MINUTES ACADEMIC SENATE November 4, 1977

ATTENDANCE: (see attached attendance roster)

The meeting was called to order at 4:05 by Dr. Jean Kelty, chairman of the Senate.

It was announced that Virginia Phillips has agreed to serve as Senate Secretary and Christine Dykema as Parliamentarian for the 77-78 academic year.

CONSTITUTION CHANGES

Ballot results were announced as follows:

	FOR	AGAINST	INVALID	NO VOTE
Addition to Article IV Section 1B, Item 11	184	55	1	
Addition to Article IV Section 1B, Item 12	205	34	1	
Change in Article III Section 4A	219	18	1	2

APPROVAL OF MINUTES OF JUNE 3, 1977 MEETING

Dr. Singler moved approval of the June 3 minutes. Second by G. Glaros. Minutes approved.

RESOLUTION IN MEMORY OF DR. PUGSLEY - DR. HOVEY

"On behalf of the entire academic community of Youngstown State University, the University Senate expresses its very deep sense of loss at the death of President Albert Pugsley.

Dr. Pugsley was a man of great vision, honesty and courage. This university is in a very real sense his memorial. Without his efforts it would not be as it is today.

We offer our sympathy to his widow and his family with the hope that they can understand that we share in their grief."

He further resolved that copies of the texts of the remarks of Presidents Jones and Coffelt be a part of the University Senate minutes. Dr. Beelen moved that the Senate adopt the resolution. Second by Glaros. Resolution adopted. (Copy attached to the minutes.)

Dr. Kelty then recognized four members of the faculty that died during the past year:

Paul Ducey - Sociology Casper Moore - Management Lou Rosenthal - English John Stevens - Chemical Engr.

She then asked for a moment of silence in memory of Dr. Pugsley, the four faculty members and all others who have died from the university community.

COMMITTEE REPORTS

Charter and ByLaws Committee - No report.

Executive Committee - Dr. Kelty reported.

Jean Kelty was elected chairman of the Executive Committee and Bari Lateef was elected secretary. The following persons were appointed to Senate Committees to fill vacancies:

Individualized Curriculum Committee - Dr. Donald Milley
Dr. Michael Householder

Educational Media Committee - Dr. Joseph Babisch

Honors Committee - Dr. Ralph Crum

Library Committee - Dr. Phyllis S. Smith

Academic Affairs Committee - Dr. David Quinby

The Executive Committee has formed an Ad Hoc Committee to examine the procedure by which the Senate Executive Committee assigns faculty members to committees, with such study to be completed and a suggested procedure be recommended to the Senate Executive Committee at its first meeting in January, 1978. Chairman is Larry Esterly; members are Bari Lateef, David Robinson and Tad Slawecki. Any members of the Senate who wish to make suggestions should contact a member of this committee.

Elections and Balloting Committee - Dr. Secrist reported.

They have had an organizational meeting at which Dr. Secrist was elected chairman. Successors to Senate members who have retired, resigned or taken leaves of absence are:

Former Member	New Member	Department	
Brendan Minogue	Charles Reid	Philosophy	
Carl Chuey	Richard Kreutzer	Biology	
Friedrich Koknat	John Van Norman	Chemistry	
Dean Brown	Douglas Faires	Mathematics	

Former Member

New Member

Department

David Stephens
Donald Arnett
William Flad

Albert Matzye Charles Lovas Eugene Sekeres Geography
Mechanical Engr.
Advertising & P.R.

There have been two resignations from important committees:

Agnes Smith replaces Janet Del Bene - Charter and ByLaws Committee Joseph Kirschner replaces Richard Kreutzer - Ohio Faculty Senate

Dr. Kelty then requested that all committees meet and elect a chairman.

Computer Committee - Dr. Dandipani reported.

Motions 1 and 2 of the Computer Committee Report circulated with the agenda for the May 20 meeting were read. (See minutes of May 20 and June 3 for Senate deliberation and action.)

