

Vice President
Academic Affairs

MINUTES
ACADEMIC SENATE
June 3, 1981

RECEIVED
JUL 21 1981
ACADEMIC VICE PRESIDENT

ATTENDANCE (See attached roster)

CALL TO ORDER

After establishing that a quorum was present, Dr. Jean Kelty called the meeting to order at 4:07 p.m.

CORRECTIONS TO THE MINUTES OF MAY 20, 1981

On pg. 3 and 4, Agnes Smith noted that the Library Committee report was given by Phyllis Smith not "Agnes" Smith.

Dean Yozwiak noted a change on pg. 3. The change of the name in the Department of Home Economics should read that there was a change in a program in the Department of Home Economics.

APPROVAL OF MINUTES FOR MAY 20, 1981

The minutes for the meeting of May 20, 1981 were approved as corrected.

PARLIMENTARIAN AND SECRETARY

Dr. Kelty expressed her thanks to Dr. Jenkins who would be serving as Parliamentarian for the 1981-82 year, and Mrs. Phillips, who is serving as secretary for this particular meeting.

REPORT FROM CHARTER AND BYLAWS COMMITTEE

Dr. Murphy reported that the committee was submitting for Senate approval two revisions in the ByLaws; ByLaw 6, sections 1 and 2 (see agenda). She stated that the amendments presented are the result of meetings of the Charter & ByLaws Committee, the subcommittee on committee reorganization, and the administration. This came about through a Presidential challenge after the February Senate meeting. The administration and Charter & ByLaws committee met and saw that the differences really weren't substantive; there were language and structural problems. At its meeting on May 1, the Charter & ByLaws voted to revise ByLaw 6, sections 1 and 2 to meet the objections of the administration. These revisions and amendments are noted in the agenda for May 20. (Material slashed is deleted; material in capital letters is inserted). There was one editorial change; on page 7 in Student Academic Affairs Committee (last sentence of sections 1 and 2) "policy regarding" should be inserted before "violation of the regulation..."

To clarify, Dr. Murphy summarized the four kinds of changes made:

1. In each of the committees of section 2, there are wording changes regarding administrative members of the committees. Since the President appoints the administrative members the term "or designee" was changed to what is marked in the agenda. This change runs across all committees.

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2. The addition of the word UNDERGRADUATE is inserted in sections 1 and 2 when college/school is mentioned. This is because Academic Senate only covers undergraduate matters of the university.
 3. Just several minor wording changes were made (see agenda)
 - A. In section 1 (pg. 4) paragraph F was changed from "fixed tenure" to length of term for faculty members on chartered committees.
 - B. Under Academic Standards & Events Committee (pg. 9) the committee is inserting the words "to the chief Academic officer" as part of the charge of the committee in order to make clear the person to whom recommendations are to be forwarded.
 - C. In section 2 of the Student Academic Affairs Committee (pg. 9) "Student Academic Disciplinary Policy" was changed to "Policy regarding violations of the regulations governing student academic policy."
 4. The most major change is the deletion of Committee C in section 2 of ByLaw 6. The reason for the deletion of the Academic Program/Auxiliary Service Coordination Committee (which would raise the computer services and library media services subcommittees to committees) is that there is nothing in the Charter of the Academic Senate that would allow a committee of this type; it is different from those presently covered in ByLaw 6. Dr. Murphy noted that it is hoped that Charter & ByLaws will recommend revisions to the Charter of the Academic Senate to set up the machinery that would allow such a committee. Consequently, this is a temporary withdrawal of this recommendation.

Dr. Murphy noted that these revisions presented today were reached with full approval of Charter & ByLaws Committee and the Administration.

Motion

Dr. Murphy moved approval of the revisions of ByLaw 6, sections 1 and 2, as listed in the agenda. Motion seconded.

Dean Sutton stated that the capitalization of the title undergraduate college/school is irritating in that graduate school has taken away all the authority for graduate programs, but yet has left all the responsibility.

