

**ACADEMIC SENATE MINUTES**  
**February 5, 2003, 4:00 p.m.**  
**Room 132, DeBartolo Hall**  
**PDF Version**

**Note 1:** Please submit agenda items and cover sheets for the March 5, 2003, Senate meeting to Bege Bowers in the Provost's Office by noon on Friday, February 21, at the latest. Provide both a hard copy and a disk or electronic copy of your report and cover sheet in *Word* or rich text format. A downloadable cover sheet is available at the Academic Senate web site:

<http://cc.yosu.edu/acad-senate/index.html>

**Note 2:** If you want to read or print the pdf version of these minutes and you don't have *Adobe Acrobat Reader*, you may download the program at the following link:

<http://www.adobe.com/products/acrobat/readstep2.html>

*To save paper, use the Acrobat Reader menus or toolbar to print the file, not the menus or toolbar in your web browser.*

**OVERVIEW:**

**Major topics presented/discussed:** Senate attendance; committee to review the Professional Conduct Policy passed in November; Ohio Faculty Council report on campus health insurance and the "Shared Commitment" document; policy on certification of general education courses; approved changes in academic programs/minors; comments on reconsideration of the Professional Conduct Policy passed in November; Student Government resolution on the University calendar and holiday closings; Student Government resolution on maximum credit hours.

**POLICY CHANGES:** No course designed as intensive may be certified for all three [general education] intensive areas (writing, oral communication, critical thinking).

**ACTIONS:**

- The following motion carried: a motion that no course designed as intensive may be certified for all three [general education] intensive areas (writing, oral communication, critical thinking).

**CALL TO ORDER:**

**Tom Shipka**, chair of the Academic Senate, called the meeting to order at 4:08 p.m.

**MINUTES OF THE PREVIOUS MEETING:**

Minutes of 6 November 2002 and 4 December 2002 meetings were approved as posted. Both sets of minutes are available on the Senate web site from links at <<http://cc.yosu.edu/acad-senate/>>.

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**SENATE EXECUTIVE COMMITTEE (SEC)/REPORT FROM THE CHAIR: Tom Shipka, the new Senate chair, reported:**

- The SEC has met to discuss several problems, including less-than-desirable Senate attendance. Shipka e-mailed a memo to all members of the Senate urging them to attend the monthly Senate meetings. He encourages those with ideas for increasing attendance to phone him at extension 3447 or e-mail him at [tashipka@ysu.edu](mailto:tashipka@ysu.edu). We need to achieve and hold a quorum to conduct business.
- President Sweet has appointed a review committee to examine the Professional Conduct Policy passed at the November Senate meeting, which is online at [http://www.cc.ysu.edu/acad-senate/prof\\_conduct\\_policy\\_11-02.pdf](http://www.cc.ysu.edu/acad-senate/prof_conduct_policy_11-02.pdf). The committee will meet with appropriate parties who might wish to discuss and propose amendments: representatives of the bargaining units, senators, and others. Members of the review committee include Tom Maraffa, committee chair; Sandra Denman, University Counsel; Jim Morrison, former Senate chair; Bege Bowers, Senate secretary; and Shipka. Morrison and Shipka have met with Bill Jenkins and Charles Singler to discuss points of objection to the Senate-approved document; Jenkins and Singler will be invited to discuss their suggestions with the review committee.

**OHIO FACULTY COUNCIL REPORT:** Tom Shipka presented highlights from the OFC report attached to the agenda for the February 5 Senate meeting at [http://www.cc.ysu.edu/acad-senate/jan03\\_ofc.htm](http://www.cc.ysu.edu/acad-senate/jan03_ofc.htm). He noted that attendance at the most recent OFC meeting was the best in several years. As chair of the OFC, he will be to try to sustain and improve the turnout. Ohio State University participated for the first time, as did the two medical schools.

Discussion at the January 17, 2003, OFC meeting focused on campus health insurance plans and a presentation by Jim McCollum, executive director of the IUC. Shipka encouraged senators to read the “Shared Commitment” document that was appended to the February 5 Senate agenda at [http://cc.ysu.edu/acad-senate/shared\\_commitment.pdf](http://cc.ysu.edu/acad-senate/shared_commitment.pdf).

**CHARTER AND BYLAWS COMMITTEE AND ELECTIONS AND BALLOTING COMMITTEE:** No reports.

**ACADEMIC STANDARDS COMMITTEE:** Pete Beckett, chair of the committee, noted that the ASC had consulted with Bill Jenkins concerning the context for the proposed motion about certifying courses for general education, which was attached to the agenda for the February 5 Senate meeting at [http://www.cc.ysu.edu/acad-senate/feb03\\_asc.htm](http://www.cc.ysu.edu/acad-senate/feb03_asc.htm). The Senate had referred the matter to the ASC in September 2002.

