

February 21, 1968

TO: UNIVERSITY SENATE MEMBERS

FROM: VERA JENKINS  
Secretary of the Senate

SENATE MEETING: Friday, March 1 - 4:00 p.m. - AUDITORIUM IN THE  
NEW ENGINEERING SCIENCE BUILDING. (ROOM 273) .

AGENDA FOR MEETING:

- 1) Approval of Minutes of previous meeting.
- 2) Report of Constitution and Bylaws Committee (John **Boland**)
- 3) Report of Senate Council and Other **Committees:**
  - a) Senate Council (**Irwin** Cohen)
  - b) State-Faculty Advisory Committee (Philip Hahn)
  - c) Alumni Affairs (John Ulicney)**
  - d) Special Lecture Series (Sidney Roberts)
  - e) Curriculum Committee (Thelma Miner)
4. Remarks by President Pugsley
5. Old Business
6. New Business

MINUTES  
YOUNGSTOWN STATE UNIVERSITY  
SENATE MEETING  
Friday, March 1, 1968

PRESENT: Mr. Boland, Mr. Chuey, Mr. Fortunato, Mr. Grim, Mr. Foldvary, Mr. von Ostwalden, Mrs. Miner, Mr. Miner, Mr. Ward, Mr. Earnhart, Mr. Edgar, Mr. Petrych, Mrs. Niemi, Mrs. Mackall, Miss Boyer, Mrs. Botty, Mr. Kiriazis, Mr. Eichenberger, Mr. Foster, Mr. D'Isa, Mr. Beckman, Mrs. Cunningham, Mr. Ahmed, Mr. Tarantine, Mr. Paraska, Mr. Cernica, Mr. Arnett, Mr. Magner, Mr. Evans, Mr. Roberts, Mr. Domonkos, Mr. Behen, Mr. Dillon, Mr. Siman, Mr. Sorokach, Mr. Goncz, Mr. Crites, Mr. Fisher, Mrs. Turner, Mr. Miller, Mrs. Dehnbostel, Mr. Yozwiak, Mrs. Beckett, Mrs. Braden, Mr. Dykema, Mr. Painter, Mrs. Painter, Mr. Baker, Mr. Elser, Mr. Naberezny, Mrs. Murphy, Mr. Hankey, Mr. Ives, Miss Sterenberg, Mr. Van Zandt, Mr. Elson, Mr. Saksena, Mr. Livosky, Mr. Carson, Mr. E. Reilly, Mr. Podoll, Mr. Byo, Mr. Aurand, Mrs. Harris, Mr. Young, Mr. Blue, Mr. Ulicney, Miss Jenkins, Dean Coffield and President Pugsley.

PRESIDING: President Albert L. Pugsley

TIME: 4:00 p.m.

The President called for corrections or additions to the minutes of the previous meeting (Friday, February 2, 1968). There being none the minutes were declared approved as distributed to the Senate members.

REPORT FROM COMMITTEE ON CONSTITUTION AND BYLAWS

Mr. John Boland, Chairman, reported this Committee has spent considerable time studying Bylaw II (Rank and Tenure), Section 3 (Loss of Tenure). He had hoped to give this report at this meeting but not ready to do so at this time.

This Committee is going to suggest that Section 3 (Loss of Tenure), be amended and that a Section 4 (Covering Procedures to be Followed) be added.

The proposed amendments are quite lengthy. Each Senate member will receive a copy of these amendments for study several days before the next Senate meeting.

The President remarked that a part of the agreement of the Private University and the State of Ohio Board of Regents was that tenure and continuity of employment continue the same as before. The contracts or agreement as approved by the Courts contained such provisions and this is the bases upon which we are operating. If there are any misgivings the President will be glad to talk it over with the individual.

From a letter sent by Dr. Pugsley to All Faculty, Administration and Staff, under date of September 1, 1967, stated in part as follows:

"I have been asked two questions that are of general interest. The first pertains to tenure. The general agreement and plan of transition to state status carries with it the same recognition of tenure and conditions for earning tenure for faculty that were in effect at the time of transition. We shall review

COMMITTEE ON CONSTITUTION AND BYLAWS CONT'D.:

the tenure status of each individual during the year and provide an annual statement to each faculty member. There is no need for apprehension on this matter.

The second question pertains to the validity of the new faculty constitution. This, the general faculty, the Faculty Senate, the Senate Council, and other internal administrative organizational arrangements have been fully provided for in Resolutions adopted by the new Board."

Dr. Pugsley continued his discussion at the Senate meeting with the following:

Tenure and what it means: it has its roots in academic freedom and designed to protect colleagues, and permits faculty and other University employees to speak as citizens.

