated approach to education, scholarship, and service. The University places students at its center; leads in the discovery, dissemination, and application of knowledge; advances civic, scientific, and technological development; and fosters collaboration to enrich the region and the world.

ACADEMIC SENATE AGENDA

Wednesday, October 7, 2020 at 4:00 P.M.
Face-to-Face: Chestnut Room, Kilcawley Center

CORONAVIRUS PRECAUTIONS AND SOCIAL DISTANCING SHALL BE ENFORCED

To virtually attend via WebEx, use the following URL:

<https://ysu.webex.com/ysu/j.php?MTID=mfb996e47daf7c93c46596a7a8a35f83b>

1. **[4:00 PM] Call to Order/Certification of Quorum**
2. **[4:01 PM] Approval of Agenda**
3. **[4:02 PM] President James P. Tressel shall address the Senate**
4. **[4:17 PM] Video Recording of WebEx Senate Meeting of September 2, 2020**
<https://ysu.webex.com/recordingservice/sites/ysu/recording/playback/9b672f1594d645d8a153064b6d44920b>
Password: YnTKJPe3
[Note: Composite In-Person/WebEx Attendance Sheet attached]
5. **[4:20 PM] Senate Executive Committee Report**
6. **Ohio Faculty Council Report – No Report**
7. **Charter and Bylaws Committee – No Report**
8. **Report of the Elections/Balloting Committee**
9. **[4:25 PM] Reports from Senate Committees**
 - a. Undergraduate Curriculum Committee – Tom Wakefield, Chair (see attachments)
 - b. Teaching and Learning – Minutes of meetings held 9/10, 9/24, and 10/1 (see attachments)
 - c. Other Committees?
10. **[4:30 PM] Unfinished Business**
11. **[4:31 PM] New Business**
 - a. Update on Gray Associates – Provost Smith
 - b. Discussion regarding potential extension of CR/NC policy for Fall 2020
 - c. Discussion regarding Spring Break 2021
12. **[5:00 PM] Adjournment**

**NEXT SENATE MEETING:
Wednesday, November 4, 2020 at 4:00 P.M.**

Composite Academic Senate Sign-In Sheet: September 2, 2020

Allen through Fusillo

Present?	Senator Name	Department	Type of Senator	Term
	Allen, Jeffrey	Dean, BCHHS	Administration	2020-2021
WebEx	Arntsen, Christopher	Chemistry	Departmental	2019-2021
In Person	Bagley, Morgan	Kinesiol. & Sport Sci.	Departmental	2020-2022
WebEx	Balaz, Snjezana	Physics & Astronomy	At Large	2020-2021
WebEx	Ball, Kevin	Associate Provost	Administration	2020-2021
In Person	Benedict, Jim	Physical Therapy	Departmental	2019-2021
WebEx	Bennett, Carol	AP, Div., Eq. and Incl.	Administration	2020-2021
In Person	Berardini, Claire	AP, Student Success	Administration	2020-2021
WebEx	Boczkowaska, Ewelina	Music	At Large	2020-2021
In Person	Brahmandam, Balakrishna	STEM	Student Govt.	2020-2021
WebEx	Briley, Margaret	Counseling, SP & EL	At Large	2019-2020
	Bruns, Kristin	Counseling, SP & EL	At Large	2019-2020
	Cahn-Lipman, Kivie	Music	At Large	2020-2021
In Person	Caven, Robert	Elec. Computer Eng.	Departmental	2020-2022
WebEx	Clutter, Susan	Criminal Justice	Departmental	2019-2021
WebEx	Congdon, Eleanor	History	At Large	2019-2020
	Cooper, Chet	Biological Sciences	Departmental	2019-2021
WebEx	Cossentino, Amy	Dean, Honors College	Administration	2020-2021
In Person	Costarell, Mike	Engineering Technol.	Departmental	2020-2022
	Cripe, Kathleen	Teacher Education	Departmental	2018-2020
In Person	Donnachie, Katharine	STEM	Student Govt.	2020-2021
In Person	Earnhardt, Adam	Communication	Departmental	2020-2022
WebEx	Epler, Pam	Counseling, SP & EL	At Large	2019-2020
WebEx	Faerber-Ovaska, Rachel	Foreign Languages	Part-Time	
WebEx	Farris, Johnathan	Art	At Large	2020-2021
WebEx	Fluker, Amy	History	Departmental	2020-2022
In Person	Fuhrman, Hillary	Int. Dir., Inst. T&L	Administration	2020-2021
In Person	Fusillo, Ida	Health Professions	At Large	2019-2020