☞ **Beckett made the proposed motion: “That no course designed as intensive may be certified for all three [general education] intensive areas (writing, oral communication, critical thinking).”**

**The motion was seconded, and discussion followed.**

**Cynthia Hirtzel, dean of the Rayen College of Engineering and Technology, asked the rationale for the motion.**

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Beckett said that the amount and type of work stipulated for a course to meet certification in all three areas would make it difficult to meet the certification requirements and cover the standard subject matter in such a course.



**A vote was taken, and the motion “That no course designed as intensive may be certified for all three [general education] intensive areas (writing, oral communication, critical thinking)” carried.**

**ACADEMIC PROGRAMS COMMITTEE:** Ray Shaffer, chair of the committee, referred to the report that was attached to the agenda for the February 5 Senate meeting at <[http://www.cc.yosu.edu/acad-senate/feb03\\_aprc.htm](http://www.cc.yosu.edu/acad-senate/feb03_aprc.htm)>; no action is required. Seven additional program items are currently being circulated.

**UNIVERSITY CURRICULUM COMMITTEE, ACADEMIC PLANNING COMMITTEE, GENERAL EDUCATION COMMITTEE (GEC), INTEGRATED TECHNOLOGIES COMMITTEE, UNIVERSITY OUTREACH COMMITTEE, LIBRARY COMMITTEE, ACADEMIC RESEARCH COMMITTEE; STUDENT ACADEMIC AFFAIRS COMMITTEE; STUDENT ACADEMIC GRIEVANCE COMMITTEE; HONORS COMMITTEE, ACADEMIC EVENTS COMMITTEE:** No reports.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

### **Proposed Professional Conduct Policy:**

**Charles Singler, Geological and Environmental Sciences,** distributed comments on reconsideration of the Professional Conduct Policy that was passed in November and discussed again at the December Senate meeting. He requested that the comments be included in the February Senate minutes. They are appended to these minutes as **Attachment 1** at <[http://www.cc.yosu.edu/acad-senate/reconsideration\\_conduct\\_policy.pdf](http://www.cc.yosu.edu/acad-senate/reconsideration_conduct_policy.pdf)>; “from the remarks” portions of Singler’s document refer to remarks made at the December 4 meeting.

### **Student Government Resolution Concerning the University Calendar and Holiday Closings:**

**Shivani Jindal, student senator-at-large,** read a Student Government resolution concerning the University calendar and holiday closings. The resolution is attached to these minutes as **Attachment 2** at <[http://www.cc.yosu.edu/acad-senate/holiday\\_closings.pdf](http://www.cc.yosu.edu/acad-senate/holiday_closings.pdf)>. Shipka noted that he will forward the resolution to the Academic Planning Committee; he will ask that committee to report back to the Senate by the April Senate meeting.

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**Student Government Resolution Concerning Maximum Credit Hours:**

**Kinga Orban, student senator representing the College of Engineering and Technology**, read a Student Government resolution concerning the relationships among the bulk tuition rate, the number of hours Engineering and Technology students must take each term, and general education requirements for Engineering and Technology students. The resolution is attached to these minutes as **Attachment 3** at <[http://www.cc.ysu.edu/acad-senate/maximum\\_credit\\_hours.pdf](http://www.cc.ysu.edu/acad-senate/maximum_credit_hours.pdf)>. Shipka noted that the Senate Executive Committee will forward the resolution to the appropriate standing committee and Terry Ondreyka; he would like for the appropriate committee to report back to the Senate by the April Senate meeting.

**ADJOURNMENT:** The meeting adjourned at 4:32 p.m.

**Attachment 1:**

**Comments on Reconsideration of the Professional Conduct Policy**, available at <[http://www.cc.ysu.edu/acad-senate/reconsideration\\_conduct\\_policy.pdf](http://www.cc.ysu.edu/acad-senate/reconsideration_conduct_policy.pdf)>

**Attachment 2:**

**Student Government Resolution Concerning the University Calendar and Holiday Closings**, available at <[http://www.cc.ysu.edu/acad-senate/holiday\\_closings.pdf](http://www.cc.ysu.edu/acad-senate/holiday_closings.pdf)>

**Attachment 3:**

**Student Government Resolution Concerning Maximum Credit Hours**, available at <[http://www.cc.ysu.edu/acad-senate/maximum\\_credit\\_hours.pdf](http://www.cc.ysu.edu/acad-senate/maximum_credit_hours.pdf)>

**Attachment 4:**

**Attendance Sheet for February 5, 2003 (Scanned Image)**, is in a separate pdf file at <[http://www.cc.ysu.edu/acad-senate/att020503\\_pdf.pdf](http://www.cc.ysu.edu/acad-senate/att020503_pdf.pdf)>.