Dr. Kelty read Dr. Edgar's letter to the Computer Committee (attached).

In response to questions from the floor, Dr. Dandipani indicated that the Computer Committee is preparing a response to Dr. Edgar and that the committee is in disagreement with certain parts of the letter, especially on allocation of computer time and programming hours for academic usage.

Dr. Kelty addressed Dr. Edgar as to whether the amendments on the Senate floor made the motions unacceptable.

Dr. Edgar responded that he was surprised that the Data Services Plan was ignored by the Senate. His letter tries to point out interpretation of charge, the relationship of the Computer Committee to the Data Services Committee, and the function of the Budget Committee. The motions passed do not fit into the existing organization of the university and, in effect, can not be carried out.

Dr. Edgar referred to the last issue of the Computer Newsletter and his remarks at the general faculty meeting in September regarding computer usage and problems.

Motion on Report from Computer Center Regarding Breakdown of Computer Hours - Carried

After discussion regarding allocation and breakdown of computer usage and programming time, G. Glaros moved that the Senate be supplied with a breakdown of hours allocated by the computer center. to be included with the next Senate minutes. Second by R. Curry.

After discussion an amendment was moved by Glaros requesting a breakdown by computer usage and programming time. The computer usage figures are to be for last year; the programming allocation time for the current year. Second by R. Curry.

Dr. Cohen suggested adding "and other pertinent data." Glaros accepted editorial addition to the amendment. Question called on the amendment. Amendment carried. Question called on motion. Motion carried.

Motion to refer to Charter and ByLaws

Carried

Dr. Singler moved that we refer this matter to Charter and ByLaws. Second by Carano. Discussion followed.

Question called. Motion carried.

Motion to Delay Response of Computer Committee to Dr. Edgar Defeated

G. Glaros moved that the Computer Committee be instructed to delay their rebuttal to Dr. Edgar until the Charter and ByLaws Committee provides a clarification regarding the Computer Committee charge. Second by Carano.

An amendment to set a time limit of reporting back to Senate by December 1 died for want of a second. Discussion Followed. Question called. Motion defeated.

Honors Committee - Dr. Altinger reported.

We had a representative in Washington last week at the National Collegiate Honors Council annual meeting. Dr. Altinger joined that group, so we are now represented there, and we are soon to join the Mid-East Regional Council of Honors Groups.

An Honors Seminar on Creativity will be offered during the Winter Quarter.

Dr. Edgar's Report on the Feasibility and Desirability of Changing to an Early Semester System

The President has just appointed members of this committee to study the desirability of the Early Semester System.

The members are:

Dean Paraska - Chairperson
Dr. Barbara Brothers
Dr. James Dale
Dr. Richard Jones
Dr. Lowell Satre
Dean James Scriven
Asst. Dean Robert Smith
and three student members

He then read a paragraph from the President's letter to the committee.

"The Senate originally requested that the Ad Hoc Committee report its recommendations to the Academic Senate in the Fall of 1977. This request came to my desk at a time when we were deeply involved with collective bargaining with the YSU-OEA and precipitated informal discussions of determining whether the change from quarter to some version of the semester system would have to be negotiated at the bargaining It was the position of the YSU-OEA that such a change would have to be negotiated. It was our position that the change might not require negotiation. Neither party placed such a proposal on the bargaining table. By the time the new agreement was ratified, we were at the end of the academic year, and I did not want to appoint this committee until we had communicated our concerns on this matter to the Senate Executive Committee. On October 19, Vice Presidents Edgar and Alderman met with the Executive Committee at its first regular meeting to explore this question and the charge became clear during this meeting. You are asked to study the Calendar question further to make recommendations to the Academic Senate, bearing in mind that your recommendations would have to be studied carefully by the administration to determine whether your recommendation may be subject to discussion and negotiations at the bargaining table at some future date."

