

Edgar, Earl E.
Vice President, Academic

RECEIVED

MAY 14 1976

DR. EARL E. EDGAR
VICE PRESIDENT
FOR ACADEMIC AFFAIRS

MINUTES
ACADEMIC SENATE
Friday, May 7, 1976

PRESENT: T. Alderman, G. Almond, J. Bakos, P. Baldino, E. Barret, F. Blue, B. Brothers, E. Cobett, I. Cohen, R. Crum, P. Dalbec, J. Del Bene, R. DiGiulio, T. Dobbelstein, Vice President Edgar, F. Feitler, I. Feldmiller, R. Gould, M. Gubser, P. Hahn, D. Hille, H. Jeffrey, R. Jones, E. Juhasz, J. Kirschner, Vice President Krill, E. Largent, M. Mamula, W. McGraw, R. Miller, T. Miner, W. Miner, J. Naberezny, G. Owens, N. Paraska, P. Peterson, V. Richley, S. Roberts, L. Satre, G. Schoenhard, J. Scriven, H. Sheng, T. K. Slawecki, A. Smith, C. Smith, S. Sniderman, R. Sorokach, C. Vanaman, J. White, B. Yozwiak.

The meeting was called to order at 4:05 p.m. by Chairman, Clyde Vanaman. The minutes of the April 2, 1976 meeting were approved as distributed.

COMMITTEE REPORTS

Charter and Bylaws Committee: Dr. Singler reported for the Committee. A question concerning the status of the Individualized Curriculum Program Committee was brought up at the April meeting, and the Charter and Bylaws Committee ruled that a standing committee not named in the Charter and Bylaws requires a Charter amendment. A permanent, standing committee cannot be formed by action of the Senate or the Executive Committee.

Dr. Singler moved approval of the proposed change in Article IV, Section 1:

(Present language) The Chartered committees of the Senate shall be divided into two categories;

X
(Proposed language) The Chartered committees of the Senate are its standing committees and shall be divided into two categories;

The motion was seconded by Dr. Ward Miner. This language is intended to avoid future disputes about the status of standing committees.

X
Upon voice vote of the Senate, the motion carried.

Dr. Singler moved approval of a change in Article IV, Section 1 (b), to add a tenth committee:

(10) The Individualized Curriculum Program Committee

He also moved the corresponding Bylaw addition. The motion was seconded by Dr. Ward Miner.

Dr. Hahn said that there were reasons why this committee should be a subcommittee of the Academic Affairs Committee. He said that the Individualized Curriculum Program is a subsidiary program and involves departures from regular programs. He said that there has been a small number of students in the program because there are other alternatives. Dr. Hahn said that the Individualized Curriculum Program Committee should be a subsidiary committee because of (1) the position of this program in the overall program and (2) the function of the committee, which is primarily academic because it provides guidelines for departures from regular programs.

Dr. Singler said that there was a two-fold purpose in the Charter and Bylaws Committee's presenting the proposal in the manner it did: (1) to allow the Senate to discuss the appropriateness of standing versus subcommittee action on this committee, and (2) the majority of the Charter and Bylaws Committee members felt that it was appropriate as a chartered committee.

Dr. Sheng said that the Academic Affairs Committee felt that the Individualized Curriculum Program Committee would be more appropriate as a standing committee because a governing body is needed and this is beyond the operations of the Academic Affairs Committee. He also said that the Academic Affairs Committee has several "step-children" committees now which are being phased out, and Academic Affairs would not like to see any more subcommittees added.

Dr. Hahn asked if a governing body should be a chartered committee of the faculty Senate (which is an academic body) or an administrative committee. He disagreed that the Individualized Curriculum Program Committee is a governing body because the committee provides guidelines only and does not govern.

Vice President Edgar said that the language of the charge to this committee should be changed to be in line with other committee charges. He moved to amend Bylaw 6, Section 2 (j), Item 1 to read:

To recommend to the Senate new policies and changes in existing policies pertaining to the Individualized Curriculum Program, and to report annually to the Senate.

The motion was seconded by Dr. Hahn.