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Reconsideration of the Professional Conduct Policy  
February 5, 2003  
(Presented by Charles Singler)

Last fall, the Senate considered and passed a Professional Conduct Policy at its November meeting. At that time, Bill Jenkins and I, and others, raised some concerns and questions, but the discussion was closed after a short, and inadequate, time to address all of the concerns.

It was our intention at the December meeting to issue an appeal to reconsider the conduct policy, but unfortunately, a quorum was not met, an official meeting was not held, and business could not be conducted.

At that December informational meeting, several remarks were made against the appeal to reconsider, a written statement distributed, and an addendum to the minutes was made on the day after the December 4 meeting.

Briefly, I would like to respond to some of the remarks. Bill Jenkins and I believe that there remain serious and deep concerns about the document, and these concerns are about definitions, procedures, consequences, and the rights and responsibilities of all members of the university community.

1. There was not adequate opportunity for this Senate to discuss the proposed policy.
  - The policy was withdrawn at the September meeting for revision. There was no discussion.
  - The November meeting lasted 44 minutes, and other business included the Elections and Balloting Committee report plus reports by the Senate Executive Committee, by the Ohio Faculty Council representative, by the Academic Programs Committee, by the General Education Committee, by the Library Committee, by the Academic Events Committee, new business by a student senator on a Student Government Report, and of course, the Ad Hoc Ethics Committee. With a review of the history of the proposed policy by J. C. Smith, and remarks by Tom Shipka as administrative representative on the Ad Hoc Ethics Committee, how much time was available for discussion of a very important policy? And we still adjourned by 4:49 p.m.
  
2. FROM THE REMARKS:  
“It is far-fetched to believe that [the faculty union] would suddenly and carelessly put such rights and interests in jeopardy.”

Bill and I made no mention of the union, or its responsibilities. This is a Senate matter. It is the right and responsibility of the Senate and its members to address the policy.

3. FROM THE REMARKS:  
“a long list of relatively minor complaints about the proposed policy”

Hardly worth responding to! I leave it to your judgment whether definitions of misconduct, allegation of misdeeds, conducting fair and thorough investigations, judgments of guilt or innocence, and imposition of penalties constitute “minor complaints.”

4. FROM THE REMARKS:  
“This is a scare tactic.”

Not if it could happen!

5. FROM THE REMARKS:  
“The issue of a quorum in the CIS can be discussed and resolved by the President’s Review Committee.”

It should have been resolved by the Senate.

6. FROM THE REMARKS:  
“The Ethics Committee should have the discretion to recommend a wide range of possible penalties proportionate to the gravity of the misconduct . . . Dismissal [may be] an appropriate penalty.”

Our call for guidance to the committee was to spell out the appropriateness of particular penalties. What are the penalties available to the Ethics Committee, and the circumstances under which they would be imposed? What does the term “suspension of privileges” mean?

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Bill Jenkins and I believe that the Conduct Policy is seriously flawed, and that several important issues need to be addressed. These are identified in attachments to the Agenda of the December 4, 2002, meeting and to the minutes of the December 4, 2002, meeting. Included are several specific amendments that would have been proposed if the December 4 meeting had had a quorum and voted to return the policy to the Senate floor. I urge you to read them and judge for yourself the merit of our concerns.

The Professional Conduct Policy was passed at the November meeting. Three months have passed, and the President’s Review Committee has been formed. There may be another avenue for these concerns to be brought forward and resolved rather than by returning the Policy to the Senate. The Chair of the Senate has assured us that these concerns would be forwarded to the President’s Review Committee. I accept that assurance, and ask further, that at the appropriate time, Bill and I, and others, be given the

opportunity to speak to these issues at a meeting, or meetings, of the President's Review Committee.

