

Vice President
Academic Affairs

TO: FULL-SERVICE FACULTY, ADMINISTRATORS, AND STUDENT GOVERNMENT
FROM: Susan Mason, Secretary of the Senate
RE: SENATE MEETING
May 21, 1980, Schwebel Auditorium
4:00 p.m.

RECEIVED
MAY 16 1980

ORGANIZATIONAL MEETING--NEWLY ELECTED SENATORS
SHOULD ATTEND

ACADEMIC VICE PRESIDENT

May 7, 1980

AGENDA

1. Call to Order
2. Nominations for Chairman of the Senate
3. Nominations for Members of the Charter and ByLaws Committee
4. Approval of Minutes of May 7, 1980 *Suspended - not yet distributed.*
- ✓ 5. Report of the Charter and ByLaws Committee
7980-27 Report--no motion anticipated.
- ✓ 6. Report of the Executive Committee *Fettler said ^{no} deadline given to submit names to Search Comm. & Spec. Comm.*
7. Report of the Elections and Balloting Committee
8. Reports of Other Senate Committees
 - ✓ The Continuing Education Committee
7980-28 Report--no motion anticipated.
 - ✓ University Curriculum Committee
7980-29 Course proposals--no motion anticipated.
 - ✓ Student Grievance Committee
7980-30 Report--no motion anticipated.
9. Unfinished Business
See the following as appended to the agenda for
May 7, 1980: 7980-20 (pp. 6-8); 7980-21 (pp. 9-15); 7980-22 (pp. 16-23); 7980-23 (p. 24); 7980-24 (pp. 25-33); 7980-25 (pp. 34-41) and 7980-26 (p. 42).
10. New Business
11. Adjournment

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date 4/ Report Number (For Senate Use Only) 7980-27

Name of Committee Submitting Report Charter & Bylaws

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.)
Elected chartered

Names of Committee members: E. Abram (Chairman), R. Crum,
L. Esterly, D. Hovey, G. Murphy, D. O'Neill

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report)

Information update on Charter & Bylaws
Ad Hoc Comm. and comprehensive review
of Senate Appointed Chartered Committees

Do you anticipate making a formal motion relative to the report? No

If so, state the motion:

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? _____

Other relevant data: _____

EA
Chairman (please initial)

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date 4-2-80

Report Number (For Senate Use Only)

7980-28

Name of Committee Submitting Report Continuing Education

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) _____

Appointed Chartered

Names of Committee members: Ranger Curran, Larry DiRusso, Fred Feitler, Dorothy Kennedy, Keith McKean, Stephen Grcevich, John Loch, Richard Mirth, Gary Salvner, Duane Sample, Terri Taylor

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report)

The Committee has completed its work on the Proposed Statement on the Continuing Education Unit and sent it on to the Academic Affairs Committee which has Concured in it. The Academic Affairs Committee will submit the final draft of this statement to the Senate.

Do you anticipate making a formal motion relative to the report? Not by this committee. The Academic Affairs Committee will make
If so, state the motion: a motion to adopt the statement. Our committee supports this motion.

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? _____

Other relevant data: _____

K. McKean

Chairman (please initial)

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date May 5, 1980

Report Number (For Senate Use Only) 780-21

Name of Committee Submitting Report University Curriculum Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) Appointed charter

Names of Committee members: Bakos, Dastoli, Jenkins, Mayhall, Owens, Snozek, Viehmeyer, Supanic, Yiannaki, Rand

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report) The University Curriculum Committee meets weekly on alternate Tuesdays at 1 p.m. and Thursdays at 4 p.m. in the Buckeye Rm. of Kilcawley Center. The attached course proposals have been considered by the Committee, and have been circulated in the prescribed manner and have been incorporated into the University inventory of courses.

Do you anticipate making a formal motion relative to the report? no

If so, state the motion: _____

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? yes

Other relevant data: _____

WRJ
Chairman (please initial)

80-182 Business Technology 645, 646, 647 (Addition)
I.C.C. Practices and Procedures I, II, III. A comprehensive study of federal regulation of the transportation industry. Specific topics to be covered include ICC regulatory legislation, rules of practice before the commission, other federal regulatory agencies, national transportation policy, and code of ethics. Prereq.: BT 501 and Econ 621; BT 645 is prerequisite to BT 646; BT 646 is prerequisite to BT 647. 3+3+3 q.h.

80-203 Religious Studies 850 (Change)
Seminar in Religious Studies. An in depth study of a particular topic not covered in listed courses. Prereq.: Any 2 upper division courses in either Philosophy or Religious Studies or consent of instructor. 1-4 q.h.

80-204 Religious Studies 851 (Change)
Directed Readings in Religion. An in depth study of a religious problem, movement, thinker, or the relation of religion to problems in other disciplines. Intended to be an independent study course with subject matter dependent upon approval of the faculty member and student. May be repeated once for a different topic. Total credit in Religious Studies 851 cannot exceed eight hours. Prereq.: Any one upper division course in either Religious Studies or Philosophy, or consent of instructor. 1-4 q.h.