Tenure at this institution is lacking in one respect and that is that tenure is acquired by default rather than by action, This is not very satisfactory. President Pugsley feels there should be participation, and a professional judgment should be made according to the competency of the individual. Dean Coffield will discuss this problem with the Faculty Affairs Committee,

The next meeting of the Board of Trustees of Youngstown State University is April 10, 1968. If it is necessary for the Board of Trustees to act on any of the amendments mentioned on the preceding page it will be necessary they be taken to this April 10 Board meeting. This is the Budget meeting for the University for the coming year, and at this meeting the Budget will need to be approved. The next Board meeting after this one will be early in the **Summer**.

QUESTIONS FROM THE FLOOR REGARDING TENURE:

1) What about a statement with regard to tenure?

Dr. Pugsley and Dr. Coffield have talked about this matter. There should be a written statement to each faculty member and this should come from the President's office. This is one of the parts of the process that needs to be reviewed, The University as it develops should issue to each faculty member at the end of each year his progress towards Tenure. It is incumbent upon the institution to do something about this. Once tenure has been acquired there are only a few basic reasons by which it may be removed.

2) In default of ever having received a statement do we have tenure now?

Yes, in terms of length of service prescribed you are assumed to have tenure or earning it in that limitation.

Under date of February 26, 1968, Dean William H. **Coffield** sent to All Full-Service **Faculty** a summary of The Regulations of the Board of Trustees Governing Academic Administration, made official September 28, 1967. A summary of what is relevant will be included in the revised Faculty Handbook but there has not been time to get it out. There are 41 sections in the regulations and in addition there are a set of bylaws of the trustees. In what follows, the section number

REGULATIONS OF BOARD OF TRUSTEES GOVERNING ACADEMIC ADMINISTRATION  
CONT'D.:

should not be interpreted to mean that the whole section is quoted-- usually only a small part of it will be given.

"Section 16 LOSS OF TENURE -- The circumstances under which tenure may be forfeited shall be determined by the President in consultation with the Dean of the University, the dean of the college or school concerned, the Dean of the Graduate School, the chairman of the department concerned, and two elected members of the faculty. Appointments of indefinite tenure mean that reappointment each year is not necessary. Persons placed on indefinite tenure shall receive formal notice thereof. If indefinite tenure is not to be granted at the conclusion of the probationary period, notice of dismissal will be given March 15 of the academic year which completes the probationary period.

(In another of the Trustees' documents is this statement):

It is the objective of Youngstown and the Regents that from and after the Effective Date all personnel then employed by Youngstown shall, if such personnel and Trustees of YSU so desire, become employees of the Trustees of YSU with a continuation of rights and tenure equivalent to those enjoyed at Youngstown, and shall be encouraged to continue their contribution to the development of higher education in this community.

Section 17 -- PROMOTION -- Evaluation of the competencies of each faculty member are made annually to determine his effectiveness in the performance of his duties. The evaluations are based upon the level of his scholarship, the enthusiasm and quality of his teaching, the amount and value of continued advance study, the worth of his research and publications, the professional recognition he has achieved, his participation in civic activities, his personality, character, attitudes and such intangible factors that are of value to the University in its educational objectives and programs.

Section 18 -- TERMINATION OF APPOINTMENT -- The appointment of a faculty member not on indefinite tenure may be terminated by the board provided that notice is given by March 15. An appointment of a faculty member on indefinite tenure may be terminated by the board for cause. Such faculty member may request a hearing on the reason for his dismissal before the board or before the Senate Council, or both. In case of dismissal, one year's notice shall be given excepting in cases of conduct involving moral turpitude.

REGULATIONS OF BOARD OF TRUSTEES GOVERNING ACADEMIC ADMINISTRATION  
CONT'D.:

Section 19 (b) -- LEAVE OF ABSENCE

SABBATICAL LEAVE -- Full-Service Faculty members and administrative officers who have served continuously for six years or longer at this University may, upon the recommendation of the President, be granted leave of absence with part pay for a period of not to exceed one year for purposes of advanced studies, securing appropriate industrial or professional experience, pursuing research or other approved purposes. The number of faculty members to whom leave of absence with part pay may be granted in any fiscal year shall not exceed five percent of the number of persons on the full-service faculty payroll for that year. No faculty member or administrative officer will be granted leave of absence at part pay who does not agree to return to service of the institution for a period of at least two years following the expiration of the period of leave; or who, on failing to return to the institution or to remain in service for the time specified, does not agree to refund to the University the amount paid to him on leave in proportion to the time which he failed to serve.