The amended Bylaw addition reads:

Bylaw 6 - Appointed Chartered Committees

Section 2 (j) The Individualized Curriculum Program Committee

- (1) To recommend to the Senate new policies and changes in existing policies pertaining to the Individualized Curriculum Program, and to report annually to the Senate.

(2) The membership shall consist of:

- (a) at least one faculty from each school/college, including one from each of the three areas (Humanities, Social Science, and Science/Mathematics) of Arts and Science College,
- (b) two students enrolled in the I.C.P., and
- (c) in an advisory capacity, representatives of the administrative offices concerned.

Mrs. Dykema asked if mention should be made concerning how the committee is to function during the year. Dr. Cohen said that policies concerning this committee have been summed up in a report given to the Academic Affairs Committee, and were summarized in that committee's report to the Senate. Mrs. Dykema asked if there is mention of the director of the program. Dr. Cohen said that this is an administrative appointment.

It was pointed out that the addition to Bylaw 6 would become effective when the change in Article IV, Section 1 (b) is approved through regular channels.

Dr. Vanaman called for the question on the amendment, and it carried.

The question was called for on the original motion, and it carried.

Executive Committee: Dr. Jones said that appointments have been completed to the Chartered Committees for the 1976-77 academic year. These appointments will be published in approximately one week.

Dr. Jones said that in the past several years, appointments were made by faculty preferences as indicated by each faculty member on a scan sheet. This year less than 50% of the faculty returned scan sheets. Entire schools had no faculty who wished to serve on some committees. The Executive Committee felt that all schools should be represented on these five committees: Academic Affairs, Computer, Research, Curriculum and Educational Media. There were several alternatives, but the Executive Committee decided to appoint only those people to committees who had returned scan sheets, but not necessarily to the committees they preferred.

Dr. Sniderman asked why the Executive Committee did not go back to the schools and solicit more scan sheets. Dr. Jones replied that the committee felt that if this was done, it would have to be done for every school. This would be a very time-consuming process.

Dr. Feldmiller asked if those who sent in scan sheets could be notified when they were received. Dr. Jones said that this would be an unreasonable demand on the Chairman of the Executive Committee and that every scan sheet received this year had been used.

Elections and Balloting Committee: Dr. Schoenhard reported that balloting had been held on these proposed changes to the Senate

Charter: Article IV (Senate Committees), Section 2 (b) (3), and Article V (Challenge of a Senate Action). The vote was 214 in favor and 20 opposed.

Dr. Schoenhard said that the election of the at-large seats in the 1976-77 Senate have been completed. The departmental elections are now taking place, and no problem is foreseen in forming a new Senate for the May 21, 1976 meeting.

Academic Affairs Committee: Dr. Sheng moved approval of the proposed B.S. degree in Psychology. The motion was seconded by Dr. Jones.

Dr. Kirschner said that he is bothered by the trend of increasing the requirements within a department at the expense of breadth in the program. He asked what the difference is between the B.S. and the B.A.

Dr. Sheng said that diversification within a program is desirable.

Dean Yozwiak said that there is no change in the humanities requirement. The B.A. option is still available, but the B.S. degree provides a more scientific orientation. The essential difference is that more hours of psychology are required for the B.S. degree.

Dr. Baldino asked if more of a common core should be required in both degrees. Dean Yozwiak said that within both degrees, a substantial number of hours of psychology are elected.

Dr. Cohen said that the B.S. in Psychology curriculum meets all university requirements and allows for electives.

Dr. Thelma Miner supported Dr. Kirschner's view that the Senate should be concerned with the program's breadth. She said that the B.S. program could mean a very narrow specialization in psychology.

The question was called for on this program, and the motion carried.

Continuing Education Committee: Dr. Vanaman said that the report of this committee which was circulated with the Agenda should be considered a progress report.

Curriculum Committee: Mrs. Phillips reported for this committee. Dr. Jones moved adoption of the seven courses in the list circulated with the agenda; the second was by Dr. Largent.

