

Circle

TO: FULL-SERVICE FACULTY, ADMINISTRATORS, AND STUDENT GOVERNMENT

FROM: Virginia Phillips, Secretary of the Senate

RE: SENATE MEETING
 May 4, 1979, Schwebel Auditorium
 4:00 p.m.

April 23, 1979

AGENDA

1. Call to Order
2. Approval of Minutes of April 11, 1979
3. Report of the Charter and ByLaws Committee
 789-32 Editorial Changes in ByLaw 3, ByLaw 4, 5, and 6
4. Report of the Executive Committee
5. Report of the Elections and Balloting Committee
6. Reports of Other Senate Committees
Curriculum Committee
 789-29 Recommendation not to accept Foreign Language Courses
 789-30 Course Proposals (no action necessary)
 789-31 Course Proposals (no action necessary)
7. Unfinished Business
8. New Business
9. Adjournment

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date _____

Report Number (For Senate Use Only)

78932

Name of Committee Submitting Report Charter & Bylaws Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) _____

Elected chartered

Names of Committee members: E. Abram, T. Deiderick, I. Khawaja, G. Murphy,
D. O'Neill, A. Smith

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report)

Editorial changes in Bylaw 3, Bylaw 4, 5 and 6

Do you anticipate making a formal motion relative to the report? Yes

If so, state the motion: _____

To approve the modifications in Bylaw 3, 4, 5, 6

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? Decide at the meeting.

Other relevant data: _____

Chairman (please initial)

BYLAW 3

Present

Section 3. Election Procedures.

- (b) Term of Office;
The term of office for Departmental Senators shall be for two years beginning with the third Friday of the Month of May. The departments of each college shall be divided into two groups by lot, with the elected Senators of the first group to serve a two-year term and the elected Senators of the second group to serve a one-year term. Thereafter, each group of Senators shall serve a two-year term.

Proposed

Section 3. Election Procedures.

- (b) Term of Office;
The term of office for Departmental Senators shall be for two years beginning with the third Friday of the Month of May.

BYLAW 4

Present

Section 2. The Elections and Balloting Committee.

- (c) The term of office for the members of the Elections and Balloting Committee shall be for two years beginning with June 1. The colleges shall be divided into two groups by lot with the elected representatives of first group to serve a two-year term and the representatives of the second group to serve a one-year term. Thereafter, each group of representatives shall serve a two-year term.

Section 3. The Charter and Bylaws Committee.

- (c) The term of office for members of the Charter and Bylaws Committee shall be for two years beginning with June 1. The continuity of election shall continue in alternate years as established by the predecessor Senate. Accordingly, the members currently serving on the Constitution and Bylaws Committee who have one year of term remaining shall continue as members of the Charter and Bylaws Committee.

Proposed

Section 2. The Elections and Balloting Committee.

- (c) The term of office for the members of the Elections and Balloting Committee shall be for two years beginning with June 1.

Section 3. The Charter and Bylaws Committee.

- (c) The term of office for members of the Charter and Bylaws Committee shall be for two years beginning with June 1.

BYLAW 4

Present

Section 4. The Executive Committee.

(a) Faculty members;

- (3) The term of office for elected faculty members of the Executive Committee shall be for three years beginning with June 1. The continuity of the election of the various college representatives shall continue on the staggered three-year basis as established by the predecessor Senate. Accordingly, the members currently serving on the predecessor Committee who have not completed their terms shall continue as members of the Executive Committee.

Proposed

Section 4. The Executive Committee.

(a) Faculty members;

- (3) The term of office for elected faculty members of the Executive Committee shall be for three years beginning with June 1. The continuity of the election of the various college representatives shall continue on the staggered three-year basis.

BYLAW 5

Present

*Section 1. Chairman (and Vice Chairman)
The Chairman shall preside at all Senate meetings and perform such other duties as are required. The Chairman shall be responsible for the communication of all Senate action to the Administration. (In the event the Chairman is temporarily unable to preside, the Vice Chairman shall preside. In the event the Chairman resigns or is unable to perform the duties, the Vice Chairman shall assume the Chairmanship. The Chairman shall maintain a current copy of the Charter and Bylaws of the Academic Senate.