Section 20 -- SICK LEAVE -- Each full-service faculty member and member of the administration earns one and one-quarter days of sick leave for each calendar month of service. Sick leave may be accumulated to a maximum of 90 days for nine-months teaching faculty and 120 days for a twelve-month faculty and administrative personnel on a twelve-month basis.

During a faculty member's absence for brief illness, the other members of the department will be expected to assume the faculty member's load. In cases of prolonged illness, the University will arrange to pay for a substitute. No member of the faculty shall absent himself from his proper duties at the University for any cause other than sickness except by permission of the President, submitted through his Dean or administrative superior and accompanied by their recommendation,

Section 22 -- RETIREMENT -- Effective July 1, 1968, all employees of the University shall retire at the end of the fiscal year in which they shall have attained the age of 68. Subject to the wishes of the individual, the University, and the Board, an extension appointment may be granted on an annual basis for two additional years, but in no case beyond the fiscal year in which the individual reaches the age of 70. The report of a medical examination taken and paid for by the faculty member, must be supplied to the University before each extension of appointment after the age of 68.

REGULATIONS OF BOARD OF TRUSTEES GOVERNING ACADEMIC ADMINISTRATION  
CONT'D.:

Section 26 -- CONSULTING AND OTHER OUTSIDE SERVICES --

Full-service faculty may accept consulting and other professional positions consistent with the standards of their profession. In accepting outside employment, the faculty member will carefully distinguish between work for which the University is responsible and work involving him as an individual. Compensation for work in which the University is interested and directly responsible, will be paid for through the University. Outside agencies or individuals employing faculty members for professional work on a consulting basis in which the University is not responsible, may pay funds directly to the faculty member. The extent of consulting activity shall be made known to the department head and Dean. Outside research and consulting activities shall not interfere **with** the teaching and community responsibilities of the faculty member."

REPORT FROM SENATE COUNCIL:

The report from the Senate Council was made by the Chairman, Dr. Irwin Cohen:

1) Senate Council has been meeting twice weekly with committee chairmen to discuss committee structure and membership. Questionnaires have been sent to all Full-Service faculty to obtain individual preferences for committee assignments. Not all departments have received these, Therefore, individuals and Department Chairmen are requested to pick up further copies as needed at the Mail Room,

2) Senate Council heard a report from Dr. Philip J. Hahn on the State Faculty Advisory Committee. As a follow-up to this report Dr. Cohen reported the following actions were taken by Senate Council:

- a) Included a report by Dr. Hahn in the agenda for this meeting,
- b) Referred problems relating to Ohio Senate Bill 468 dealing with violence on campus to the Faculty Affairs Committee.
- c) Referred related problems concerning students to the Student Affairs Committee.
- d) Appointed an Ad Hoc Committee to study the following question:

What should the proper role of the faculty be in the University budget-making process? This stems from discussions of the State Faculty Advisory Committee with Chancellor Millett, as reported to us by Dr. Hahn. A final report is not expected from this committee during the current academic year.

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Senate Minutes cont'd.

REPORT FROM SENATE COUNCIL CONT'D.:

The members of this committee include one from each undergraduate college, as follows:

Marvin Chrisp (Education), Chairman, Ward Miner (Arts and Sciences), Eugene Schneider (Business Administration), John Petrek (Engineering), and Wade Raridon (Music),

3) Election of the next Senate is to take place in April, according to Faculty Bylaw **III**. According to Bylaw VII, this election is to be supervised by the Secretary of the Faculty, who is to be elected by the full-service faculty. Since the office of Secretary of the Faculty is now vacant, since the time for the election is not far off, and since amendment to the Bylaws can be effected by a majority vote at a Senate meeting, the Senate Council recommends the following procedure:

MOTION: For the election of the Senate to be held this April, **the** election should be supervised by the Secretary of the Senate, notwithstanding provisions to the contrary in the current Bylaws. Seconded. MOTION PASSED UNANIMOUSLY,

4) REPORT BY DR. PHILIP J. HAHN, REPRESENTATIVE FROM YOUNGSTOWN STATE UNIVERSITY TO FACULTY ADVISORY COMMITTEE OF THE OHIO BOARD OF REGENTS:

"The Committee met February 6, 1968, at the office of the Board of Regents. The Committee provides a channel of communication to faculties and a way for faculties to present issues of general concern in the State of Ohio.

Dr. **Hahn's** report concerned matters discussed at the meeting of February 6, for which some action has been taken here. Other matters concerning the meeting are available to the faculty in the minutes of the meeting, which are included in the minutes of this Senate meeting following his report.

