

SENATE MINUTES  
YOUNGSTOWN STATE UNIVERSITY  
Friday, October 1, 1971

PRESENT: Mr. Livosky, Mr. Snyder, Mr. Harris, Jr., Mr. Terlecki, Mrs. Mackall, Miss Boyer, Mr. Greenman, Mr. Young, Mr. Wilms (Jambar), Mr. Cohen, Mr. Rand, Mr. Beckman, Mr. Ringer, Mr. Swan, Lt. Col. Fisher, Mr. Scriven, Mrs. Smith, Mr. Wales, III, Mr. Krill, Mr. Bright, Mr. Elser, Mr. Flad, Mr. Naberezny, Mr. Gould, Mr. Fukui, Mr. Spiegel, Mr. Dillon, Mr. Siman, Mr. Yozwiak, Mr. Tarantine, Mr. Earnhart, Mr. Hahn, Mr. Almond, Mr. Ives, Mr. Foldvary, Mr. Mavrigian, Mr. von Ostwalden, Mrs. Niemi, Mrs. Dykema, Miss Pfau, Mr. Hare, Mr. Miner, Miss Sterenberg, Mr. Shipka, Mr. Poddar, Mr. Hanzely, Mrs. Budge, Mr. Hill, Mr. Steele, Mr. Baldino, Mr. Vanaman, Mr. Jonas, Mr. Dobbert, Mr. Sorokach, Mr. Cernica, Mr. Slawecki, Mr. Hurd, Mr. Esterly, Mr. Zetts, Mr. Miller, Mrs. Foley, Mr. Ward, Mr. Ahmed, Mr. Binning, Mr. Robinson, Mrs. Painter, Mrs. Braden, Mr. Jones, Mrs. Turner, Miss Feldmiller, Mr. Paraska, Mr. Schroeder, Mr. Blue, Mr. Jenkins, Mr. Domonkos, Mr. Berger, Mr. May, Bill Jones (Student), Raymond Horner (student), Mr. Moorhead, Theodore Brachfeld (Student), John J. Greenman (Student), Jerome Parm (student), James Smeltzer (Jambar), Larry Simko (Student), Kathleen Tierney (Student), Miss DeCapita, Mr. McKivley, Mr. Foster, Mr. DiRusso, Miss Jenkins, Vice President Coffelt, Vice President Edgar, and President Pugsley.

PRESIDING~ PRESIDENT ALBERT L. PUGSLEY

TIME: 4:00 p.m. (ES AUDIT.)

The President **called** to order the first University Senate meeting of the academic year 1971-72.

The President then called for the approval of the **Minutes** of the **previous** Senate meeting (Friday, June 4, 1971). There being no additions, modifications or corrections the President then **declared** the Minutes to be approved as distributed.

The President called on Mr. Larry Simko, President of Student Government to introduce the new student members of the University Senate, Larry Simko then introduced the following student **members**:

- 1) Raymond Horner
- 2) Theodore Brachfeld
- 3) John F. Greenman
- 4) Jerome E. Parm
- 5) Bill Jones
- 6) Larry Simko

Mr. Jim Smeltzer **was** at the Senate meeting as a representative of the **Jambar**. The President then stated this brings back the question from last year: Is it the will of this **body** that a **Jambar** representative be present at Senate Meetings?

Dr. Hare: The Senate **sometime** either last year or the year before permanently permitted a reporter from the **Jambar** to Senate meetings,

REPORT OF CONSTITUTION AND BYLAWS COMMITTEE

No one present to give a report at **today's meeting**.

The President stated he would return to this if someone did come with a report.

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SENATE MINUTES CONT'D.: (Friday, October 1, 1971)

REPORT OF EXECUTIVE COMMITTEE OF SENATE:

This report was **given** by the Chairman, Dr. Esther Niemi, Dr. Niemi reported:

At our June **3** Senate meeting, a Special Meeting called to hear the Proposal of the Faculty Affairs Committee, we approved their **recommendation** and **Proposal** for the creation and operation of a Faculty **Appeals Committee**.

Under the Proposal then the **Executive** Committee was given the task of appointing a Nominating **Committee**, and I would like to call to your attention **that** the Proposal also says: that although the Nominating **Committee** will come up with a slate of at least **two** (2) members for each position any Full Time faculty member **can** submit his name **if** he then has a Petition attested by ten (10) signatures of Full Time faculty members; so the fact that we have a **Nominating** Committee that will present the slate of candidates this does not bar an **individual** faculty member from also being a candidate providing he secures the signatures of ten (10) of his **Full Time** colleagues. I would gather that if you **don't** have ten (10) signatures you **don't** have **much** chance of getting elected,

The Senate **Executive** Committee has appointed the following faculty members to serve on the Nominating Committee to draw up a slate of candidates for the four (4) positions on the Faculty Appeals **Committee**:

Casper Moore, CHAIRMAN  
Theodore Chrobak  
William Conable  
Sally Hotchkiss  
Dwight Watkins

It has also been necessary to make some changes in the **membership** of the Standing Committees of the Senate:

A-3: Academic Affairs Committee:  
Juanita Roderick **will** replace George Overby (who is no longer on the YSU faculty),

A-3b: SUBCOMMITTEE ON TEXTBOOK COMPLAINTS  
Earl EINHIZER **will** replace George Overby as Chairman of this **Com-**  
**mittee,**

B-2a: SPECIAL EVENTS SUBCOMMITTEE  
Daniel O'Neill is the new Chairman replacing Ronald L. Gould at Mr. Gould's request. Mr. Gould will remain a member of the **Committee.**

B-12: COMMITTEE ON STUDENT DEVELOPMENT:  
Henry Fukui has requested that he be replaced as Chairman and as a member of this **Committee.**  
Marguerite Foley, currently a **member** of the **Committee,** will serve as Chairman.  
Charles L. Smith has been appointed to the **Committee.**

B-14: COMMITTEE FOR RADIO BROADCASTING STATION:  
Thomas Gay **has** requested that he be replaced as **Chairman** and as a member of this **Comxntnittee,**  
Sister Agnes Lavin who was a member of this Committee is no longer on our faculty.  
Larry E. Looby, **currently** a member of the Committee, will serve as chairman,  
Leon Laitman and Arthur Spiro have been appointed as **new** members to this Committee,

(CONT'D. NEXT PAGE)

SENATE MINUTES CONT'D.: (Friday, October 1, 1971)  
REPORT OF EXECUTIVE COMMITTEE OF SENATE CONT'D.: (Dr. Niemi)

There will be some additional changes in Committee membership which we have not been able to clear at this particular date, You will be receiving a new list designating the Revised Committees. There will also be a correction on your Revised List regarding student membership on some Committees, The number and names of student membership were omitted inadvertently as the list was originally distributed to you. You will be getting the revised list very soon,

QUESTIONS:

Dr. Poddar: To whom do we turn over the Petitions for the Faculty Appeals Committee?

Dr. Niemi: Mr. Casper Moore knows he is the Chairman and he will set up the ground rules for the Committee.

I would gather you would contact Mr. Moore and ask him as to whether or not he wants the Petitions turned in to him.

There will have to be a deadline for turning in Petitions obviously since we are very anxious to have this election take place so that the Faculty Appeals Committee gets into operation.

Dr. Hare: A little confused about procedural matters.

In the past when the faculty for the Ohio Faculty Senate Nominating Committee nominated there was a provision for Petitions and these became operative after the Nominating Committee made its original report.

What procedure is going to be used now?

Will the Nominating Committee make its report and then request additional nominations by Petitions or is it asking for Petitions immediately?

Dr. Niemi: The actual Proposal that the Senate passed does not designate the exact procedure so we will have to leave it to the discretion of the Nominating Committee. I am sure they will inform us of the ground rules, etc., but we carefully looked over the Proposal we passed and it did not spell it out, except that there is the provision that a member can be placed on the ballot simply with the ten (10) signatures of his full time colleagues.

Dr. Poddar: Will this deadline be announced to the faculty?

Dr. Niemi: It will have to be given general circulation in one way or another.

I know that Mr. Moore and his Committee will get together and work out the ground rules for this procedural matter and notify the faculty one way or another.

There will have to be a deadline because we do not want this to carry over for months and months. We want the Faculty Appeals Committee.

REPORT OF ATHLETIC COUNCIL:

This report was given by Peter A. Baldino, Jr., Chairman,

Mr. Baldino stated he wishes to refer to four (4) matters with respect to the Athletic Council.

B-1: Athletic Council -

New members on this Committee: Paul Bellini and Michael Klasovsky.

Other members: Peter A. Baldino, CHAIRMAN: Joseph Altinger,  
Phillip F. Chuey, Lewis B. Ringer.

Ex-officio members: Financial Vice President: Joseph S. Rook

Athletic Director: Willard Webster

University Relations: Philip A. Snyder

Athletic Business Manager: James W. Morrison

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SENATE MINUTES CONT'D.: (Friday, October 1, 1971)  
REPORT OF ATHLETIC COUNCIL CONT'D.: (Dr. Baldino, Jr.)

