

• Earl E. Edgar  
• Vice President, Academic  
•

TO : Full-Service Faculty, Administrators, and Student Government  
FROM: Virginia Phillips, Secretary of the Senate  
RE : SENATE MEETING  
May 6, 1977, Schwebel Auditorium  
4:00 p.m.

April 25, 1977

AGENDA

1. Call to Order
2. Approval of Minutes of previous meeting, March 4, 1977
3. Report of the Charter and ByLaws Committee  
767-6 Addition of Honors Committee, Student Grievance Committee,  
and Vice Chairman of Senate, P. 1 & 2
4. Report of the Executive Committee
5. Report of the Elections and Balloting Committee  
767-9 Committee Replacements, P. 3
6. Reports of other Senate Committees  
Academic Affairs  
767-3 Grade Point Average for Good Standing, P. 4 & 5  
767-5 Modification of "W-Grade" policy, P. 6 & 7  
767-8 New Major in Music, Bachelor of Music with Major in  
Accompanying, P. 8-10  
  
Curriculum Committee  
767-7 Addition of Home Economics 761, "Nutrition and the  
Athlete", P. 11 & 12  
  
Computer Committee  
767-4 Information Report, P. 13 & 14
7. Unfinished Business
8. New Business
9. Adjournment

RECEIVED  
APR 25 1977  
DR. EARL E. EDGAR  
VICE PRESIDENT  
FOR ACADEMIC AFFAIRS

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date 4/14/77 Report Number (For Senate Use Only) 767-6

Name of Committee Submitting Report Constitution and ByLaws

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) \_\_\_\_\_

Elected Chartered

Names of Committee members: Fred Blue, History; Ed Cobett, Education; Howard Cox, Marketing; Paul Dalbec, Physics; Philip Hahn, Economics, Chairman; Richard Jones, Met. Engineering.

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report) Addition to By-Law 6, Section 2 for charges and membership of Student Grievance Committee and Honors Committee. Addition to Charter, Article IV, Section I listing the above committees. Addition to Charter Article III, Section 4 providing for a vice-chairman of the senate; Addition to By-Law 5, Section 2 (Moving present Sec. 2 to 3, etc.) describing duty of vice-chairman; change in By-Law 4, Other Elections, describing eligibility, nomination, and term of vice-chairman.

Do you anticipate making a formal motion relative to the report? Yes

If so, state the motion: There will be separate motions for the above additions

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? The question depends on the nature of the changes.

Other relevant data: \_\_\_\_\_

PH.  
Chairman (please initial)

STUDENT GRIEVANCE COMMITTEE

Add to By-Law 6, Section 2.

(k) The Student Grievance Committee

- (1) To coordinate and implement the Student Academic Grievance procedure and to recommend new policies and changes in existing policies concerning academic student grievance procedures.
- (2) The membership shall consist of one faculty member from each college and one administrator who shall be appointed by the Vice President of Academic Affairs.

*+ Student  
in each  
college*

Add to Article IV, Section 1. (b)

(11) The Student Grievance Committee

HONORS COMMITTEE

Add to By-Law 6, Section 2.

(1) Honors Committee

- (1) To recommend to the Senate new policies and changes in existing policies pertaining to the Honors Program, and to report annually to the Senate.
- (2) The membership of this Committee shall consist of one faculty member from each school/college including one from each of the three areas of the Arts and Science College (Humanities, Social Science, and Science/Mathematics), two students and one administrative member. In an advisory capacity, representatives of the administrative offices concerned may attend committee meetings.

Add to Article IV, Section 1. (b)

(12) Honors Committee

VICE CHAIRMAN OF THE SENATE

Addition to Article III, Section 4

- (c) A Vice-Chairman of the Senate shall be elected annually from among the Senate members as provided in the ByLaws.

Addition to By-Law 5 Duties of Senate Officers

Section 2. (Change present Sec. 2 to 3 and 3 to 4)

The Vice-Chairman shall preside over the Senate in the absence of the Chairman of the Senate.

Addition to By-Law 4 Other Elections

Section 2. (Change present Sec. 2. to 3. and 3. to 4.) Vice-Chairman of the Senate

- (a) All Senate members except those nominated for chairman shall be eligible for election as Vice-Chairman of the Senate.
- (b) Candidates for this office shall be nominated at the organizational meeting of the Senate.
- (c) The term of office for the Vice-Chairman shall be for one year beginning June 1.