Composite Academic Senate Sign-In Sheet: September 2, 2020

Garlick through Licata

Initials	Senator Name	Department	Type of Senator	Term
In Person	Garlick, Katherine	Theater and Dance	Departmental	2019-2021
	Ge, Weiqing	Physical Therapy	At Large	2019-2020
	Gitimu, Priscilla	Human Ecology	Departmental	2018-2020
In Person	Grubb, Max	Communications	At Large	2020-2021
	Han-Hass, Helen	Management	Departmental	2020-2022
WebEx	Henderson, Kerri	Accounting & Finance	Departmental	2020-2022
In Person	Herman, Jeanne	Registrar	Administration	2020-2021
In Person	Howard, Avery	CSTEM [Exec. VP]	Student Govt.	2020-2021
	Howard, Eddie	VP, Student Affairs	Administration	2020-2021
	Howell, Charles	Dean, BCLASSE	Administration	2020-2021
WebEx	Jackson, Carrie	Counseling, SP & EL	Departmental	2018-2022
WebEx	Jackson, John	Chemistry	At Large	2020-2021
	Jiang, Qi	Sociology/Anthropology	Departmental	2019-2021
WebEx	Juergensen, James	Psychology	Departmental	2018-2020
WebEx	Karpak, Birsen	Accounting & Finance	At Large	2019-2020
WebEx	Keillor, Bruce	Marketing	Departmental	2019-2021
	Khalayleh, Daniah	BCHHS [VP Pub. Rel.]	Student Govt.	2020-2021
WebEx	Khavari, Sepideh	Math & Statistics	Departmental	2019-2021
In Person	Kimosop, Peter	Geography	Departmental	2020-2022
WebEx	Kirova, Alena	Foreign Language	Departmental	2020-2022
In Person	Koupiaris, Nicholas	WCBA	Student Govt.	2020-2021
In Person	Kramer, Bob	Comp. Sci. Inf. Sys.	At Large	2020-2021
WebEx	Kress, Victoria	Counseling, SP & EL	At Large	2019-2020
In Person	Lamb, Carol	Engineering Technology	At Large	2020-2021
In Person	Larson, Karlis	WCBA	Student Govt.	2020-2021
WebEx	Licata, Betty Jo	Dean, WCBA	Administration	2020-2021

Composite Academic Senate Sign-In Sheet: September 2, 2020

Marie through Shaughnessy

Initials	Senator Name	Department	Type of Senator	Term
In Person	Marie, Hazel	Mech. Industrial Eng.	Departmental	2020-2022
	McLean, Colleen	Geology and Env. Sci.	Departmental	2019-2021
WebEx	Mir, Mustansir	Philosophy and Religion	Departmental	2019-2021
WebEx	Mitchell, Andrew	Music	Departmental	2019-2021
WebEx	Morgan, Dave	Music	At Large	2020-2021
WebEx	Naples, Daniel	WCBA	Student Govt.	2020-2021
	Olshanski, Nicole	Nursing	Departmental	2019-2021
	Oltmanns, Caroline	Music	At Large	2020-2021
	Ovaska, Tomi	Economics	Departmental	2020-2022
WebEx	Palich, Ruth	Health Professions	Departmental	2020-2022
In Person	Park, Byung-Wook	Civil Env. Chem. Eng.	Departmental	2020-2022
	Paul, Phyllis	Dean, CCCA	Administration	2020-2021
	Pintar, Jenn	Associate Provost	Administration	2020-2021
In Person	Pompeo, Mark	WCBA	Student Govt.	2020-2021
In Person	Powe, Nicolette	Health Professions	At Large	2019-2020
In Person	Randolph-Bettura, Derek	WCBA	Student Govt.	2020-2021
WebEx	Reday, Peter	Marketing	At Large	2019-2020
WebEx	Roby, Amanda	Health Professions	At Large	2019-2020
WebEx	Root, Jena	Music	At Large	2020-2021
In Person	Sacco, Michael	BCLASSE	Student Govt.	2020-2021
WebEx	Sanders, Sal	Dean, Grad. Stud.	Administration	2020-2021
WebEx	Schueller, Kriss	Comp. Sci. Inf. Sys.	Departmental	2019-2021
	Scrocco, Diana Awad	English	Departmental	2019-2021
In Person	Sebastiano, Taylor	STEM	Student Govt.	2020-2021
	Sethi, Swati	Psychology	At Large	2019-2020
WebEx	Sharma, Suresh	Civil Engineering	At Large	2020-2021
In Person	Shaughnessy, Justin	GRAD [President]	Student Govt.	2020-2021

