



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

September 21, 1970

TO: DR. DONALD W. ROBINSON, DEAN
SCHOOL OF EDUCATION

Dear Dr. Robinson:

This is to inform you that you are an **Ex-Officio** member of the Youngstown State University Senate.

The first meeting of the University Senate will be held Friday, October 2, 1970 at 4:00 p.m. in the AUDITORIUM, in the ENGINEERING SCIENCE BUILDING (Room 273).

You will receive a copy of the agenda for this meeting within a few days.

Sincerely,

Vera Jenkins
SECRETARY OF THE SENATE

MY OFFICE:

Lincoln Building
Room 525 - Ext. 302

COPY OF ABOVE LETTER ALSO SENT TO: (ALSO EX-OFFICIO MEMBERS)

- 1) Dr. Esther Niemi - Acting Chairman, Economics Department -
College of Arts & Sciences
- 2) Dr. Robert K. Smith - Acting Dean - College of Arts & Sciences
- 3) Dr. Frank J. Tarantine - Acting Chairman, Mechanical Engineering
Department - School of Engineering



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44603

September 21, 1970

TO: DR. GEORGE J. FILATOV'S
METALLURGICAL ENGINEERING DEPARTMENT

Dear Dr. Filatovs:

This is to inform you that you are an elected member of the Youngstown State University Senate from the School of Engineering.

The first meeting of the University Senate will be held Friday, October 2, 1970 at 4:00 p.m. in the AUDITORIUM, in the ENGINEERING SCIENCE BUILDING (Room 273).

You will receive a copy of the agenda for this meeting within a few days.

Sincerely,

Vera Jenkins
SECRETARY OF THE SENATE

MY OFFICE:

Lincoln Building
Room 525 - Ext. 302

COPY OF ABOVE LETTER ALSO SENT TO:

- 1) Mrs. Ann Harris - Geology Department (College of Arts & Sciences)

MINUTES
YOUNGSTOWN STATE UNIVERSITY
GENERAL FACULTY MEETING
Tuesday, September 22, 1970

PRESIDING: PRESIDENT ALBERT L. PUGSLEY TIME: 4:00 p.m. (KC CAFET.)

The President welcomed the faculty at the start of a new academic year. He stated he could not remember a year when his apprehension was greater concerning the various problems facing higher education, and that it would require great effort on the part of faculty, students and administrators alike to achieve meaningful and acceptable solutions.

The President called for the approval of the minutes of the previous General Faculty meeting (Tuesday, September 23, 1969). There being no additions, modifications or corrections the minutes were declared approved as distributed at that time.

ANNOUNCEMENTS:

1) The first Senate meeting of the academic year 1970-71 will be held Friday, October 2, 1970 in the ENGINEERING SCIENCE AUDITORIUM (Room 273), as per a memo from the Secretary of the Senate.

2) Dr. Clyde Hankey, Professor of English and Communication has been appointed the Woodrow Wilson Campus Representative at YSU. October 30, 1970 is the deadline for nominations. The fellowship competition is among outstanding young people who either plan to be or should be encouraged to become College teachers. Entry into the competition is invitational, depending upon a person's nomination by an Instructor personally acquainted with him and his work who believes the nominee can become an outstanding college teacher. (Description as per memo from Dr. Hankey).

IN MEMORIAM:

This last Summer our University ranks were depleted by the loss of two highly respected men: (1) Dean Karl Dykema, College of Arts and Sciences and (2) Dr. Anthony L. Julius, Jr., Professor of Physics, who was subject to an accident in a swimming pool while on vacation.

The entire group stood for a moment of silent prayer out of respect for Mr. Dykema and Dr. Julius.

INTRODUCTIONS—BY VICE. PRESIDENT EARL E. EDGAR:

- 1) Dr. Donald W. Robinson, Dean of School of Education
- 2) Dr. Frank A. D'Isa, Acting Dean of Graduate School
- 3) Dr. Robert K. Smith, Acting Dean, College of Arts and Sciences
- 4) Dr. George L. Almond, Chairman of Department of Merchandising, School of Business Administration
- 5) Dr. Esther Niemi, Acting Chairman, Department of Economics while Mrs. Emily Mackall on sabbatical leave.

The President welcomed back Dean Charles Aurand, School of Music, who has been on sabbatical leave.

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GENERAL FACULTY MEETING MINUTES CONT'D.: (9-22-70)

IN APPRECIATION

The President stated there were two things which have impressed him as the Summer went on:

- 1) The fine appearance of our Campus -- our outdoor house-keeping. The landscape architect is Mr. Henry Garono.
- 2) Our interior housekeeping. This is good and the President hopes this prevails throughout the year, There are so many people in a small amount of space,

ANNUAL UNITED APPEAL:

The Executive Committee of the Senate will contact each Department for a Captain for each group.

For many years YSU has been on the receiving end of Community generosity. The President stated the faculty should consider its obligation to the Community, and that for each person this is a personal decision as to what is his proper donation. He does not want to know what anybody gives, but he hopes YSU will bear its fair share of this Community service,

Last year from a total of 738 employees (which included the total faculty and total staff) there were 431 contributions to the United Appeal which represented 58.4% participation,

REPORT FROM VICE PRESIDENT COFFELT ON CAMPUS BUILDING PROGRAM:

Dr. Pugsley stated one of the most important responsibilities of Dr. John J. Coffelt is the development of the Campus Building Program. Dr. Coffelt has worked on the selection of architects for our various buildings, involving the State architect, University Committees and Consultants employed for each of these structures. Saying that it is of interest to every faculty member to be brought up-to-date on our progress, the President then called on Dr. Coffelt to make his report.

VICE PRESIDENT JOHN J. COFFELT:

Caudill-Rowell and Scott developed a Campus Master Plan which was completed last fall, This was held up due to a decision on where the T & CC was to be located. It is now to be located on our Campus. Department Chairmen have copies of the results and the booklet is called YSU Planning Study,

The YSU Planning Program projects to 22,000 equivalent full-day students in 1985 if we continue to grow as we have to date. All are welcome to look at and study these copies,

- 1) Lincoln Project -- completed. This Building was funded by private money, It was dedicated Wednesday morning September 16 and the keys turned over to Dr, Pugsley,

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GENERAL FACULTY MEETING MINUTES CONT'D. : (9-22-70)
VICE PRESIDENT JOHN J. COFFELT'S REPORT CONT'D. :

- 2) We are in the process of air-conditioning four (4) major buildings on campus. The first two have been completed, We are a little behind schedule due to the trucking strike and delivery of equipment. The buildings are: (1) Tod Hall, (2) Library, (3) School of Education, (4) Jones Hall.
- 3) The Beeghley Physical Education Center originally was to cost $3\frac{1}{2}$ million dollars but due to rising costs will be about 5 million dollars. When completed the gymnasium will seat 6,000 and it will have an Olympic size swimming pool.
- 4) The University needs additional electrical load to take care of the new buildings. We need to build an electrical sub-station. By doing this we will be able to recover our original investment as this will cost about \$250,000 and will be bid in about two or three weeks.