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date 19 April 1977

Report Number (For Senate Use Only) 767-9

Name of Committee Submitting Report Elections & Balloting

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.)

Names of Committee members: Robert Secrist (Chairman), Samuel Skarote, Gary Pilcher, Darla Funk, Sara Throop, Mervin Kohn

Please write a ~~brief~~ summary of the report which the Committee is submitting to the Senate: (attach complete report)

Sara Throop replaces Peter Baldino on Elections & Balloting Committee

Douglas Faires replaces Luke Zaccaro as Senator from Mathematics

Elections for 77-78 Senate underway; full report next meeting

Do you anticipate making a formal motion relative to the report? no

If so, state the motion: \_\_\_\_\_

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? \_\_\_\_\_

Other relevant data: \_\_\_\_\_



Chairman (please initial)

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date March 8, 1977

Report Number (For Senate Use Only)

767-3

Name of Committee Submitting Report Academic Affairs Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.)

appointed chartered

Names of Committee members: E. Edgar, A. Hakojarvi, I. Khawaja, D. Quinby, D. Scott, J. Scriven, R. Shuster, S. Skarote, D. Vogel

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report) The Academic Affairs Committee recommends a change in the grade-point average required for good standing during the first two years of college work.

Do you anticipate making a formal motion relative to the report? yes

If so, state the motion: The grade-point average required for good standing be modified as proposed, and be implemented the Quarter following completion and testing of the necessary computer programing changes.

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? yes

Other relevant data: \_\_\_\_\_

I.K.  
Chairman (please initial)



**YOUNGSTOWN STATE UNIVERSITY**  
**YOUNGSTOWN, OHIO 44555**

The Academic Affairs Committee upon recommendation of Deans Council proposes an alteration in the grade-point average required for good standing during the first two years of college work by changing the required grade-point average from:

<u>Present System</u>		to	<u>Proposed System</u>	
<u>Cr. Hrs.</u>	<u>GPA</u>		<u>Cr. Hrs.</u>	<u>GPA</u>
1 - 14	1.4		1 - 14	1.5
15 - 29	1.5		15 - 29	1.6
30 - 44	1.6		30 - 44	1.7
45 - 59	1.7		45 - 59	1.8
60 - 74	1.8		60 - 74	1.9
75 - 89	1.9		75+	2.0
90+	2.0			

This recommendation is made to alleviate situations wherein a student is in good standing and is in his last quarter of work in an Associate Degree program but is not eligible to apply for graduation because the catalog requires that an individual have a 2.00 average when he/she applies for graduation.

This proposed change is to be implemented the Quarter following completion and testing of the necessary computer programming changes.

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date 4/5/77 Report Number (For Senate Use Only) 767-5

Name of Committee Submitting Report Academic Affairs

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.)  
Appointed Chartered

Names of Committee members: E. Edgar, A. Hakojarvi, L. Hill, I. Khawaja, D. Quimby, D. Scott, J. Scriven, R. Shuster, S. Skarote, D. Vogel

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report)

A modification of existing "W-grade" policy.

Do you anticipate making a formal motion relative to the report? Yes

If so, state the motion: \_\_\_\_\_

The proposed change in the "W-grade" policy be approved.

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? Yes

Other relevant data: Effective date for this policy change is to be Fall 1977

*Ivan Khawaja*  
Chairman (please initial)

If a student completely withdraws for a quarter prior to the first day of class, no entry will be made on the student's permanent record for the quarter.

If a student withdraws from one or more classes during the first week of classes (up to and including the last day to add a class as designated in the quarterly Schedule of Classes), no entry will be made on that student's permanent record for the class(es) from which he withdraws. Because no entries will occur if a student completely withdraws during the first week of classes, the permanent record will contain a simple message for the quarter of the type "student completely withdrew".

If a student withdraws from one or more classes from the beginning of the second week through the end of the sixth<sup>1</sup> week of classes, the student's permanent record will reflect a W grade for all the classes from which he withdraws except those under the CR/NE and ABC/NE systems, for which no entry will be made. In the case of a complete withdrawal from the beginning of the second week through the end of the sixth<sup>1</sup> week, this method will apply to each class individually.

If a student withdraws from one or more classes after the sixth<sup>1</sup> week of classes, each class from which he withdraws will be assigned a grade on the student's permanent record as follows:

traditional grading: F <sup>2</sup>	CR/NC: NC
CR/NE: no entry	ABC/NE: no entry

If a student changes sections of the same course, no entry will be made on the student's permanent record for each section which is dropped in order that another section of the same course can be added.