Accordingly, I will not make an appeal to the Senate to reconsider the Professional Conduct Policy

Charles R. Singler

## **A RESOLUTION CONCERNING UNIVERSITY CALENDAR AND HOLIDAY CLOSINGS**

Authored by: Don Rudolph                      *Sec. of Student Services and Admin. Affairs*  
                  Ellen Fabrizio                      *College of Engineering and Technology*  
                  Mehmet Ergezer                      *College of Engineering and Technology*

Sponsored by: Ellen Fabrizio  
                      Mehmet Ergezer

Whereas:        The majority of four year public universities and colleges have some form of fall break;

Whereas:        Several Ohio universities are closed on Columbus Day as well as the Friday after Thanksgiving;

Whereas:        Several Ohio universities are closed on President's Day as well as the day before Christmas;

Whereas:        Cleveland State University's calendar most closely resembles the current Youngstown State University schedule with the addition of the extra days off per semester. (See Appendix A and B)

[Appendices are not attached to the copy of the resolution attached to the February 2003 Academic Senate minutes. Appendix A was YSU's calendar. Appendix B was a CSU calendar. The 5-year CSU calendar is available on the web at <http://www.csuohio.edu/registrar/fiveyrcalendar.html>.]

Be it resolved by the Legislative Assembly of the Youngstown State University Student Government here assembled, that:

YSU administration consider amending the university's calendar to include Columbus Day and Presidents' Day as University holidays on their actual dates of observance, while also maintaining the current Thanksgiving and Christmas holiday observance schedule intact.



## A RESOLUTION CONCERNING MAXIMUM CREDIT HOURS

Authored by: Don Rudolph                      *Sec. of Student Services and Admin. Affairs*  
                  Ellen Fabrizio                      *College of Engineering and Technology*  
                  Mehmet Ergezer                      *College of Engineering and Technology*

Sponsored by: Ellen Fabrizio  
                      Mehmet Ergezer

Whereas:        Youngstown State University bulk rate was reduced from 12 – 18 credit hours per semester to 12-16 credit hours per semester;

Whereas:        Certain degrees, such as **ALL MAJORS** in the College of Engineering and Technology, require students to take more than 16 credit hours per semester in order to graduate in four years;

Whereas:        All Engineering Technology Associate Degree programs require students to take more than 16 credit hours per semester to graduate in two years;

Whereas:        It is not appropriate to penalize students financially based upon his or her choice of major.

Be it resolved by the Legislative Body of the Youngstown State University Student Government here assembled, that:

We strongly urge university administration to

1. Either increase the bulk rate to an appropriate level
2. Refrain from advertising these programs as two or four year degrees (See Appendix A)
3. Not charge engineering and engineering technology students extra tuition fees for credit hours that exceed 16 hours when the engineering and engineering technology programs' curriculum calls for a student to take over 16 hours in certain semesters. (See Appendix B)
4. Or to lessen the Amount of General Education Requirements for Engineering and Engineering Technology Students to an appropriate level due to the fact that outcomes of the goals of the General Education Requirements are already met and exceeded in the Engineering and Engineering Technology course. (See Appendix C)

## Appendix A:

In order to refrain from advertising these programs as two or four year degrees, each department would have to redraft the curriculum sheets so that all semesters are 16 credit hours or less. This would demonstrate how long this degree would actually take. It would possibly discourage future students.

It is advised that this is not the best course of action because of the possible negative effects on the Rayen College of Engineering and as well as Youngstown State University.

[Appendix B was not attached to this document provided by Student Government but will be forwarded to the appropriate Senate committee.]

## Appendix C:

### General Education Goals:

1. *Write and speak effectively.*

This goal is met in engineering and engineering technology classes due to the fact that students take specific courses that are writing intensive as well as oral intensive.

2. *Acquire, process, and present quantitative and qualitative information using the most appropriate technologies, including computers.*

This goal is met because this is the basis of engineering and engineering technology classes.

3. *Reason critically, both individually and collaboratively; draw sound conclusions from information, ideas, and interpretations gathered from various sources and disciplines; and apply those conclusions to one's life and society.*

This goal is met because engineering and engineering technology classes are Critical Thinking Intensive. Classes are usually supplemented with labs that further install this goal.

4. *Understand the personal and social importance of ethical reflection and moral reasoning.*

5. *Comprehend mathematical concepts and reason mathematically in both abstract and applied contexts.*

This goal is incorporated in the curriculum since all Engineering majors have a minor in mathematics

6. *Understand the scientific method, forming and testing hypotheses as well as evaluation results.*

This goal is met in the experiments and projects in the engineering and engineering technology labs.

7. *Realize the evolving interrelationships among science, technology, and society.*

This goal is met since the vary basis of engineering and engineering technology classes is technology and science.

