

*moved to May 26
(no quorum May 19)*

• Earl Edgar
• V.P. Academic

7
RECEIVED
MAY 12 1978
DR. EARL E. EDGAR
VICE PRESIDENT
FOR ACADEMIC AFFAIRS

TO : Full-Service Faculty, Administrators, and Student Government
FROM: Virginia Phillips, Secretary of the Senate
RE : ORGANIZATIONAL MEETING OF THE 1978-79 ACADEMIC SENATE
May 19, 1978, Schwebel Auditorium
4:00 p.m.

May 10, 1978

AGENDA

1. Call to Order
2. Nominations for Chairman of the Senate
3. Nominations for members of the Charter and ByLaws Committee
4. Approval of Minutes of previous meetings, April 7 and May 5, 1978
5. Report of the Charter and ByLaws Committee
778-29 Computer Committee merger and proposed changes in ByLaws
6. Report of the Executive Committee
7. Report of the Elections and Balloting Committee
8. Reports of other Senate Committees
778-27 Academic Events Committee - Meetings
778-28 Senate Research Committee - Annual Report
9. New Business
10. Adjournment

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date May 9, 1978

Report Number (For Senate Use Only)

778-29

Name of Committee Submitting Report Charter and ByLaws

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.)
elected chartered

Names of Committee members: Cox(chm), Cobett, Deiderick, Jones, Khawaja
and A. Smith

Please write a brief summary of the report which the Committee is submitting to
the Senate: (attach complete report)

~~(1) Report to Computer Committee relative to their need for
Charter and By-Laws approval of proposed merger with the
Administrative Data Services Committee.~~

~~(2) Proposed changes to ByLaws to clarify voting procedures.
This action was requested by the Senate.~~

Do you anticipate making a formal motion relative to the report? _____

If so, state the motion: Yes, change to ByLaws.

If there are substantive changes made from the floor in your committee recommendation,
would the committee prefer that the matter be sent back to committee for further
consideration? _____

Other relevant data: _____

HBCox

Chairman (please initial)

INTER-OFFICE CORRESPONDENCE

TO Dr. Dandapani, Senate Computer CommitteeDATE May 9, 1978FROM Dr. Howard B. Cox, Charter and ByLaws CommitteeSUBJECT Joint Computer Committee

(1) At this time, the proposed change does not require an amendment to the Charter and ByLaws by deleting a chartered committee. If the members of the Senate Computer Committee are appointed by the President of the University to serve additionally on the Data Services Committee, an administrative committee, for 1978-1979, no change to the Charter and ByLaws is required. The members appointed to the Computer Committee can continue to meet periodically to assess the viability of the new arrangement and can report to the Senate periodically on all computer matters.

Therefore, no action or interpretation by the Charter and ByLaws Committee is required at this time. If a proposal is made to the Senate in a year's time to dissolve the Computer Committee, that action should be referred to the Charter and ByLaws Committee at that time for consideration.

(2) It is the consensus of the Charter and ByLaws Committee that long and careful thought must be given to the proposal to merge the two committees. There is the strong positive achievement of increased faculty input to the Data Services Committee. However, there may also be a severe loss in that there will no longer be a committee reporting to the Senate concerning the academic use of YSU's computer facilities. The Data Services Committee is an administrative committee responsible to the President. However, the Computer Committee, which would be eliminated, reports to the Senate, an open forum for the entire university community where questions can be debated and information sought which will be open for our whole campus.

Howard B Cox
Howard B. Cox, Ph.D.
Chairman, Charter and ByLaws

CC: Dr. Kelty

INTER-OFFICE CORRESPONDENCE

TO Academic Senate DATE May 9, 1978FROM Charter and ByLaws Committee ~~HBCot~~SUBJECT Changes to ByLaws relative to Elections and Balloting Procedures

CHANGES TO BYLAW 2

NEW WORDING

Section 1. General Policies

- (a) Successful candidates shall have a majority of the votes cast in the election in which they were declared winners. If no candidate receives a majority, run-off elections shall be held until all contested seats are filled by candidates receiving a majority vote. In any run-off election, there will be at least twice as many candidates as seats to be filled. In the event that a run-off election between two candidates results in a tie, the tellers shall draw lots to resolve the election. This procedure will be stated in their report.
- (b) If a nominating ballot is held, all persons nominated shall have the opportunity to appear on a subsequent electoral ballot. In all elections, every effort will be made to secure at least twice the number of nominees as there are positions.
- (c) No person shall collect or count ballots in any election where he or she is a candidate.
- (d) All disputes relative to counting and reporting of ballots shall be resolved by the Elections and Balloting Committee and their determination shall be final. Disputes arising from procedural matters shall be referred to the Charter and ByLaws Committee for its interpretation.

Section 2. Procedures at Senate Meetings

At a meeting of the Academic when a written ballot is utilized, The Chairman of the Elections and Balloting Committee, or a member of that committee, or in their absence, the Chairman of the Senate, shall appoint sufficient tellers to distribute ballots, collect and tally the same, and report the results

to the Chairman of the Senate, who shall announce the results.