Parking Situation: There should be adequate parking for both faculty and staff. The parking situation for students is quite difficult, We are not permitted to use State funds for Parking Garages.

Parking Decks can be built -- they can be demounted and moved at about half of the original cost, We will bid this in about 4 to 6 weeks, These will be located at the corner of Lincoln and 5th Avenues. The number of Decks depends upon how successful we are in the bidding. Construction should take about 4 to 5 months. We considered delaying this project until next summer, but with the parking situation as it is we are trying to move ahead with it.

Parking will be extremely difficult in two days when the students show up. We are looking for alternatives away from campus to help alleviate the situation but have come up with nothing as yet.

- 5) Remodeling of Kilcawley Student Center-

The architectural firm has been selected. We are in the preliminary decision stage and hope to bid this in April 1971. This project is on schedule.

6) T & CC Building. An architectural firm from Cleveland has been selected. This building will be located to the West of the Enginnering Science Building.

7) Library. A student-faculty committee worked on this, The architectural firm has been selected. The target date is about a year from now. The site will be between the Science Building and Wick Avenue.

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GENERAL FACULTY MEETING MINUTES CONT'D.:- (9-22-70)
VICE PRESIDENT JOHN J. COFFELT'S REPORT CONT'D.:-

8) Fine Arts Building. This will accommodate the School of Music, Art, and Speech and Drama Departments, We are in the process of selecting the architectural firm for this structure. Bid openings will be about a year from now,

The Capital Budget Request is due in the Board of Regents Office in about ten (10) days from now.

The Ohio Edison has announced that it will discontinue selling steam heat to the City, to business in Youngstown and to the University, This was like a bombshell. We immediately contacted the Board of Regents and have sought to develop alternatives for solution with the Public Utilities, We do not know if this will affect our priority for academic buildings.

A Regents study was made of our State campuses last year, YSU was at the bottom for the average square feet of space per FTE student at the State Universities.

Our average: 37% square feet per student; others were 150 square feet per student. We have the greatest State deficiency in this respect, but this is being remedied.

Dr, Pugsley stated this University uses a higher percentage of its budget for salaries than most of the other Institutions. This is possible because the University is lacking in physical facilities, Until now we have not raised student fees because we need the fee money later to take care of plant. But we shall have to raise fees a year from now, We receive the same stipend per FTE student as other State Universities,

PRINCETON PLAN FOR POLITICAL ACTIVITY:

The Presidents of Ohio Institutions do not believe they should start early in order to allow students to go out to help campaign, or otherwise modify the academic calendar for this purpose. We are required by law to teach the days for which funding is provided, The University projects its own calendar within State requirements. If a student does not want to do what the calendar calls for then he should do what he wants but not at the school's expense. If he does not want to follow the school calendar then he must take the consequences, The institutional calendar should not be interrupted for non-institutional purposes,

We are developing into a University of greater significance to this Community. Our activities have an impact on the Community and can serve effectively as a resource agency, an agency to assist, but that we must maintain our own role.

As individuals faculty members may work for any cause that seems appropriate to you in your best judgment, but in doing so as individuals one should not infer University endorsement of the point of view you hold.

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GENERAL FACULTY MEETING MINUTES CONT'D.: (9-22-70)

The President stated he receives many letters commending faculty members on their careful advising of students and the good rapport between faculty and students. There are also some complaints.

The President further stated that student activism has its roots in two different kinds of problems:

- 1) Some problems relate to management and internal affairs of the University; should work together with students to correct inequities.
- 2) Other problems relate to national issues and the hand-book kind of thing that comes from Manuals, such as SDS, etc.

ATTENDANCE AT CLASSES:

1) Please notify your Department Chairman in advance if you cannot meet your class, It is every faculty members responsibility to meet his classes.

The President reported that one student complained that a class in which he was enrolled this past Summer was to have 22 class meetings; out of the 22 class sessions the teacher missed 10 of those sessions; of the 10 in which he did appear he was late most of the time. This is an extreme example, but any absence will create a feeling on the part of students that the faculty member is at best indifferent.

2) There has been some violation of the final examination schedule. This time is set in the calendar. On some occasions these times have been disregarded and such disregard is contrary to University policy. We must use the full complement of instructional time for instruction as set up for the respective Quarter.

3) Some faculty members do not explain their grading system early in the Quarter. This should be explained at the beginning. It is only proper for the student to know.

ON BLACK FACULTY:

We have expressed our firm intention to increase the number of black faculty and black employees. Although many in the University have been aggressively active in this objective we have not been successful. The market for black faculty exceeds the supply, which is so much smaller, and because we must respond to the law of supply and demand we will have to pay some premium in salary.

Mr. Alfred L. Bright, Assistant Professor of Art, visited a number of Institutions in August to analyze Black Studies Programs. We are not enthused about a separate Black Studies Degree Program, but we are interested in expanding our offerings. There is much benefit for all students to attend many of these classes, The President called upon the faculty to assist in this matter.

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GENERAL FACULTY MEETING MINUTES CONT'D.: (9-22-70)

UNIVERSITY INFORMATION CENTER:

The President urged faculty members to bring to the attention of the University Information Center and other media special faculty accomplishments and information about the University's Programs. Mr. Philip A. Snyder is the Director of University Relations. We are not providing enough information to the Community for all we are doing. Support from the Community is good. We all take pride in each others accomplishments, such as a story about a Professor who had written a book, programs in which we are involved, etc. Since we are all dependent on each others efforts, each of us holds a responsibility for all others,

As an example of how the actions of one affect another the President noted that he was being sued for \$150,000 by a local jeweler who took offense at a remark made by the Jambar Editor a couple of years ago.