With regard to Allied Health 501, Medical Terminology, Mrs. Phillips said that there had been concern that this course might replace Biology 551 and 552. This is not the case--all three courses are in the Medical Assisting curriculum. The Arts and Sciences Curriculum Committee objected to the course on the grounds that perhaps the course should have less or no credit hours. The Curriculum Committee wanted the vote on this course recorded so that Senate would be aware that it was not a unanimous decision.

Mrs. Phillips said that Allied Health 501 is one of the first courses that Medical Assisting students will take and that it develops the terminology that they will use in other courses. She said that the emphasis of this course and Biology 551-552 would be different.

Dr. Sniderman asked why the course was necessary. Mrs. Phillips said that it would also be required in the Medical Secretary curriculum. She said that the course is offered by all universities in Ohio having a two-year program in Medical Assisting.

Dr. Sniderman asked if a vocabulary course is worth four hours.

It was pointed out that this course is required only for Medical Assisting and Medical Secretary students and would not be taken by students in the medical school.

Dean Paraska said that people taking the course would be in contact with doctors and would need to understand the vocabulary. He said that the course is offered throughout Ohio at from three to six credit hours. It is offered at the Universities of Akron and Toledo at four hours, and YSU's program is patterned very much after the Akron program. He said that there is enough material in the course outline to take that much time.

It was pointed out that this course cannot be counted toward the science requirement, but can be taken as an elective; it has no prerequisite. Mrs. Phillips said that it is a major course in a technical field.

In response to a question from Dr. Sheng concerning Sociology and Anthropology 692, Human Sexuality, Mrs. Phillips said that the course was cosigned by the four departments listed. The mechanics of teaching the course have not been discussed, but there are faculty from each of the four departments who are qualified to teach it.

Dr. Slaweki said that the wording "factual information" was redundant. Mrs. Phillips said that some of the information available to students in this area is not factual, and that this description would emphasize that factual information would be presented on these topics.

Dr. Vanaman called for the question on the motion. The vote was 23 in favor and 14 against. There not being a quorum, Mrs. Dykema made a motion that the Senate members present constitute themselves a committee of the whole. The motion was seconded by Dr. Thelma Miner. The motion carried. (This action will come before the Senate at the next meeting for approval.)

Library Committee: There not being a quorum, action on this report was postponed until the next Senate meeting.

NEW BUSINESS

Dr. Roberts said that Professors Ward and Thelma Miner came to the University in September, 1957 and have served in the Senate almost every year since its inception. Their role in the Senate has been an active, verbal, intelligent, mature, and constructive one. Dr. Roberts said that they are about to retire and that this is their last Senate meeting. Their participation in the Senate will be missed.

Dr. Roberts introduced the following resolution and moved that it be adopted by acclamation:

The University Senate wishes to record its sincerest gratitude and appreciation for the dedicated and earnest labors on its behalf by Professors Thelma and Ward Miner. Further, the Senate recognizes and declares that through their active Senate and Senate Committee membership, the Miners have played a major role in the evolution of Youngstown State University.

The Miners received a standing ovation.

Dr. Vanaman announced that there will be an organizational meeting of the new Senate on May 21, 1976. The motion for adjournment was made at 5:10 p.m. by Mrs. Dykema and seconded by Dr. Ward Miner.

Respectfully submitted,

Virginia Phillips
Secretary

Attachment

INTER-OFFICE CORRESPONDENCE

TO FULL SERVICE FACULTYDATE April 27, 1976FROM Dr. Howard B. Cox, Chairman, *Howard B Cox*
Elections and Balloting Committee,
University Academic Senate

SUBJECT

CHANGES TO THE CHARTER OF THE ACADEMIC SENATE

Tabulations were held on Friday, April 23, 1976 for the proposed changes to the Charter for the Academic Senate. The following changes passed:

1. Article IV (Senate Committees), Section 2 (b) (3)

This committee shall make interpretations of the meaning and intent of Articles and By-Laws when questions are brought to the committee by Senate members or Senate Committees. Such interpretations are to be reported to the Senate for its information. If the Senate, by majority vote, objects to an interpretation, the Charter and By-laws Committee must submit a proposal for a Charter and By-laws revision which would clarify the issue. Until the issue is resolved, any action based on the disputed interpretation shall be held in abeyance.

