



Academic Senate
Youngstown State University
Youngstown, Ohio 44555



ACADEMIC SENATE MINUTES

February 4, 2004

Note 1: Please submit agenda items and cover sheets for the next Senate meeting to Bob Hogue by noon on Friday, February 20, at the latest. Provide both a hard copy and a disk or electronic copy of your report and cover sheet in Word or rich text format. A downloadable cover sheet is available at the Academic Senate web site [hit "cancel" if asked for a password]:

http://cc.yzu.edu/acad-senate/index.html

Note 2: If you want to read or print the pdf version of these minutes and don't have Adobe Acrobat Reader, you may download the program at the following link: <http://www.adobe.com/products/acrobat/readstep2.html>.

To save paper, use the Acrobat Reader menus or toolbar to print the file, not the menus or toolbar in your web browser.

Click on the links in the table to go directly to a specific section of the minutes.

Table with 4 columns: Actions, Previous Minutes, Overview, Sign-in Sheet. Row 1: Senate Executive Committee, College of Engineering & Technology Report, OFC Report, New Business.

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Top of Page

Overview of meeting:

Major topics presented/discussed and reports attached:

Senate Executive Committee report; Ohio Faculty Council report; Report from the College of Engineering and Technology; Report from the Academic Programs Committee.

Top of Page

## Actions:

- Passage of [Resolution Recommending Study of Summer Teaching Opportunities for all Full-Time Faculty](#).

[Top of Page](#)

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## Call to Order:

**Tom Shipka, chair of the Academic Senate**, called the Senate to order at **4:06 p.m.**

[Top of Page](#)

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## Minutes of the Previous Meeting:

Minutes of the November 5, 2003, meeting were approved as posted. To view the November minutes, go to <http://www.cc.ysu.edu/acad-senate/minnov03.htm>.

[Top of Page](#)

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## Senate Executive Committee (SEC) / Report from the Chair: **Tom Shipka, chair of the Senate**, reported:

1. The Executive Committee met between fall and spring semesters to identify potential members of an ad hoc committee pursuant to a motion approved by the Senate on November 5, 2003. The purpose of the committee is to study the policy approved by the YSU Board of Trustees approving a waiver of searches in some instances. I regret to report that most of the persons identified and later contacted have declined to serve. Unless other individuals come forward with an interest in serving, this study is not likely to be done. Those who are interested in serving should contact me.

2. The YSU Board of Trustees approved a Professional Conduct Policy at its meeting on December 17, 2003. This policy is a revised version of the one approved by the Senate last academic year. Revisions in the Senate-approved version were made in response to suggestions from a variety of members of the campus community by a review committee consisting of Tom Maraffa, Bege Bowers, Jim Morrison, Sandy Denman, and myself. There is a link to the full text of this policy, which is numbered 9006.01, on the Senate home page, thanks to our Senate secretary, Bob Hogue. The policy is titled "Professional Conduct of Faculty, Department Chairpersons, and Professional/Administrative Employees." After the approval of this policy by the Board of Trustees, I drafted proposed changes in the Senate Bylaws, particularly Bylaw 6, "Appointed Chartered Committees," to accommodate the new Senate standing committee created by this policy, and sent them to the Senate Charter and Bylaws Committee for review. Charter and Bylaws has completed their review and made several changes in my proposed draft. Charter and Bylaws will offer this Bylaw amendment to the Senate at our March meeting on Wednesday, March 3, 2004. The full text of the amendment to Bylaw 6 which Charter and Bylaws are proposing will be available on the Senate home page in the next few days. Please review it carefully prior to the March meeting.

3. Late last spring Dr. Tony Atwater, Provost of the university, asked me to meet with officials of The Youngstown Club to explore the possibility of a special YSU membership in The Youngstown Club at reduced rates. The Youngstown Club is an elegant dining and social club on the 4th and 5th floors of the Commerce Building on Federal Plaza East downtown. Negotiations were completed recently and a memorandum of

agreement between YSU and The Youngstown Club has been signed. Through this agreement YSU hopes to strengthen its links to the downtown, preserve a downtown landmark, and provide opportunities for YSU faculty, staff, and benefactors to meet, dine, and socialize. Through this agreement The Youngstown Club hopes to expand its membership beyond its current 600 members and produce additional revenue.

Under the agreement, the YSU membership in The Youngstown Club is available to YSU full-time and part-time active and retired employees, current and former YSU trustees, and YSU benefactors at designated giving levels. A one time \$30 application fee is charged but the standard \$250 initiation fee is waived. Dues for YSU members are \$30 per month compared to the standard dues of \$150 per month. YSU members will have no monthly spending minimum compared to a monthly minimum of \$30 for standard members. YSU members may authorize use of their membership by others, including a spouse, domestic partner, or child. Tours of The Youngstown Club can be arranged by phoning 330-744-2177. Distribution of brochures and application forms to employees and others who are eligible for the YSU membership will begin in the next couple of weeks as soon as a new batch is printed. Under the agreement, individuals who have standard memberships in the Club may not convert them to YSU memberships and YSU members are ineligible to vote or hold office in the Club.