Dr. Edgar then pointed out that he does not have a date to suggest or recommend and that the Fall deadline cannot be met.

Motion to Accept Delay of Ad Hoc Committee Report - Carried

G. Glaros moved to accept the delay of the report from the Ad Hoc Committee. Second by R. Curry. Question called. Motion carried.

UNFINISHED BUSINESS - None.

NEW BUSINESS - None.

ADJOURNMENT - Dr. Singler moved adjournmentt Second by G. Glaros. Meeting adjourned 4:55.

SPECIAL NOTE: I am sorry that the two reports (The remarks of Presidents Jones and Coffelt and the Computer allocation of hours are not attached to the minutes. They were asked for, but not received and the minutes had to be taken to the print shop on Tuesday in order circulated before the December 2, 1977 meeting.

These items will be distributed when they are received.

ATTENDANCE UNIVERSITY SENATE November 4, 1977

ARTS AND SCIENCES	SCHOOL OF ENGINEERING	STU
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STUDENT MEMBERS

Sam Barbera S. Balk John Carano Jackie Caventer Richard Curry Barbara Gazdik George Glaros Swy Laura Grohovsky Jeff Gwin_ Mary Miller A A Genna Pavel_ Albert Pesa Linda Schajatoric KMS Jon Steen Dave Stroud William Yeaton Wa



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YOUNGSTOWN STATE UNIVERSITY BUSINESS EDUCATION AND TECHNOLOGY

YOUNGSTOWN, OFFIO 44555

June 20, 1977

MEMORANDUM

To:

Dr. Jean Kelty, Chairperson

Academic Senate

From:

Dr. Earl E. Edgar

Vice President for Academic Affairs

According to the minutes of the May 20 meeting of the Academic Senate, a report of the Computer Committee of the Senate was discussed, and the following motion was passed:

> That all computer related academic project proposals shall be reviewed by the Computer Committee of the Academic Senate. This Committee shall recommend allocation of academic programming and analysis hours, not to exceed 60% of the total budgeted to the University Budget Committee through the Vice President of Academic Affairs.

The following expresses my reaction to this motion.

- 1. The motion assigns a responsibility to the Computer Committee that is outside and beyond the charge of that committee as set forth in the Charter of the Academic Senate. According to that charge, the Computer Committee is to recommend to the Senate new policies and changes in existing policies concerning the instructional use of computer facilities. The motion in question would give the committee the responsibility of reviewing specific computer related academic project proposals and recommending allocation of academic programming and analysis hours to be assigned to those projects. This is clearly not within the jurisdiction of the Computer Committee.
- 2. The Senate was surely made aware of the fact that the determination of the priorities for programming in both academic and non-academic areas is a duty that has been given to the Data Services Committee, which does have two faculty members on it, one of whom must be a member of the Computer Committee and serve as liaison between the two conmittees. The Data Services Committee developed the Policy on Long Range Computing Plans and Priorities for Computer Center Programming Services. That policy was recommended to the Vice President for Administrative Affairs, to whom the Data Services Committee and Computer Center reports, and the Vice President approved it several months later, giving plenty of time for objections to be ra sed to the policy, of which there were none. For a Senate Committee unilaterally to divest an administrative committee of responsibilities assigned to it is unacceptable.

Dr. Jean Kelty June 20, 1977 Page 2

3. The motion sends the academic priorities to the University Budget Committee through me, having provided for up to 60% of the programming time to be devoted to academic projects. But the Budget Committee does not operate the Computer Center: the motion designates the Budget Committee as the agency to determine ultimate priorities here, a function it was not established to perform. Incidentally, a substantial block of so-called administrative use of the computer is supportive of instruction e.g. the various operations of the Admissions and Records Office, including registration.

In the area of the Computer Center, the major problem the University has been struggling with over the past year is that under present modes of operation we are approaching the capacity of the computer; and our efforts have been directed at discovering how we can most effectively utilize that capacity.