Dr. Hahn pointed out that in the meeting it was made clear that the participation of the Faculty in the budget process is a matter for determination on each campus, and that Chancellor **Millett** did express his opinion that faculty participation is desirable. These considerations are behind the appointment of a committee to study the matter.

The question arose whether institutions should seek to meet the "mix" as recommended in the Master Plan. The "mix" refers to the emphasis on lower level, upper-level, etc. The Master Plan was published prior to **YSU's** entrance into the State System and does not explicitly state the role to be played by **YSU**.

This matter has been referred to the Academic Affairs Committee with the purpose to investigate the role of YSU in the Master Plan and the academic implications.

The final matter upon which some action has been taken concerns Senate Bill 468, a bill relative to the authority of a board of trustees. . . . to maintain law and order on its campus. . . .

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REPORT BY DR. PHILIP J. HAHN CONT'D.:

The board shall adopt regulations for the conduct of the students, faculty, and staff, and may provide for the suspension or expulsion of a person who violates such regulations. The board shall also provide adequate procedures for determining the truth of any charge of violation. All such regulations shall be published in a manner reasonably designed to come to the attention of, and be available to all faculty, staff, and residents.

The matter of procedures for hearing violations has been referred to the Academic Affairs Committee and the Student Affairs Committee for faculty and students, respectively, with the purpose to make recommendations to the President."

MINUTES OF THE MEETING HELD ON FEBRUARY 6, 1968  
of the Faculty Advisory Committee of the  
Ohio Board of Regents

The first meeting of the Faculty Advisory Committee was convened in Columbus, with the following members in attendance:

Dr. Norman S. Anon  
Department of Economics  
Wright State University

Mr. Harold Brown, Chairman  
Electronics Department  
Columbus Technical Institute

Professor Robert A. Chipman  
Department of Electrical Engineering  
The University of Toledo

Dr. Robert C. Fisher  
Department of Mathematics  
The Ohio State University

Dr. Philip J. Hahn  
Department of Economics  
Youngstown State University

Dr. Harold Kitner  
School of Art  
Kent State University

Mr. O. B. Moor, Jr.  
Lakeland Community College

Professor L. Shelbert Smith  
Department of Chemistry  
Central State University

Dr. Bruce Turnbull  
Department of Chemistry  
Cleveland State University

Dr. John Bachmann  
Department of Chemistry  
The University of Akron

Dr. Richard Carpenter  
Department of English  
Bowling Green State University

Professor Walter Edling, Chairman  
Engineering Technologies  
Lorain County Community College

Mr. Bruce Gregory, Registrar  
Penta-County Technical Institute

Dr. Robert K. Ingham  
Department of Chemistry  
Ohio University

Dr. Louis M. Laushey  
Department of Civil Engineering  
University of Cincinnati

Dr. Kenneth Moore  
Clark County Technical Institute

Dr. Delbert Snider  
Department of Economics  
Miami University

Mr. Vernon Watson  
Sinclair Community College



DR. HAHN CONT'D.: MINUTES OF MEETING OF FACULTY ADVISORY COMMITTEE  
CONT'D.:

Agenda Item I -- Ground Rules for Committee Operation

This being the first meeting of the Faculty Advisory Committee, Chancellor **Millett** called for the establishment of some general ground rules for the operation of the committee in all of its activities. Several general ground rules were agreed upon as follows:

A. A record of each meeting should be established in the form of minutes and each member of the committee should be given an opportunity to offer corrections.

B. Distribution of the minutes should be made by the Board of Regents' staff to each committee member and to the president of each institution represented on the committee, All local distribution beyond these persons should be left for the determination of each participating member or institution.

C. The work of the committee properly should be limited to matters of a systemwide character, as opposed to problems having specific applicability to individual institutions. Note was made in this regard of the difficulty on occasion of distinguishing between these two levels of interest.

D. Members should communicate to the Chairman suggested agenda items in advance of meetings of the committee, but each agenda shall include an item of "Other Business" under which members will be free to raise additional items for discussion,

E. The timing of meetings will be at the call of the Chancellor, but with the understanding that meetings will be called as requests for the discussion of urgent matters are received from members.

F. Voting at committee meetings shall be informal, with consensus measured wherever possible by the apparent "sense of the meeting."

G. Alternate representation shall be in order as the occasion requires,

In response to a question, the Chancellor explained that selection of committee members was left to each individual participating institution, with no procedure prescribed for the selection of institutional representatives. By a show of hands it was determined that most committee members had been selected by faculty committees or councils, with a few appointed by presidents where appropriate faculty machinery does not yet exist.

Agenda Item II -- Distribution of Background Information.