I want to thank President Sweet, Provost Atwater, and Vice President Habat for the roles that they played in facilitating this new opportunity for members of the YSU family.

4. The chair of the Senate has the good or bad fortune to serve automatically or by appointment on a variety of campus committees. I have sought the help of Senate vice chair Chet Cooper, Charles Singler, and Jim Morrison to help me cover some of these committees and I want to thank them for their help and service.

5. One committee that I am serving on is the Alcohol and Tailgating Committee. This group has met only twice and I have encouraged it to pick up the pace so that we can have a coherent, legal, and publicly supportable policy when season tickets and tailgate passes go on sale. The committee is pursuing several courses of action simultaneously, including legislative changes, to assure that we have a backup plan if the legislation is not secured within the short time span.

**Gabriel Palmer-Fernandez** asked if the \$30 monthly rate would stay the same for a while. **Dr. Shipka** replied that the rate can change, but the Youngstown Club would have to give us at least 30 days notice of a rate change.

[Top of Page](#)

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### Ohio Faculty Council (OFC): **Tom Shipka** reported:

A new web page of the Ohio Faculty Council has been set up by Bob Hogue and James Sacco of YSU. The URL is [www.ysu.edu/facstaff/ofc/](http://www.ysu.edu/facstaff/ofc/). Bob Hogue is the custodian. There is a link to this web page on the YSU Academic Senate web page. I have asked OFC delegates to arrange for links on their Senate home pages to the new OFC web page. The Ohio Board of Regents has also created a link to the OFC web page on its web page. The OFC expresses its gratitude to Bob Hogue and James Sacco for their expert assistance in transferring this web page from Miami University and updating it.

In November the OFC met with Dr. Katherine Canada, Project Director, the Governor's Commission on Higher Education and the Economy. In the wake of rumors that the Commission was being told that the public universities do not cooperate or collaborate with one another and do not discontinue any programs, the members brought lists of examples of collaboration between and among the public universities and lists of discontinued programs to the meeting and presented them to Dr. Canada. She, in turn, relayed them to Attorney Richard Pogue, chair of the Commission, who acknowledged receipt of them in a letter to me which

included a comment that he and his colleagues on the Commission were surprised, to say the least, at the dozens and dozens of instances of collaboration reported in everything from joint programs to shared grants to shared faculty to consortia. Atty. Pogue had been scheduled to attend the November meeting but had to cancel due to a last minute business emergency.

The OFC meets again on Friday of next week. Atty. Pogue will attend this meeting, as will Dr. Canada from the Governor's Commission and Mr. Thomas Noe, chair, Ohio Board of Regents. Mr. Noe is also a member of the Commission.

At the meeting next week we will also have reports from the OFC Legislative Committee on the so-called Defense of Marriage Act recently passed by the Ohio General Assembly and revisions in the law governing the State Teachers Retirement System which are passed or pending. Paul Sracic from YSU will be involved in these reports.

The Ohio Board of Regents is planning a third annual conference on general education early this summer and I have asked the organizers to consider including a presentation by Dr. William Jenkins of our campus in the program.

[Top of Page](#)

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## College of Engineering & Technology: **Dean Cynthia Hirtzel** reported on developments and news from the College:

Dean Hirtzel has been at YSU about a year and a half and is happy to report that the College is alive and well. All of the College's Bachelor's degrees are accredited by ABET. This is good news. Many companies hire only graduates from ABET-accredited universities. All programs are strong. The Materials Engineering program is in process of being reworked. Delphi recently contributed a scanning electron microscope. This is a rare opportunity for our undergraduates; it provides a resource for learning that crosses disciplines. Materials Engineering also is concentrating on advanced manufacturing. The college is collaborating with Parker-Hannifin on a hydraulics program.

Other collaborations include meeting with local industries, resulting in new programs to meet needs of the power industry, etc.

Looking to the future, to the digital age: As of 12/31/2006, all analog TV stations are scheduled to cease operations, and digital TV will be used exclusively. Partly as a result of that move, a new Telecommunications Engineering program has been developed in conjunction with the College of Fine and Performing Arts..

Students are the focus in the College. Internships and co-ops are provided. Third Frontier Internship Grant resulted in 36 new internships for students.

Articulation agreements with other universities, including Kent/Trumbull, already exist, and others are being explored.

Dean Hirtzel asked how many have toured the Engineering Building? A few raised their hand. She encouraged anyone interested to call the Dean's office if they would like to tour the building..