Dr. Murphy commented that the Charter of the Academic Senate doesn't include the graduate school. Charter & ByLaws went along with the statement in order to clarify.

Dr. Kely added that an ad hoc committee has been established by the Senate Executive Committee to study the relationship of the graduate school and Academic Senate in detail.

The question was called. Motion passed.

Dr. Murphy stated that the other amendment (pg. 2 of the agenda) is a change in ByLaw 2, Elections and Balloting procedure. The need for this change was brought to Charter & ByLaws this spring by the Election & Balloting Committee who noted that members of committees themselves would like to run for offices in elections which they were conducting. The change in ByLaw 2, section 1D would simply delete the words "collect or" and would allow the person who is serving from a particular school to receive the ballots but not count them.

Motion

Dr. Murphy then moved the adoption of the revisions as cited in the agenda, ByLaw 2, section D. Motion seconded. Motion passed.

REPORT FROM SENATE EXECUTIVE COMMITTEE

Dr. Kelty called Senate's attention to the report of the Planning Committee (attached to agenda). This report is being submitted for informational purposes only and will be forwarded to the newly constituted Planning Committee in the fall. Dr. Yozwiak would answer any questions. A question was asked if material will be available for review? Dr. Yozwiak noted that it is presently in his office and will probably be sent to the library.

Dr. Kelty reported that Dr. Largent is chairman of the committee to study the relationship of the graduate school to the Academic Senate, and she urged Senate members to speak with him regarding any ideas or concerns.

A jubilee ceremony is being planned for the academic year 1982-83. The chairman of the Senate is serving as the Chairman of the Academic Planning Committee for that celebration. The executive committee has appointed the following faculty members to that committee:

Dr. Kelty - chairman	Dr. Houch
Dr. Babisch	Dr. Smythe
Dr. D'Isa	Dr. Sekaras
Dr. Braden	Miss DeCapita

Lastly, the SEC (Dr. Baldino, Dr. Bakos, Dr. Deiderick, Dr. Dodge (admin. repr.) Mrs. Hedrick, Dr. Kelty, Dr. Largent, Dr. Murphy, and Ray Nakley (student repr.)) sent a notice to Phyllis Smith, chairman of the Library Committee. It stated that the SEC, by unanimous decision, was returning the 1981-82 library report on budget allocation back to committee. Also, they requested that they send the revised budget back to SEC on or before June 22, 1981 for emergency approval. If they do not receive it by then, SEC will take appropriate action. A copy of this notice was sent to all members of the Library Committee, to Vice-President Humphrey, and President Coffelt (copy attached).

REPORT FROM ELECTIONS & BALLOTING

Dr. Throop reported on the results of the elections:

Jean Kelty was elected as chairman of the Academic Senate,
Dr. Gratia Murphy is Vice Chairman.

Members elected to the Charter & ByLaws Committee for 1981-82 are: Louis Hill, Richard Jones, and Charles Singler

REPORT FROM ACADEMIC AFFAIRS

Dr. Khawaja called attention to the proposals on pg. 39 and 40 of the agenda. The committee has reviewed the current policy and after several months of deliberation, has proposed the change recorded in the agenda.

Motion

Dr. Khawaja moved to accept the proposed changes as they appear on the agenda. Motion seconded.

A question was asked as to what rationale was behind deciding that the instructor is to be given the authority to decide what the student is to do during the quarter.

Dr. Baldino noted in reference to the fourth sentence, there was some concern for instructor autonomy under the present policy. The instructor should be given the authority to indicate to students who are not registered for credit what is expected of them. This was a response to the feeling of some faculty that students auditing the course were taxing the time of the instructor.

Ray Nakley opposed Dr. Baldino's position. He noted if there was any modification to the proposal it should be to protect the students since he/she paid for their right to audit the class.

Dr. Baldino noted that it stated "generally." The student literally has no obligation.