By way of familiarizing committee members with various subjects which would, from time to time, appear on the committee's agenda, the Chancellor distributed a variety of background reports and statistical tables, as follows:

- A. Basic Facts on Higher Education in Ohio.
  - 1, A table of institutional data entitled "**Distribution** of Capital Improvement Funds, 1963 and 1965 Bond Issues."

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DR. HAHN CONT'D.: MINUTES OF MEETING OF FACULTY ADVISORY COMMITTEE CONTD.

2. A table of institutional data entitled "Status of Appropriations from the 1963 and 1965 Bond Issues."
3. A table of institutional data entitled "Operating **Appropriations**, 1966-67 and 1967-68 Fiscal Years."
4. A table of institutional data entitled "Autumn Enrollment - Head Counts, Public Institutions of Higher Education."

B. Enrollment Projections and Experience, State-Assisted Institutions of Higher Education, **1967-1969.**

A table of institutional data showing by level of instruction the projected and actual FTE enrollments during the 1967-68 fiscal period, and the projected FTE enrollments for the 1968-69 fiscal year.

C. Budget Estimates for the Fiscal Year **1967-68.**

A series of institutional statistical tables numbered Schedule I through Schedule IX and reporting comparative income and expenditure forecasts drawn from the 1967-68 budgets of the state-assisted institutions of higher education in Ohio.

D. Model Budgets.

Seven budget models drawn from "Recommended Operating **Support-1967-1969**" of the Ohio Board of Regents and illustrating the format within which budget recommendations were made for the fiscal biennium 1967-1969.

E. Student Fees for Ohio Residents, Three Quarters, **1968-1969.**

F. Instructional and General Expenditures, **State-Assisted Universities of Ohio.**

A comparative statement showing a standard distribution of expenditures among functional areas within the instructional and general budget of a university and the actual ranges of percentage distributions existing among the Ohio universities.

G. Proposed Distribution of New **Capital** Development Funds.

A table recording the proposed distribution among institutions of a \$40 million capital improvements program, as adopted by the Ohio Board of Regents at its January, 1968 meeting.

H. Capacities, State University Central Campuses and Branches.

A statement of institutional data showing a calculated 1970 daytime campus capacity compared with actual 1967 daytime enrollment.

I. Ohio's New Look in Higher Education.

A progress report on higher education in Ohio, published by the Ohio Board of Regents,

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DR. HAHN CONT'D.: MINUTES OF MEETING OF FACULTY ADVISORY COMMITTEE  
CONT'D.

Agenda Item III -- Legislative Program,

Chancellor Millett discussed two major items from the current legislative program of the Ohio Board of Regents, as follows:

A. Retirement Legislation.

Dr. Millett reported that the original intention of the Ohio Board of Regents in the present matter of retirement legislation was to permit university participation in the TIAA (Teachers Insurance and Annuity Association). The original purpose was sidetracked in part by opposition from the State Teachers Retirement System and the private Insurance industry, and in part by recognition that the TIAA program could be most effective only if combined with benefits of the Social Security program. The matter of Social Security participation by public employees being under legislative study in advance of possible action in 1969, the Board of Regents redirected its retirement legislation interest in the direction of transferring university teaching employees from the State Teachers Retirement System to the Public Employees Retirement System. This move was intended to effect a reduction in the employer's contribution from 11.5 per cent to 9 per cent of gross salary, a move which would have freed substantial amounts of university funds for other purposes. For a number of reasons, including opposition from the Ohio Education Association, it appears that this bill is now dead in the present legislative session, and that the whole matter will have to be considered again at a later time.

Several members reported that Ohio Education Association pronouncements on their campuses made it appear that the legislation was damaging to faculty members and that it was not commonly known that the Board of Regents was sponsoring H.B. 129. The Chancellor reported in this regard that the various reasons behind the bill were discussed in open meeting by the Board of Regents, that the presidents had discussed the matter at length with him on several occasions, and that a memorandum setting forth the Board's reasons for proposing the legislation had been forwarded to all of the presidents.

As a matter of general information, it was determined that each member of the Advisory Committee should regularly receive a copy of the Official minutes of meetings of the Ohio Board of Regents.

B. Law and Order Legislation.

The Chancellor reported that three pieces of legislation dealing with law and order were currently under consideration in the General Assembly.

1. A general law and order bill dealing with "violence in the streets" and probably having only general interest for the universities.
2. Senate Bill 456, which is a riot control bill aimed

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DR. HAHN CONT'D.: MINUTES OF MEETING OF FACULTY ADVISORY COMMITTEE  
CONT'D.:

specifically at universities and including some harsh provisions, chief among these being the provision that a student convicted of participation in a riot shall be forever banned from admission or readmission to a state university.

