

Academic Standards Committee Report – October 6, 2021

COURSE REPEAT

Students may repeat undergraduate courses (1,000 – 5,000 levels) no more than two times (a maximum of three attempts per course). Before the third attempt, the student must seek authorization from Dean or Dean's designee. Students cannot take subsequent courses until the minimum prerequisite grade is achieved. All course attempts and grades appear on the student transcript, including grades not calculated in the GPA. Repetition and recalculation of a course grade will not remove previous attempts from the student's transcript.

Credit towards graduation will not be given for a course on the semester system if the student has credit for the equivalent course on the quarter system.

Repetition of Courses and Recalculation of GPA

A current undergraduate student may wish to improve their cumulative point average by repeating a course in which a grade of "D" or "F" was earned. In order to recalculate the cumulative point average, the repetition must be consistent with the policy on course repeats, and the student must initiate the recalculation process with the approval of their advisor (or the dean, if it is a second repetition). Only one recalculation for any course will be applied to the student's transcript record, which is the most advantageous for the student's GPA, regardless of the number of times the course was repeated. *The course repeat policy limits the student to taking the course no more than three times. The two most recent attempts are taken into account when recalculating grades.* All course attempts and grades appear on the student transcript, including grades not calculated in the GPA. The student must complete a repetition form to adjust the grade. After a repetition form is approved and processed, the record is adjusted to reflect the inclusion of only the most beneficial grade in the computation of the point average. The hours credited, toward degree hours completed, are those earned with the passing grade.

Only undergraduate students currently attending the university may request this recalculation privilege, and only courses taken at Youngstown State University may be used in recalculating the cumulative point average. The original course and subsequent attempts must be completed at YSU. Transfer, study abroad, and/or transient courses are not eligible to be used as a repetition. **Students who have been conferred a bachelor's degree cannot repeat a course for recalculation of the students' GPA.** A student holding an associate degree may petition for a GPA recalculation only if currently pursuing a bachelor's degree at YSU.

The Repetition form and the Petition for a Late Withdrawal cannot be used for the same course.

All YSU grades, including grades of "D" or "F" deducted from cumulative totals as a result of an approved Repetition form, will be counted in determining honors for graduation.