2. Article V (Challenge of a Senate Action)

Any action (including amendments to the By-laws) of the Senate, and reports (interpretations) to the Senate under Article IV, Section 2 (b) (3) may be challenged either by the President of the University or a member of the Faculty.

The vote was 214 in favor and 20 opposed. The tellers for this ballot were:

Dr. Howard B. Cox
Ms. Angela Dapolito
Dr. Robert Secrist

The ballots will be held for the required thirty (30) days and may be examined by any interested member of the community in my office during that time.

CURRICULUM CHANGES TO BE APPENDED TO SENATE MINUTES

(These courses have been circulated according to the procedures outlined in the Constitution and By-Laws--no objections were recieved)

<u>Department and Catalog Number</u>	<u>Course Title</u>	<u>Description</u>
Art 890 (1-9 credit hours) (A)	Problems in Art History	Studies in bibliography, descriptive and interpretative terminology, iconography, research methods and objectives, forms and structures of critical performances. Course may be repeated for maximum of nine quarter hours. Prereq.: Senior Standing and permission of instructor and Chairman of Art Department.
Speech 858 (4 credit hours) (A)	Practicum in Communication Research	Experience in designing, validating and using methods and instruments appropriate for research into human communication. Prereq.: Speech 758.
Music 027 (1 credit hour) (A)	Chamber Choir	An ensemble of up to twenty voices. Performances include accompanied music in styles from early music to popular idiom. Prereq.: Audition.
Music 851 (3 credit hours) (A)	Woodwind Pedagogy	Various teaching approaches to each of the woodwind instruments with special emphasis on the problems of doubling. Basic concepts of tone production, embouchure and study materials utilizing extensive demonstration by students and faculty. Prereq.: Music 706 or 709.
Music 852 (3 credit hours) (A)	Woodwind Literature	An historical survey of solo and ensemble literature of the woodwind family with emphasis on the evolution of woodwind instruments and the development of their respective literatures. Prereq.: Music 722.
Elementary Education 814 (3 credit hours) (C)	Language Arts: Field Experience	An advanced in-depth course in unconventional teaching strategies to promote the development of skills in creative and structured language arts activities. Requires three hours per week in field experience. Prereq.: Ed. 812, Ed. 813 and consent of instructor.

Special Studies 502
(3 credit hours)
(D)

Study Skills II

Provides an opportunity for a student to develop the ability to express himself in writing. Individual writing deficiencies are the initial concerns of the course. Emphasis is on organization of ideas and fluency in spelling, grammar and punctuation

Special Studies 501
(3 credit hours)
(D)

Study Skills I

Considers the development of study skills which aid in academic achievement. Listening skills are practiced and reading speed and comprehension are developed.

Elementary Education 890
(1-4 credit hours)
(C)

Elementary Education
Workshop

A workshop which provides intensive study and related activity in one of the following elementary curricular areas: arithmetic, science, reading, social studies, or language arts. Prereq.: Upper Division Status in School of Education.

Art 601
(3 credit hours)
(C)

Drawing

Traditional study of the human figure and objects. Attention to the significance of line, the relation of shapes and their organization in established space. Perspective as it pertains to two-dimension studies in the visual arts. Prereq.: Art 510.

Art 602
(3 credit hours)
(C)

Drawing Techniques

An exploration of the expressive and organizational functions of the elements of drawing through varied media and techniques. Prereq.: Art 510.

Art 610
(3 credit hours)
(A)

Color & Design 3

Design concepts. Studio problems in advanced composition and the utilization of color as a primary structural element. Required of all Art majors. Prereq.: Art 510.

Mathematics CS 601
(5 credit hours)
(C)

Advanced Programming

Advanced problem-solving techniques using problem-oriented and machine-oriented languages. Specialization in scientific or data-processing applications. Prereq.: CS 600.