SCHINNERER AND HADLEY BILL: (40-hour a week Bill).

This Bill was killed in the last Legislature. The President was glad that it was. This Bill sought to establish guidelines for faculty workloads, administrative salaries and staffing.

There has been some disagreement among Institutions regarding methods of financing. A copy of the general report prepared by the Universities was sent to the Dean of each School. Although the report infers that old standards involving work loads, number of classes, etc., should not be used in measuring faculty work loads, the Legislators pointed out that the Board of Regents used such standards for appropriations.

MASTERS PROGRAM IN ECONOMICS:

The President was happy to report that the Board of Regents approved the YSU Masters Program in Economics on Friday, September 11, 1970. A North Central Association preliminary accreditation team will visit the University as the next step.

EDUCATIONAL TV:

The last Legislature appropriated the funds for construction of a major TV outlet to be located around Alliance. Kent, Akron and Youngstown will share it through a consortium arrangement with representatives from each of the three Universities as a managing Board. Appropriations for operational expenses will be included in the Universities budgets.

How successful will educational TV be in this area? The day hours from 8 to 4 will probably be used for programs for the Public Schools under contract. The Universities programs would be in the evening hours and on week-ends.

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GENERAL FACULTY MEETING MINUTES CONT'D. - (9-22-70)

DR. PUGSLEY CONT'D.:

FINANCING:

As we approach a Legislative Budget Year one major question is whether we shall receive subsidy for out-of-state students. Certainly hope we receive this again, but Dr. Pugsley does not know how much it will be. We received \$800,000 per year for this during the past two years. If we do not receive this we will have to raise the Out-of-State student fees, As far as we know we are the only Institution in the country that has not changed student fees for four (4) years,

REMARKS ON EFFICIENCY:

The following is an excerpt from an address delivered to the 1969 Mid-Winter Staff Conference at Cincinnati, Ohio, by Dr. Kenneth Wilson, Dean of the College of Business Administration of university of Cincinnati.

(Dr. David Behen asked to have this excerpt inserted verbatim in these minutes).

EXCERPT AS FOLLOWS:

"We need efficiency, but let's remember not to let our objectivity overpower the application of what I call a very large order of 'common sense', which I hope we'll retain in our management formula. (...when making management decisions).

Let me quote from an item sent to me by (...a firm of) management consultants and industrial managers in Philadelphia, which I think explains what I'm talking about.

It reads I quote:

'Here is how a literal minded industrial engineer reported on a symphony orchestra. For considerable periods of time, the four oboe players had nothing to do. The numbers should be reduced and the work spread more evenly throughout the concert, thus eliminating peaks and valleys of activity.

All the twelve violins were playing identical notes, This seems to be unnecessary duplication. The staff of this section should be drastically reduced.

If a larger volume of sound is required, it could be obtained by means of electronic apparatus, Much effort was absorbed in the playing of demi-semi-quavers which seems to me an unnecessary refinement. It is recommended that all notes be rounded out to the nearest semi-quaver. If this were done, it would be possible to use trainees and lower-grade operators.

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GENERAL FACULTY MEETING MINUTES CONT' D. : (9-22-70
REMARKS ON EFFICIENCY - EXCERPT CONT' D. :

There seems to be too much repetition of some musical passages. Scores should be drastically pruned, No useful purpose is served by repeating on the horns something which has already been handled on the strings. It is estimated that if all redundant passages were eliminated, the whole concert time of two hours could be reduced to 20 minutes and there would be no need for an intermission.

In many cases, the operators were using one hand for holding the instrument, whereas the introduction of a fixture would have rendered the idle hand available for other work. Also, it was noted that excessive effort was being used occasionally by the players of wind instruments, whereas one compressor could supply adequate air for all of these instruments under more accurately controlled conditions.

Finally, obsolescence of equipment was another matter into which it is suggested further investigation should be made, as it was reported in the program that the lead violinist's instrument was already several hundred years old. If nominal depreciation schedules had been applied, the value of this instrument could have been reduced to zero, and purchase of more modern equipment could then have been considered.

I think you know what I mean by a large order of 'common sense'."

I ENJOYED THIS SO MUCH, I THOUGHT YOU MIGHT WANT TO SHARE IT.

ED WATERS

HOUSE BILL 1219:

An analysis prepared by Chancellor Millett of Am. Sub. House Bill 1219 passed by the last Legislature has been distributed to all University personnel.

This is the result of reaction in the Legislature to violence and the closing of institutions.

Dr. Pugsley stated some of the Universities have appointed Prosecuting Officers, He hopes we do not have to do this.

The President commented on his belief that faculty members, students or administrators should not hold membership on Boards of Trustees, since they would represent special interests rather than hold membership for the whole public interest. Dr. Pugsley stated he does not want to be on the Board; he takes the recommendations of the faculty, students and administration to the Board of Trustees for consideration.

We have a new Board member, Attorney John Newman. His interest in this University is well known. He has given long years of service to the institution.

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GENERAL FACULTY MEETING MINUTES CONT'D. : (9-22-70)

DR. PUGSLEY CONT'D.:

NATIONAL AAUP:

Dr. William Hunt, a former faculty member, has filed with the National AAUP. The President stated he has received two letters from them regarding Dr. Hunt. The principal point at issue seems to be that the date on which he received his notification of non-reappointment was later than the AAUP desires. The AAUP date does not coincide with ours.

Our date is specifically stated in the YSU Faculty Handbook, page 40, and under the heading "Termination of Appointment" as follows:

"The reappointment of a faculty member not on continuous tenure may be terminated at the end of any contract period provided that notice is given by March 15."

The President does not see how any institution can be bound by requirements of an outside agency. Dr. Hunt did not have continuous tenure.

Although the AAUP principles are useful guidelines, we must abide by our University regulations. This we have done.

The President noted that in the discussions in the Senate last year about tenure the length of the probationary period for those with experience at other institutions was lengthened by one year for Assistant and Associate Professors, but that the date of notification was not changed. Dr. Pugsley does not feel we should reduce this date of March 15 in view of our short probationary period which uses appointments rather than completed years of service as its base.

The President has received from some Department Chairmen requests for latitude outside tenure regulations. He does not believe that administrative adjustments should be applied to modify tenure regulations in individual cases anymore than the University would allow a student to graduate with lower than a 2.00 grade point average.