Proposed

*Section 1. Chairman (and Vice Chairman)
The Chairman shall preside at all Senate meetings and perform such other duties as are required. The Chairman shall be responsible for the communication of all Senate action to the Administration. In the event the Chairman is temporarily unable to preside, the Vice Chairman shall preside. In the event the Chairman resigns or is unable to perform the duties, the Vice Chairman shall assume the Chairmanship. The Chairman shall maintain a current copy of the Charter and Bylaws of the Academic Senate.

BYLAW 6

Present

Section 1. Appointed Chartered Committee Memberships, Selection, and Chairmanship.

- (d) Faculty and Students may serve on only one appointed Senate Chartered Committee at any one time.

Proposed

Section 1. Appointed Chartered Committee Memberships, Selection, and Chairmanship.

- (d) Faculty and Students may serve on only one Senate appointed Chartered Committee at any one time.

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date March 29, 1979 Report Number (For Senate Use Only) 789-29

Name of Committee Submitting Report University Curriculum Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.)
Appointed chartered

Names of Committee members: Joseph Babisch, Jack Bakos, John Grim, William Jenkins, Philip Munro, Staman Rodfong, James Steele, Calvin Swank

Harold Yiannaki, Students-Elody Fee, Robert B. Simon, David M. Wheeler

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report) The University Curriculum Committee

meets weekly on Wednesdays at 3 p.m. in the Buckeye Room of Kil. Hall. The attached courses have been circulated, objections have been received and the committee has heard from both sides. The University Curriculum Comm. does not recommend approval of these courses.

Do you anticipate making a formal motion relative to the report? Yes.

If so, state the motion: The University Curriculum Committee does not recommend acceptance of the attached Foreign Languages courses. (French 510, German 510, Italian 510, Russian 510, and Spanish 510.)

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? No.

Other relevant data: _____

RECEIVED
APR 2 1979
BUSINESS EDUCATION
AND TECHNOLOGY

WRJ
Chairman (please initial)

- Foreign Languages-French 510 (Addition) 79-152
Functional Approach to French. Basic French for travel and everyday situations. Development of speaking ability and listening comprehension through practice with a minimum of grammar. Does not count toward the language requirement for the A.B. or B.S. degree. Not applicable to the major or minor. 5 q.h.
- Foreign Languages-German 510 (Addition) 79-153
Functional Approach to German. Basic German for travel and everyday situations. Development of speaking ability and listening comprehension through practice with a minimum of grammar. Does not count toward the language requirement for the A.B. or B.S. degree. Not applicable to the major or minor. 5 q.h.
- Foreign Languages-Italian 510 (Addition) 79-154
Functional Approach to Italian. Basic Italian for travel and everyday situations. Development of speaking ability and listening comprehension through practice with a minimum of grammar. Does not count toward the language requirement for the A.B. or B.S. degree. Not applicable to the major or minor. 5 q.h.
- Foreign Languages-Russian 510 (Addition) 79-155
Functional Approach to Russian. Basic Russian for travel and everyday situations. Development of speaking ability and listening comprehension through practice with a minimum of grammar. Does not count toward the language requirement for the A.B. or B.S. degrees. Not applicable to the major or minor. 5 q.h.
- Foreign Languages-Spanish 510 (Addition) 79-156
Functional Approach to Spanish. Basic Spanish for travel and everyday situations. Development of speaking ability and listening comprehension through practice with a minimum of grammar. Does not count toward the language requirement for the A.B. or B.S. degree. Not applicable to the major or minor. 5 q.h.

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date March 30, 1979 Report Number (For Senate Use Only) 789-30

Name of Committee Submitting Report University Curriculum Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.)
Appointed chartered

Names of Committee members: Joseph Babisch, Jack Bakos, John Grim, William Jenkins, Philip Munro, Staman Rodfong, James Steele, Calvin Swank Harold Yiannaki, Students-Elody Fee, Robert B. Simon, David M. Wheeler

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report) The University Curriculum Committee meets weekly on Wednesdays at 3 p.m. in the Buckeye Room of Kil. Hall. The attached course proposals have been considered by the committee, circulated in the prescribed manner and incorporated into the University inventory of courses. These courses have been appended to the Senate agenda in accordance with the bylaws.

Do you anticipate making a formal motion relative to the report? No.

If so, state the motion: _____

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? Yes.

Other relevant data: _____

WJG
Chairman (please initial)

Sociology/Anthropology 782 (Addition) 78-372

Physical Anthropology I: Human Evolution. The physical origins and development of the human species as a member of the primate order and the biological bases of human behavior disclosed by human paleontology and archaeology. Prereq.: Soc.-Anth. 602 and either Biology 507, 508, or 551. 4 q.h.

