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OFFICE OF THE PROVOST

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To: Full-Service Faculty, Administrators, and Student Government  
From: Cynthia Peterson, Secretary, The Academic Senate  
Re: ACADEMIC SENATE MEETING  
4 April 1984, Arts/Sciences Auditorium, Room 132  
Arts/Sciences Building  
4 p.m.

26 March 1984

AGENDA

1. Call to order.
2. Approval of Minutes of Meeting of Academic Senate, 7 March 1984.
3. Charter and By-Laws Committee, Report by William Jenkins.  
834-8  
834-9  
834-10
4. Senate Executive Committee, Report by Larry Esterly.
5. Elections and Balloting Committee, (No Report).
6. Reports of Other Senate Committees:  
834-11 Curriculum Division, Academic Programs and Curriculum  
Committee, Report by L. Allen Viehmeyer;  
834-12 Academic Standards and Events Committee, Report by  
Peter von Ostwalden;  
834-13 Computer Services Committee, Report by James LaLumia.
7. Unfinished Business.
8. New Business.
9. Adjournment.

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATEDate 2-1-84 Report Number (For Senate Use Only) 834-8Name of Committee Submitting Report Charter & BylawsCommittee Status: (elected chartered, appointed chartered, ad hoc, etc.)Names of Committee members: Donald Hovey, William Jenkins (chair), Richard Jones, Ikram Khawaja, Joan Philipp, David Robinson

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report) In response to Provost Gillis' letter seeking transfer of admissions policy from Student Academic Affairs to Academic Standards and Events, the committee is not recommending the transfer, but rather an increase of the number of faculty members from six to eight.

Do you anticipate making a formal motion relative to the report? YesIf so, state the motion: To amend Bylaw 6, Section 2 (g) (1) to read as follows:

"The committee shall be composed of ~~six~~ eight faculty members, with representation from each undergraduate college/school of the university; six undergraduate students, with representation from each college/school of the ..."

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? no

Other relevant data: \_\_\_\_\_

*William D. Jenkins*  
Chairman

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date 2-1-84 Report Number (For Senate Use Only) 834-9

Name of Committee Submitting Report Charter & Bylaws

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) \_\_\_\_\_

Names of Committee members: Donald Hovey, William Jenkins (chair), Richard Jones, Ikram Khawaja, Joan Philipp, David Robinson

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report) We are recommending shortening the challenge process in order to enable the chairperson to make a judgment about when to promulgate Senate actions, and also to avoid having the challenge process take several meetings.

Do you anticipate making a formal motion relative to the report? Yes

If so, state the motion: To adopt the suggested changes in Article V, Sections 2(a) and 1(a) as appended, and to forward these charter changes to faculty for final approval.

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? No

Other relevant data: \_\_\_\_\_

William D. Jenkins  
Chairman

## Article 5 Section 2 (a)

A member of the faculty wishing to challenge an action of the Senate must, in writing, present the challenge along with his reasons to the Executive Committee within ~~twenty-eight~~ twelve calendar days of the date of publication of the minutes of the Senate meeting at which the action was taken. The challenge must be supported by the signatures of at least forty faculty members with no more than half of that number from any one college.

## Article 5 Section 1 (a)

His (the president's) challenge, along with the reasons for the challenge, must be given to the Executive Committee in writing within ~~twenty-eight~~ twelve days of the date on which the action was taken.

These changes result from a desire on the part of Charter & Bylaws to avoid having the challenge process run beyond the next Senate meeting. Since Senate action may be immediately promulgated by the Chair of Senate, it is important that the Chairperson knows as soon as possible whether a challenge is being considered in order to avoid, where possible, the rescinding of an already implemented decision. The publication of Senate minutes within seven days and a challenge period of twelve days for the president and faculty will ensure that the challenge will be heard at the next Senate meeting and that the Chairperson will be able to make a more certain judgment about the implementation of Senate actions.

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date 2-1-84 Report Number (For Senate Use Only) 834-10

Name of Committee Submitting Report Charter & Bylaws

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) \_\_\_\_\_

Names of Committee members: Donald Hovey, William Jenkins (chair), Richard Jones, Ikram Khawaja, Joan Philipp, David Robinson

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report) In an effort to tighten the challenge process and to avoid possible conflict between promulgation of a Senate action and the potential rescinding of such action as a result of a challenge C&B is recommending that Senate minutes be published within seven days after the Senate meeting.

Do you anticipate making a formal motion relative to the report? Yes

If so, state the motion: To add the following sentence as a new paragraph to Bylaw 5 Section 2 "All proceedings of the Senate shall be published within seven calendar days after the Senate meeting and distributed in the same manner as the agenda."

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? No

Other relevant data: \_\_\_\_\_

*William D. Jenkins*  
Chairman

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date March 26, 1984 Report Number (For Senate Use Only) 834-11

Name of Committee Submitting Report Academic Programs and Curriculum Committee

Committee Status: (elected chartered, appointed Curriculum Division chartered, ad hoc, etc.) \_\_\_\_\_

Appointed Chartered

Names of Committee members: M. Beaubien, T. Deiderick, L. Hopkins, D. Rost,  
M. Pitman, P. Tolliver, A. Viehmeyer (Chairperson), H. Yiannaki

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report) The attached curriculum proposals have been passed by the UCD, circulated to the various departments, and are being presented to the University Senate for its information: 84-70, 84-71, 84-72, 84-73, 84-75, 84-76

Do you anticipate making a formal motion relative to the report? \_\_\_\_\_

If so, state the motion: \_\_\_\_\_

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? \_\_\_\_\_

Other relevant data: \_\_\_\_\_

*L. Allen Viehmeyer*  
Chairman

## LIST PREPARED BY CURRICULUM DIVISION

84-70 English (Change)  
 520. Basic Writing Workshop. Instruction in the skills necessary for accurate and effective writing. Focus is on the writing of syntactically well-formed and properly punctuated sentences and on the development of a variety of effective sentence patterns coherently arranged within compositions. Students meet three hours per week for lecture and three hours per week for individualized instruction. Does not count toward the graduation requirement in composition. Open to students on the basis of English Placement Test results. Grading for English 520 will be A, B, C/NC. 4 q.h.