B-1: Athletic Council membership cont'd. from page #3:

Two (2) Students: yet to be named

Two (2) Alumni (one a hold-over, Mr. Culliver from Boy's Club of Youngstown and Mr. Best, who is leaving and will be replaced).

The Charge to this Committee is noted in the Standing Committee listing but is as follows: To participate in the development of and to approve (and by approve it is understood this means to recommend) the general athletic policy of the University; to make recommendations to the President regarding changes in and the development of the Athletic Program.

Dr. Baldino reported:

"Four (4) matters I would like to report today.

Two (2) of these occurred while I was not here this summer as I was on a visiting Professorship during this time at another University.

But the decisions made in both cases are ones I would endorse.

1) First matter has to do with the proposed Conference Affiliation, Phe Great Lakes Conference.

At the time we ruled or moved a motion on this matter it was the understanding that there were to be eight (8) members of that Conference including: Akron, Ashland College, Eastern Illinois, Eastern Michigan, Northern Michigan, Wayne State, Western Illinois and YSU.

In the latter part of June Akron University withdrew; a number of other schools expressed some reservations. I was personally in favor of the original Motion, but the administration felt, and I do feel here now, that with Akron a natural rival in this Conference being eliminated at their own request, it was, I think, a good decision to not consider further our affiliation with the Proposed "Great Lakes Conference".

I don't want to have the impression left, and this is a personal comment, that it was based on the remarks (rather the distorted ones) I would say made by the Sports Editor of the Youngstown Vindicator with respect that we do this because we are waiting for the day when we go "BIG TIME". I personally would oppose this. I think it is fundamentally a mistake to consider any further enlargement of the YSU commitment in football and any other major sports,

2) A matter came up with respect to Radio Coverage,

In the past, members of the faculty, we have had an "OPEN DOOR" policy with respect to broadcasting all major sports out of YSU,

We have heard a number of remarks made to the effect, that for example: that one Radio Station was willing to pay the line charges for going on the road and broadcasting "Away Games".

With respect to this we felt it was only fair to do something to protect that Radio Station, and so we, after due deliberation, felt that we should go on record as opposing the broadcasting of any of these games without first having a commitment from the Station to do both "home" and "away". Mr. Gardner from WKBN has been very good to us in doing that.

However, it has been again thought through and the President of the University, and I concur with him here, upon further examination of it, in terms of the fact that we are a transitional University, or in a transitional phase let us say of

SENATE MINUTES CONT'D.: (Friday, October 1, 1971)  
REPORT OF ATHLETIC COUNCIL CONT'D.: (Dr. Baldino)

University life, that **it** may not be a bad idea to once again consider an "OPEN DOOR" policy; that is to say, not closing the door to the stations here in town now **with** respect to their willingness to broadcast games even though they are not willing to take the **responsibility** of going on the **road**.

3) During the year, as you **probably** know (and **I am** not going to **reconstruct** the matter here), the YSU Swim Team had a rather difficult period before the season wherein the Coach left the team,

The matter came up - should we appoint a new Coach to replace him or do we have the scheduled meets, etc,

We decided that **first** of **all** we had to think of the best interests of the University. We asked that Mr. Webster notify the teams on the schedule and asked that schedule **commitments** on the part of YSU be withdrawn, and further, and **I** personally felt quite strongly about **this**, that the students involved not be punished, insofar as not again having a **year** of eligibility withdrawn,

**I** think we have gone a long way in remedying the difficulty we have there with the appointment of Mr. Robert **Leahy** as the **Swim** Coach.

4) Soccer team: especially through the efforts of Dr. **Stephen** Hanzely, a Petition presented to consider recognition of Soccer **as** a major sport at **YSU**.

**I** support **this**. **I** was disappointed that **it wasn't** approved.

**I** think, and **this** is a personal **comment**, that the Sports Program here at YSU, and **I** think there is none of **it** that is immune or "**put-in-a-box**" so to speak and not allowed to be **scrutinized** rather carefully,

Here, **I** don't want to, in other words, begin a debate on whether or not we should have athletics. **This** decision was made some time ago. **I** think **it** should still be investigated and debated.

**I** am **working** on the premise that we do have a program. **I** feel with Dr. Hanzely that we should be doing three (3) things with Sports:

- 1) continue in a limited way our **commitment** to varsity athletics;
- 2) do what we can in sponsoring **intra-mural** athletics;
- 3) do something in **providing** recreational facilities for those people who wish to pursue **them**.

The latter two (2) categories allow those people to pursue those activities which they can carry on **into** adult life as opposed to varsity athletics which are **again**, open **I** think, to considerable debate insofar as their **relevancy** in later life except for those few who can make **it** "**in** professional sports".

**Lastly**, and **this** is a personal note, **I** had the experience while on campus a week or so ago to be confronted in a situation which **I** felt rather strongly about and that was, a student who came to **me** to talk about a matter not related to athletics, but some of the social problems that we have all witnessed, Attics, for example, etc. As he concluded the remarks with **me** he then moved over to the fact that **I** was Athletic Council Chairman and he made some remarks about the Coach of our Football Team.

**I** personally would like to go on record as hoping that we realize: 1) the Coach is a member of this faculty; 2) he has given 30 years of service to **this** Institution; 3) if we talk in terms of such things as reverence for life **I** hope we **don't** forget that **it** may extend to a Football Coach.

SENATE MINUTES CONT'D.: (Friday, October 1, 1971)  
REPORT OF ATHLETIC COUNCIL CONT'D.: (Dr. Baldino)

QUESTIONS: 1) I **didn't** hear why Soccer was not recognized as a major sport at YSU,

Dr. Baldino: The Soccer team, the Petition to recognize **it** as a sport " was turned down on the grounds, and again I **will** reconstruct **it** as best as I can, of insufficient funds,

Dr. Pugsley: This was discussed in the Budget **conferences.**

1) We are this Spring, we think, depending upon construction schedules, opening a new Physical Education and Athletic facility,

We are not sure of the expenditures that **will** be required in terms of new personnel for that facility although we have budgeted for them.

2) That facility has accommodations for sports **within** the building that have not been adequately developed at the University and the basic premise was: should you undertake, before you explore and support those sports, a sport that does not require the use of those facilities or should you give priority to those things for which you have built the **building.**

In view of the uncertainty of funds and funding, an uncertainty which is increasingly apparent to us daily, I think **it** was a correct decision.

Dr. Hanzely: Dr. **Baldino**, do you have any information on the percentage by which the Athletic Budget was increased; also the number of dollars by **which it** was increased?

Dr. Baldino: I personally have no such knowledge of **this.**

Dr. Baldino added a personal note at this point,

"I feel very strongly that we have to reexamine our priorities as an Institution as an outgoing kind of process. I think **this** extends to inter-collegiate athletics; I think **it** extends to the 3-part Program that I put forth; that is to say: 1) Varsity Sports; (2) Intra-mural Sports; (3) Recreational facilities.

I think in light of expenditures, for example, that in fact we do go forth in football; that we can, in the future based on what I consider limits have a Soccer Team.

That this in the future should be raised again, and I **dare** say if **it** is turned down be raised again.

Dr. Hanzely: I promise that I will do **it.**

Dr. Pugsley: I **don't think** this decision was a decision that there would never be Soccer at this Institution. In part, **it** is a matter of timing. It is a matter of finding out where we are with respect to some other things before **undertaking** this,

Dr. Baldino: My only comment would be we have to look at the evidence available. I think **it** was Bertram Russell who remarked: "That we should be able as rationale people to have our beliefs square with the evidence available. "

And, if I **may** not be misunderstood in my remarks about Mr. Beede -- I feel very strongly that he should be the person to make clear when he wants to retire; **it** should not be made by the student body; **it** should not be made by other "vested **interest**" groups. I think a man after 30 years is entitled to indicate when his last pay check should be given him,

Dr. Shipka: Isn't Mr. Beede bound by the same State obligations as **all** faculty?

Dr. Baldino: He is a faculty member bound **by** the same obligations of retirement as we **all** are.

SENATE MINUTES CONT'D.: (Friday, October 1, 1971)  
REPORT OF ATHLETIC COUNCIL CONT'D.: (Dr. Baldino)

Dr. Baldino cont'd.: But, I say, I hope as faculty, we are not blind to the fact that he is a member of this faculty; and as a former **athlete** myself I know something about what **it** means to **endure**; you are not passing judgment on **worthwhileness** of sports or inter-collegiate sports; **it** is a thankless job but he has done **it** when this Institution was a very *small* Institution; he has suffered through a lot; although do not be misled by the poor record **YSU** had last year; **Mr. Beede** has the record of the 3rd highest **number** of **victories** in the **U.S.** as a Coach,

I do this to **make** clear my own feeling **as** a personal **matter**. This man has been subjected to abuse of an unwarranted **kind**; **I think** we cannot forget the fact that when we talk as the young man did to me about the reverence for life we **can't** forget that this does extend even to a losing football Coach, especially after 31 years,

REPORT OF STUDENT AFFAIRS COMMITTEE:

Col. Wales, **III** asked that this Report be postponed until the Student Handbook is **available** since most of this report will concern the Student Code, and then we will know what has been done on the Student Code,

REPORT ON CONSTITUTION AND BYLAWS COMMITTEE (RETURN TO THIS)

NO REPORT TODAY.