I realize that this problem, in part at least, is the background for the motion passed by the Senate, which I find unacceptable for the reasons given. I hope we can resolve the real problems associated with academic uses of the computer in ways that do not assume Senate Committees to have authority they do not have or violate or ignore the organization of the University.

bn

cc: President Coffelt Vice President Krill Dr. Janet DelBene Report of the Executive Committee November meeting of the Senate...

Jean Kelty was elected Chairman of the Executive Committee Bari Lateef was elected Secretary.

The following persons were appointed to Senate Committeesto fill vacancies:

To the ICP Committee....Dr. Donald Milley and Dr. Michael Householder

To the Educational Media Committee....Dr. Joseph Babisch

To the Honors Committee.....Dr. Ralph Crum

To the Library Committee... Dr. Phyllis S. Smith

To the Academic Affairs Committee....Dr. David Quinby.

The Executive Committee has formed an Ad Hoc Committee to study the procedure by which the Senate Executive Committee assigns faculty members to committees, such study to be completed and a suggested procedure to be recommended to the Senate Executive Committee, by its first meeting, January, 1978. Chairman of that committee is Larry Esterley, members are Bari Lateef, David Robinson and Tad Slawecki. Any members of the Senate who wish to make suggestions should contact Mr.Esterley.

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RUSINESS EDUCATION AND TECHNOLOGY
Date November 22, 1977 Report Number (For Senate Use Only) 778-4
Name of Committee Submitting Report University Curriculum Committee
Committee Status: (elected chartered, appointed chartered, ad hoc, etc.)
Appointed chartered
Names of Committee members: Dr. Margaret Braden, John Grim, Dr. William Jenkins, Roger Krause, Dr. Ronald Jonas, Dr. Philip Munro, Dr. David Robinson, Dr. James Steele, Dr. Calvin Swank, Harold Yiannaki
Please write a brief summary of the report which the Committee is submitting to
the Senate: (attach complete report) The University Curriculum Committee meets
weekly on Wednesdays at 3 p.m. in the Buckeye Room of Kil. Hall. The attached
cours proposals have been considered by the committee, and have been circulated
in the prescribed manner. The UCC recommends that the attached courses be added
to the Senate minutes.
Do you anticipate making a formal motion relative to the report? No. If so, state the motion:
If there are substantive changes made from the floor in your committee recommendation,
would the committee prefer that the matter be sent back to committee for further
consideration? Yes
Other relevant data:

Chairman (please initial)

- Chemical Engineering 805 (Addition)

 Principles of Biomedical Engineering. Application of engineering principles and methods of analysis to processes in the human body. Theological, physical and chemical properties of body fluids. Dynamics of the circulatory system. The human thermal system. Transport through cell membranes. Artificial organs. Prerequisities: ChE 772 and 786, Ch 720. 4 q.h.
- Physics and Astronomy 506 (Addition)

 Physics in Sports. A largely non-mathematical analysis of the laws of physics as applied to various athletic activities such as track and field, gymnastics, and bicycling. Not applicable to the major in physics or to the combined major in physics and astronomy. 2 q.h.
- Physics and Astronomy 704L (Deletion) 705L (Addition)

 Modern Physics Laboratory. Experimental work designed to supplement the Physics 704 and 705 lecture courses. Three hours per week.