Dean Hirtzel stated that she is very proud of the students in Engineering & Technology. She read one letter from a company (Cattron in Sharpsville) who has hired some one of our graduates and was very pleased with the quality of those hired.

**Charter & Bylaws Committee: No report.**

**Elections & Balloting Committee: No report.**

**Academic Programs Committee: Sunil Ahuja, Chairperson of the Committee, reported that several program changes had been approved after the required circulation period. These were listed in the Agenda for this meeting, and no formal action by the Academic Senate is required. Other proposals were approved last week and are now being circulated.**

**Unfinished Business: None.**

**New business:**

**Jeanette Garr, At-Large Senator from the College of Engineering & Technology, submitted the following "Resolution Recommending Study of Summer Teaching Opportunities for All Full-time Faculty" for consideration by the Academic Senate:**

**Whereas Article 4.6 in the Agreement between Youngstown State University and the YSU Chapter of the Ohio Education Association governs summer teaching at YSU,**

**Whereas the implementation of Article 4.6 has resulted in denying summer teaching opportunities to some full-time faculty for extended periods,**

**Whereas all full-time faculty who wish to teach in the summer and who are qualified to teach specific courses should have an opportunity to teach such courses,**

**Therefore, be it resolved that the Academic Senate at YSU recommends to the administration and the YSU Chapter of the OEA that they meet soon to explore ways to enhance summer teaching opportunities for full-time faculty who wish to teach in the summer but who have been denied the opportunity to do so.**

**Dr. Garr moved that the Academic Senate adopt this resolution. The motion was seconded. Discussion followed.**

**Dr. Garr** then presented justification for the resolutions, a summary of which is attached (see [Attachment 1](#)).

**Gabriel Palmer-Fernandez** noted that the resolution speaks in terms of "faculty who have been denied" summer opportunities and wondered if that was the correct terminology. **Dr. Garr** replied that some departments either offer no courses, or if they try to offer them, the minimum enrollment is not met and the class is canceled.

**Dean Cynthia Hirtzel** stated that the College of Engineering and Technology had studied this matter and found that the "magic number" of enrolled students does not always need to be 15 for a summer course to be profitable, based on the subsidy for courses.

**Jim Morrison** asked if this going to create a committee to research something that won't happen. He noted that in 35 years of service at the University, he has never seen a case where faculty have turned down a second opportunity for summer teaching. He questioned whether the faculty would really support this.

**Dr. Garr** replied that some faculty may feel that skipping a second summer assignment is a matter of doing what's right.

**Tom Shipka** stated that the resolution is just the first page of the handout distributed by Dr. Garr, and the second page provides some of her justification for proposing the resolution. If the resolution is approved, it just recommends that the union and administration meet to explore ways to enhance summer teaching opportunities. Dr. Shipka noted that Dr. Garr had contacted him about the resolution a few weeks ago. He stated that since summer opportunities are covered by the Collective Bargaining Agreement, if the Academic Senate pushes too hard to involve itself in the process, it could result in an unfair labor practice.

A vote was then taken on the motion to adopt the resolution: **Motion passed.**

[Top of Page](#)

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**Adjournment:** The Academic Senate adjourned at 4:41 p.m.

[Top of Page](#)

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**Print or Read a PDF File of February Sign-in Sheet**

[Top of Page](#)

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[Return to Top of Page](#)

[Return to Senate Homepage](#)

For further information, e-mail [Bob Hogue](#) .

## **Rationale for the Proposed Resolution about Summer Teaching Opportunities**

There is a small group of tenured faculty in programs that do not support summer classes (few service and/or graduate courses), and these faculty are not afforded the opportunity to teach in the summer for many years, if at all

Most faculty have the opportunity to teach at least one summer course; this is considered to be an attractive opportunity to enhance one's salary

An equitable teaching opportunity scheme might be achieved as follows:

In a program/department where all interested faculty have had one course selected for the summer, a "qualified" faculty member from another program, who has not had the opportunity to teach, is allowed to the second round rotation for picking summer courses

A faculty member can become "qualified" by the chairman of the department with many summer course offerings, achieving "summer adjunct" status

The "summer adjunct" faculty member will not "bump" anyone in another program/department from the primary round of summer teaching assignments. It is likely that the sponsoring department is a service department for "summer adjunct" faculty; he/she may teach a prerequisite course for his/her own major/home program

It is important to recognize that this potential group of "summer adjunct" faculty is very small in number and would likely be crossing both departmental lines and schools

A longer-term solution may be to reconsider how summer courses are scheduled, and recognize the contribution of subsidy in arriving at the minimum number of students required before a summer offering is "cut"

(a) recognize the varying subsidies for different programs and levels of study – undergraduate v graduate, lower level v upper level, and professional versus general education

(b) recognize that cutting the salary for an instructor for lesser numbers of students (particularly for parents who pay daycare) is not appropriate, as essentially the same amount of effort and skill is required for a reduced class as the full class