If a student is administratively withdrawn from one or more classes at any time before or during the quarter, no entry will be made on the student's permanent record for the class(es). An administrative withdrawal is one which is not requested by a student (examples of administrative withdrawals are those for non-payment prior to the first day of class, section cancellations, etc.)

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<sup>1</sup>For split summer sessions this would be reduced to the third week.

<sup>2</sup>Unless the withdrawal was the result of circumstances over which the student had no control, as shown by evidence presented by the student in a petition to the appropriate dean.



COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date 4/19/77 Report Number (For Senate Use Only) 767-8

Name of Committee Submitting Report Academic Affairs

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) \_\_\_\_\_

Appointed Chartered

Names of Committee members: \_\_\_\_\_

E. Edgar, A. Hakojarvi, L. Hill, I. Khawaja, D. Quinby, D. Scott,  
J. Scriven, S. Skarote, R. Shuster, D. Vogel

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report) \_\_\_\_\_

New Major: Bachelor of Music with Major in Accompanying

Do you anticipate making a formal motion relative to the report? Yes

If so, state the motion: The proposed major in Accompanying be approved.

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? Yes

Other relevant data: \_\_\_\_\_

I. Khawaja

Chairman (please initial)

FIRST YEAR		SECOND YEAR	
Piano 504, 505, 506	12	Piano 604, 605, 606	12
Keyboard musicianship 590, 591, 592	3	Theory 610, 611, 612	12
Theory 570, 571, 572	12	Accompanying 690A, 691A, 692A	6 *
English composition 550, 551	8	Social study electives	7
Social studies electives	9	Math/Science electives	8
H.E. 590	3	Language electives	8
	<hr/>		<hr/>
	47		53

THIRD YEAR		FOURTH YEAR	
Piano 704, 705, 706	12	Piano 804	4
Music History 770, 771, 772	12	(Harpsichord 504, 505)	8
Analytical Techniques 750	4	Physics of Sound	4
Accompanying 693A, 694A, 695A	6 *	Piano Literature 860	4
Piano Duo 790, 791, 792	3	<sup>Instrumental</sup> ^ Repertoire for Accompanists 865	* 4
H. & P.E. activities	3	Piano with Chamber Music 890, 891, 892	3
Major ensemble elective	3	Advanced Vocal Accompanying 895	* 4
Vocal literature 879	3	Advanced Instrumental Accomp. 896	* 4
Music elective	3	Vocal or Instrumental Conducting	3
Language elective	4	Music electives	6
	<hr/>		<hr/>
	53		44

Total Hours - 197

\*New courses

## INTER-OFFICE CORRESPONDENCE

TO Dr. William McGrawDATE 22 February 1977FROM D. W. Byo - Dana

SUBJECT

COPY

The faculty and area music teachers are convinced that there is a real need for the degree in accompanying as part of the curricula available in the Dana School of Music. Several recent graduates are earning their living by accompanying without the benefit of an appropriate training program, and there are certainly others who would move in that direction if the program were available. With this in mind, it is my opinion that piano enrollments would not experience an excessive growth with the new program, but that it would permit shifts to a more appropriate career option.

There are only 3 completely new courses in the degree (865, 895, 896) and they would not be offered until the third year; after that, it appears that they will be needed only every other year. In view of the infrequency of the course offerings and the curriculum shifts within programs, it is my feeling that the degree can be handled within the current full time and part time staff resources with little if any increase in budget. This is not to say that an additional position would not enhance the objectives, but recognizes enrollment projections and fiscal concerns. Furthermore, it appropriately faces those same concerns by looking to program changes that reflect the changing needs of career options.

DWB/dd

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date April 18, 1977

Report Number (For Senate Use Only)

767-7

Name of Committee Submitting Report University Curriculum Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.)

Appointed Chartered

Names of Committee members: Vicki Ahlswede (Student), Robert Zitello (Student), Harold Yiannaki (Administration), Nancy McCracken (Administration), Cal Swank (CAST), Jim Steele (Educ), John Grim (Bus), Phil Munro (Eng), Margaret Braden (Educ), Larry Esterly (A&S), Dave Robinson (F&PA), Roger Krause (A&S).