NEW POLICY ON SALARY ADJUSTMENTS FOR FACULTY COMPLETING Ph.D. REQUIREMENTS:

The President announced the following policy to clarify University practice in recognizing faculty who complete Ph.D. requirements:

1. Salary increases in recognition of doctoral degree completion will normally be made in the annual budget. All requirements for the degree must have been completed for the increase to be budgeted.
2. Faculty who complete doctoral degree requirements after the budget has been prepared and prior to September 15, which is the beginning of the fall employment period, may be recommended for a salary adjustment at the November meeting of the Board of Trustees; such adjustment to apply to the full academic year.

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GENERAL FACULTY MEETING MINUTES CONT'D. : (9-22-70)
NEW POLICY ON SALARY ADJUSTMENTS FOR FACULTY COMPLETING Ph.D. REQUIRE-
MENTS CONT'D.:

3. Faculty who complete doctoral degree requirements between September 15 and October 31, may be recommended for a salary adjustment at the November meeting of the Board of Trustees, such adjustment to be effective for the winter and spring quarters only.
4. Department Chairmen shall indicate at the time of budget preparation the base salary recommended if the degree is not obtained, and the alternative base salary if the degree is obtained. The maximum salary adjustment must be included within the total funds projected for faculty salaries of filled positions, but the lower salary will be used for the budget line and the difference between the two recommendations as approved will be held in reserve in the Office of the Academic Vice President.
5. New faculty who are proposed with a salary that has been established in expectation of degree completion before beginning duties shall in each case have a contingency clause in their appointment letter indicating a lower salary and rank should the degree not have been completed. Once on the job they shall be granted the same consideration as other faculty as described above when the degree has been granted.

POLICY ON MOVING EXPENSES

A faculty member who is employed at the rank of Assistant Professor in expectation of specified degree requirements, and who in failing to meet those requirements is employed instead at the rank of Instructor, shall not be reimbursed for moving expenses under University policy unless he shall have fulfilled the degree requirements by October 31.

The President stated the Board of Trustees regulations are being reproduced for distribution to all.

Once again the President welcomed everyone back and hoped all had a good Summer, Also, he hopes we will have a year without disruptions.

Respectfully submitted,

VERA JENKINS
SECRETARY OF THE FACULTY

SENATE MEMBERS--YOUNGSTOWN STATE UNIVERSITY
CORRECTED LIST--TUESDAY, SEPTEMBER 22, 1970

ELECTED MEMBERS

COLLEGE OF ARTS AND SCIENCES

Paul Beckman	Sally Hotchkiss
David Behen	Raymond Hurd
Frederick Blue	David Ives
Pauline Botty	Joseph Koss
John Brennan	Gus Mavrigian
Alfred Bright	Thelma Miner
Mary Alice Budge	Ward Miner
Irwin Cohen	Bhagwati Poddar
Sister Mary Conroy	Sidney I, Roberts
Thaddeus Dillon	Lewis Rosenthal
Guido Dobbert	Lowell Satre
Christine Dykema	Lauren Schroeder
Elmer Foldvary	Thomas Shipka
Henry Fukui	Morris Slavin
Thomas Gay	Leonard Spiegel
Philip J. Hahn	Elizabeth Sterenberg
Clyde Hankey	Nicholas Sturm
Robert R. Hare	Paul Van Zandt
Ann Harris	Inga S. Worley
Joel Henkel	Warren Young

SCHOOL OF MUSIC

Donald Byo (2)
 Donald Vogel

SCHL. BUS. ADMINISTRATION

John R. Boland
 E. Terry Deiderick
 E. **Mark** Evans
 Frank A. Fortunato
 John Grim
 Vera Jenkins
 William Petrych
 Edward T. **Reilly**
 Jerome E. Zetts
 (9)

SCHOOL OF EDUCATION

Louis Hill
 James Steele
 Clyde **Vanaman**
 (3)

SCHOOL OF ENGINEERING

George **Filatovs**
 Richard Jones
 Edwin Pejack
 Gilbert Williamson
 (4)

TECHNICAL & COMMUNITY COLLEGE

Violet Boggess
 James **DeGarmo**
 John Terlecki
 (3)

ELECTED TOTAL: 61
 EX-OFFICIO TOTAL: 61
122

11 MEMBERS

President Pugsley	Shaffiq Ahmed	Raymond Kramer
Vice Pres. E, Edgar	George Almond	Lawrence Looby
Vice Pres. Coffelt	Ivis Boyer	Paul Luginbill
Vice Pres. Rook	John Cernica	Richard Magner -
Act. Dean Grad. School-	Marvin Chrisp	(Act, Chairman)
Frank D'Isa	Ruth B. Clayton	Jon Naberezny
Act-Dean College Arts &	Lt. Col. R. Connolly	Esther Niemi -
Sci. - Robt. K. Smith	Gilda DeCapita	(Act. Chairman)
Dean R. L. Miller	Hugh Earnhart	Clyde A. Painter
Dean Donald W. Robinson	Frank Ellis	Margaret Pfau
Dean M. Charignon	Donald Elser	Leon Rand
Dean Chas. Aurand	Ilajean Feldmiller	Victor A. Richley
Dean N. Paraska	William S. Flad	Lewis Ringer
Dean Darrell Rishel	Marguerite Foley	William Shipman
Assoc. Dean E, P. Painter	Jack Foster	Robert Sorokach
Dean James Scriven	Martin A. Greenman	William O. Swan
Mary B. Smith	C. Earl Harris, Jr.	Frank J. Tarantine
William Livosky	Sanford Hotchkiss	(Act. Chairman)
Philip A. Snyder	Geo. W. Kelley, Jr.	Dumitru Teodorescu
George Jones	James Kiriazis	Mae Turner
Geo. E. Letchworth	Michael Klasovsky	John Wales, III
Ronald Jonas		Robert E. Ward
		Bernard J. Yozwiak

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MINUTES OF THE FACULTY ADVISORY COMMITTEE MEETING
WITH
CHANCELLOR MILLETT
WEDNESDAY, SEPTEMBER 23, 1970

1. Dr. Millett does not foresee a special session of the Legislature this year.

2. The attitude of the Legislature toward faculty tenure and the 40-hour work-week will depend upon two things:

A. Election results in November

B. Events on campus between now and January 1971, In connection with future legislation, Dr. Millett emphasized that faculties should be alerted to the fact that there is a limited time left to preserve faculty autonomy in public higher education in Ohio. He pointed out the California legislation providing for no faculty salary increases and Michigan legislation specifying faculty work load as being indicative of possible future Ohio legislation. He discussed the need to reverse the public image of University faculties which currently prevails in Ohio and the need for University faculty bodies to take action to improve this image, Especially noted were the neglect of undergraduate students and the closing of classes for courses required for graduation so that undergraduates are not able to secure such courses.