Composite Academic Senate Sign-In Sheet: September 2, 2020

Smith through Williams

Initials	Senator Name	Department	Type of Senator	Term
In Person	Smith, Brien	Provost	Administration	2020-2021
In Person	Smith, Suzanne	Health Professions	At Large	2019-2020
	Sperry, Dana	Art	Departmental	2020-2022
	Steelant, Wim	Dean, CSTEM	Administration	2020-2021
WebEx	Sumell, AJ	Economics	At Large	2019-2020
WebEx	Ulusoy, Emre	Marketing	At Large	2019-2020
WebEx	Vaughn, Mariko	BCLASSE	Student Govt.	2020-2021
WebEx	Vendemia, Bill	Management	At Large	2019-2020
In Person	Venkataraman, Meena	Social Work	Departmental	2019-2021
	Villano, Michael	Accounting & Finance	At Large	2019-2020
In Person	Walker, Gary	Biological Sciences	At Large	2020-2021
WebEx	Walker, Jason	Mech. Industrial Eng.	At-Large	2020-2021
WebEx	Weidow, Danyelle	BCHHS	Student Govt.	2020-2021
	Williams, Amy	Counseling, SP & EL	At Large	2019-2020
	VACANT	CLASS	At Large	2020-2021
	VACANT	CLASS	At Large	2020-2021
	VACANT	CLASS	At Large	2019-2021
	VACANT	Physics and Astronomy	Departmental	2020-2022
	VACANT	TBD	Part-Time	
	VACANT	TBD	Student Govt.	2020-2021
	VACANT	Political Science	Departmental	2019-2021

Other Attendees:

Via WebEx: Brian Wells, Elaine Ruse, Cary Wecht, Julie Felix, Isam Amin, Jeff Coldren, Nicole Wells, and Tysa Egleton

In Person: Amy Crawford

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date **9/22/2020** _____ Senate Meeting Date 10/7/2020__ Report # (Senate Use Only) _____

Intended Action: **Informational** x **Senate Vote** ____ **Consultative/Advisory** ____

Name of Committee Submitting Report: University Curriculum Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) appointed chartered

Names of Committee Members

Elected Members

Appointed Members UNIVERSITY CURRICULUM

University Curriculum	
Name/College or Area Represented	Email Address
Tom Wakefield, CSTEM (Chair)	tpwakefield@ysu.edu
Karen Larwin, BCLASSE	khlarwin@ysu.edu
Susan Clutter, BCHHS (non-voting)	swclutter@ysu.edu
Karen Giorgetti, BCLASSE	kgiorgetti@ysu.edu
Christine McCollough, CCCA	cmccullough@ysu.edu
Birsen Karpak, WCBA	bkarpak@ysu.edu
Jozsi Jalics, CSTEM	jalics@ysu.edu
Daniel Naples, Student	dpnaples@student.ysu.edu
Dana Davis, BCHHS	ddavis05@ysu.edu
Mary Beth Earnhardt, Programs Chair (courtesy, email only)	mearnhardt@ysu.edu
Jenn Pintar, Admin. (ex officio)	japintar@ysu.edu
Michele Schaper, Admin. (courtesy)	mlschaper@ysu.edu
Jayne Caputo, Admin. (ex officio)	jecaputo@ysu.edu

Please write a brief summary of the report the Committee is submitting to the Senate:

The committee discussed its charge and composition and revised its composition to reflect a changes in colleges. It also asked for clarification on proposed changes to its charter regarding guidance on coursework related to experiential learning, credentialing, and badges.