UNFINISHED BUSINESS: NONE.

NEW BUSINESS:

Mrs. Dykema: I have been Parliamentarian for three (3) years.

It has been a privilege and an honor, but **it** seems to me that I should pass that around and offer an opportunity **for others** to enjoy it.

Do you want to devise some system for getting a new one?

Dr. Pugsley: I know I can express on **behalf** of all the membership here the appreciation that the University **Senate** and myself have had for your duties,

Mrs. Dykema, during the past three (3) gears in this respect,

I leave the question you raise up to the Senate itself.

Dr. W. Miner: Could the matter be referred to the Executive Committee of the Senate?

Dr. Pugsley: It could.

Dr. Hare: I move that **Mrs. Dykema's** remarks be stricken from the record,

Dr. Pugsley: Is there a second?

Mrs. Dykema: No second,

MOTION: **Dr. Ward Miner** moved to refer to the **Executive** Committee of the Senate the selection of a Parliamentarian for the University Senate.

Seconded.

AYES HAVE IT, MOTION PASSED.

REMARKS BY PRESIDENT PUGSLEY:

**Dr. Pugsley** stated he had pretty well exhausted his information at the General Faculty meeting, especially to the extent of the situation relative to the **Legis-**lature and other matters.

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SENATE MINUTES CONT'D.: (Friday, October 1, 1971)

REMARKS BY PRESIDENT PUGSLEY CONT'D.:

Dr. Pugsley mentioned he had received a **communication** today which he thought of sufficient general interest and should be read; although **it** was addressed to him **it** has an import for all members of the faculty, and he read **it** at **this** point,

Dr. Pugsley read the letter he received:

"**This** letter **was** on the letterhead of:

"The Youngstown State University Chapter  
The Ohio Education Association  
Youngstown, Ohio 44503"

October 1, 1971

"President A. L. Pugsley  
UNIVERSITY "

"Dear President Pugsley:

We have serious reservations about your interpretations of the Cost of Living Council rulings which led you to deny the 9 month faculty their contracted salary increases. For the moment we are prepared to postpone a discussion of your interpretation. It is our position however that **all** funds earmarked for but now withheld from 9 month faculty salaries be placed in an escrow account in the care of a trustee appointed jointly by the YSU OEA and the administration. Funds should be deposited in an interest bearing account until the fulfillment of the **University's** contracted agreements can be legally effected. We ask that a meeting between our Executive Committee and the representatives of the administration be scheduled at the earliest possible **time** to work out the details."

"Sincerely yours,

Bhagwati P. K. Poddar  
President "



SENATE MINUTES CONT'D.: (Friday, October 1, 1971)  
REMARKS BY PRESIDENT PUGSLEY CONT'D.:

Dr. Pugsley cont'd.:

Dr. Poddar no doubt has not received my response to his letter yet but I shall read it:

Dr. Pugsley's letter follows:

This letter on the letterhead of:

"YOUNGSTOWN STATE UNIVERSITY  
Youngstown, Ohio 44503"

October 1, 1971

"Dr. Bhagwati Poddar  
Department of Sociology"

"Dear Dr. Poddar:

I see no reason to respond favorably to your request of October 1st. The OEA Chapter is a self appointed group which has no standing as official spokesman for faculty. Furthermore in view of my statement to the faculty at the General Faculty Meeting on September 18, 1971, I made it quite clear that as soon as it is legally possible, and to the extent permitted under federal and state rulings the University expects to abide by the contracts for 9 months faculty, What you describe as my denial of the 9 months increases within the freeze period was not my decision -- it is a ruling of the Cost of Living Council, and is being followed by every State University in Ohio. Furthermore, I find odious your suggestion that the OEA feels need to establish a Trusteeship for this purpose when the Board of Trustees of the University holds such responsibility already. "

"Yours truly,

A. L. Pugsley"

"ALP:mcw

cc: Board of Trustees  
Esther Niemi

Encl."

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Meeting adjourned: 4:35 pm

Respectfully submitted,

Vera Jenkins  
SECRETARY OF THE SENATE

SENATE MEETING

Friday, October 1, 1971

IN ATTENDANCE:

W. Lurckij	Frank Dillon
John S. ...	Matthew Simon
Carl Harris Jr	B. Gyzwiak
Alm J. Teresi	Frank Tarantini
Joseph Mackee	Hyl G. ...
Iris Boyer	Philip ...
Math Green	George L. Almond
Warren Young	David S. Ives
Pete Williams (Dan far)	Elmer Foldvary
Loren	G. Mavrigian
Hand	P. W. ...
Carl E. ...	Esper ...
Paul Beckwith	Christine R. ...
Louis ...	Margaret J. ...
Wm. Swan	Robert A. ...
John J. ...	Ward L. ...
John J. ...	Elizabeth ...
John ...	Thomas C. ...
John ...	Pohagwati P. K. ...
John ...	Stephen ...
John ...	M. A. ...
John ...	Louis E. ...
John ...	James D. ...
John ...	Peter ...
John ...	Robert ...
John ...	Robert ...
John ...	G. A. ...
John ...	R. J. ...

IN ATTENDANCE CONT'D.:

John Arvica  
 J. K. Shaverlin  
 Raymond W. Hurd  
 Larry Esterly  
 James E. Etk  
 Sobakovich  
 Marquitta Foley  
 Kirby E. Ward  
 Ahmed  
 William C. Bennett (faculty)  
 Fred Roberson  
 Edna Patten  
 Margaret Braden  
 Russ Jones  
 Mae Turner  
 Clayton Feldmiller  
 M. Papaske  
 L. Schroeder  
 Fred Blue  
 William Jenkins  
 H. S. Donohoe  
 Martin Berger  
 Joseph May  
 Bill Jones (student)  
 Raymond Horn (student)  
 W. S. Moorehead  
 Theodore Bradford (student)  
 JOHN F. GREENWALD  
 (STUDENT)

James E. Lamm (student)  
 James S. Smetter (Tambor)  
 Larry Smiker (student)  
 Kathleen Tierney (student)  
 M. M. C. C. C.  
 Kenneth H. McKinley (educ. faculty)  
 Jack D. Foster  
 Lawrence Di Russo  
 Vera Jenkins

MINUTES  
YOUNGSTOWN STATE UNIVERSITY  
GENERAL FACULTY MEETING  
Saturday, September 18, 1971

PRESIDING: PRESIDENT ALBERT L. PUGSLEY      TIME: 10:00 a.m. (KC CAFET).

The President stated he was sorry that it was necessary to bring **all** out for a faculty meeting on a Saturday **morning**. Unfortunately there appear to be many things in the realm of higher education which are outside the control of the University, and **it was** necessary for him to be in Columbus the preceding day,

The President called for approval of the minutes of the faculty meeting of September **22**, 1970. One correction had been suggested by Dr. Margaret Pfau as follows:

Under the Section IN MEMORIAM: change "a moment of silent prayer" to "a moment of silence,"

There being no other corrections, additions or modifications to those minutes the President then declared them approved with the **above** correction made by the Secretary.

The President stated this is an interesting time for higher education. **He** further noted he had spent considerable time in an **effort** to save the faculty time as well as his own and to be more precise concerning what he wanted to say at **today's** meeting by departing **from** his usual practice at this first meeting by writing out what he intended to say, **Where** additional explanation was necessary he **would** interpolate, but in general he **hoped** this would assist the Secretary in recording what is said here today. His **remarks** follow:

APPROPRIATIONS:

It seems to all of us. I am sure, that the most **grave** and serious problem faced by higher education **and by this University** this fall is that of financing, the receipt and the **expenditures** of funds. This **University** has been receiving since last July 1 monthly state subsidies based upon last **year's** enrollment and based upon the same subsidy levels as those used last year. It now appears that there will not be an appropriation act by the Legislature until at least October, and possibly late in October. It also appears that **we** may experience no increase in enrollment, although **we** are not sure of that yet, and **may** I remind you that state subsidy and student fees are both directly dependent on enrollment. We are paid, as you know, by the full-time equivalent students enrolled in credit hours on campus. The appropriation bills now under consideration are dependent primarily on increased state revenues and rely for their financing either on a graduated state income tax or an increase in the sales tax. There has been, and is still, the belief in many quarters in Columbus that students should pay a higher proportion of the cost of their education, and especially that graduate students should pay higher fees than undergraduate **students**. The fee schedule adopted by YSU Board of Trustees on November 6, 1970 makes no such distinction, Even with

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APPROPRIATIONS CONT'D.:

the fee increases proposed by YSU this institution would still be \$100 below the present fee level and the permissible ceilings now used at other universities. The universities asked yesterday for this ceiling to be raised. Before the Presidential freeze order the Board of Regents had indicated that it wished to consider all fee increases at the same time. Hence action by the Regents in approving YSU's request was delayed even though it fell within present permissible limits set by the Board. Yesterday the Board approved the fee increases requested by all the institutions subject to compliance with Federal and State laws either existing or to exist on policy.