3. Dr. Millett indicated three issues of importance to higher education at this time:

A. Ani-intellectual attacks by students,

B. The role of higher education.

C. The false idea that higher education is, or should be invested with political power.

4. Master Plan Revision preliminary reports have been completed in two volumes,

Fifteen (15) copies have been made available to each University.

An outline of the Master Plan was presented indicating the nine (9) topics which will be covered:

1. General
2. Objectives of State policy in higher education
3. The State and private higher education
4. Instructional programs
5. Other programs including research, public service, and supportive matters
6. Admission, enrollment and student assistance
7. The structure of higher education
8. The role of the Ohio Board of Regents
9. Financial support of higher education. Dr. Millett indicated that part 9 will be the budget recommendation for the next biennium.

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MINUTES OF FACULTY ADVISORY COMMITTEE MEETING WITH CHANCELLOR MILLETT
WEDNESDAY, SEPTEMBER 23, 1970 (Dr. Vanaman)

MINUTES CONT'D. :

The calendar for hearings and final action on the Master Plan was presented. Final action is expected at the January, 1971 meeting of the Board of Regents. The Chancellor indicated four (4) major areas which he expects to be controversial:

1. A program related to aiding private and parochial colleges and Universities.
2. Admission, enrollment and student assistance. It was pointed out that the Regents were mandated to recommend a new admission law and that enrollment ceilings and student assistance will be considered in making this recommendation. It was indicated that enrollment limitations will be recommended for all twelve (12) universities.
3. The structure of two-year campuses.
4. Financial support of higher education.

Respectfully submitted,

CLYDE V. VANAMAN
FACULTY ADVISORY COMMITTEE
REPRESENTATIVE TO THE BOARD
OF REGENTS FROM YOUNGSTOWN
STATE UNIVERSITY

MINUTES OF THE MEETING HELD ON SEPTEMBER 23, 1970
OF THE FACULTY ADVISORY COMMITTEE TO THE
CHANCELLOR OF THE OHIO BOARD OF REGENTS

The meeting of the Faculty Advisory Committee was convened in Columbus with the following members in attendance:

Dr. Bruce F. Turnbull
Cleveland State University

Professor W. T. Lippincott
Ohio State University

Mr. Zsolt J. Domotorffy
Cuyahoga Community College

Dr. Noel Nussbaum
Wright State University

Dr. Kenneth Moore
Clark County Technical Inst.

Mr. F. Travis Isbell
Lorain County Community College

Dr. Louis M. Laushey
University of Cincinnati

Dr. Je Kloucek
The University of Toledo

Dr. Clyde Vanaman
Youngstown State University

Dr. George W. Knepper
The University of Akron

Mr. Robert Thompson
Columbus Technical Institute

Dr. Delbert A. Snider
Miami University

Dr. Sheldon Halpern
Bowling Green State University

Dr. Joseph Tucker
Ohio University

MINUTES OF MEETING 9-23-70 - FACULTY ADVISORY COMMITTEE TO CHANCELLOR
OF THE OHIO BOARD OF REGENTS

The meeting was opened with a general discussion concerning prospects for a special session of the General Assembly and for the first session of the 109th General Assembly.

The Chancellor advised that the chances of a special session do not seem great at this time, and that events of the 109th General Assembly depend upon results of the fall elections, events on campuses between now and January, and upon the amount of general public interest in higher education arising out of these matters. He expressed the judgment that all faculty members should know only a limited amount of time remains for defending some degree of faculty autonomy, and that a public image of faculty aiding and abetting campus disruption holds the prospect of causing repressive legislation to be enacted. He suggested that the burden of reversing that image probably lies with Faculty Senates and that time for action is short. He illustrated legislative dissatisfaction by reporting Representative Schinnerer's reaction to the new Kent State Faculty Handbook, which Mr. Schinnerer characterized as long on rights and short on responsibilities.

Dr. Lippincott expressed concern that faculty members are least able convincingly to describe the legitimate non-teaching functions of a university faculty due to appearance of self-interest, and are, therefore, caught between public dissatisfaction and university urging that scholarly activities be pursued. Dr. Millett responded that he could perhaps help in making these non-teaching duties clear to some critics, and that he would try to do that between November and January.

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MINUTES OF MEETING 9-23-70 - FACULTY ADVISORY COMMITTEE TO CHANCELLOR OF THE OHIO BOARD OF REGENTS CONT'D.:

Dr. Halpern expressed a view that on the one hand, faculties are criticized for not giving the student his **money's** worth in terms of personal instructional attention, **and** on the other hand for doing **too much to the** student as regards encouragement to disruption. As faculty **members try** to assure closer contact with students in response to the first criticism, they must run the risk of **appearing to intensify** their **challenge** of students to critical thinking.

Chancellor Millett expressed three general concerns about the present student dissatisfaction with our institutions of higher **education**. First, in contrast to traditional **scholarly** conviction that intellectual growth is **important** in its own right, he noted a current inclination to feel that only experience has reality and **that ideas** are pertinent only as they produce **immediate** social **actions**. He expressed a view in this **regard** that we must work hard to **re-create** the connection between soundly based ideas and the actions which might flow from them.

Secondly, he deplored the current notion that there is something inherently wrong with a university's preparation of persons for the professions, and that such activity **necessarily supports** all of the shortcomings of the **establishment**. Thirdly, he took issue with the current idea that higher education within a society should be an institution vested with political power to change the **society**.

HOUSE BILL 1219:

Chancellor Millett reported that the September Newsletter of the Board of Regents is devoted to an analysis of House Bill 1219 and has been made **available** to universities for **general** distribution wherever

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MINUTES OF MEETING 9-23-70 - FACULTY ADVISORY COMMITTEE TO CHANCELLOR
OF THE OHIO BOARD OF REGENTS CONT'D.:

HOUSE BILL 1219 CONT'D.:

requested. He underscored his concern that no one within the higher educational system be uninformed concerning the new law dealing with campus disruption. He expressed the view that this fall is a critical time and that any closing of a campus is likely to be a momentous occasion, very possibly followed by legislative direction for an extensive reordering of an institution prior to re-opening.