One student commented that a student auditing a class should not tax the time of the instructor because the student does pay for the course and it is the instructor's job to instruct the class.

Dr. Dobbelstein noted that students who audit the course don't attend lectures yet show up for labs. Because of their not being prepared, some accidents have occurred. He would like to see the instructor be able to say, "yes, you paid for the course, but are not prepared for the lab and, therefore, cannot participate in lab activities."

Dr. Shuster cited the exact opposite in that he sees students signed up on an audit basis and always asks himself how to get the student to recognize the requirement to attend class sessions.

One student noted that she realizes that the majority of students who sign up for audit do not attend, but there are those who carry a large load and they find that there is more work than expected, but they still want the right to a seat; thus they audit the class.

Dean Yozwiak noted that this revision was simply a mechanism by which we spell out who has the right to determine the amount of participation. It does not address the amount of participation. He also noted that no student should sign up for an audit course before he has spoken with the instructor.

Dr. Sutton noted that the instructor is mandated to tell the student exactly what is expected of him. He sees nothing wrong with extending this privilege and/or responsibility to the auditor of the course.

Dr. Guzell stated that he sees merits in both views, but he also sees a lack of guidelines indicating how the instructor's options would be expanded.

Dr. Baldino noted that it would be impossible to indicate all requirements. There must be some compromise and, on the whole, this is a useful policy.

Ray Nakley noted that this matter can be taken care of through a syllabus; but to say that a student is taxing an instructor when he is contributing to instructor salary is not fair.

Dr. Guzell noted that we need to specify what the grounds for appeal might be.

Dr. Deiderick also objected to not having control over an auditor. Students may audit the course and never attend but it will appear on the record for employment or future reference.

Dean Yozwiak noted that the students who are auditing a course have no obligation whatsoever to the course. This does not give the instructor a right to demand certain things of auditors. Therefore, this new policy is no different from the present policy. It will be used to determine to what extent an auditor may participate.

Dr. Jones pointed out that inserting "Generally" has the implication that the student may be responsible. This implies that he may receive a grade. The word "Generally" has implications that are not meant.

Dr. Lang stated that the student must at some point speak with the teacher. The student should at least sit in class.

Dr. Baldino noted as chairman of the committee that there would be no objection to editing by deleting the word "Generally."

Dean Sutton noted that auditing has become a way of insuring a student to pass a course in that he/she can acquire background prior to signing up for credit.

Ray Nakley noted the way the policy is worded now, a student can possibly be denied access to some activities. This policy needs to protect the student.

A motion was made to amend the proposal by deleting the word "generally."
Motion seconded. Motion passed.

Dr. Guzell offered a second amendment after the word "instructor" he would like to offer an additional sentence; "Any restrictions or conditions the instructor wishes to place on the auditor must be stated in the syllabus distributed at the beginning of the course." Motion seconded.

Dr. Deiderick questioned what options the students have if they do not perform what is required in the syllabus.

Dr. Guzell stated there would be a denial of an audit grade.

One person noted the point is well taken and that if auditing students had restrictions, then it should be stated in the syllabus so that the student knows, which would allow him to withdraw if desired.

Dr. Largent questioned if the second amendment passes, would an audit student be able to grieve if some parameter is not met in the course. It was stated that a student may do so.

Question was called. Motion passed (amendment to insert additional sentence).

Motion to send back to committee

Dr. Deiderick moved to send the report back to committee. Motion seconded. Motion passed.

REPORT FROM ACADEMIC EVENTS COMMITTEE

Dr. Smith reported that distinguished professors were recognized at the Honors

Ceremony, and after some discussion, the committee felt that more recognition should be given to distinguished professor recipients. Therefore, Academic Events made the following motion:

Motion

Dr. Smith moved the recognition of distinguished professors at the June commencement exercises by announcing the name and department from which they come. Motion seconded.