Each President was asked yesterday to identify the ways that his institution would balance its budget if the fee increases are not possible under the freeze order or under the Law yet to be enacted by the Legislature, and if Legislative appropriations are held at the same subsidy levels that now exist. The Chancellor had previously indicated that already average costs had risen in all institutions by \$100 per student due to the following, and his estimate was:

- \$15.00 per student has come from Mandated Civil Service Classified Salaries step increases effective July 1, These are prescribed by law.
- 15.00 per student due to increased utility costs.
- 5.00 increase due to supplies costs including postage increase.
- 15.00 increased operating costs due to Security forces expansion, additional counseling programs, Black Studies Programs, environmental programs, and special programs.
- 20.00 due to the new Federal Law on Unemployment Compensation and the accompanying Ohio Law; the provisions of which and the impacts of which are not yet fully known.
- 30.00 due to salary commitments due to 12-month salary and professional personnel.

That is the present interpretation of the existing increases in costs essentially on the same operation. Most of the above were mandated by Law.

The responses of where cuts would have to be considered included the following possibilities mentioned by the different Presidents:

- 1) Freeze all vacant positions and do not refill vacancies at any level or any service as they may occur.
- 2) Reduce part-time faculty and increase full-time faculty teaching loads.
- 3) Freeze travel funds.
- 4) Freeze Library book purchases.
- 5) Freeze equipment purchases.
- 6) Delay opening of new facilities.
- 7) Borrow funds where legal.
- 8) Hold all programs at present levels and do not engage in new programs,
- 9) Curtail research from University funds.
- 10) Cut departmental funds.

GENERAL FACULTY MEETING MINUTES CONT'D. : (9-18-71)  
APPROPRIATIONS CONT'D. :

Now these were the suggestions as to what would have to be done if the dollars are not forthcoming. I have absolutely no idea yet which of these might be appropriate or needed at this institution. They are simply things that would have to be considered,

Not having increased its fees for 4 years YSU took the position last fall that students should have as much advanced notice as possible. Considerable discontent has been expressed from students when fee increases were collected without considerable advance notice, as you probably have noticed in the press.

Rulings by the Cost of Living Council on whether fee increases for this fall may be collected and retained under the President's freeze order have been reversed each week or sometimes more often. The latest word on September 14 is that they are legal if the following conditions are met:

- 1) The fee increase was announced by the institution prior to August 14, 1971.  
(YSU's announcement was November 6, 1970).
- 2) The institution billed students for the increased fee prior to August 14, 1971.  
(Some of our students were billed earlier than that date, but not all).
- 3) The institution received as much as one payment at the increased rate prior to August 14, 1971. (YSU has received payments for the Instructional fee, the General fee, and the out-of-state tuition for this Fall Quarter at the new rate as early as August 6, 1971).

It would appear that we comply with the stated criteria, but we are not yet absolutely positive. We have collected the fee increases but, of course, will be required and would provide any refunds prescribed by law if it turns out we cannot retain them. It is of interest to know that Representative Lloyd G. Kerns, Chairman of the House Finance Appropriations Committee, wrote to Chancellor Millett on September 9 that it was the unanimous feeling of the members of that committee "that the state Universities not be permitted to raise tuition fees during the fall quarter". I do not know whether this language is exact or not, for the words "during the fall quarter" are quite different than if he had said "for the fall quarter", I assume, however, that his intent is not to permit fee increases for the fall quarter. This is an interesting contradiction in view of the previously noted attitude in the Legislature that students should pay a higher share of the cost of their education.

The freeze order presents other problems. Present interpretations allow salary increases that were effected July 1 for 12 months<sup>8</sup> faculty, for faculty filling new positions, those who have received promotions, and for the increment that is recognized for acquisition of advanced degrees. Not allowed are merit increases of 9 months

GENERAL FACULTY MEETING MINUTES CONT'D. : (9-18-71)  
APPROPRIATIONS CONT'D. :

faculty since no service at the new rate was rendered prior to August 15, 1971.

You will be interested in the announcement of one President that he would ask all 12 months faculty to voluntarily yield their salary increases in order that they might be treated the same as 9 months faculty. His request was reinforced by his further statement that those who did not do so voluntarily would not be considered for an increase the following year. No one has proposed that the 12 months Civil Service employees not receive the July 1 increases, or that they too return to 1970-71 salaries. Civil Service increases, as I noted, are mandated by Law passed by the **Legislature**. The position I have taken is that it is improper to request voluntary return to last years rates for new rates effective July 1. Both Civil Service and 12 months faculty and administrators have been paid at least two (2) checks under the new rates. At present there is no legal authority for such reductions. The increased salaries were effective before the freeze order, and I do not believe that voluntary action could or would be uniform or fair. Neither can I accept an implied coercion. I take the position that we should meet our contracts to 12 months faculty and employees and not further erode salaries that are already too low in higher education. I furthermore take the position that 9 months salaries should be increased as soon as legally possible as called for in contracts. If this is not acceptable then the Legislature should mandate the solution. The prospect of reduced revenues accompanied by increased costs is a serious one and it may call for offsetting measures, as I noted. We do not know for sure what the enrollment will be this fall; we do not know our financial structure, and we do not know our fees.

A statement was issued on September 15 by the Speaker of the House. It is as follows and appears to say that the Legislature will soon enact a uniform policy for all Schools:

(Dr. Pugsley read the statement) -

FROM THE OFFICE OF: Charles F. Kurfess  
Speaker of the Bouse of Representatives

FOR IMMEDIATE RELEASE  
September 15, 1971

"Columbus, Ohio -- House Speaker Charles K. Kurfess today issued the following statement:

"When President **Nixon's** new economic policies were announced in August, including his freeze on prices and wages, we expressed a **hope** and expectation that future budgetary action by the Ohio General Assembly and **all** actions by the state government, its agencies and institutions, would be consistent with the **President's** freeze. As I observed them, certainly the actions of governmental bodies and publicly supported institutions and agencies should be consistent with those expected of the average citizen.

"Since August 14, there has been a degree of confusion as to the

(CONT'D. NEXT PAGE)

GENERAL FACULTY MEETING MINUTES CONT'D. : (9-18-71)  
APPROPRIATIONS CONT'D. : (Kurfess Letter Cont'd.)

application of the freeze in many respects, including the area of higher education. Chancellor Millett has advised us that pursuant to the most recent Cost of Living Council rulings, eight of our twelve state universities may be in a position to increase student fees this fall quarter while the remaining four could not. At the same time, less than half of the professional staff at our state universities are qualified to receive salary increases, whereas the majority are precluded from receiving increases for the duration of the freeze.

"It is inevitable that if fees and salaries are increased where permitted, innumerable difficulties and inequities may result. Some universities will be obligated to fulfill salary increase commitments and yet unable to raise fees to finance such costs, while other universities may be in a reversed position.

"Under the circumstances, it appears that a uniform approach applicable to the entire state university system is called for. Consistency and equity within our system of higher education apparently requires that all fees charged by universities this fall 1971 quarter should not exceed those fees charged for the spring 1971 quarter and salaries of unclassified professional personnel should be maintained at the same level as of the spring 1971 quarter. It is recognized that the application of any general policy may result in individual inequities. But undoubtedly, these inequities will be far fewer than if uniformity is not established.

"In the past it has been the legislative policy to let individual universities establish their fees within the guidelines established by law and administered by the Board of Regents. Nor have we directly involved ourselves in establishing salaries of professional employees at our universities. However, as our universities are about to commence their fall quarter the exigencies of time may well require prompt legislative action to implement any such uniform policy for this quarter only and until both federal government wage-price policy and state government budget policy are established for the full fiscal year."

#

Now, ladies and gentlemen, you know as much as I do. And I don't know where we are, what we are going to do, how we are going to do it -- so WELCOME ABOARD!

THE FINANCIAL PLAN FOR STUDENT CENTER:

This planned expansion was also based on student fees - that is, the financial plan included full use of the \$10.00 general fee increase for this purpose. Bids on the Student Center were received last week and are being tabulated and analyzed by the State Architect. Our choices, if the fee increases are denied, may be between increasing the time of the financial plan and borrowing for the needed revenues to be paid back later when those revenues become available, or reducing the size of the project (for example, the Bookstore is one

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GENERAL FACULTY MEETING MINUTES CONT'D.: (9-18-71)  
THE FINANCIAL PLAN FOR STUDENT CENTER CONT'D.:

alternate), Fortunately we have received what appear to be favorable bids. Incidentally, there has been no legislative action on a Capital Improvement Program yet. Our major request in the Capital Improvement Program is for the Steam Plant and Utility Distribution System. We think it's important that this receive our highest priority because we would hate to see you in new buildings without any heat in the winter or no electrical power!