 Prerequisite or concurrent: Physics 705 1 q.h.
- Health and Physical Education 556 (Deletion)

 Baseball-Softball. Teaching methods and practice of skills, techniques, and strategy of baseball and softball. Rules of each. Prereq: HPE major. 1 q.h.
- French (Foreign Languages) 640 (Addition)

 Selected Topics. Development of language skills through the study of a topic with practical applications to some area such as business, social studies, cultural trends, etc. May be taken three times for credit if the topic is different. Total credit in French 640 may no exceed 8 q.h. A maximum of 4 q.h. may be applied to the major. Prereq.: French 602, or equivalent, or permission of instructor. 2-4 q.h.
- German 640 (Foreign Languages) (Addition)

 Selected Topics. Development of language skills through the study of a topics with practical applications to some area such as business, social studies, cultural trends, etc. May be taken three times for credit if the topic is different. Total credit in German 640 may not exceed 8 q.h. A maximun of 4 q.h. may be applied to the major. Prereq.: German 602, or equivalent, or permission of instructor. 2-4
- Italian 640 (Foreign Languages) (Addition)
 Selected Topics. See above discription.
- Spanish 640 (Foreign Languages) (Addition)
 Selected Topics. See above discription.
- Russian 640 (Foreign Languages) (Addition)
 Selected Topics. See above discription.
- Business Education and Technology 603 (Change)
 Real Estate Brokerage. Introduction to real estate practices,
 organizational operations, ethics, civic responsibilities, marketing
 functions, and ecomomic impact. Prereq.: BT 510 or equivalent. 3 q.h.

- Respiratory Therapy Technology-Applied Health 502 (Change)

 Introduction to Respiratory Therapy Equipment. An indepth study of the apparatus utilized in providing respiratory care. Three hours lecture; three hours lab. 4 q.h.
- Respiratory Therapy Technology-Applied Health 606 (Change)

 Pulmonary Function and Blood Gas Analysis. Ventilatory and respiratory insufficiency problems that can be diagnosed and evaluated by pulmonary function studies to include alveolar-arterial oxygen gradients and carbon monoxide diffusion studies. Evaluation of normal and abnormal acid-base balance through blood gas analysis. Three hours lecture; three hours lab. Prereq.: RT 601
- Respiratory Therapy Technology-Allied Health 608 (Change)

 Clinical Specialties. Respiratory therapy applications in medical practice, including pathology, internal medicine, neurology, surgery, pediatrics and obstetrics. Emphasizing the role of the respiratory therapist as a member of the specialized health care team. Three hours lecture; three hour lab. 4 q.h.
- Dental Hygiene Technology-Allied Health 501 (Change)

 Dental Hygiene I. An introduction to dental hygiene and its role as an integral part of the dental health profession. Medical-dental terminology and clinical records. Three hour lecture. Prereq.: Permission of supervisor. 3 q.h.
- Dental Hygiene Technology-Allied Health 501L (Addition)

 Clinical Dental Hygiene I. A detailed study of planning patient care,
 patient preparation and positioning in the dental chair, patient instruction
 in oral physiotherapy, principles of dental instrumentation and instrument
 sharpening. Six hours lab per week. Prereq.: Permission of supervisor. 2 q.h.
- Dental Hygiene Technology-Allied Health 502 (Change)

 Dental Hygiene II. Discussion of clinical procedures and records. Particular emphasis on the principles and skills needed for effective patient education.

 Two hours lecture. Prereq.: DH 501 2 q.h.
- Dental Hygiene Technology-Allied Health 502L (Change)

 Clinical Dental Hygiene II. Clinical application of dental hygiene techniques.

 Services include oral prophylaxis, fluoride application and patient education.

 Nine hours lab per week. Prereq.: DH 501L 3 q.h.
- Dental Hygiene Technology-Allied Health 503 (Change)

 Dental Hygiene III. Methods and materials used in plaque control instruction.

 The application and effectiveness of fluoride products. One hour lecture.

 Prereq.: DH 502 1 q.h.
- Dental Hygiene Technology-Allied Health 503L (Change)

 Clinical Dental Hygiene III. Clinical application of dental hygiene
 techniques. Services to patients include oral prophylaxis, radiographs,
 fluoride application and patient education. Nine hours lab per week. Prereq.:
 DH 502L 3 q.h.
- Dental Hygiene Technology-Allied Health 520 (Change)

 Dental Anatomy I. Oral tepography, basic terminology of soft and hard oral structures. The dentition is presented both as system entities and components. The symptomology and classification of dental caries. Two hours lecture.