YSU ACADEMIC SENATE ATTENDANCE ROSTER – February 4, 2004

Arts and Sciences

Departmental (2003-05)

Departmental (2002-04)

At Large

DF Diana Fagan, Biological Sciences  
RS Rick Shale, English  
SW Sandra Stephan, English  
LT Linda Tessier, Phil. & Rel. Studies  
BJ Bill Jenkins, History  
JW John White, Sociology & Anth.  
JM James Morrison, Psychology  
DP David Porter, Political Sciences  
CS Charles Singler, Geol. & Env. Sci.  
TS Thomas Shipka, Phil. & Rel. Studies

RS Robert Kramer, CSIS  
KB Kevin Ball, English  
AB Annette Burden, Mathematics  
SA Sunil Ahuja, Political Science  
MS Michael Serra, Chemistry  
IA Isam Amin, Geol. & Env. Sci.  
GP Gabriel Palmer-Fernandez, Phil.  
PG Paul Gordiejew, Sociology & Anth.

CC Chester Cooper, Biology  
PB Peter Beckett, Psychology  
RR Rochelle Ruffer, Economics  
BB Bill Buckler, Geography  
IC Iole Checcone, Foreign Lang.  
TL Thomas Leary, History  
MC Michael Crescimanno, Physics

Business Administration

At Large, continued

Departmental

At Large

LF Louis Falk, Marketing  
BK Birsen Karpak, Management  
JR Jane Reid, Marketing

HS Hy Sockel, Management  
MT Mark Toncar, Marketing

DL David Law, Accounting & Finance  
TR Tom Rakestraw, Management  
JK Jim Kohut, Marketing

Education

At Large, continued

Departmental

At Large

NS Nancy Sweeney, Teacher Education  
SL Sally Lewis, Teacher Education  
JB Janet Beary-Williams, Teacher Ed.

RE Renee Eggers, Teacher Education  
DM Donna McNierney, Teacher Educ.

RM Richard McEwing, Educ. Admin.  
JG Jan Gill-Wigal, Counseling  
DB Dora Bailey, Teacher Education

Engineering and Technology

Departmental

Departmental (continued)

At Large

RM Robert McCoy, Mech. & Indust Eng.  
JG Jeanette Garr, Civil/Env/Chem Eng.  
DL Daniel Laird, Eng. Technology

DP Douglas Price, Civil/Env/Chem Eng.  
DK David Kurtanich, School of Techn.

PM Philip Munro, Elec. & Comp. Eng.  
ES Elvin Shields, Mech. & Indust. Eng.

Fine and Performing Arts

At Large (continued)

Departmental

At Large

DF Darla Funk, Music  
FC Frank Castronovo, Commun/Theater  
JM John Murphy, Commun/Theater  
JB James Boyce, Music

CM Christine McCullough, Art  
TP Tedrow Perkins, Music  
JS Jane Shanabarger, Commun/Theater

SR Susan Russo, Art  
 (vacant), Commun/Theater  
TM Till Meyn, Music

Health and Human Services

Departmental

Departmental (continued)

At Large

TK Tammy King, Criminal Justice  
JE Janice Elias, Human Ecology  
TS Thelma Silver, Social Work  
LA Louise Aurilio, Nursing  
NW Nancy Wagner, Nursing

SP Sharon Phillips, Nursing  
SK Shirley Keller, Social Work  
EG Elaine Greaves, Criminal Justice  
NL Nancy Landgraff, Physical Therapy

RW Richard Walker, Human Perf.  
CM Carol Mikanowicz, Health Prof.  
JH Jean Hassell, Human Ecology

Administration

CA Cyndy Anderson  
TA Tony Atwater  
JB Jonelle Beatrice  
RB Robert Bolla

BB Bege Bowers  
MC Margaret Collins  
WC William Countryman  
PG Philip Ginnett

CH Cynthia Hirtzel  
PK Peter Kasvinsky  
PK Paul Kobulnicky  
BJ Betty Jo Licata

GM George McCloud  
TO Terry Ondreyka  
JY John Yemma

Students

School/College

Student Government

At Large

CA Charlene Arendas  
DA Diana Awad  
JH Josh Hiznay  
JN Josh Nething  
BH Brett Hudspeth

SK Sarah Krivenki, A&S  
KS Kristina Stevens, Engineering  
LB Liz Burick, Education  
KW Katie Wall, Health & Human Svcs.  
 (vacant), Grad. Studies & Research  
SG Scott Guthrie, Fine & Perf. Arts  
DC David Ciotola, Business Admin.

EE Emily Eckman, President  
AV Adam Vukovic, VP  
DB Dominic Buzzacco, 2<sup>nd</sup> VP

P. Kobulnicky W/MC