Sociology/Anthropology 783 (Addition) 78-373

Physical Anthropology II: Human Variation. The distribution of man into variant physical types and the casual adaptations of these varieties in relation to evolutionary human ecology. Prereq.: Soc.-Anth. 602 and either Biology 507, 508, or 551. 4 q.h.

Sociology/Anthropology 784 (Addition) 78-374

Human Paleontology. A detailed survey of the fossil evidence for human evolution including techniques of measurement and description of human skeletal remains. Prereq.: Soc.-Anth. 714. 4 q.h.

English 520 (Addition) 79-149

Basic Writing Workshop. Skills necessary for accurate and effective writing. Focus on sentences: their syntax, punctuation, and varieties. Students will meet three hours in class and three hours in the Writing Center each week. Does not count towards the graduation requirements for the English major. 4 q.h.

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date April 18, 1979 Report Number (For Senate Use Only) 789-31

Name of Committee Submitting Report University Curriculum Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.)
Appointed chartered

Names of Committee members: Joseph Babisch, Jack Bakos, John Grim, William Jenkins, Philip Munro, Steman Rodfong, James Steele, Calvin Swank Harold Yiannaki, Students-Elody Fee, Robert B. Simon, David M. Wheeler

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report) The University Curriculum Committee meets weekly on Wednesdays at 3 p.m. in the Buckeye Room of Kil. Hall. The attached course proposals have been considered by the committee, circulated in the prescribed manner and incorporated into the University inventory of courses. These courses have been appended to the Senate agenda in accordance with the bylaws.

Do you anticipate making a formal motion relative to the report? No.

If so, state the motion: _____

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? Yes.

Other relevant data: _____

WTG
Chairman (please initial)

Mathematical and Computer Sciences 690 (Addition) 79-121

Individual Study in Computer Programming. Individual Study of a computer language. The instructor will be available for consultation and will evaluate the student's progress. The credit/no entry grading system will be used. May be repeated twice with the consent of the Chairman of the Department. 2 q.h.

Art 790 (Addition) 79-171

Special Topics in Studio Art. Study in one of the many diverse areas of the visual arts. May be taken three times for credit if topic is not repeated. Prereq.: Art 510 or 511, or consent of the instructor. 2-4 q.h.

Accounting and Finance 707 (Addition) 79-172

Individual Income Taxes. Taxes for the individual and those who operate, or plan to operate, a small business, farm or hobby. Major emphasis will be placed on federal income tax laws for the individuals; state and local income taxes, payroll taxes, intangible taxes and sales taxes will be included. The students will be working with current year tax forms. Not open for credit for Accounting majors. Prereq.: Management 511 or Accounting 605. 3 q.h.

Accounting 813 (Change) 79-173

Federal Tax Theory. The principles underlying our income tax laws. Emphasis is placed on items included or excluded in determining income subject to tax; sales or exchanges; basis for determining gains or losses; capital assets and treatment of capital gains and losses by all taxpayers; business deductions including bad debt losses, operating losses, depreciation, depletion, installment sales; special problems affecting corporations, capital changes and securities. Prereq.: Accounting 606. 4 q.h.

Accounting and Finance 721 (Change) 79-174

State and Local Taxes. The theory applicable to state and local taxation concepts is reviewed in detail. Primary emphasis is concentrated on general and specific taxation principles in current use by state and local governmental units located throughout the United States. Prereq.: Accounting 702. 3 q.h.

Finance 730 (Change) 79-175

Investment Analysis and Management. Studies the nature and investment merits of corporate bonds, preferred stocks, and common stocks from the viewpoint of the individual investor. Special factors relating to the analysis of securities of public utilities, banks, and investment companies are also considered. Principles of portfolio management for individual investors are analyzed. Prereq.: Finance 720. 3 q.h.

Business Education and Technology 502 (Addition) 79-176

Fundamentals of Occupational Safety. An overview of the broad concept of safety to provide a proper foundation for understanding the different philosophies of and approaches to the practice of safety management. Analysis of providing a safe place of employment with discussions of current federal, state, and local laws and regulations; total loss-control approaches, operational-error approaches, system safety approaches, and psychological and societal implications. 4 q.h.