3. Senate Bill 468, sponsored by the Ohio Board of Regents, and underscoring and making clear the authority of university boards of trustees to adopt and enforce procedures on their campuses for maintaining law and order. In this regard, the Chancellor distributed copies of Senate Bill 468, stressing the importance in that measure of "due process" in all procedures established by boards of trustees. Considerable discussion followed concerning various implications of Senate Bill 468 and of the relationship between this measure and the more severe provisions of Senate Bill 456.

Agenda Item IV -- Discussion of Budget Models

Chancellor **Millett** was required to interrupt the meeting in order to answer a call for testimony before the Senate Finance Committee then in session, and in his absence discussion continued under the temporary chairmanship of William Coulter.

Consideration was given to the seven budget models around which the present higher education budget was built. Mr. Coulter described the background circumstances surrounding the move toward a formula approach to higher education budgeting, described in detail the workings of the various models, and answered questions at some length concerning the mechanics and the future planning implications of formula budgeting,

Dr. Millett returned to the meeting in time to answer a question concerning ways in which faculties can be involved in the building of budgets within a formula system. He pointed out that such involvement of course must be a matter for local determination, but that he was now beginning the process leading toward the next biennial budget, and would on or before March 14 distribute budget forms seeking data relating to the costs of various programs and levels of instruction. He noted in this regard that it was his hope the collection of such data would begin at the departmental level and hence would involve various faculty members and officers in the whole process of budget forecasting.

The meeting was adjourned subject to the call of the Chancellor.

Respectfully submitted,

William B. Coulter  
Secretary

REPORT ON ALUMNI AFFAIRS:

This report was made by John Ulicney, Director of Alumni Affairs.

"At present the Alumni Committee has had only one meeting but they are now in the process of arranging a definite meeting time.

Mr. Ulicney explained his report at this meeting would be more of a presentation on the activities of the Alumni Office rather than a report for the Alumni Committee.

Functions of the Alumni Office are to coordinate the activities of all alumni organizations associated with Youngstown State University; render support to the development of the University; maintain alumni records; and provide an avenue of communication between the University Community and the Alumni.

The program is structured around the three (3) major areas of alumni work, which are: (1) Alumni Organization; (2) Fund Raising; (3) Publications.

The first area: Alumni Organization, deals with the keeping of records: election of officers: establishment of alumni clubs; development of a constitution and the selection of an Alumni Board to govern the entire Alumni Association. Another very important aspect of Organization is maintaining good public relations with our Alumni. At present the Youngstown State University Alumni Council is in the process of nominating for Officers and Board Members. The **Constitution** is in the final stages; and attempting to develop good public relations by personal contact, alumni involvement and alumni awards,

The second area: Fund Raising, Fund Raising is of two (2) major types: (1) Annual Giving or Loyalty fund which is an annual pledge of financial support and (2) Development Money solicited for building programs. Mr. Ulicney stated as of now he will be involved only in Number 1 - Annual Giving, as they are attempting to have money donated under the title of Unrestricted Usage so that it might be applied where most needed, The 1968 campaign will begin the third week of March.

Communications with alumni is maintained through the Alumni Publication which has been expanded to a twelve page (12), two color quarterly. The contract for three issues of the FORUM has been awarded to Youngstown Lithographing at \$1,200 an issue.

The Alumni Office maintains records on 14,000 alumni graduates, has a staff of two full-time and six part-time workers, and is in the process of beginning many new programs, The Spring Banquet is set for Saturday, May 25, 1968, in the University's Faculty Dining Room.

Another point of interest reported by Mr. Ulicney is that twelve (12) YSU graduates (six men and six women) were chosen for the 1968 editions of Outstanding Young Men and Women of America.

The Alumni Office is located on the first floor of Kilcawley Center."

REPORT FROM SPECIAL LECTURE :SERIES COMMITTEE:

This report was made by Dr. Sidney Roberts, Chairman:

This Committee is charged with bringing all of the speakers to our campus. The Committee has had several meetings. The minutes of

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SPECIAL LECTURE SERIES COMMITTEE REPORT CONT'D.:

the meetings are in the Library and available for faculty to read.

The Committee had a late start, received their money (funding) rather late, Dr. Roberts mentioned the Committee should be working on speakers for next year but due to the late start they are still working on speakers for this year instead of next year, They have had some failures and phone bills rather high. He said he thought it was necessary to establish a more formal procedure,

Dr. Roberts mentioned support of the faculty is needed, and support of the students is needed at these lectures. Also, we need faculty members to suggest speakers and we would like to have faculty members attend the lectures.

There have been some problems Dr. Roberts stated but the Committee has survived these.