Dr. Yozwiak noted that the collective bargaining agreement spells out when and where professors may be recognized and this motion goes beyond that spelled out in the agreement.

It was noted that since a new agreement has not yet been negotiated, the validity of this motion was questionable.

Dr. Beaubian objected to this motion in that commencement exercises are for the students, not for professors.

Dr. Gillis moved to table the motion. Motion seconded. Motion failed.

Dr. Kohn moved to amend the motion to add that the names be printed in the commencement program in addition to being recognized at the ceremonies. Motion seconded. Motion passed.

Dean Sutton moved to amend the motion as amended by adding that they be recognized "provided they are present at the ceremonies." No second.

Dr. Kohn moved the previous question. Motion seconded. Motion passed.

Vote on main motion: Division called 28 for, 22 against. Main motion carried.

REPORT FROM CURRICULUM COMMITTEE

Dr. Rodfong pointed out a typing error on pg. 45 of the agenda. (the last course 81-325; music 667-8). The quarter hours should read 3+3+3 rather than 2+2+2.

There is also a correction on the top of pp. 46. (81-326) the quarter hours should read 1+1+1 rather than 2+2+2.

REPORT FROM HONORS COMMITTEE - none

OLD BUSINESS - none

NEW BUSINESS - none

ADJOURNMENT

Meeting adjourned at 5:17 p.m.

To: Phyllis Smith, Chairman, Library Committee
From: Jean M. Kelty, Chairman, Senate Executive Committee

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JK
June 3, 1981

The Senate Executive Committee by unanimous vote is returning the 1981-82 Budget to the Library Committee with the request to affect change which will make the budget acceptable. We further request that your committee resubmit the revised budget to the Senate Executive Committee on or before June 22, 1981, for emergency approval. If we are not in receipt of your report by that date, we will take appropriate action.

CC: members of the Library Committee - Ivis Boyer, Barbara Engelhardt,
Glorianne Leck, John Mason, Walter
Mayhall, John Petrek, Stanley Zager.

Vice President Neil Humphrey
President John Coffelt

ARTS & SCIENCES

Thomas Dobbelstein TD
 William Eichenberger WEG
 Beverly Gartland BG
 Martin Greenman MG
 Susan Mason SM
 Earl Harris EH
 Richard Bee RHB
 Edwin V. Bishop EVBS
 Hugh Earnhart HE
 Jack Neville JN
 John W. Manton Manton
 James Morrison JM
 James P. Poggione JPP
 Nicholas Sturm NS
 Mario Veccia MV

At-Large

Sidney Roberts _____
 Gratia Murphy GM
 Lowell Satre LS
 Larry Esterly LE
 Jean Kelty JK
 Anthony Stocks AS
 Frederick Blue FB
 George Beelen GB
 Taghi Kermani T.K.
 Ikram Khawaja IK
 William Jenkins WJ
 Agnes Smith AS
 Friedrich Koknat FK
 Mark Masaki MM
 John White JW
 William Binning WB

SCHOOL OF EDUCATION

Winston Eshleman W.E.
 Joseph Kirschner JK
 George Levitsky GL
 Jack Dunsing JD
 At Large..... At Large
 Peter Baldino PB
 Edward Tokar ET
 Edgar Cobett _____

SCHOOL OF ENGINEERING

Yucel Tokuz Y.T.
 Peter Botros PB
 Wade Driscoll W.D.
 Robert McCoy RAM

At Large.....