BOOKSTORE:-

Mention of the Bookstore leads me to speak of a call Wednesday morning from an employer of 12 of our students. He asked, "Why are texts changed so frequently?", and noted that frequent changes of texts mean that students cannot resell their texts and that this results in higher costs to the student. I tried to explain that some of the reasons for changing texts were: obsolescence; the need to include new and relevant knowledge; that sometimes when the same exercises are in a textbook and the same problems are used for several years they result in wide-spread knowledge of the answers and cheating; that different teachers often prefer their own selections of a textbook to those of another teacher who may have used another text in previous years teaching the same course; and that sometimes a text even though adopted this year proves unsatisfactory in its actual use. There are other reasons too.

He expressed sympathy with the students and asked a pertinent question, which was offensive. He asked: "Do teachers get a rake-off"?, and secondly, "What is the royalty policy"? I assured him the teacher did not get a "rake-off" on the text he selected, and that no text written by a teacher at this institution and used at this institution resulted in royalties paid to the author by reason of sales to students at this institution. This is a general policy that is used in most institutions.

However, I do suggest to you now that the problem of frequent textbook changing should be studied by the faculty and that some controls should be agreed upon. Too frequent changing of texts infers that the teacher doesn't know what the text contains and has reviewed it inadequately. Frequent change does present something of a hardship to the student. Some texts, I am sure you will all agree, should be retained as part of a permanent Library for the student. There are other texts though that are not necessary for him to retain and certainly he is privileged to sell those.

The earlier remarks about financing have enormous bearing on the budget which is a complicated document requiring substantial knowledge of detail for interpretation. You know, of course, that the OEA Chapter has asked for the budget, and that they have requested the State Attorney General to direct me to "Comply with the law". Our representative of the Attorney General's Office has advised me that he has been exploring this matter and that the law and the interpretations thereof are by no means clear.

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GENERAL FACULTY MEETING MINUTES CONT'D. :

Some difference of legal opinion exists as to whether the budget is a public record as set forth in the Ohio Revised Code, Section 149.99 or whether it is a plan. Probably the greatest thrust to make the budget freely available is the wish of the OEA, and they have stated this, to make comparisons of individual faculty members' salaries in the expectation of making individualized comparisons. Some hold that the public record is the payroll, and that the University would under law be required to allow "interested persons to inspect the public record". Similarly other transactions of the University are records, but not -- according to some legal opinion, the budget.

We shall, of course, abide by the Attorney General's opinion when it is received. If he concludes that the Budget should be made available we will expect then to do so. In the event he determines that it is not necessarily a public record the Trustees have indicated that it is their belief that the faculty should have a voice in whether or not they wish to have it made freely available. In the latter event I will then consult with members of the faculty concerning this matter. Should you wish it made totally public this would be accomplished by placing a copy of the Budget in the Reserve Section of the Library for consultation, but not removal, by the faculty and others who wish to inform themselves concerning its content.

One of the interesting considerations relating to the availability of public records is the impact on confidential student and faculty personnel records, or indeed records that relate to any decision made by any faculty member, At present we await the Attorney General's ruling.

STUDENTS AND FACULTY ON BOARDS OF TRUSTEES:

A bill was introduced in this session of the General Assembly which would add students and faculty to Boards of Trustees. Here again there is a substantial difference of opinion concerning whether this is wise. I am opposed to the Bill and I think it is only fair that you should know the reasons why I am so opposed:

The responsibility of a Board of Trustees is that of acting in the general public interest. It must be representative of all of the people. A Trustee cannot be tied to a special interest group and still meet his responsibilities to the public interest with an unbiased point of view. A student is a member of a special interest group within the University - so is a faculty member. But if either were a member of a Board of Trustees for the University of which he is a part, his membership would carry with it the expectation of accountability to the special interests of the group or constituency from which he came. And this is wrong. It would be equally wrong for a member of the administration to be a member of the Board of Trustees for the University of which he serves for the same reasons.

Almost every policy decision, every budget approval, every Trustees decision inevitably affects both students and faculty. Or

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GENERAL FACULTY MEETING MINUTES CONT'D. : (9-18-71)  
STUDENTS AND FACULTY ON BOARDS OF TRUSTEES CONT'D. :

more simply, a student or faculty member cannot be an unbiased member of the body that makes final decisions of governance on matters affecting his own employment, his status, or the policies that control him even indirectly. A Board is not a representative legislative body of the University and should not be confused with one.

The Board favors both student and faculty input in the recommendations carried to the Board. But this participation should occur broadly within the University before the recommendations are made, The Board can supplement that internal input by inviting faculty and student groups to speak before the Board, by having hearings, by engaging in discourse, and by doing many other things to assure that the Board senses the attitudes of the members of the University. Board meetings are public. The President's recommendations are known, and if in conflict with recommendations from the faculty or students that difference is made known in the clear light of public view. But if there are students and faculty on the Board voting on the issues the jury will be packed. A student or faculty member cannot be regarded as an ordinary citizen because of his special ties to an institution. The President of the University should not find himself making recommendations to a faculty or student Trustee member who at the same time is responsible to him for his actions, his employment, or his status. It is a contradiction. And this, ladies and gentlemen, is why in my personal opinion I am in disagreement with the proposed Bill introduced in this session of the General Assembly. This is also the attitude of our Board of Trustees with the exception of its newest member who has not expressed his opinion to me on the matter.

FACULTY HANDBO

In the continuing effort to improve communications two years ago we published a Faculty Handbook. It was a useful document and summarized many, but not all, University policies. Some problems arose because the information was not more detailed, and because University policies are subject to change. We have now brought the Handbook together as a more comprehensive document and in greater detail. It is our expectation to issue replacement and supplementary pages from time to time as needed, and therefore, the book is in loose leaf form. There has been a great deal of effort on the part of the Vice-President Dr. Foster and myself to make the book a useful one. A copy is available for each of you today at the close of this meeting, and I hope not only that you will read it with care, but that it will be found useful .

EMPLOYMENT:

One of the most critical issues facing institutions these days is the termination of untenured faculty during or at the conclusion of the probationary period, The confusion created by different court decisions on identical cases has resulted in discontent on the part of everyone. The following was reported by the American Association

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GENERAL FACULTY MEETING MINUTES CONT'D.: (9-18-71)  
EMPLOYMENT CONT'D.:

of State Colleges and Universities on September 3, 1971 concerning various court decisions, and I quote:

"An Ohio High School teacher lost his bid to gain a dismissal hearing as the Sixth Circuit Court of Appeals joined the welter of conflicting lower court decisions regarding the rights of non-tenured teachers.

"By reversing the District Court of the Southern District of Ohio, the Sixth Circuit Court determined that a non-tenured teacher has no right to a hearing and no right to a statement of reason for dismissal.

"This decision conflicts directly with an earlier decision handed down by the Seventh Circuit Court stating that non-tenured instructors are entitled to a hearing in all cases.

So far, the Fourth, Sixth, Eighth and Tenth Circuit Courts hold that a non-tenured instructor is not entitled to a dismissal hearing.

.The First Circuit Court determined that an instructor is not entitled to a hearing but is entitled to a statement of reasons for dismissal.

.The Fifth Circuit Court determined that instructors at schools without a tenure policy are entitled to a dismissal hearing after a certain point of time during their period of employment.

.The Seventh Circuit Court supported Roth in his bid to gain a hearing.

The Supreme Court of the United States has agreed to hear litigants concerning the Fifth Circuit Court decision as a Test case.

In the case in which this University is involved, 5th District Court Judge Battisti ordered that the University must provide the Plaintiff with written reasons for its action, provide an appeal, and continue employment until these two things were done. Recently the Judge appointed a hearing officer who will make a finding which shall be considered by the University and the Judge. That hearing took place September 15 and 16th. His finding has not been rendered as of today. The University's attorney earlier advised Dr. Poddar's attorney:

"In reply to your letter dated September 7, 1971 I wish to advise that Youngstown State University has not ignored that provision of the Court's order

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GENERAL FACULTY MEETING MINUTES CONT'D.: (9-18-71)  
EMPLOYMENT CONT'D. :

dated April 8, 1971, which you quoted in your letter.

"Pursuant to the order of Frank **J. Battisti**, Judge of the United States District Court dated April 8, 1971, Youngstown State University will continue Dr. **Poddar's** 1970-71 contract pending the final outcome of the above captioned matter."

You have received many communications from the **OEA** Chapter about this case and other activities. There are only two concerning which I have time at the moment to comment.

When Dr. Poddar filed charges of discrimination with the Ohio Civil Rights Commission (and he had every right to do so, not only to that group but to any other set up for those purposes) there appeared the following comment in the "Advocate" upon learning that the **Com-**mission had made a finding of "**No** Probable Cause" and had sustained that finding again upon appeal. I quote:

"The Ohio Civil Rights Commission investigated Dr. **Poddar's** charges of discrimination. The investigator for the Commission found probable cause. However, the full **Com-**mission turned down the findings of its investigator. One of the members of the Commission is Mr. **Clingan** Jackson, a sometime employee of YSU, and an employee of one of **YSU's** trustees."