REPORT FROM CURRICULUM COMMITTEE:

Dr, Thelma Miner, Chairman gave this report.

" The University Curriculum Committee has approved two (2) recommendations, The first was submitted to the Curriculum Committee by Dean William H. Coffield from the Council of Academic Deans. Their MOTION, passed without dissent, is that:

••• The course and credit for the course in Orientation 500 be dropped and that orientation of new students be handled in a manner designated by the administration with the stipulation that the winter and spring orientation will continue as scheduled.

The University Curriculum Committee agreed without dissent to this proposal, Dean Coffield's letter (received by Dr. Thelma Miner, dated February 5, 1968) also recommended that a one-day (1) non-credit orientation program for the freshmen be planned and scheduled at the beginning of each quarter.

MOTION: Dr. Thelma Miner moved that the Senate approve the dropping of the course and credit for the course in Orientation 500, effective beginning with the Summer Quarter 1968.

MOTION PASSED UNANIMOUSLY AFTER PROPOSED AMENDMENT LOST.

PROPOSED AMENDMENT: It was moved that the total number  
(FROM FLOOR) of hours required for graduation be reduced by one hour credit. Seconded. Only 28 votes in favor. PROPOSED AMENDMENT LOST.

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CURRICULUM COMMITTEE REPORT CONT'D. :

The second request came from Dean Karl **Dykema** and concerns the Associate in Arts program. The catalog statement now reads: (from bottom page 80, current catalog)

"If his performance in the Associate in Arts curriculum warrants it, the student may be admitted to candidacy for one of the baccalaureate degrees. To transfer from candidacy for an Associate in Arts title to candidacy for one of the six (6) baccalaureate degrees offered by the University, a student must have earned at least 36 academic quarter hours of credit in the Associate in Arts curriculum with a point average of 2.25."

Dean **Dykema** requested "the reduction of the point average from 2.25 to 2.00 for admission to degree candidacy. We are now faced with the likelihood that in June of this year there will be a number of students who will receive the Associate in Arts title, with a point average between 2.0 and 2.24. According to the original regulations governing this title, these students will not be eligible to continue in the University and to become candidates for a baccalaureate degree. This is not only an embarrassing situation for us, but one that seems unfair to the students. A regular baccalaureate student who has had a 2.0 or above average during the first two Quarters of his sophomore year may drop below 2.0 during the third Quarter of that year when he has completed 96 or more hours and still remain a candidate for a degree. He will, of course, be on Probation, but his degree candidacy is not affected."

The University Curriculum Committee discussed this proposed change at some length with Dean **Dykema** and Mrs. Foley, the Director of the Program. It finally approved the change UNANIMOUSLY.

QUESTIONS FROM THE FLOOR:

1) Regarding students who wish to get a baccalaureate degree:  
Were the Associate in Arts courses taken with other students who were working toward a baccalaureate degree or were they in classes by themselves?

ANS. When the Program was first set up the students were segregated in some of the sections (Communications, **etc.**, for **example**,) but this school year they have been in the classes with the other students.

NOTE: "(current **catalog--p.81--**) During the first three (3) Quarters the Associate in Arts candidate must take College Study Aids, Orientation 501, 502, 503, credit for which applies only toward the Associate in Arts **title.**" These three (3) courses are designed to help students study and function within a University. These do not carry credit towards a baccalaureate degree,

CURRICULUM COMMITTEE REPORT CONT'D.:

MOTION: Dr. Thelma Miner moved that the Senate approve the following statement:  
To transfer from **candidacy for** an Associate in Arts title to candidacy for one of the six (6) baccalaureate degrees offered by the University, a student must have earned at least 36 quarter hours of credit in the Associate in Arts curriculum with a cumulative point average of 2.00 and have the recommendation of the Director of the Associate in Arts Program, Seconded. MOTION PASSED UNANIMOUSLY (AFTER COMMENTS AND DISCUSSION LISTED BELOW).

COMMENTS:

1) Dean Coffield remarked in the interest of this motion that we accept transfer students from Community Colleges under similar instances who have point averages below **2.25**. We may accept one from another institution in the State of Ohio with a 2.1 (for example) but it does not seem to be consistent. We are inconsistent in enforcing such a regulation. It is becoming impossible to administer.

2) What is the point average we accept from Community Colleges?  
**2.0**

3) **Why not raise the** level from other institutions?  
The total number of students who are actually involved in this (Associate in Arts Program we are speaking about would) number only about 40. There is currently an inequity with this small number and we are trying to correct this, (MOTION THEN PASSED UNANIMOUSLY).  
(See top of this page).