Regarding implementation of House Bill 1219, he reported that a panel of lawyers has been established from which referees will be drawn for appointment if disturbances occur. He emphasized also that House Bill 1219, while establishing certain new penalties for disruption, does not supersede university regulations which may also apply to a given offense.

MASTER PLAN REVISION:

Dr. Millett distributed a two-volume set of Master Plan Review Committee reports, noting that a report on medical education would be completed at a later time. He reported also that the report of the Teacher Education Advisory Committee has been reproduced for distribution to all faculty members in our various colleges of education.

So far as the format of the Master Plan is concerned, the Chancellor described an outline in nine sections:

1. General
2. Objectives of state policy in higher education.
3. The state and private higher education.
4. Instructional programs,
5. Other programs
6. Student admissions, enrollment, and student assistance,
7. The structure of public higher education.
8. The role of the Ohio Board of Regents.
9. Financial support of higher education. (This section will also represent the biennial budget proposal to the 109th General Assembly).

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MINUTES OF MEETING 9-23-70 -- FACULTY ADVISORY COMMITTEE TO CHANCELLOR
OF THE OHIO BOARD OF REGENTS CONT'D.:

MASTER PLAN REVISION CONT'D.:

So far as a calendar of Master Plan revision is concerned, the Chancellor reported that private consultations with this committee, with the presidents, and with private college representatives, would be undertaken early in November. In about mid-November, a draft of the Plan will be released to the public, with several public hearings scheduled during December. Final approval of the Plan will take place at the January meeting of the Board of Regents.

So far as major issues in the Plan are concerned, the Chancellor reported that there are about five:

1. The State's posture regarding public financial support of private colleges and universities.
2. The question of open or limited admission to the system of higher education and to the individual institutions. This question involves as well, the matter of student assistance programs which may be necessary to overcome economic barriers to admission.
3. The question of establishing enrollment ceilings on the campuses of senior universities as a part of a selective admissions policy.
4. The desirable restructuring of our system of two-year campuses.
5. The question of what general policy should be followed in the further development of graduate programs, especially at the doctoral level.

There being no further business before the committee, it was determined that meetings would be held on November 5 and on November 10 to discuss drafts of the Master Plan.

Respectfully submitted,

William B. Coulter
SECRETARY

September 23, 1969

CONSTITUTION OF THE FACULTY
OF
YOUNGSTOWN STATE UNIVERSITY

ARTICLE I, PURPOSE

This Constitution is established to implement the Regulations of the Board of Trustees and the Board of Trustees Bylaws of Youngstown State University.

ARTICLE II. THE FACULTY

Section 1. The Faculty consists of the President, who is the chief administrative officer; the appointed administrative officers; the instructional staff; and others appointed to it by the President,

Section 2, The authority of the Faculty stems from the Board of Trustees through the President.

Section 3, The instructional staff consists of Full Service and Limited Service faculty members; their ranks are: Instructor, Assistant Professor, Associate Professor, and Professor, Full Service teachers carry a full teaching load and/or perform general services, including assigned administrative duties, and may achieve tenure, Limited Service teachers ordinarily carry less than a full teaching load, perform only limited general services, do not participate in votes of the Faculty, and are paid on a quarter-hours-taught basis,

Section 4. A regular meeting of the Faculty shall precede the opening of each fall quarter. Special meetings, for the consideration of agenda stated in the call, may be called by the President on his initiative or on his approval of the request of a member of the Faculty.

Section 5. Functions and Responsibilities of the Faculty, There is a community of interest and responsibility among the components of the University. Some responsibilities are shared by the various components and some inhere primarily in one of them. Those University functions and responsibilities that are primarily academic are basic functions and responsibilities of the Faculty acting within the limitations set by the nature of the University as determined by the governing Board and set forth by the President. Therefore, among the functions and responsibilities of the Faculty shall be the following:

a, Primary for the instructional staff

- 1) The development, improvement, and approval of .courses and curriculums
- 2) Quality of instruction
- 3) The determination of requirements for degrees and for graduation
- 4) The determination of academic standards
- 5) Development of appropriate programs of research
- 6) Orientation, guidance, and scheduling of students

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Article II, Section 5 cont'd.:

b. For the instructional staff jointly with the administration

- 1) The selection of chairmen of academic departments
- 2) The appointment, reappointment, promotion, tenure, and dismissal of Full-Service Faculty
- 3) Evaluation of the educational program
- 4) Major changes in the educational program
- 5) Campus development and requirements for academic buildings
- 6) Requirements for admission
- 7) Faculty welfare, salary structure, and benefits
- 8) Student affairs
- 9) Student benefits and financial aids
- 10) Intercollegiate athletics

c. For the instructional staff advisory to the administration

- 1) Public relations
- 2) Public ceremonial affairs
- 3) Selection of a new President
- 4) Selection of academic deans
- 5) Budgeting of resources among competing educational demands
- 6) Faculty workloads

ARTICLE III. THE SENATE

Section 1. Authority and Powers. The Senate is the representative body of the Faculty. The Senate's powers are commensurate with the functions and responsibilities of the Faculty recognized in Article II, Section 5.

Section 2. Members. The President, the academic and administrative Deans, the Business Manager, the Registrar, the Director of Admissions, the Director of Public Relations, the Librarian, Directors of Divisions, Chairmen of academic Departments and Supervisors of other academic units, and any other administrative officers so designated by the President shall be members ex-officio. Full service faculty members equal in number to members ex-officio shall be elected as representative members from each College or School in proportion to its total class credit hours taught in the fall quarter.

Section 3. Meetings.

- a. The Senate shall meet at least twice each fall, winter and spring quarter at the call of the Executive Committee of the Senate.
- b. Additional meetings may be called by the President or by a majority vote of the Senate at any meeting.
- c. The minutes of every Senate meeting shall be distributed to the Full Service Faculty.

Section 4. Executive Committee of the Senate.