I do not know how Mr. Jackson voted, but I do regard the innuendo that Mr. Jackson's vote was influenced by his "sometime" relationship to the University or by the fact that Mr. Brown, his employer, is a Trustee, to be an unwarranted affront to the integrity of both of these gentlemen. In my opinion the writer of this affront should apologize to both of these gentlemen for his unprofessional statement. And while I am commenting about inferences and the bias in the **OEA's** selection of portions of communications, I suggest that the next issue of "The Advocate" reproduce all of Chancellor **Millett's** letter of July 26, 1971 to the **Advocate's** editor if it is really their intention to provide a full understanding of the Chancellor's opinion and his position on Retirement.

The preceding remarks lead me to make a few statements concerning institutional purpose and our roles within the University.

This University, as all other Universities, continually faces **the** problem of uniting itself by finding the common agreements among different points of view, different objectives, and expanded or new purposes. Its history shows a commonality of purpose derived from the desire to provide to commuting students the benefits of higher education with particular emphasis on professional fields, technology, and the humanities bonded by the common cement of general education. The research activities of the faculty have been largely of a personal nature rather than towards projects which unite groups working in

GENERAL FACULTY MEETING MINUTES CONT'D. : (9-18-71)  
EMPLOYMENT CONT'D. :

common cause supported by grants from external sources. Some of the University's greatest strengths have come from the direct and personal contacts between faculty and **students**, both in and out of the classroom. For many years its internal governance was highly centralized. During recent years as a state institution its internal governance has expanded rapidly to provide more extensive faculty participation at all levels, especially at the departmental level in the selection of new faculty, retention of faculty and committee service involving both academic and non-academic problems. Student participation also has been extended. Both student and faculty participation require that the points of view expressed and the **recommendations** reached be broadly representative of and acceptable to the majority of the University community, and that they meet society's purpose in providing support to the University rather than self-interest of its members. The identification and solution of these matters is not an easy or frivolous task and the discussions to be useful must be without rancor and **in a professional** manner. Each solution will require compromise for some parts of the academic **community**. All require input from **all** points of view. It is the obligation of all to listen, to discuss, to seek acceptable solutions. Once decisions are made, members of the University should accept them with good will even though they may disagree. This is not to say that the University should exist in a state of bland homogenized **stasis**. There is always room for improvement.

But I call on all of you to render services in the highest terms of our profession -- I am not a believer in the "adversary role" as the best way to achieve progress -- I am a believer that mutual cooperation and effort will produce the most fruitful results and will also create an environment in which we enjoy creating improvements together.

UNITED APPEAL:

Dr. Esther **Niemi**, Chairman, Executive Committee of the Senate will be Faculty United Appeal Representative.

Mr. Guy Solomon, University Relations will be the Non-faculty United Appeal Representative.

United Appeal contributions may be deducted from monthly check, if so desired.

LAST YEAR: \$10,643 raised. THIS YEAR'S GOAL: \$11,840.

At the close of this meeting a 3½ minute film on United Appeal will be shown.

UNIVERSITY SENATE MEETING:

The President announced the first University Senate meeting of the academic year 1971-72 will be held Friday, October 1 in the Engineering Science Auditorium at 4:00 p.m. The Secretary will send out notices.

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GENERAL FACULTY MEETING MINUTES CONT'D.: (9-18-71)

NEW APPOINTMENTS: (BY VICE PRESIDENT EARL E. EDGAR)

- 1) Dr, Edgar stated first member he was about to introduce needed to introduction.  
Many know him as Faculty member and also as a Department Chairman (Mathematics).  
Served on many committees: helped to establish YSU Graduate School: served on Graduate Council.  
Dr. Bernard J. Yozwiak assumed his duties as Dean of the College of Arts and Sciences August 1, 1971.
- 2) Dr. Karl E. Krill assumed his duties as Dean of YSU Graduate School July 1, 1971.  
Had formerly been at University of Wisconsin at Madison; comes to us at YSU from University of Wisconsin at Milwaukee where he was Dean of the Graduate School.

Dr. Edgar then welcomed both gentlemen to their new duties at YSU and wishes them a very good year,

BUILDING PROGRAM ANNOUNCEMENTS: (BY VICE PRESIDENT JOHN J. COFFELT)

Dr. Coffelt stated his remarks would be confined to three (3) items:

- 1) The realignment of some administrative responsibilities in the Admissions and Registrar's Office
- 2) Plans for relocating departments currently housed in buildings (6 of which will need to be torn down this fall)
- 3) A brief progress report on the University's Building Program

Dr. Coffelt commended Dean Scriven and his Staff for their excellent planning and recent implementation of changes in Registration and Admissions procedures.

Two years ago, Registration was taking about 60 working days a year; that has now been cut almost in half.

Admissions cut-off date two years ago was 2 months in advance of opening of school; now reduced to less than one month and this fall they were accepting Admissions up to within 8 working days of the beginning of school. All of this has been done without an increase in Administrative Staff.

Not only has this eliminated long student lines that we saw previously but it has saved the University considerable money.  
Dr. Coffelt complimented them on the work they had done.

In order to continue to give study to administrative changes and further improve this process Dean Scriven recommended some changes in his staff which has been approved:

- 1) Mrs. Mary Smith - has accepted appointment to position of Assistant to the Dean of Admissions and Records,  
She will move into this position and brings a wealth of experience to this new post.

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GENERAL FACULTY MEETING MINUTES CONT'D.: (9-18-71)  
DR. COFFELT CONT'D.:

1) **Cont'd.** - Mrs. Mary Smith:

She will be **responsible** for compiling and analyzing data and planning further administrative improvements, such as: "On-line student **registration**".

This will enable student to register directly and the record will go into the Computer Center; there will be a print-out of the classes in which they are enrolled; there can be immediate billing of these students.

2) Mr. Robert Tufts, Assistant Registrar - will be Acting as Registrar in order to relieve **Mrs. Mary Smith** of her work load so that she may concentrate on this new assignment.

3) Mr. William Countryman will now serve as Assistant to the Registrar

Another division in this office has been established - Student Data Services. The purpose of this office will generally be Quality Control of student data in-put and out-put by the Computer, as regards student data.

**Mrs. Wealthie Prince** - has been moved to this office and appointed as Coordinator of Student Data Services, and **Mr. Harold Yiannaki** has been moved from the Admissions Office to serve as Assistant Coordinator

They will work not only with Quality Control but also with administrative and academic departments in the processing and distribution of such reports as: (1) class rosters; (2) grade reports; (3) student registration permits; (4) change of registration forms; and the like.

If you have problems related to these kinds of reports we should now be directed to this office rather than the Computer Center Staff. Talk with **Mrs. Wealthie Prince** or **Mr. Harold Yiannaki**.

DEPARTMENTAL MOVES:

This year in order to make room for the new buildings before construction can begin on the Library and the Fine Arts Buildings, the University will need to tear down six (6) buildings. The 6 are: East Hall; Central Hall; West Hall; Bookstore Building; Ford Hall; and **Jambar** Building.

These 6 buildings contain something like 34,000 or 35,000 sq.ft. of space; in addition to this loss of space we have lost the use of the third floor of the **Rayen** Building previously made available by the Youngstown Board of Education; giving a total of about 40,000 sq.ft. of space we will lose this year. This is almost 10% of the space that we have.

There are some 17 Departments housed in these buildings; 63 people are **officed** here; and several of these departments require substantial amounts of space -- the Bookstore; Band; Central Services, Carpentry Shop and Landscaping.

Under the leadership of the Campus Planning Office we have endeavored to develop plans to accommodate these departments in this next 2-year period when our building program is under construction.

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GENERAL FACULTY MEETING MINUTES CONT'D. : (9-18-71)

DR. COFFELT CONT'D. : DEPARTMENTAL MOVES CONT'D. :

To accommodate the Bookstore, an 8,000 sq.ft. building on the Northwest Corner of 5th and Grant (west of KC) has been leased for 3 years, and the Bookstores will be moved as soon as it can do so after their heavy period of books has been reduced, and they have been able to return the unpurchased, and unused books. We will move the Bookstore into that Building.

After the Bookstore has been moved the Bookstore building will be moved physically to the present site of the Jambar Building. The Jambar building will be torn down. Then into this building on the first floor will go Band for Band Instruction; and the Print Shop of Central Services will use the basement.

The Bookstore will remain across 5th Avenue in that building for about 2½ years until the Student Center addition is built. Hopefully we will be able to fund that entire Project and get a new Bookstore, and if so, then the Bookstore will come into its permanent home in the Student Center addition, with about 15,000 sq. ft. of space; it can expand to 24,000 sq. ft. This should permanently accommodate this particular program.

The Jambar will be relocated in a property further north on Bryson Street which the University purchased this summer.

The Post Office and remaining portion of Central Services will be moved into the basement of Tod Hall after the Athletic Department Offices are moved into the new Health and Physical Education Building. Health Offices will move into the new H & PE Building when it is opened.

The University has also leased a two-story building at 19 Lincoln Avenue, to the south of Jones Hall. Departments to be temporarily relocated in this building are: Financial Aids, Personnel, and Student Placement.