REMARKS BY PRESIDENT PUGSLEY:-

1) House Bill #129 (Bond **Issue**).  
Relationship to Technical and Community College. This Bill will probably be on the November ballot instead of May particularly as it relates to the Technical and Community College.  
This Technical and Community College Building will be of great value to the entire University and we can hold classes there which will benefit the total University facilities.

2) Dr. Pugsley mentioned he had called on two State men recently. One was the State Architect. Part of the reason for going was the possibility of having an over-all general planning firm. The President reported he received support from these men, If such a firm were employed we would be able to formulate the development of the campus for additional building structures. With their approval and their help we will (or hope to) bring in for consultation a couple of firms for developing these facilities.

3) The President mentioned the word "title" in the Associate in Arts. He suggested consideration be given to usage of the word "title", It is a respectable term but does lead to confusion, At top of **p.81**, current catalog, it reads: Requirements for the Title. Suggest the term "Associate" instead of word "title",



REMARKS BY PRESIDENT PUGSLEY CONT'D,:

4) Expansion of Student Center:

The President mentioned Dr, Cernica's Committee will be seeking your opinions on the Student Center. We are hoping to proceed to appoint an architect for this building no later than next fall.

5) The President and Mr. Joseph S. Rook, Business Manager, spent almost two hours **recently** with the top men of the Civil Service with respect to the Civil Service classifications and salaries we can pay at the University.

The advice they gave is entirely appropriate at this University, Custodial workers, laborers, secretaries (how can we do the best **in** a consistent way for these people).

There are Job Descriptions for each Civil Service position, For example: Clerk Typist I, Clerk Typist **II**, Clerk Typist **III**, etc.

Only one category called laborer. These matters have to be considered very carefully. Many people have rendered service a long time.

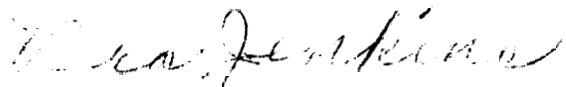
The first thing the institution has to do: review every position of this kind in the institution. Determine what the needs of the position are in terms of service to be rendered.

We are trying to establish the positions on a general basis to the extent of considering the present salary, providing a salary increase that is equivalent with the service rendered and the Civil Service requirement. Most of our people will be in Step I but some that have been here for a longer length of time may be in Step **II**, etc, There are ten (10) steps. That is as far as they can go,

The President explained this so that faculty members would have an idea of what this is all about.

We will improve. We should treat all of our people as well as we can.

Respectfully submitted,



Vera Jenkins  
SECRETARY OF THE SENATE

YOUNGSTOWN STATE UNIVERSITY

SENATE MEETING

FRIDAY, MARCH 1, 1968

IN ATTENDANCE:

John R. Beland  
 Phillip F. Chuey  
 Frank A. Fortyn  
 John L. Grimm  
 P. von Ostwalden  
 Elmer Foldvary  
 Helma J. Minor  
 Ward Z. Minor  
 Robert E. Ward  
 Hugh G. Lambert  
 Dean Elgar  
 Wm. Petrych  
 Ethel T. Fernis  
 Emily P. Mucksee  
 1 Boyer  
 P.E. Booy  
 James W. Kowarski  
 Wm. Kukulberger  
 Jack B. Foster  
 Frank A. [unclear]  
 Paul Beckman  
 June Cunningham

W. [unclear]  
 F.J. Tarantini  
 N. Paraska  
 J. [unclear]  
 O. Arnett  
 Richardson. Magner  
 E. [unclear] Esau  
 S. J. Roberts  
 L. S. Downington  
 Behen  
 J. Dillon  
 M. Siman  
 [unclear]  
 [unclear]  
 Harold R. Crites  
 E.J. Fisher  
 [unclear]  
 [unclear]  
 [unclear]  
 Belle C. Dehnbostel  
 B. J. Yozwiak  
 Josephine Sickett  
 Margaret Braden

YOUNGSTOWN STATE UNIVERSITY

SENATE MEETING

FRIDAY, MARCH 1, 1968

IN ATTENDANCE:

Karl W. Dykema  
 Wm H Coffield  
 C. A. Painter  
 Edith Painter  
 William C. Baker  
 Or Elser  
 J. Tabagny  
 Gracia Murphy  
 Lyle Hanky  
 David S Ives  
 Elizabeth Sterenberg  
 Van Zandt  
 James M Elser  
 Vishnu P. Saksena  
 Wm Luosky  
 Wm Blarson  
 Ed. - Kelly  
 William Podoll  
 Dw Byo

It occurred

On 3.1.68

Walter Young

F. Blue

John Ullman  
 Leo Jenkins