Richard Jones RWJ
 John Peterson _____

FINE & PERFORMING ARTS

Darla Funk DF
 Joe Babisch JB
 Alfred Owens AO
 At Large.....
 Donald Byo DB
 Edward Largent EL
 Joseph Lapinski JL
 Elaine Juhasz EJ

ADMINISTRATION

Taylor Alderman _____
 Charles McBriarity CM
 James Scriven JS
 Neil Humphrey NH
 Bernard Gillis BG
 James Douglass JD
 John Yemma JY
 Frank Siebold _____
 Lee Rand _____
 Bernard Yozwiak BY
 Nicholas Paraska NP
 Robert Dodge RD
 William McGraw WM
 George Sutton GS
 David Ruggles DR

STUDENT MEMBERS

James C. Nevis JCN
 Edgar Manning EM
 Paul M. Audey PA
 Laurie Airhart LA
 Rainer Kangas RK
 Nan Hudak _____
 Brenda Cipriano BC
 Catherine Simpson CS
 Crystal Shells CS
 Mark Mook MM
 Karen Lewandowski KL
 Ray Nakley _____
 *Ed Salata _____
 *Jeff Laret _____
 *Dean Deperro JD

*Term Expires June 15

BUSINESS ADMINISTRATION

Virgil Lang VL
 Stanley Guzell SG
 Donald Mathews DM
 DENNIS BENSINGER DB

At-Large.....

Mervin Kohn MK
 Terry Deiderick TD
 Raymond Shuster RS
 Jane Simmons JS

APPLIED SCIENCE & TECHNOLOGY

Mary Beaubien MB
 Joan Boyd JB
 Ralph Crum RC
 Cynthia Peterson CP
 Patricia McCarthy PM
 C. Allen Pierce AP

At Large.....

Virginia Phillips VP
 Audrey Owens AO

ACADEMIC SENATE

Student Senate
Repr.

1981-82

ROSTER

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Arts and Sciences

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Phone: 743-4473
Academic Senate

INTER-OFFICE CORRESPONDENCE

TO Dr. Jean M. Kelty, Chairman, Academic Senate

DATE June 11, 1981

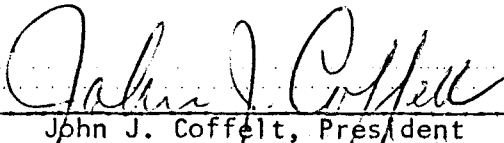
FROM John J. Coffelt, President

SUBJECT Academic Senate of June 3, 1981

Thank you for transmitting to this office actions of the Academic Senate taken at its meeting on June 3, 1981.

I see a significant problem between the action proposed and the principle involved with respect to the motion concerning recognition of Distinguished Professors. I think we would all agree that we admire the accomplishments of the members of the faculty who have been designated as Distinguished Professors. However, the Board of Trustees has previously determined that matters related to the identification and recognition of Distinguished Professors is a matter to be negotiated with the faculty's exclusive bargaining agent which, as you know, is presently the Youngstown State University Chapter of the Ohio Education Association. Therefore, I must interpret Senate action with regard to this topic as "advisory."

Please be assured that the Academic Senate's recommendation with regard to recognition of distinguished professors will be taken into consideration. Copy for the 1981 Spring Commencement is already at the printers, and it is too late for consideration for this Spring Commencement.



John J. Coffelt, President

mf

cc: TP, Gillis

INTER-OFFICE CORRESPONDENCE

6-4-81

TO President John Coffelt

FROM Jean M. Kelty, Chairman, Academic Senate *JK*

SUBJECT Action of the Academic Senate on June 3, 1981.

DATE
RECEIVED
JUN - 4 1981
ACADEMIC VICE PRESIDENT

Passed motion to amend ByLaw 2, sec. 1(b) We will, therefore, simply consider the previous Presidential challenge mooted.

Passed motion to amend Article 6, secs 1&2 of the Charter. This will, of course, have to be submitted to the full Faculty. It is a minor matter which simply omits the words COLLECT OR in the sentence "No person shall collect or count ballots in any election where he or she is a candidate."

Motion to approve proposed change in Audit Policy was referred back to committee.

Passed motion to recognize Distinguished Professors at June commencement. Motion was amended to read: The academic events committee moves that Distinguished Professors be recognized at commencement exercises by announcing their name and department and by printing their name in the Program.

CC: B. Gillis, Vice President for Academic Affairs