When Ford Hall must be razed, the Counseling Center will be relocated in a renovated building on Wick Oval, one block east of its present location. This is too far removed from the center of the campus and we hope to locate a better temporary home for them before this move must be made.

These moves will require careful timing, and they are apt to be quite disturbing to campus routine. We will try to accomplish as many of these moves as possible on weekends and holidays, but we do request your cooperation and patience when they begin.

PROGRESS REPORT:

A great deal of progress has been made in the building program this past year, although not much of it is visible. I assure you that our progress will be much more evident this school year when construction is slated for five (5) buildings.

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GENERAL FACULTY MEETING MINUTES CONT'D.: (9-18-71)

DR. COFFELT CONT'D.: (PROGRESS REPORT CONT'D.)

Beeghley H & PE Building: Even though the contractor has lost 30 days during construction he reports that he is now on schedule and will complete construction of this building by mid-or-late December of this year,

An additional 60 or 90 days will be needed to complete interior work, test the heating, air conditioning and electrical systems, obtain Federal approval of construction, and also move into the building. We now plan to place the building into limited use for the Spring term of this academic year.

Parking Decks: Construction on this structure is now 83 working days behind schedule due primarily to Heavy Equipment Operators strike last summer.

Construction progressing smoothly and these should be completed by mid-January 1972.

Our inability to get this structure up by the opening of this Fall Quarter results in about 400 fewer parking spaces than students had a year ago.

When completed the student parking spaces will increase by 1225, to a total of-3325.

The University has established a Parking Control Office under the Vice President for Financial Affairs. This position has been filled by the appointment of Mr. Don Swartzmiller.

Several steps have been taken to reduce the confusion and traffic snarls that always occur first week of school, Some of these steps include:

- 1) Telephone system between lots to permit rapid referral to other lots, when one is filled.
- 2) Use of student help during the first two or three weeks of school to assist drivers not acquainted with the campus.
- 3) Development of a campus parking and traffic flow map.
- 4) Coordination with the City Traffic Bureau.

Dr. Coffelt called attention to parking lot attendant booths which have been moved to the entrances of vacated Bryson and Arlington Street: and parking on these streets has been made Faculty Parking.

STUDENT CENTER ADDITION:

This building now 3 months behind schedule due to delays in obtaining council action to close Elm Street, and court delays in the acquisition of four (4) properties by the Youngstown Urban Renewal Authority. It has taken Urban Renewal over 2 years to get title to the land.

The final case was settled July 28 and from that time the occupant has 90 days in which to vacate the land and he has indicated he is going to utilize his full 90 days.

Bids on this building were opened on September 8 and the contract will be awarded just as soon as title can be acquired to the land and Elm Street can be closed.

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GENERAL FACULTY MEETING MINUTES CONT'D. :  
DR. COFFELT CONT'D. ; STUDENT CENTER ADDITXON CONT'D. ) :

The City has requested that the Elm Street closing be postponed until the new Spring Street right-of-way is opened,

We expect construction to start on this project in late October or early November. We do not yet know if this lost time can be made up by the contractor, but still hope to be in the building by the Fall of 1973.

Unfortunately the key property straddles the right-of-way for the straightening of Spring Street. His garage sits half-way into the new right-of-way. He has until October 20 legally to remain in his property, We have worked with the City, and plan to proceed with the construction of that street right up to his garage on both side and as soon as we can get him out his property will be down in about 12 hours, and we will finish that project.

TECHNICAL AND COMMUNITY COLLEGE BUILDING:

This building will be ready to bid just as soon as the Legislature reappropriates the Capital Construction Funds. We hope that bids can be called for in October and the construction contract let in November. You will recall that because of complications last year, primarily our inability to get Elm Street closed, we were unable to encumber funds for this project and so they reverted to the State.

With the occupation of this building the University's critical space shortage should be relieved. This 190,000 sq. ft. building contains:

- 197 faculty and departmental office spaces
- 65 general classrooms
- 59 specialized laboratories
- 2 large lecture auditoria
- 1 student lounge to accommodate about 1000 students

This will take about 18 to 20 months to build, Some 12 academic and administrative departments will be accommodated in this building.

MUSIC AND FINE ARTS BUILDING:

Schematic and basic drawings have been approved; architects are about half-way into preparation of working drawings and bidding documents.

Present plans call for submission of working drawing to the State Architect in January, and calling for bids in early February,

Construction time: approximately 2 years. Building will include faculty offices and studios for 67; performing theater that will seat 400; band room; choral recital to seat 200; and television studios for broadcasting.

LIBRARY:

Schematic design has been approved and architects are preparing basic drawings.

These will be completed within next 2 weeks, and, when approved, Architects will proceed with working drawings, Schedule is to complete

(CONT'D. NEXT PAGE)

GENERAL FACULTY MEETING MINUTES CONT'D.: (9-18-71)  
DR. COFFELT CONT'D.: (LIBRARY CONT'D.):

working drawings by February and advertise for bids in March. This should tie in with occupation of H & PE Building.

Provision for: 435,000 volumes; 2400 student stations; 80 mediated carrols.

Construction time: 1½ to 2 years.

Hope to have available by opening of Fall Term 1973. Do not know what slippage of time is going to result in.

POWER PLANT:

We have been officially advised that the Public Utilities Commission of Ohio will hold a public hearing on November 3 to consider Ohio Edison's petition to discontinue distribution of steam in Youngstown.

The University amended its capital budget request last fall to request \$5.3 million for construction of a Power Plant and Central Utility Distribution System.

The system has been designed, and bids for the Power Plant equipment will be opened on September 29. This capital appropriation has not yet been made. However, we have been proceeding with the planning and bidding on the assumption that it will be available.

Plans call for initiation of construction of the tunnel system in late January, and construction of the Power Plant building in June.

We would like to defer construction until summer, but this will not permit its completion in time to make the switchover by June 1973.

When the tunnel system and these other projects get under way there is going to be a great deal of confusion and dust and noise on the campus. Again, we will do what we can to minimize this but we do urge your patience and tolerance to this.

ELECTRIC        §

Began a year ago and is now 95% completed. Ohio Edison was unable to meet its scheduled dates because of cable delivery problems.

Temporary service has been provided the H & PE Building in order that construction there could continue; when the 23,000 volt line is available it will be pulled through the conduit already laid under ground and the switchover will be made,

The cut-over will probably not be accomplished until the Christmas break.

CONCLUSION:

Dr. Coffelt stated he wanted to commend Mr. Nicholas Leonelli and all of his Staff for the excellent work they have done in planning all of these checkerboard moves this year.

(CONT'D. NEXT PAGE)

GENERAL FACULTY MEETING MINUTES CONT'D.: (9-18-71)  
DR. COFFELT CONT'D.: (CONCLUSION):

Also, he wanted to **commend** Mr. Raymond D. Orlando in Physical Plant for his close liaison in working relationship with Physical Plant.

Dr. **Coffelt** stated if there are any questions about any of this at any time please come and talk with him or he would be glad to talk with any as individuals or as departments.

Dr. Pugsley thanked all for coming on a Saturday morning and stated he **hoped** all would have a good year.

A reminder: Don't forget to pick up your **FACULTY HANDBOOK!**

DR. ESTHER NIEMI:

For a number of years the University Community has participated in the United Appeal Campaign. As our understanding of the scope and needs of the United Appeal Program has increased so has our level of support likewise increased. Today we are asking you to give **3½** minutes of your time to watch a film presentation **explaining** United Appeal. Next month one of your **colleagues** will contact you in regard to a monetary contribution to this particular cause.

The film was then shown.

**MEETING ADJOURNED.**

Respectfully submitted,

Vera Jenkins  
**SECRETARY OF THE FACULTY**

September 23, 1969

*corrected copy*

BYLAWS OF THE CONSTITUTION  
OF THE  
FACULTY OF YOUNGSTOWN STATE UNIVERSITY

BYLAW I. ADMINISTRATIVE DUTIES OF TEACHERS

Instructional staff members are responsible for executing certain administrative functions. The University Catalog and the Faculty Handbook contain the policies and routine procedures. Other procedures and duties are explained or emphasized by letter or other means of communication.

BYLAW II. RANK AND TENURE

Section 1. The Full Service Teaching Staff

- a. Instructor. The rank of full service instructor should be granted only to those who have given presumptive evidence of becoming good teachers through the completion of an academic program leading at least to a master's degree or through professional or practical experience equivalent to such an academic background. Appointment to a Full Service Instructorship carries with it the possibility of reappointment but includes no right to permanent or continuous tenure, or to further reappointment, or to promotion to an assistant professorship.
- b. Assistant Professor. The rank of assistant professor should be granted only to those who have proved their worth as teachers and have given evidence of capacity for productive scholarship. An assistant professor should possess the maturity and attainment in the field of scholarship of which the doctor's degree is frequently the testimonial. There is no presumption in appointing an assistant professor that he will later be promoted, nor does reappointment as an assistant professor imply any subsequent appointment at a higher rank. Appointment as an assistant professor carries with it the presumption of continuous tenure under either of the following conditions: (a) If the appointment is for the sixth year as a faculty member at Youngstown State University, or (b) if the appointment is for the third year as a faculty member at Youngstown State University and follows a term of three years or more as a faculty member at one or more institutions of higher education other than Youngstown State University.
- c. Associate Professor. The rank of associate professor should be granted only to those who, in addition to all of the qualifications for an assistant professorship, have an unusual contribution to make to the University through the excellence of their teaching, productive scholarship, or other education service. There is no presumption in appointing an associate professor that he will later be promoted, nor does reappointment as an associate professor imply any subsequent promotion to a higher rank. Appointment as an associate

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## Bylaw II, Section I, c, cont'd.:

professor carries with it the presumption of continuous tenure under either of the following conditions: (a) If the appointment is for the sixth year as a faculty member at Youngstown State University, or (b) If the appointment is for the third year as a faculty member at Youngstown State University and follows a term of three years or more as a faculty member in one or more institutions of higher education other than Youngstown State University.