- a. The Executive Committee of the Senate shall consist of nine members. The Senators of each of the Undergraduate Colleges and Schools of the University shall elect one of themselves as a member of the Committee, and the Senate shall elect any additional members, as Committee members-at-large. The Committee members normally shall have terms of three years with three members to be selected annually at staggered intervals, in accordance with Bylaws.
- b. Unless other provision is made, the Executive Committee shall appoint members of the Committees of the University Senate and together with such body as the President may name for this purpose it shall serve as a committee on committees to appoint the Joint Committees of the University Senate and Administration, The Committee may refer matters directed to its attention or initiated by itself to appropriate committees or to new committees it may appoint.
- c. The Executive Committee shall provisionally act for the Senate in matters of liaison with the Administration, in preparation of agenda for Senate meetings, in matters requiring immediate attention, in referring matters to committees, and in other matters as directed by the Senate.
- d. The Executive Committee shall report and submit for approval its recommendations, committee appointments, and other actions to the Senate at regular meetings of the Senate.

ARTICLE IV. FACULTY COMMITTEES

Section 1. The Senate Committee on Constitution and Bylaws shall be elected annually by the Senate. The Committee shall recommend revisions of the Faculty Constitution and Bylaws to the Senate.

Section 2. Appointments to the standing committees shall provide continuity and gradual rotation of faculty membership. These committees shall report regularly to the Executive Committee of the Senate, which shall arrange for such reports to be presented to the Senate.

Section 3. Faculty Committees and faculty membership in Joint Faculty and Administration Committees within each of the colleges or schools of the University shall be appointed by each college or school Faculty as it may determine.

ARTICLE V. AMENDMENTS

Section 1. An amendment to this constitution shall become effective upon its approval by two-thirds of **those voting** in a mail poll of the entire membership of the Senate. **The** ballot in **such** a poll shall include a complete **statement** of the proposed amendment, and shall be returned to the Secretary of the Senate within ten (10) days **after** it is mailed by the Secretary.

Section 2. A proposed amendment to the Constitution shall first be submitted or **referred** to the Senate Committee on the Constitution and **Bylaws**. **Before** a mail poll is taken on it, it must be approved by a majority of the members of the Senate present at a Senate meeting.

Section 3. An amendment to the Bylaws shall become effective upon its approval by a majority vote at a Senate meeting.

meeting of 2/6/70 -

Section 3. A proposed amendment to the By-Laws shall be mailed by the Secretary of the Senate to the Senate membership at least one (1) week prior to its being submitted to the Senate for consideration and shall become effective upon its approval by a majority vote of the Senate members present at said meeting.

September 23, 1969

BYLAWS OF THE CONSTITUTION
OF THE
FACULTY OF YOUNGSTOWN STATE UNIVERSITY

BYLAW I. ADMINISTRATIVE DUTIES OF TEACHERS

Instructional staff members are responsible for executing certain administrative functions. The University Catalog and the Faculty Handbook contain the policies and routine procedures. Other procedures and duties are explained or emphasized by letter or other means of communication.

BYLAW II. RANK AND TENURE

Section 1. The Full Service Teaching Staff

- a. Instructor. The rank of full service instructor should be granted only to those who have given presumptive evidence of becoming good teachers through the completion of an academic program leading at least to a master's degree or through professional or practical experience equivalent to such an academic background. Appointment to a Full Service Instructorship carries with it the possibility of reappointment but includes no right to permanent or continuous tenure, or to further reappointment, or to promotion to an assistant professorship.
- b. Assistant Professor. The rank of assistant professor should be granted only to those who have proved their worth as teachers and have given evidence of capacity for productive scholarship. An assistant professor should possess the maturity and attainment in the field of scholarship of which the doctor's degree is frequently the testimonial. There is no presumption in appointing an assistant professor that he will later be promoted, nor does reappointment as an assistant professor imply any subsequent appointment at a higher rank. Appointment as an assistant professor carries with it the presumption of continuous tenure under either of the following conditions: (a) If the appointment is for the sixth year as a faculty member at Youngstown State University, or (b) if the appointment is for the third year as a faculty member at Youngstown State University and follows a term of three years or more as a faculty member at one or more institutions of higher education other than Youngstown State University.
- c. Associate Professor. The rank of associate professor should be granted only to those who, in addition to all of the qualifications for an assistant professorship, have an unusual contribution to make to the University through the excellence of their teaching, productive scholarship, or other education service. There is no presumption in appointing an associate professor that he will later be promoted, nor does reappointment as an associate professor imply any subsequent promotion to a higher rank. Appointment as an associate

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Bylaw II, Section I, c, cont'd.:

professor carries with it the presumption of continuous tenure under either of the following conditions: (a) If the appointment is for the sixth year as a faculty member at Youngstown State University, or (b) If the appointment is for the third year as a faculty member at Youngstown State University and follows a term of three years or more as a faculty member in one or more institutions of higher education other than Youngstown State University.

- d. Professor. The rank of professor should be granted only after careful consideration of the individual character, scholarship, productivity, teaching ability, and reputation among his peers in his own field, as well as the faculty of guiding students toward noteworthy attainments. It should be granted only to those persons who have been so tested that there is reasonable certainty of their continued usefulness throughout the remainder of their working years. It should be reserved as a mark of distinction in the field of scholarship and instruction. Under either of the following conditions, reappointment of a professor carries with it the right of continuous or permanent tenure: (a) If the appointment is for the sixth year as a faculty member at Youngstown State University, or (b) If the appointment is for the third year as a faculty member at Youngstown State University and follows a term of more than three years as a faculty member in one or more institutions of higher education other than Youngstown State University.

Section 2. Limited Service Teachers

All Limited Service teachers are designated by rank according to their professional qualifications.

Section 3. Loss of Tenure

The circumstances under which tenure may be forfeited shall be determined by the President in consultation with the Dean of the University, the Dean of the College or School concerned, the Chairman of the Department (or Supervisor) concerned, and two additional elected members of the Senate.

BYLAW III. ELECTIONS AND APPOINTMENTS

The following procedures for elections and appointments are to be followed by all groups of the University Faculty except where other specific provisions are made by the electing or appointing group.

Section 1. Electors. The electors of the members of the Senate from each college or school are the full-service teaching faculty of the college or school. The electors of the members-at-large of the Executive Committee of the Senate and of the Senate Committee on Constitution and Bylaws are the Senate. The electors of the college or school members of the Executive Committee are the elected and ex officio Senators of the college or school.

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Bylaw III cont'd.:

Section 2. Nominations.