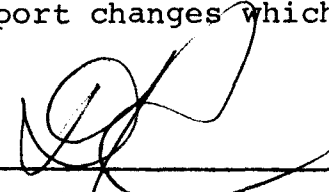
Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report) The attached report includes a recommendation for one course proposal.

Do you anticipate making a formal motion relative to the report? yes

If so, state the motion: That the course in question be added to the curriculum.

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? no

Other relevant data: UCC reports characteristically consist of recommendations for Senate action with respect to specific curriculum proposals, and of appendices to the Senate minutes which report changes which have become effective without Senate action.

  
Chairman (please initial)

UNIVERSITY CURRICULUM COMMITTEE

Transmittal 77-11  
April 18, 1977

The following course proposal was circulated in accordance with the procedures required by the constitution and bylaws. Objections were received and resulted in a change to the proposal. The following recommendation is therefore forwarded by the committee:

-----  
HomeEconomics 761, Nutrition and the Athlete. An investigation of various facets of nutrition that are of special relevance to athletes, such as carbohydrate-loading, protein intake, electrolyte imbalances, and crash diets. Not open to majors in Food and Nutrition.

Prereq: Biology 552 or permission of instructor. 3 q.h.  
-----

Discussion: One objection was received, which was settled in conference between HomeEc and the objecting department. Because a change to the course description resulted (that is, because the objection was not simply withdrawn), it is submitted to the Senate for action.

Recommendation: Acceptance recommended

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date March 10, 1977

Report Number (For Senate Use Only)

767-4

Name of Committee Submitting Report Computer

Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) \_\_\_\_\_

Chartered

Names of Committee members: Bartholow, Dastoli, Driscoll, Englehardt, Feitler, Lovas, Santos, Sturm, Eyrich, Biviano, Jonas, Prince

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report) \_\_\_\_\_

The Computer Committee has recommended to the Data Services Committee and the Budget Committee "that a block of time totaling 2,000 computer center personnel hours be allocated next year to assist academic users in their computer related problems, needs and applications apart from the time allocated by the multi-year planning program."

Do you anticipate making a formal motion relative to the report? \_\_\_\_\_

No

If so, state the motion: \_\_\_\_\_

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? N/A

Other relevant data: NO OKAL REPORT NEEDED IF ONE PAGE REPORT CIRCULATED.

JA

Chairman (please initial)

## Report

## Senate Computer Committee

We are continuing our review of circumstances which tend to inhibit or delay effective utilization of the computer facilities by the academic users.

We have identified an item in the allocation of the time of the computer center personnel which may relate to this. Although reports received by this committee are not completely consistent, a line item "estimation and consultation" has apparently been applied to solving minor problems which arise in applications, but this item was perhaps originally intended to cover only evaluation of project proposals and to assist in determining the time required for long term or major development projects.

In order to provide clearly for assistance to academic users in developing applications on a timely basis, the following action was taken by the Senate Computer Committee on March 10, 1977.

We "recommend to the Data Services and Budget Committees... that a block of time totaling 2,000 computer center personnel hours be allocated for the next year to assist academic users in their computer related problems, needs and applications apart from the time allocated by the multi-year planning program."

We do not intend that this replace the "estimation and consultation" item, but would be a specific dedication of time to assist in resolving problems that arise in academic applications.

Since our last report we have also formulated a recommendation for resolving a problem that exists with regard to accounts designated by the FC prefix. These accounts were intended to serve for support of instructional (classroom) applications, but have proved difficult to manage because they are defined on a basis of course codes which change quarterly. We have recommended to the computer center that FC accounts be formulated by using a code for identification of the user and his department to provide for effective use of FC accounts throughout the academic year. Thus a faculty member could use a single number throughout the year for a given subject and renew ~~it~~ annually in a manner equivalent to FR accounts.

YOUNGSTOWN STATE UNIVERSITY

INTER-OFFICE CORRESPONDENCE

**TO** Full-Service Faculty, Administrators, and Student  
Government

**DATE** March 20, 1977

**FROM** Virginia Phillips, Secretary of the Senate

**SUBJECT** Senate Meeting Scheduled for April 1, 1977

Due to lack of business, the Senate meeting scheduled for April 1, 1977, has been cancelled.

The next Senate meeting will be held on Friday, May 6, 1977, with an organizational meeting scheduled for May 20. There will be a June 3 meeting only if needed.





# YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

The School of Education

MEMORANDUM

April 20, 1977

To: President John Coffelt

From: Dr. Robert A. Ameduri *Robert A. Ameduri*  
Chairman of the Senate Executive Committee

The recommendations of the ad hoc Calendar Committee are attached. The committee concluded that in terms of the information it had, the time and resources to develop changing to an early semester system appears to be desirable. However, a decision of this magnitude merits the development of additional information of the type that can be collected more effectively by a smaller committee with more extensive time and resources.

The areas which need more extensive study by such a committee are listed under item 4 of the attached recommendations.

Some suggestions,

- 4a. The fine details include precise data for term beginnings and endings, registration, etc., the daily schedule of class periods, the number of credit hours in majors, minors, and area requirements, etc.
- 4b. Precise estimates of administrative costs and benefits require specification of the details in 4a above.
- 4c. A preliminary study of the conversion process should be done by one or two representative departments.
- 4d. Finding relevant educational research will require a lot of time by someone experienced in the area.
- 4e. Assessing the effects of coordinating a calendar change with Kent State and Akron U. requires expertise on the administrative levels.
- 4f. Miami's experience with its change should be studied carefully.
- 4g. When all the relevant information is collected some procedure must be developed for assessing the wishes of all the groups involved.

If I can be of further assistance, please notify me.

cc Dr. Earl E. Edgar, Vice President for Academic Affairs

**RECEIVED**

APR 20 1977

DR. EARL E. EDGAR  
VICE PRESIDENT  
FOR ACADEMIC AFFAIRS

## RECOMMENDATIONS

The charge of the Ad Hoc Calendar Committee was to study the feasibility and desirability of changing to an early semester system. It has completed that charge to the best of its ability and will be grateful to adjourn. Should the Senate wish to pursue the conclusions of this committee several comments might be in order.

1. As scholars we academics analyze subjects such as Inca Banking Systems in minute detail. In our own backyard with a decision such as a major calendar change, we are inclined to shoot from the hip with opinions based on very little evidence. Understanding the consequences of a calendar change requires a lot of serious consideration. Furthermore the stakes are very high. Should YSU change to an early semester system when it ought not, it could over the years harm hundreds of thousands of people and waste millions of dollars. Nor is there any security in doing nothing or delaying. For if YSU should change to an early semester system and does not, the same harm and waste occurs. The use of the early semester system is increasing and it is now the most common system in the country. YSU's Calendar Committee has reported that changing to this system is definitely feasible and may be desirable. The issue merits further attention.
2. With study and discussion the faculty can probably make an informed decision about a calendar change.
3. The student body has a major interest in a calendar change. However:
  - a. Individual students rarely have the time or interest to understand the consequences of a major calendar change well enough to make an informed decision.

- b. Even if a calendar change were desirable for the student body in the long run, the transition costs for individual students in attendance during the change could well outweigh the long-term benefits they receive before they graduate.
  - c. Thus student input should come from a small representative group with time to study the change in reference to the interest of all students present and future.
4. To produce the information for making an informed decision about changing to an early semester system, it might be appropriate to establish a small student-faculty-administration committee with the time and resources to:
- a. Work out the fine details of a sample early semester system.
  - b. Obtain precise estimates of costs and benefits from administrative departments.
  - c. Initiate preliminary studies by a few departments concerning the conversion of courses and requirements.
  - d. Search for educational research about the variables that would be affected.
  - e. Coordinate activities within the Tri-University Consortium, particularly with Kent and Akron concerning the medical school.
  - f. Examine the results at other universities that have changed to early semester systems, especially Miami University.
  - g. Prepare a final report for study by a student group, the faculty and administration for the purpose of making a yes-no decision about a change.





*attached last  
memorandum  
Ameduri - addressed  
to Pres.*

# YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

April 15, 1977

## MEMORANDUM

To: Dr. Robert A. Ameduri, Chairman  
Senate Executive Committee

From: Dr. Earl E. Edgar *Earl E. Edgar*  
Vice President for Academic Affairs

This has reference to the Joint Committee approved by the Senate to study the question of calendar change. President Coffelt has of course received your letter of March 13, 1977, recommending the faculty members to serve on this committee. We have not, however, had a response to the second request he made in his letter of February 23, 1977, which is needed to develop the charge to the committee. The president would like to activate the committee as soon as possible, and would appreciate hearing from you on this matter at your earliest convenience.

bn



# YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

*The School of Education*

President John J. Coffelt ✓  
UNIVERSITY

March 13, 1977

Dear President Coffelt,

In response to your request of February 23, 1977 the Senate Executive Committee recommends the following faculty to serve on the Joint Committee to study the question of calendar change:

Dr. James E. Dale, Political and Social Science,

Dr. Richard W. Jones, Chemical Engineering and Material Science,

Dr. Lowell J. Satre, History.