- Business Education and Technology 530 (Change) 79-182
Introduction to Shorthand. Beginning fundamentals of the Gregg system of shorthand are presented. Students taking this course must add four hours to degree requirements. 4 q.h.
- Business Education and Technology 531 (Addition) 79-183
Shorthand I. To complete and reinforce the theory of the Gregg shorthand system to develop skill in taking dictation at 60 wpm. Prereq.: BE & T 530 or equivalent. 4 q.h.
- Business Education and Technology 630 (Change) 79-184
Shorthand II. Beginning transcription and dictation. A dictation speed of 80 words a minute should be attained. Students will be required to spend an additional three hours in individualized lab. Prerequisite: BE & T 515, 521, and 531 or equivalents. 4 q.h.
- Business Education and Technology 631 (Change) 79-185
Shorthand III. Emphasis on dictation speed and transcription. A dictation speed of 100 words a minute should be attained. Students will be required to spend an additional three hours in individualized laboratory. Prereq.: BE & T 630 or equivalent. 4 q.h.
- Business Education and Technology 730 (Change) 79-186
Shorthand IV. Emphasis is on dictation speed and transcription and refinement of transcription skills. A speed of 120 words a minute should be attained. Students will be required to spend an additional three hours in individualized laboratory. Prereq.: BE & T 620 and 631 or equivalents. 4 q.h.
- English/Humanities 631 (Change) 79-187
Mythology in Literature. An introductory study of myths, chiefly classical, with some attention to their origins and cultural significance, and of literary works, both classical and modern, in which myths are used. Listed also as Classical Studies 631 and English 631. 4 q.h.
- Music 834 (Addition) 79-188
Electronic Music I. Techniques of Musique Concrete; exploration of sound synthesis and alteration; mixing and recording techniques. The care and use of the synthesizer and attendant recording equipment. Composition of short works. Prereq.: for composition majors - Music 506 or equivalent; for non-composition majors - Music 612; for non-music majors - Music 521 or Music 572. 2 q.h.
- Music 835 (Addition) 79-189
Electronic Music II. Composition in the electronic medium. Prereq.: Music 834. 2 q.h.
- Music 836 (Addition) 79-190
Electronic Music III. Composition in electronic and mixed media. Prereq.: Music 835. 2 q.h.

INTER-OFFICE CORRESPONDENCE

TO Virginia Phillips and Wealthy Prince

DATE 3-30-79

FROM William Jenkins, Chairman of UCC

RECEIVED

APR 5 1979

BUSINESS EDUCATION
AND TECHNOLOGY

SUBJECT Course Proposals - 78-372, 78-373, 78-374

It should be included in the Fall 1980 catalog that these courses count toward the fulfillment of the Science/Mathematics area requirement. These courses should not be placed on the inventory until 1980.

KELTY, JEAN M.

ENGLISH

YEARLY ATTENDANCE REPORT AS REQUIRED BY CONSTITUTION

ATTENDANCE
UNIVERSITY SENATE

5 Meetings -- ~~September through April~~
1978-79 Academic Year

ARTS AND SCIENCES

Everett Abram	_____	_____	_____	_____	_____
George Beelen	_____	_____	_____	_____	_____
Frederick Blue	_____	_____	_____	_____	_____
Dean Brown	_____	_____	_____	_____	_____
Irwin Cohen	_____	_____	_____	_____	_____
Janet DeIBene	_____	_____	_____	_____	_____
Gary Fry	_____	_____	_____	_____	_____

SCHOOL OF ENGINEERING

Jack Bakos	_____	_____	_____	_____	_____
Wade Driscoll	_____	_____	_____	_____	_____
Floyd Morris	_____	_____	_____	_____	_____
Philip Munro	_____	_____	_____	_____	_____
John Ritter	_____	_____	_____	_____	_____
Samuel Skarote	_____	_____	_____	_____	_____
Leslie Szirmay	_____	_____	_____	_____	_____

STUDENT MEMBERS

Diane Bogan	_____	_____	_____	_____	_____
Carol Colburn	_____	_____	_____	_____	_____
Richard Curry	_____	_____	_____	_____	_____
Mark DeNucci	_____	_____	_____	_____	_____
Toni DiSalvo	_____	_____	_____	_____	_____
Anita Marie	_____	_____	_____	_____	_____
Anthony Kour...	_____	_____	_____	_____	_____