- a. Unless otherwise specified, the electors for any election shall nominate from among themselves at least twice as many candidates as are to be elected, at a meeting at which this is an announced agendum.
- b. There shall be no nominations for the Senate, but every full-service faculty member, except ex-officio members of the Senate, shall be listed as a nominee.
- c. Nominations for members-at-large of the Executive Committee are to be made at a May meeting of the Senate.
- d. Nominations for the Senate Committee on Constitution and Bylaws are to be made at an October meeting of the Senate.

Section 3. Time of Elections and Appointments.

- a. Elections may be held at meetings only when the election has been an announced agendum.
- b. Elections of the Senate, the members-at-large of the Executive Committee, and the Senate Committee on Constitution and Bylaws shall be held in April, May, and October, respectively.
- c. College and school members of the Executive Committee shall be elected prior to the May Senate meeting and announced at that meeting.
- d. The Executive Committee shall appoint Chairmen and members of the standing committees at each May Senate meeting preceding the subsequent academic year beginning in October and announce these appointments at said May meeting.
- e. To maintain continuity of the nine-member Executive Committee, members of the Committee are to be elected in the following manner:
 1. School-designated members from the College of Arts and Sciences and from the School of Business Administration will be selected in 1967, 1970, and every third year thereafter.
 2. School-designated members from the School of Education and the School of Engineering will be selected in 1967, 1969, and every third year thereafter.
 3. A school-designated member from the School of Music will be selected in 1967, 1968, and every third year thereafter.

Bylaw III, Section 3, cont'd.:

- 4. A school-designated member from the Technical and Community College will be selected in 1969 for a **2-year** term and for a 3-year term in 1971 and every third year thereafter,
- 5. At-large members will be selected as follows:
 - one in 1970 for a 3-year term;
 - one in 1971 for a 1 year term;
 - one in 1971 for a **3-year** term;
 - one in 1972 for a **3-year** term.
 Thereafter, each retiring member will be replaced by a member for a **3-year** term,
- 6. The term of a member of the Executive **Committee** automatically expires if he is not a member of the Senate the next year. In that case a selection should be made to complete the unexpired term.

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Section 4. Manner of Election.

- a. The elections of the Senate, the Executive Committee, and the Senate Committee on Constitution and Bylaws shall be by closed mail ballot. Other elections shall be by closed ballot at a meeting.
- b. In the case of closed mail ballots, the Secretary of the electing group shall distribute to each elector a ballot containing the names of the nominees in alphabetical order, a statement of the maximum number to be voted for, which shall be the number to be elected, and instructions for return of the ballot, with an unmarked envelope for return of the ballot. The marked ballots are to be sealed by the electors in the unmarked envelopes and the elector is to staple a slip bearing his name to the outside of the envelope. After collecting all the ballots, the Secretary is to remove the name slips of the eligible electors and give the sealed unmarked envelopes to the tellers.
- c. In the case of closed ballots at meetings, the Secretary shall distribute blank ballots to the electors, collect the ballots, and give the ballots to the tellers.

Section 5. Tellers. The tellers of an election shall be a **committee** appointed by the Secretary in charge of the election and announced by him together with his announcement of the results of the election. The tellers shall keep and at their discretion dispose of the ballots,

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Upon completion of his term, whether he has been elected to said term or appointed to complete an unexpired term, a retiring member of the Executive Committee shall not serve again on said Committee until twelve (12) months have elapsed since the completion of his term.

Bylaw III cont'd.:

Section 6. Records. The secretary in charge of the Election shall deposit the complete record of each election with the **Secretary of the Senate**, who shall report the results of the election and keep the records until after the term of office of the elected candidates.

Section 7. Ties. Ties shall be resolved by the tellers by drawing of lots. This shall be reported in their report to the Secretary.

Section 8. Vacancies. Vacancies involving elected positions shall immediately be filled by the Secretary of the Senate, who shall **appoint** the **candidate** who **received** the next highest **number** of votes to the unexpired term. In case of a tie, the Secretary shall supervise a drawing of lots to decide the appointment. **The** filling of a vacancy is to be reported at the next Senate meeting.

Section 9. Chairmen. When a chairman of a group is not specified, the member **whose** name is first in alphabetical order shall be provisional chairman.

Section 10. Term of Office. The term of office starts when the results of the election are announced to the Secretary of the Senate and ends when the results of the next corresponding election are so announced.

BYLAW IV. ORDER OF BUSINESS AT SENATE MEETINGS

The order of business at a Senate meeting shall be:

- 1) Call to order
- 2) Approval of the minutes of the last meeting
- 3) Report of the Senate Committee on Constitution and Bylaws
- 4) Report of the Executive Committee of the Senate
- 5) Old business
- 6) **New** business
- 7) Adjournment

BYLAW V. SECRETARY OF THE SENATE

The Secretary of the Senate shall be elected from the full-service faculty by the Senate. He shall keep the records of the Senate, furnish copies of the minutes to the members of the Senate and to other members of the full-service teaching faculty, notify every member of the Senate of every Senate meeting, including announcement of agenda, keep the records of all elections, calculate the **number** of Senators to be elected from each college or school, supervise election procedures, and perform other duties as directed by **the** Senate.

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BYLAW VI. FACULTY APPROVAL OR DISAPPROVAL OF A SENATE ACTION

An action of the Senate will be considered to have Faculty approval unless it is challenged at the first regular meeting of the Faculty after it is taken. If a challenge is supported by a majority vote of those present, the action shall be submitted to the Full-Service Faculty by a mail poll; for disapproval, a two-thirds majority of those voting shall be necessary.

BYLAW VII. SECRETARY OF THE FACULTY

An Amendment to Bylaw VII (first sentence only) **was** passed at the Friday, April 5, 1968 Senate meeting **as** follows:

The Secretary of the Senate shall serve as Secretary of the Faculty.

The Secretary shall keep the records of the meetings of the Faculty and shall furnish copies of the minutes to the President, the administrative officers who **are ex-officio members** of the Senate, and the full-service teaching faculty. The Secretary shall also supervise the election of the members of the Senate in accordance with Bylaw **III**, Section 4.

BYLAW VIII. CHAIRMEN OF DEPARTMENTS

Chairmen of Departments shall be appointed by the President upon consultation with the **members** of the department and of related departments. They hold office as appointed by the President; faculty tenure is a separate matter.

BYLAW IX. PRESIDING OFFICER OF THE SENATE

The presiding officer of the University Senate shall be the President of the University or such other person as he may designate.