- d. Professor, The rank of professor should be granted only after careful consideration of the individual character, scholarship, productivity, teaching ability, and reputation among his peers in his own field, as well as the faculty of guiding students toward noteworthy attainments. It should be granted only to those persons who have been so tested that there is reasonable certainty of their continued usefulness throughout the remainder of their working years. It should be reserved as a mark of distinction in the field of scholarship and instruction. Under either of the following conditions, reappointment of a professor carries with it the right of continuous or permanent tenure: (a) If the appointment is for the sixth year as a faculty member at Youngstown State University, or (b) If the appointment is for the third year as a faculty member at Youngstown State University and follows a term of more than three years as a faculty member in one or more institutions of higher education other than Youngstown State University.

Section 2. Limited Service Teachers

All Limited Service teachers are designated by rank according to their professional qualifications.

Section 3. Loss of Tenure

The circumstances under which tenure may be forfeited shall be determined by the President in consultation with the Dean of the University, the Dean of the College or School concerned, the Chairman of the Department (or Supervisor) concerned, and two additional elected members of the Senate,

## BYLAW III. ELECTIONS AND APPOINTMENTS

The following procedures for elections and appointments are to be followed by all groups of the University Faculty except where other specific provisions are made by the electing or appointing group.

Section 1, Electors. The electors of the members of the Senate from each college or school are the full-service teaching faculty of the college or school. The electors of the members-at-large of the Executive Committee of the Senate and of the Senate Committee on Constitution and Bylaws are the Senate. The electors of the college or school members of the Executive Committee are the elected and ex officio Senators of the college or school.

(CONT'D. NEXT PAGE)

## Bylaw III cont'd.:

Section 2. Nominations.

- a. Unless otherwise specified, the electors for any election shall nominate from among themselves at least twice as many candidates as are to be elected, at a meeting at which this is an announced agendum.
- b. There shall be no nominations for the Senate, but every full-service faculty member, except ex-officio members of the Senate, shall be listed as a nominee.
- c. Nominations for members-at-large of the Executive Committee are to be made at a May meeting of the Senate.
- d. Nominations for the Senate Committee on Constitution and Bylaws are to be made at an October meeting of the Senate.

Section 3. Time of Elections and Appointments.

- a. Elections may be held at meetings only when the election has been an announced agendum.
- b. Elections of the Senate, the members-at-large of the Executive Committee, and the Senate Committee on Constitution and Bylaws shall be held in April, May, and October, respectively.
- c. College and school members of the Executive Committee shall be elected prior to the May Senate meeting and announced at that meeting.
- d. The Executive Committee shall appoint Chairmen and members of the standing committees at each May Senate meeting preceding the subsequent academic year beginning in October and announce these appointments at said May meeting.
- e. To maintain continuity of the nine-member Executive Committee, members of the Committee are to be elected in the following manner:
  1. School-designated members from the College of Arts and Sciences and from the School of Business Administration will be selected in 1967, 1970, and every third year thereafter.
  2. School-designated members from the School of Education and the School of Engineering will be selected in 1967, 1969, and every third year thereafter.
  3. A school-designated member from the School of Music will be selected in 1967, 1968, and every third year thereafter.

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**Bylaw III, Section 3, cont'd.:**

4. A school-designated member from the Technical and Community College will be selected in 1969 for a 2-year term and for a 3-year term in 1971 and every third year thereafter.

5. At-large members will be selected as follows:

- one in 1970 for a 3-year term;
- one in 1971 for a 1 year term;
- one in 1971 for a 3-year term;
- one in 1972 for a 3-year term.

Thereafter, each retiring member will be replaced by a member for a 3-year term.

6. The term of a member of the Executive Committee automatically expires if he is not a member of the Senate the next year. In that case a selection should be made to complete the unexpired term.

3-6-70.

Section 4. Manner of Election.

- a. The elections of the Senate, the Executive Committee, and the Senate Committee on Constitution and Bylaws shall be by closed mail ballot. Other elections shall be by closed ballot at a meeting.
- b. In the case of closed mail ballots, the Secretary of the electing group shall distribute to each elector a ballot containing the names of the nominees in alphabetical order, a statement of the maximum number to be voted for, which shall be the number to be elected, and instructions for return of the ballot, with an unmarked envelope for return of the ballot. The marked ballots are to be sealed by the electors in the unmarked envelopes and the elector is to staple a slip bearing his name to the outside of the envelope. After collecting all the ballots, the Secretary is to remove the name slips of the eligible electors and give the sealed unmarked envelopes to the tellers.
- c. In the case of closed ballots at meetings, the Secretary shall distribute blank ballots to the electors, collect the ballots, and give the ballots to the tellers.

Section 5. Tellers. The tellers of an election shall be a committee appointed by the Secretary in charge of the election and announced by him together with his announcement of the results of the election. The tellers shall keep and at their discretion dispose of the ballots.

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3-6-70. Upon completion of his term, whether he has been elected to said term or appointed to-complete an unexpired term, a retiring member of the Executive Committee shall not serve again on said Committee until twelve (12) months have elapsed since the completion of his term.

## Bylaw III cont'd.:

Section 6. Records. The secretary in charge of the Election shall deposit the complete record of each election with the Secretary of the Senate, who shall report the results of the election and keep the records until after the term of office of the elected candidates.

Section 7. Ties. Ties shall be resolved by the tellers by drawing of lots. This shall be reported in their report to the Secretary.

Section 8. Vacancies. Vacancies involving elected positions shall immediately be filled by the Secretary of the Senate, who shall appoint the candidate who received the next highest number of votes to the unexpired term. In case of a tie, the Secretary shall supervise a drawing of lots to decide the appointment. The filling of a vacancy is to be reported at the next Senate meeting.

Section 9. Chairmen. When a chairman of a group is not specified, the member whose name is first in alphabetical order shall be provisional chairman.

Section 10. Term of Office. The term of office starts when the results of the election are announced to the Secretary of the Senate and ends when the results of the next corresponding election are so announced.

**BYLAW IV. ORDER OF BUSINESS AT SENATE MEETINGS**

The order of business at a Senate meeting shall be:

- 1) Call to order
- 2) Approval of the minutes of the last meeting
- 3) Report of the Senate Committee on Constitution and Bylaws
- 4) Report of the Executive Committee of the Senate
- 5) Old business
- 6) New business
- 7) Adjournment

**BYLAW V. SECRETARY OF THE SENATE**

The Secretary of the Senate shall be elected from the full-service faculty by the Senate. He shall keep the records of the Senate, furnish copies of the minutes to the members of the Senate and to other members of the full-service teaching faculty, notify every member of the Senate of every Senate meeting, including announcement of agenda, keep the records of all elections, calculate the number of Senators to be elected from each college or school, supervise election procedures, and perform other duties as directed by the Senate.

**BYLAW VI. FACULTY APPROVAL OR DISAPPROVAL OF A SENATE ACTION**

An action of the Senate will be considered to have Faculty approval unless it is challenged at the first regular meeting of **the** Faculty after it is taken- If a challenge is supported by a majority vote of those present, the action shall be **submitted** to the Full-Service Faculty by a mail poll; for disapproval, a two-thirds **majority** of those voting shall be **necessary**.

**BYLAW VII. SECRETARY OF THE FACULTY**

An Amendment to Bylaw **VII** (first sentence only) was passed at the Friday, April 5, 1968 Senate meeting as follows:

The Secretary of the Senate shall serve as Secretary of the Faculty.

**The** Secretary shall keep the records of the meetings of the Faculty and shall furnish copies of the minutes to the President, the administrative officers who are ex-officio members of **the** Senate, and the full-service teaching faculty- The Secretary shall also supervise the election of the members of the Senate in accordance with Bylaw **III**, Section 4.

**BYLAW VIII. CHAIRMEN OF DEPARTMENTS**

Chairmen of Departments shall be appointed by the President upon consultation with the members of the department and of related **departments**. They hold office as appointed by the President; faculty tenure is a separate matter.

**BYLAW IX. PRESIDING OFFICER OF THE SENATE**

**The** presiding officer of the University Senate shall be the President of the University or such other person as he may designate.