If we can be of further assistance please advise.

Your second request of February 23, 1977 will be honored in the immediate future.

Sincerely,

Robert A. Ameduri, chairman  
Senate Executive Committee.

**RECEIVED**

MAR 14 1977

**President's Office**

YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

OFFICE OF THE PRESIDENT

February 23, 1977

Dr. Robert A. Ameduri  
School of Education  
UNIVERSITY

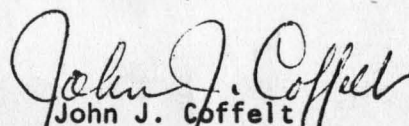
Dear Dr. Ameduri:

This acknowledges your memorandum of February 8 requesting me to appoint a Joint Committee of administrators, faculty and students to further study the question of calendar change.

I would appreciate it if the Senate Executive Committee would recommend to me the names of three faculty members to serve on the joint committee.

I would appreciate also receiving from the Executive Committee a statement of the additional information which was not available or accessible to the Senate Calendar Committee in preparing its report to the Senate, and which the joint committee could research and provide in this final report. Without such guidance, the committee might not address the Senate's specific concerns.

Sincerely,

  
John J. Coffelt  
President

J1

cc: Vice President Edgar





# YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

*The School of Education*

Memorandum

February 27, 1977

To: Dr. John J. Coffelt, President

From: Dr. Robert A. Ameduri *Robert A. Ameduri*

Chairman of the Senate Executive Committee

I read the attached letter to the Senate Executive Committee (which I received on Feb. 23, 1977) on February 24, 1977 and after discussion a motion was passed to forward this letter to you for your consideration. At this time the letter does not have the endorsement of the Senate Executive Committee, it is simply being given to you for your information.

I received your letter of February 23, 1977 on February 25, 1977 in which you ask for recommendation of three faculty members to serve on the Joint Committee to study the calendar change. Your request will be complied with at our March 3, 1977 meeting.

The Senate Executive will also try to honor your request to provide you with a statement of additional information which the Joint Committee could research and provide in their final report.

1 attachment

**RECEIVED**

MAR 1 1977

**President's Office**

## INTER-OFFICE CORRESPONDENCE

TO Senate Executive CommitteeDATE 2-16-77FROM Ralph G. Crum, Supervisor  
Civil Engineering Technology *RGC*

SUBJECT School Calendar Changes

January 21, 1977 Senate minutes indicate that a motion was passed that the Senate Executive Committee was to request President Coffelt appoint a joint committee to study further the question of school calendar change. I noticed that no mention of the problem of energy was made. The University was fortunate enough to be able to remain open this year (at some considerable extra cost) by switching from gas to oil. The University is still dependant on one form or other of fossil fuel, however, I am sure there is going to be pressure from the federal and state governments as well as from the public to close the university (i.e., take an extended term break) during the major heating season. This will probably be the overriding factor in the calendar decision -- what we have to do, not what we might slightly prefer. I suggest that a report by Fall 1977 is too early to include the energy impact assessment. In any event, the energy consideration should be given special attention when the request is given to the President. Also, since building systems is part of my field of study, I would volunteer to serve on the committee to bring to it data on the Youngstown "heating calendar". I would suggest that Mr. Orlando also serve on the committee to bring to it data on specifics of our heating/cooling systems.

RGC:mlk



MEMORANDUM

Feb. 8, 1977

To: Dr. John Coffelt, President

From: Dr. Robert A. Ameduri *Robert A. Ameduri*  
Chairman, Senate Executive Committee

Pleased be advised that on Jan. 21, 1977 the Academic Senate passed a motion asking the Senate Executive Committee to request the President to appoint a Joint Committee of administrators, faculty, and students to further study the question of calendar change and have this Joint Committee report back its recommendations to the Academic Senate, fall of 1977.

The Senate Executive Committee will be happy to provide nominations to this Joint Committee at your request.

Please advise.

**RECEIVED**

FEB 10 1977

**President's Office**

*ad hoc*  
*and please suggest*  
*names, appointment*  
*letter, etc.*

*cc: VP Edgar*