84-71 English (Change)  
 540. Introductory College English. Practice in developing the reading and writing skills necessary to begin English 550. Focus is on using active reading strategies including the writing of precis, summary, paraphrase, and short essays to demonstrate comprehension, retention, and application of college-level reading material. Does not count toward the graduation requirement in composition. Open to students on the basis of English Placement Test results or upon successful completion of English 520. Grading for English 540 will be A, B, C/NC. 4 q.h.

84-72 English (Change)  
 550. Composition I. Strategies for writing essays, from the earliest planning stages to final revisions and editing, with emphasis on the roles of writer, audience, and purpose as they affect a piece of writing. Most essays are written in response to assigned readings. Open to students on the basis of English Placement Test results or upon successful completion of English 540. Grading for English 550 will be A, B, C/NC. 4 q.h.

84-73 English (Change)  
 550H. Honors Composition I. Strategies for writing essays, from the earliest planning stages to final revisions and editing, with emphasis on the roles of writer, audience, and purpose as they affect a piece of writing. Writing assignments treat a broad range of ideas, especially in response to the reading of essays by masters of English prose. Stylistic experimentation is encouraged so that each student can develop a distinctive writing style. Prerequisite: eligibility for the Honors Program and permit on the basis of English Placement Test results or upon recommendation of 550 instructor. Grading for English 550H will be A, B, C/NC. 4 q.h.

84-75 English (Change)  
 551. Composition II. Practice in writing with emphasis on the process of investigation: exploration of topics, formulation of tentative theses, collection of data

from suitable primary and secondary sources, and clear and appropriate presentation of the result of these inquiries. Prerequisite: English 550 or equivalent or permit on the basis of English Placement Test results. Grading for English 551 will be A, B, C/NC. 4 q.h.

84-76 English (Change)  
551H. Honors Composition II. Executing research on a topic of some depth, resulting in a substantial investigative paper. Research is conducted independently and focused on a single project. Prerequisite: eligibility for the Honors Program and one of the following: English 550H or equivalent, permit on the basis of English Placement Test results, or recommendation of 550 or 551 instructor. Grading for English 551H will be A, B, C/NC. 4 q.h.



COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATEDate March 19, 1984 Report Number (For Senate Use Only) 834-12Name of Committee Submitting Report Academic Standards and Events Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) \_\_\_\_\_

Appointed charteredNames of Committee members: M. Braden, H. Earnhart, S. Guzell, J. Hassel,  
D. Henneman, P. Munro, D. Rost(ex-officio), W. McGraw, J. Scriven, A. Stocks,  
C. Duff, P. Sorenson and P. Von Ostwalden (chairman).

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report) The proposal was referred to the Academic Standards and Events Committee from the Curriculum Division of the Academic Senate, which had received from the English Department a proposal for a revision of the composition sequence, including a change in grading policy for these courses. After consultation, the Academic Standards and Events Committee has determined that the grading system is appropriate for the composition sequence.

Do you anticipate making a formal motion relative to the report? \_\_\_\_\_

If so, state the motion: I move that the A, B, C/NC grading system for English 520, 540, 550, 551, 550H and 551H, as contained in the English Department course proposals, be accepted.

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? Yes

Other relevant data: \_\_\_\_\_

Peter W. von Ostwalden,  
Chairman

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date 3/21/84 Report Number (For Senate Use Only) 834-13

Name of Committee Submitting Report Computer Services Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) appt. chart.

Names of Committee members: R. Burden, L. DiRusso, W. Driscoll, R. Gaydos,  
S. Graf, J. LaLumia (chr.), Y. Liu, H. Pullman, T. Doctor, V. Richley,  
G. Sutton, E. Wright, J. Hook.

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report) Committee is recommending policy regarding purchase of micro computing devices whereby potential buyers would have the option of consulting with "information center" to assess compatibility of potential purchase with existing equipment.

Do you anticipate making a formal motion relative to the report? yes

If so, state the motion: move to adopt the policy recommendation of the committee.

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? yes.

Other relevant data: \_\_\_\_\_

James LaLumia  
Chairman

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Policy Recommended to Faculty Senate

by

Computer Services Committee

Acquisition of Micro Computer Devices

The following policy applies to all devices designed primarily for electronic data and/or word processing which contain a micro-processor(s), and which cost less than ten thousand dollars.

1. An information center should be established for consultation on the purchase, maintenance, and repair of micro computer software and hardware.
  - a. Consultation should address the reliability of the potential purchase, compatibility of the potential purchase with existing equipment and software, if appropriate, and sources of on-campus maintenance service for the potential purchase.
2. Such an information center should be charged with maintaining a list of all micro equipment and software on-campus, a list of equipment which could be repaired on-campus, and a list of equipment which could be supported on campus exclusive of repair. The center would be expected to expand these lists as new hardware and software is found to be supportable.
3. Potential purchasers of micro computers would be encouraged to consult voluntarily with the information center before purchasing. Results of consultation would not prohibit the purchase of equipment or software. Purchases of equipment or software made without consultation but which were supportable through resources already available on campus would be supported by those resources. Purchases of equipment or software not supportable through resources already available on-campus would require that the purchaser provide support.