8. *Grasp and appreciate artistic expression in multiple forms and contexts.*

9. *Understand the relationships between physical, mental, and emotional well-being and the quality of life of the individual, the family, and the community.*

10. *Understand the development of cultures and organizations of human societies throughout the world and their changing interrelationships with Western society.*

11. *Evaluate the impact of theories events, and institutions on the social, economic, legal, and political aspects of society.*

12. *Comprehend and appreciate the development of diversity in America in all its forms.*

13. *Understand and appreciate the natural environment and the processes that shape it.*

**Arts and Sciences**

At Large

BH Robert Hogue  
WJ William Jenkins  
DM Daryl Mincey  
JCM James C. Morrison  
MP Martha Pallante  
 David Porter  
JAS Thomas A. Shipka  
CS Charles Singler  
TT Tess Tessier  
ST Stephanie Tingley

Departmental (2002-04)

CC Chester Cooper, Biology  
WB William Buckler, Geography  
JLC Iole Checcone, For. Lang.  
JK Jane Kestner, Psychology  
TL Thomas Leary, History  
RR Rochelle Ruffer, Economics  
MC Michael Crescimanno, Physics & Ast.

Departmental (2001-03)

Vacant, CSIS  
HM Howard Mettee, Chemistry  
RS Rick Shale, English  
KB Ray Beiersdorfer, Geol. & Envir. Sci.  
 Nate Ritchey, Mathematics  
SPF Gabriel Palmer-Fernandez, Phil/Rel.  
 Keith Lepak, Pol./Soc. Sci.  
 Qi Jiang, Soc./Anthropology

**Business Administration**

At Large (Cont'd)

LF Louis Falk  
EH Inez Heal  
RK Ram Kasuganti

CP Clem Psenicka  
JR Jane Reid

Departmental

D David Law, Accounting/Finance  
FR Tom Rakestraw, Management  
 Bart Kittle, Marketing

**Education**

At Large (Cont'd)

At Large  
M Margaret Briley  
EC JoLynn Carney  
 Susan deBlois

EM Ken Miller  
NS Nancy Sweeney

Departmental

DB Dora Bailey, Teacher Ed.  
 Vacant, Counseling  
 Vacant, EAR&F

**Engineering and Technology**

Departmental (2002-04)

At Large  
RM Robert A. McCoy  
 Salvatore R. Pansino  
JCE James C. Zupanic

DK David G. Kurtanich, Technology  
PM Philip C. Munro, Electrical/Computer  
ES Elvin B. Shields, Mechanical/Industrial & Systems

Departmental (Cont'd)

SMP Douglas M. Price, Civil/Environ.  
 & Chemical

**Fine and Performing Arts**

At Large (Cont'd)

At Large  
L Laura Buch  
FC Frank Castronovo  
DF Darla Funk

JM John Murphy  
SR Susan Russo  
 Vacant

Departmental

Exc. Stephanie Smith, Art  
SH Dennis Henneman, Comm. & Th.  
 Vacant, Music

**Health and Human Services**

Departmental (2002-04)

At Large  
LA Louise Aurilio  
TK Tammy King  
JN Jack Neville  
 Mohammed Shayesteh  
 Thelma Silver

CM Carol Mikanowicz, Health Prof.  
RW Richard Walker, HPES  
 Jean Hassell, Human Ecol.

Departmental (2001-03)

CO Christian Onwudiwe, Crim. Jus.  
DF Dorcas Fitzgerald, Nursing  
JM Joseph Mosca, Social Work  
NL Nancy Landgraaff, Physical Therapy

**Administration**

Cynthia E. Anderson  
TA Tony Atwater  
 Robert Bolla  
BB Bege K. Bowers

MC Margaret Collins  
WH William H. Countryman  
PG Phil Ginnetti  
CH Cynthia Hirtzel  
 Peter J. Kasvinsky  
BJL Betty Jo Licata  
GM George E. McCloud  
VM Virginia L. Mears

TRO Terry Ondreyka  
JWS Janice W. Schnall  
 John J. Yemma

**Students**

School/College

At Large  
BA Bradley Adair  
SH Shivani Jindal  
NK Neilendu Kundu  
KP Kush Patel  
GS George Shu

JAM Jaime Miller, A&S  
TRC T. R. Corey, Ed.  
KO Kinga Orban, E&T  
DM Darin Munnell, FPA  
 Ryan McNicholas, BCHHS  
 Brian Pisor, WCBA

School/College (Cont'd)

EO Enyinda Onunwor, Grad. School

Other

Jeffrey Parks, Pres.  
EE Emily Eckman, VP  
 Daniel Procopio, 2nd VP