The list of courses approved at the 9/22/2020 meeting of the UCC is attached.

If substantive changes in your committee recommendation are made from the floor, would the committee prefer that the matter be sent back to committee for further consideration?

Introduction and Rationale

Revised Policy/Policies (when applicable)

Recommendation

The following courses were approved by UCC. UCC also discussed changes to math co-requisites Math 1510/C, Math 1511/C, Math 2623/C, Math 2651/C, Stat 2625/C.

Undergrad Curr Committee Chair (7)				
Code	Title	Status	Initiator	Received
CHEM 4860	CHEM 4860: Regulatory Aspects of Industrial Chemistry	Edited	maserra	9/10/2020
CHEN 3772	CHEN 3772: Chemical Engineering Thermodynamics 2	Deleted	dmprice	9/10/2020
CHEN 4882L	CHEN 4882L: Process Dynamics Laboratory	Deleted	dmprice	9/10/2020
ENST 3784	ENST 3784: Research Experience in Environmental Science	Added	farmstrong	9/10/2020
MATH 3795	MATH 3795: Topics in Mathematics	Edited	tpwakefield	9/10/2020

The following courses were returned to the originator for clarification on differences between the proposed courses and the graduate equivalent courses as well as the prereqs (CSCI 4870) and HEI classification (CSCI 4871).

CSCI 4870	CSCI 4870: Biometrics	Added	jrsullins	9/10/2020
CSCI 4871	CSCI 4871: Cloud Computing and Big Data	Added	jrsullins	9/10/2020

University Curriculum Committee Meeting Minutes

9-22-2020 via Webex

Present:

Karen Larwin
Karen Giorgetti
Jennifer Pintar
Birsen Karpak
Jayne Caputo
Tom Wakefield
Sue Miller
Susan Clutter
Jozsi Jalics
Dana Davis

Tom began the meeting by asking for nominations for Committee Chair. Susan nominated Tom and Dana seconded the nomination. Tom said he was happy to take the Chair position for another year. Those at the meeting unanimously voted for Tom.

We reviewed the Committee charge, and the additional duty that the Executive Senate suggested we adopt. Jenn questioned why our committee would be responsible for 'course work' and Susan wondered how we would be evaluating experiential credit, which was formerly a Chair and Dean duty. Tom agreed to ask Chet about the proposed duty.

The Committee reviewed the composition, which has changed significantly due to the reorganization. It was decided that since the Committee now had 3 representatives for the STEM college, that Susan would continue to be the group minutes taker but would no longer vote. It was also agreed that our voting committee would include 2 volunteers from each of the 5 college, the Provosts designee, and an academic advisor.

The Committee sent back the following courses to have them determine the difference between undergraduate and graduate work in the course:

CSCI 4870	CSCI 4870: Biometrics	Added	jrsullins	9/10/2020
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This course will add an additional Forensic Science pre-req so that FS students can take the class without having to complete 3 CSCI pre reqs.

CSCI 4871	CSCI 4871: Cloud Computing and Big Data	Added	jrsullins	9/10/2020
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The Committee approved all of the course additions/ changes below:

Undergrad Curr Committee Chair (7)				
Code	Title	Status	Initiator	Received
CHEM 4860	CHEM 4860: Regulatory Aspects of Industrial Chemistry	Edited	maserra	9/10/2020

CHEN 3772	CHEN 3772: Chemical Engineering Thermodynamics 2	Deleted	dmprice	9/10/2020
CHEN 4882L	CHEN 4882L: Process Dynamics Laboratory	Deleted	dmprice	9/10/2020
ENST 3784	ENST 3784: Research Experience in Environmental Science	Added	fparmstrong	9/10/2020
MATH 3795	MATH 3795: Topics in Mathematics	Edited	tpwakefield	9/10/2020

The Committee adjourned.