Section 3. Procedures outside of Senate meetings

- (a) The Elections and Balloting Committee shall be responsible for the preparation of all ballots and their distribution to the appropriate electorate. Unless otherwise specified, all balloting shall be completed within ten days from the date of mailing and shall be by closed mail ballot.
- (b) On election ballots, the names of the nominees shall be listed in alphabetical order, with a statement of the maximum for which to vote, which shall be the number to be elected, and instructions for returning of the ballot in an enclosed unmarked envelope. The elector shall seal the marked ballot in the unmarked envelope and shall sign a removable slip on the outside of the envelope.
- (c) The Elections and Balloting Committee shall make public the results of all elections and balloting under its jurisdiction by a memo to the appropriate electorate and by its report to the Senate. A complete record of the results of the election, signed by the tellers, shall be retained for the duration of the longest term of office being contested and for a period of one year in any balloting not involving an election. The Elections and Balloting Committee will also retain the original ballots for a period of thirty days after any results are announced in the Academic Senate. The ballots may be inspected by any interested member of the university community and such inspection will be supervised by a member of the Elections and Balloting Committee.

CHANGE TO BYLAW 7

Section 1. All of the existing ByLaw 7 shall be listed as Section 1.

Section 2. In all cases where other specific rules have not been approved by the Senate, Robert's Rules of Order will apply to all committee business.

TO BE ADDED

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date 4/24/78 Report Number (For Senate Use Only) 778-27

Name of Committee Submitting Report Academic Events Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) _____

chartered

Names of Committee members: Floyd Barger, Gail Hedrick, Morris Steven
Bill Huskopol, Jaunita Rodebeck, Phyllis Falvay, Don Rye,
Charles Reid, Bernice Browder, Nini Rossi (student)
Bill Cully (student)

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report) The committee as a whole met 3 times this academic year. The committee polled departments for input about the reception for graduates and families following June 1977 graduation. The committee worked with Barbara Scott to add significant plans to the Honors Day Convocation. The majority of the faculty has been approached by way of a survey to determine a plan for recognition of
Do you anticipate making a formal motion relative to the report? retiring

If so, state the motion: faculty members.

There are no formal motions to date.

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? _____

Other relevant data: _____

Gail Hedrick
Chairman (please initial)

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date April 28, 1978

Report Number (For Senate Use Only)

778-20

Name of Committee Submitting Report Senate Research Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) _____

Appointed Chartered

Names of Committee members: S. Ahmed, L. Baird, J. Conser, P. Peterson, L. Rand, K. Rao, D. Scott, D. Starkey, P. Syring, J. Devletian

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report) The committee considered several recommendations intended to facilitate research at Y.S.U. For example, recognition (by the University) of those individuals who have published scholarly articles or books. In each case, it was decided that the present policies concerning research at Y.S.U. were generally adequate.

Do you anticipate making a formal motion relative to the report? No

If so, state the motion: _____

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? _____

Other relevant data: _____

JAP
Chairman (please initial)



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

The William Rayen School of Engineering

May 3, 1978

TO: Dr. Jean M. Kelty, Chairperson
Academic Senate of Youngstown State University

FROM: Dr. Jack H. Devletian

SUBJECT: Senate Research Committee Annual Report to the Academic Senate

The Senate Research Committee (SRC) has considered several recommendations intended to facilitate research by the faculty of Youngstown State University. These included:

- (a) *Recognition (by the University) of those individuals who have published scholarly articles or books. The SRC has agreed that this should be done but has not, as yet, devised a mechanism by which such recognition can be implemented.*
- (b) *Development of guidelines to financially assist authors who are preparing manuscripts for scholarly books; in addition, the establishment of criteria to determine what constitutes a scholarly fundable book. After lengthy deliberation, it was decided that the present University Research Council (URC) policy concerning this matter was adequate.*
- (c) *Limitation on the amount of URC funds which could be granted for one project. In this case, the present policy empowers the URC to use its best judgement in awarding such grants. Thus, no further addition to present policy was deemed necessary.*

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Dr. Jean M. Kelty
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- (d) *Establishment of a priority system for awarding URC grants.* This was discussed and found to be less efficient than the present URC policy.

After carefully considering the above recommendations, it was concluded that the present University policies concerning research activity at Youngstown State University were generally adequate. As a result, no committee recommendations will be presented to the University Senate.

JHD/dlw

YOUNGSTOWN STATE UNIVERSITY

INTER-OFFICE CORRESPONDENCE

TO Full-Service Faculty, Administrators, and
Student Government

DATE May 22, 1978

RECEIVED

FROM Virginia Phillips, Secretary of the Senate

MAY 22 1978

SUBJECT Senate Meeting - May 26, 1978 - 4:00 p.m.

DR. EARL E. EDGAR
VICE PRESIDENT
FOR ACADEMIC AFFAIRS

There will be a Senate meeting on Friday, May 26 in Schwebel Auditorium. The agenda followed will be that circulated for the May 19 meeting. We did not have a quorum and are therefore calling this our organizational meeting.

THIS IS THE FIRST MEETING OF THE NEWLY ELECTED SENATE AND ALL SENATE MEMBERS SHOULD ATTEND. YOUR PRESENCE IS NECESSARY IF YOU ARE A SENATOR TO INSURE THAT WE HAVE A QUORUM AND CAN CONDUCT BUSINESS.

We already have a very large agenda for June 2, therefore it is necessary to conduct a meeting to take care of the May 19 agenda items.

Virginia Phillips