80-238 Health and Physical Education 502 (Change)
Volleyball I. Basic rules and fundamental skills of volleyball including serves, bump, overhead pass and block. 1 q.h.

80-239 Chemistry 836 (Change)
Chemical Bonding and Structure. Application of molecular orbital theory and symmetry to chemical bonding, structure, and spectroscopy. Prereq.: Chemistry 740. 3 q.h.

80-240 Chemistry 805 (Change)
Applied Spectroscopy. A study of infrared, ultraviolet, nuclear magnetic resonance, electron spin resonance, mass spectrometry, and methods of current interest as applied to chemical systems. Three hours lecture, Prereq.: Chemistry 721 or 793; prereq. or concurrent: Chemistry 740 or permission of instructor. 3 q.h.

80-241 Health and Physical Education 601 (Change)
First Aid and Emergency Care. Personal safety and emergency care practices. Advanced certification will be offered. 2 hours lecture and 2 hours lab. 3 q.h.

80-242 Health and Physical Education 507 (Addition)
Volleyball II. Intermediate to advanced volleyball skills including diving, rolling and various team offensive and defensive strategies. Prereq.: HPE 502 or equivalent. 1 q.h.

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- 80-243 Medical Assisting Technology 600 (Change)
Medical Records and Insurance Forms. A study of private group and government insurance programs and the completion of the required forms. Prereq.: MA 501, MA 502. 3 q.h.
- 80-244 Medical Assisting Technology 610 (Change)
Para-medical Patient Care. Introduction to roles and functions of Allied Health personnel in physicians' offices and clinics, including principles of nursing skills and procedures. Prereq.: MA 501 and MA 502 and concurrently with MA 610L. 3 q.h.
- 80-245 Medical Assisting Technology 610L (Change)
Para-medical Patient Care Lab. Techniques of patient interviewing and history taking, and the application of principles of body mechanics and patient assessments. Three hour lab. To be taken concurrently with MA 610. 1 q.h.
- 80-246 Medical Assisting Technology 680 (Change)
Laboratory Procedure for Medical Offices. An introduction to diagnostic laboratory procedures performed in the physician's office. Principles and techniques of laboratory procedures are studied. Prereq.: MA 620 and MA 620L. Must be taken concurrently with Biol. 560. 2 q.h.
- 80-247 Medical Assisting Technology 680L (Change)
Laboratory Procedures for the Medical Office, Laboratory. Practice in diagnostic laboratory procedures. Emphasis on collection, proper handling, and identification of specimens. Basic hematologic procedures, urinalysis, bacteriological exams, serology and pregnancy tests. Must be taken concurrently with MA 680. Three hour lab per week. 1 q.h.
- 80-248 Medical Assisting Technology 690 (Change)
Medical Assisting Externship. Practical, non-paid experience in office of qualified physician. Performance of clinical and administrative procedures under supervision. Twenty hours weekly at a site selected by the instructor. One hour seminar per week. Prereq.: Consent of the instructor. 5 q.h.
- 80-250 Humanities 735 (Addition)
Epic and Romance. A study of love and war in great works of Western Literature from the classical through the modern period. Readings in translation of such works as the Iliad, Song of Roland, the Sagas, The Romance of the Rose, Lermontov's A Hero of Our Time, and Garcia Marquez's A Hundred Years of Solitude. Listed also as English 735. 4 q.h.
- 80-251 Humanities 736 (Addition)
Comedy and Satire. A study of the great humorous and satirical works of Western Literature from the classical through the modern period. Readings in translation of such writers as Aristophanes, Moliere, Voltaire, Mann, Hesse, and Girandoux. Listed also as English 736. 4 q.h.