 Prereq.: Permission of supervisor. 2 q.h.

- Dental Hygiene Technology-Allied Health 520L (Addition)

 Dental Anatomy Lab I. The study of individual tooth morphology including drawing teeth from models and waxing onto prepared dies. Recognition and identification of natural teeth and classifications of occlusion. Three hours lab per week Prereq.: Permission of supervisor. 1 q.h.
- Dental Hygiene Technology-Allied Health 530 (Addition)

 Dental Radiology. Radiographic theory, techniques and use of diagnosis and prevention of dental and related diseases. History and development of X-rays, hazardous effects of ratiation and methods of protection. 2 q.h.
- Dental Hygiene Technology-Allied Health 530L (Addition)

 Dental Radiology Lab. The technical skills necessary to expose, develop and mount dental films in the office. Three hours lab per week. 1 q.h.
- Dental Hygiene Technology-Allied Health 620 (Deletion) 535 (Addition) 620 (Change)

 General and Oral Pathology. The cause and nature of disease, together with
 anatomical and functional changes are discussed. The observation and progress
 of disease in the human is related to diagnosis and treatment planning by the
 dentist. Special emphasis is given to oral pathology. 3 q.h.
- Dental Hygiene Technology-Allied Health 601 (Change)

 Dental Hygiene IV. Introduction to the principles of ultrasonic scaling.

 Application of practical knowledge of nutritional science to patient
 education. One hour lecture. Prereq.: DH 503 1 q.h.

FOR SENATE USE ONLY Date of Senate Action November 4, 1977 To be attached to Report oral report Action taken by the Senate____ Motion: To accept delay of the report from the Ad Hoc Committee on the Feasibility and Desirability of Changing to an Early Semester System. Passed. Other formal motions: (indicate pass or fail)_____ Amendments: (indicate pass or fail) Other action: Matter sent on to Dr. Earl Edgar Chairman of Ad Hoc Committee, Dean Pareska requesting the following action:

(signed) Lan W. Kelly

FOR SENATE USE ONLY

To be attached to Report	Date of Senate Action Nov. 4, 1977
Action taken by the Senate	
Motion: That the Senate be supplied w	
year, and programming allocation time pertinent data. PASSED.	for the current year, and any other
Motion: That the Computer Committee F ByLaws. PASSED.	Report be referred back to Charter and
Other formal motions: (indicate pass or fa	il)
A second of the	
Motion: To delay the rebuttal of the	
Edgar until the Charter and ByLaws Com regarding the Computer Committee charg	
Amendments: (indicate pass or fail)	
Other action:	
Dr. Dandapani, Chm. Dr. Howard Cox, Chm. Dr. Earl Edgar, Vice	of Charter and ByLaws
requesting the following action:to_fol	low-directed action:

(signed)

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMIT	 	
Date 10/24/77 Report Number (I	For Senate Use Only)	778–2
Name of Committee Submitting Report	onter Committee	
Committee Status: (elected chartered, appointed	chartered, ad hoc, etc.)	*
appointed chartered	<u>k</u> .	
Names of Committee members: Dandabani, F Dastoli, Eminhizer, Liu, Laigen Ugolini, Photakis.	eitler, Driscoll, Kram I, Jonas, Wealthy Prin	er,
Please write a brief summary of the report which	the Committee is submitting to)
the Senate: (attach complete report)		
"Verbal rebout"		
		
		-
**************************************	e de la militaria de la composiçõe de la c	
		
Do you anticipate making a formal motion relative	e to the report? No.	
If so, state the motion:		
		
		····
		
If there are substantive changes made from the fl	loor in your committee recommen	dation,
would the committee prefer that the matter be sen	nt back to committee for furthe	r
consideration?		
Other relevant date:		
	RD.	

Chairman (please initial)