Geography 730
(4 credit hours)
(C)

Regional Climatology

The general principles of climatology. The nature and elements of climate; factors governing climatic types and their distribution; influences on soils, landforms, plants, and man; simplified classification of climates. Detailed treatment of the major continents. Students who have received credit for Geography 604 may not receive credit for Geography 730. Prereq.: Geography 503 or 625 or equivalent.

B.E.S.S. 718
(4 credit hours)
(C)

Word Processing

Students organize and operate a word processing center utilizing previously acquired concepts and skills. Prereq.: BE & T 640 or equivalent.

Accounting & Finance
833
(3 credit hours)
(C)

Regulated Industry
Finance

Financial management in investor-owned regulated industries. Will focus on problems associated with selling debt and equity by public utilities, and surface and air transportation industries, in which government regulation is an explicit operating constraint. Prereq.: Finance 720.

Special Education 802
(4 credit hours)
(C)

Education of
Exceptional Children

A survey of the problems and issues in the education of exceptional children and of their characteristic and needs. Field observations required. Prereq.: Admission to School of Education.

(A) Addition
(D) Deletion
(C) Change

INTER-OFFICE CORRESPONDENCE

TO Mrs. Virginia Phillips, Secretary, Academic SenateDATE March 16, 1976FROM Dr. Henry P. Sheng, Chairman, Academic AffairsSUBJECT Individualized Curriculum Program

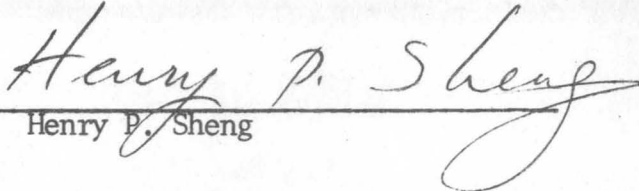
The Academic Affairs Committee has on March 12, 1976 approved the adoption of the Individualized Curriculum Program based on the Final Report of the ICP Committee submitted by Chairman Dr. Irwin Cohen. This Program was first approved by the Faculty Senate on May 4, 1973 for a trial period of three years and, based on the testimony by Director Dr. Robert Smith, the Academic Affairs Committee would recommend to the Senate the following articles for final approval.

- I. The Individualized Curriculum Program will be administered by a Director appointed by the Vice President for Academic Affairs.
- II. An Individualized Curriculum Program Committee will be appointed annually by the Senate Executive Committee. The duties of this committee will be to advise the Director and the Senate concerning Individualized Curriculum Program rules and policies, to review the Director's actions, and to report annually to the Senate. The membership of this committee shall be as follows, with the specific numbers to be determined by the Senate Executive Committee.
 - a) at least one faculty member from each school/college, including at least one from each of the three areas (Humanities, Social Science, and Science/Mathematics) of Arts and Science College.
 - b) two students enrolled in the Individualized Curriculum Program, and
 - c) in an advisory capacity, representatives of the administrative offices concerned.
- III. A student may receive any currently offered undergraduate degree with an Individualized Curriculum under the following rules.
 1. He/she must have a faculty advisory committee consisting of full-time members of the major departments involved in the individualized curriculum. The composition of the faculty advisory committee must be approved by the Director of the Individualized Curriculum Program.
 2. With the advice and consent of his/her faculty advisory committee, the student must prepare and submit a detailed statement according to the format specified by the Director of the Individualized Curriculum Program. This statement must show the nature of the proposed individualized curriculum and must explain all requested modifications of curriculum requirements for the degree being

Mrs. Virginia Phillips
Page Two
March 16, 1976

sought. Students are generally expected to do this during the first half or three quarters of their college program. A proposal submitted within 30 quarter hours of graduation may require special justification.

3. The proposal will need to be approved by the student's faculty advisory committee and by the Dean of the College granting the degree. Upon receiving such approval the Individualized Curriculum will be effective. The student is then guaranteed the right to graduate under the approved curriculum, subject to the appropriate academic standards, but he may withdraw from it if he wishes.
- IV. At any one time, there shall be no more than one hundred students enrolled at YSU under approved Individualized Curriculum Programs.


Henry P. Sheng

HPS/dc