- 80-252 Humanities 737 (Addition)
Tragedy and the Absurd. A study of great works in Western Literature which portray the rebellion of men and women against an implacable universe. Readings in translations of such writers as Sophocles, Goethe, Strindberg, Brecht, Beckett, and Solzhenitsyn. Listed also as English 737. 4 q.h.
- 80-253 Humanities 830 (Deletion)
The Western Tradition: Ancient Drama. Readings in English from Greek and Roman drama and dramatic criticism and The Book of Job, with emphasis on Greek tragedy. Listed also as Classical Studies 830 and English 830. 4 q.h.
- 80-254 Humanities 831 (Deletion)
The Western Tradition: Ancient Prose and Poetry. Readings in English from such Greek and Roman writers as Homer, Herodotus, Thucydides, Plato, Aristotle, Lucretius, Cicero, and Virgil. Listed also as Classical Studies 831 and English 831. 4 q.h.
- 80-255 Humanities 832 (Deletion)
The Western Tradition: Medieval and Renaissance. Readings in English from writers of these periods, with emphasis on Dante, Machiavelli, More, Montaigne, Cervantes, and Shakespeare. Listed also as English 832. 4 q.h.
- 80-256 Humanities 834 (Deletion)
The Western Tradition: Eighteenth and Nineteenth Centuries. Readings in English from writers of these periods, with emphasis on Locke, Voltaire, Rousseau, Goethe, Balzac, Dostoevsky, and Nietzsche. Listed also as English 834. 4 q.h.
- 80-257 Humanities 864 (Deletion)
Modern Drama. A study of the modern drama, excluding American, with emphasis on continental writers such as Ibsen, Strindberg, Chekhov, Pirandello, Sartre, Ionesco, Brecht, and Beckett. Listed also as English 864. 4 q.h.
- 80-258 Humanities 876 (Deletion)
The Modern Novel. A study of the 20th-century novel, excluding American, with emphasis on continental writers such as Kafka, Mann, Hesse, Gide, Camus, and Proust. Listed also as English 876. 4 q.h.
- 80-259 Humanities 880 (Deletion)
Medieval Epics and Romances. A comparative study of English and European literature before 1500, with emphasis on the Volsungasaga, the Nibelungenlied, the Roman de la Rose, and the Chanson de Roland. Reading in translation. Listed also as English 880. 4 q.h.
- 80-262 Civil Engineering 860-861-862 (Change)
Civil Engineering Thesis. The student prepares a written report of at least 2,500 words on an investigation of a subject selected

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by the student and agreed upon by the thesis advisor and the department chairman. Two bound copies are required. The completed thesis must be accepted by both the thesis advisor and department chairman. Prereq.: Senior Standing in Civil Engineering. (F,W,Sp) 2+2+2 q.h.

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date May 5, 1980

Report Number (For Senate Use Only) 7980-30

Name of Committee Submitting Report Student Academic Grievance Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) _____

Appointed chartered.

Names of Committee members: Dr. Robert Ameduri, Dr. Gilbert Atkinson, Dr. Howard Cox, Prof. Loyal Mould, Prof. John Ritter, Prof. Robert Stanko, Dr. William Convery, Renee Cambier, Greg Truhan, Bob Wasko, Jude Chine, Dean DePerro, Marian Frantzis, Joe Castrodale.

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report)

Committee has met quarterly to review operation of Student Academic Grievance Procedure. To date (May 5) no grievances have reached the hearing stage with only one pending.

Do you anticipate making a formal motion relative to the report? No

If so, state the motion: _____

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? Not applicable.

Other relevant data: _____



J. F. Ritter
Chairman (please initial)

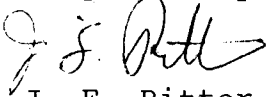
STUDENT ACADEMIC GRIEVANCE COMMITTEE
REPORT TO THE ACADEMIC SENATE

The Student Academic Grievance Committee has met quarterly to review the operation of the Student Grievance Procedure. To date (May 5, 1980) there is one formal grievance hearing pending but no other grievances have advanced to the hearing stage. All but the one grievance have been settled in the informal procedure which consists of meetings with the student, faculty member, and/or the chairperson and dean. The fact that so few grievances advance to the formal hearing stage would seem to indicate that the grievance procedure is successfully providing a mechanism for students to have their grievances settled to the mutual satisfaction of the parties involved.

It has become evident to the committee that the successful operation of the Grievance Committee depends largely upon the work and effort of the Student Government Secretary of Student Grievances. Recognizing the amount of time and effort afforded by the Secretary, the committee has passed a resolution forwarded to Student Government recommending that the position of Student Government Secretary of Student Grievances be a paid position with office space provided to facilitate the Secretary's availability to the student body.

Student concern has been expressed to the committee regarding the inability of the committee to mandate a grade change. The action resulting from a hearing may only be in the form of a recommendation, but with no provisions for the recommendation to be carried out. The committee has indicated that its position is that any initiative regarding this matter should come from Student Government and not the committee and has further pointed out that a change in the current YSU-OEA Agreement would be necessary before any change could be made in this area.

Respectfully submitted,



J. F. Ritter,
Chairman,
Student Academic Grievance Committee



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

May 21, 1980

MEMORANDUM

To : Dr. Susan S. Mason
English Department

From: Dr. John J. Coffelt, President 

This concerns administrative memberships on the 1980-81 Academic Senate.

In addition to the seven Deans designated by the Charter, I am appointing the following seven administrative members:

Dr. Charles McBriarty, Associate Vice President of
Student Services

Mr. Edmund Salata, Dean of Administrative Services

Dr. Taylor Alderman, Vice President--Personnel Services

Dr. James Scriven, Dean of Admissions and Records

Dr. William Binning, Department of Political and
Social Science

Dr. Lawrence Cummings, Department of Criminal Justice

Dr. Ray L. Ross, Department of Accounting and Finance

The Academic Vice President, as designated by the Charter, will assume membership when that individual is named.

blj

cc: Appointed members