Senate Committee on Teaching and Learning

Meeting Minutes: September 10, 2020, 3-4pm

The committee met via Webex. Present were Cary Wecht (Chair), Chris Bellas, Monica Merrill, Kristin Bruns, Alicia Prieto, Mike Ekoniak, Joy Tang, Terry Benton, Christina Saenger, Hillary Fuhrman, Alison Kaufman, and Joe Alberti. Absent were Dan Keown, Mike Pontikos, and Sharyn Zembower.

After introductions, the group was informed of the history and mission of the ITL as they relate to this new committee's charge. We reviewed the charge and did the following:

1. Created a sub-group to review our student evaluation of teaching form and process. This group will consider literature about student evaluation of faculty, evaluate our current process, and suggest the best course of future action. Members include: Chris Bellas, Monica Merrill, Kristin Bruns, Alicia Prieto, and Mike Ekoniak.
2. Created a subgroup to review the YSU common syllabus. This group will consider literature regarding best practices in syllabi construction and offer recommendations. The common syllabus should help standardize student navigation and help faculty ensure that all necessary elements are represented there. Members include: Joy Tang, Terry Benton, Christina Saenger, Alison Kaufman, and Joe Alberti
3. Reviewed the upcoming ITL calendar of events and offered additional suggestions.
4. Solicited volunteers to serve on a panel for an upcoming workshop on connecting students.
5. Decided that Teams will be used to house our committee documents.
6. Decided that regular meetings will be held on Thursdays from 3-4, every two weeks (for the time being).

Respectfully submitted,

Cary Wecht, September 11, 2020

Senate Committee on Teaching and Learning – Common Syllabus Subcommittee

Meeting Minutes: September 24, 2020, 3-4pm

The committee met via Webex. Present were Cary Wecht (Chair), Dan Keown, Terry Benton, Christina Saenger, Joy Tang, Hillary Fuhrman, Alison Kaufman, and Joe Alberti

The group met to talk about next steps in revamping the common syllabus. The original language and a new template are posted to Teams. The group discussed linking out to additional resources, and how Cyber Learning, via BlackBoard, might use or interface with the document. Alison Kaufman agreed to chair this subgroup.

Action items included the following:

1. Confer with Jenn Pintar and Kevin Ball about what is technically required in the document. (Is there additional policy language beyond the OEA contract? Is linking out to items sufficient?)
2. Did Academic Senate have specific goals in mind when they asked us to take on the project? Also, will the common syllabus continue to be “owned” and housed by the Senate, or will ITL do this?
3. At a later date, we will look to department chairs and students for feedback on the document.

Respectfully submitted,

Cary Wecht, September 11, 2020

Senate Committee on Teaching and Learning – Student Evaluation of Teaching Subgroup

Meeting Minutes: October 1, 2020, 3-4pm

The subgroup met via Webex. Present were Cary Wecht (Chair), Monica Merrill, Kristin Bruns, and Sharyn Zembower, Mike Pontikos, and Hillary Fuhrman. Absent were Chris Bellas Alicia Prieto, and Mike Ekoniak.

1. Fuhrman and Wecht agreed to co-chair the subcommittee.
2. The subgroup agreed to split up research by topic area. Gathered information will be posted in Teams folders.
 - a. Historical problems with student evals, and how the problems can be mitigated (e.g., bias by instructor gender or race, course difficulty) – **Bruns**
 - b. Evidence of what constitutes good teaching – **Wecht**
 - c. Examples of good practices at other institutions – **Merrill, Zembower, Pontikos**
 - i. Response rates - **Fuhrman**
 - d. Other YSU policy about teaching responsibilities (e.g., OEA, Chair Eval of Faculty) – **Pontikos, Wecht**
3. We will meet again on 10/29 to report back.

Respectfully submitted,

Cary Wecht, September 11, 2020