

TO: FULL-SERVICE FACULTY, ADMINISTRATORS, AND STUDENT GOVERNMENT
FROM: Cynthia Peterson, Secretary of Academic Senate *cp*
RE: SENATE MEETING
December 1, 1982, Schwebel Auditorium
4:00 p.m.

November 21, 1982

AGENDA

1. Call to Order.
2. Approval of Minutes of October 6, 1982 Senate meeting.
3. Report of Charter & By-Laws Committee.
4. Report of Executive Committee
 - 823-4 Revised procedure for selection of faculty representative to the Faculty Advisory Committee to the Chancellor.
 - 823-5 Confirmation of Senate Executive Committee's nomination of representative to the Faculty Advisory Committee to the Chancellor.
5. Report of Elections and Balloting.
6. Reports of other Senate Committees.
 - 823-6 Curriculum Division, of Academic Programs and Curriculum Committee.
 - 823-7 Curriculum Division, of Academic Programs and Curriculum Committee.
 - 823-8 Curriculum Division, of Academic Programs and Curriculum Committee.
 - 823-9 Programs Division, of Academic Programs and Curriculum Committee.
 - 823-10 Programs Division, of Academic Programs and Curriculum Committee.
7. Student Academic Affairs Committee
 - Informational report on the Articulation Report.
8. Academic Standards and Events Committee
 - Informational report on the Core Curriculum Report.
9. Unfinished Business
10. New Business
11. Adjournment

FULL AGENDA NOT AVAILABLE DUE TO PRINTING PROBLEMS.

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date 1 November 1982

Report Number (For Senate Use Only)

823-4

Name of Committee Submitting Report Senate Executive Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) _____

Elected Chartered

Names of Committee members: P. Baldino, R. Crum, L. Esterly (chair), R. Jones,
M. Kohn, F. Largent, P. Fire, and V. Richley

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report)

To establish a revised procedure for the making of a nomination of a
faculty member to serve as Youngstown State University's representative to
the Faculty Advisory Committee to the Chancellor of the State Board of Regents
(see attached sheet).

Do you anticipate making a formal motion relative to the report? Yes

If so, state the motion: To approve the submitted revised procedure.

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? Yes

Other relevant data: _____

L. E. Esterly

Chairman (please initial)

PROCEDURE FOR THE SELECTION OF A YOUNGSTOWN STATE UNIVERSITY REPRESENTATIVE TO THE FACULTY ADVISORY COMMITTEE TO THE CHANCELLOR OF THE STATE BOARD OF REGENTS:

I.
RECOMMENDATION BY THE SENATE EXECUTIVE COMMITTEE OF ONE OF ITS ELECTED FACULTY MEMBERS OR OF ONE OF THE ELECTED FACULTY MEMBERS OF THE ACADEMIC SENATE;

II.
CONFIRMATION BY THE ACADEMIC SENATE OF THE EXECUTIVE COMMITTEE'S RECOMMENDATION;

III.
NOTIFICATION TO THE PRESIDENT OF THE UNIVERSITY OF THE EXECUTIVE COMMITTEE/ACADEMIC SENATE RECOMMENDATION;

IV.
ACTION BY THE PRESIDENT.

The Executive Committee shall ascertain the willingness of the recommended faculty member to serve as YSU representative prior to the name of said faculty member being submitted to the Academic Senate for confirmation.

The appointed faculty representative shall serve a two year term.

The appointed faculty representative shall make verbal reports to the Executive Committee, to the Academic Senate, and to the President or his designee, as soon after each FAC meeting as practicable.

Minutes of the FAC meetings shall be appended to the minutes of the Academic Senate.

An alternate representative shall be selected in accordance with the procedure outlined above.

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date 15 November 1982

Report Number (For Senate Use Only)

823-5

Name of Committee Submitting Report Senate Executive Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) _____

Elected Chartered

Names of Committee members: P. Baldino, R. Crum, L. Esterly (chair), R. Jones
M. Kohn, F. Largent, P. Fire, and V. Richley

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report)

To have the Academic Senate confirm the Senate Executive Committee's
nomination of Edward Largent as Youngstown State University's
representative to the Faculty Advisory Committee to the Chancellor of
the State Board of Regents; nomination, if confirmed, subject to
action by President Coffelt.

Do you anticipate making a formal motion relative to the report? Yes

If so, state the motion: Motion to confirm.

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? Yes

Other relevant data: _____

J. E. Esterly

Chairman (please initial)

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date 10/19/82

Report Number (For Senate Use Only) 823-6

Name of Committee Submitting Report University Curriculum Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.)
Appointed chartered

Names of Committee members: Eshelman, Harris, Rost, Deiderick, Viehmeyer,
S. Hotchkiss, L. Hopkins

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report)

The report concerns procedures for the University Curriculum Committee

Do you anticipate making a formal motion relative to the report? Yes

If so, state the motion: Move the approval of the procedures adopted by the
University Curriculum Committee

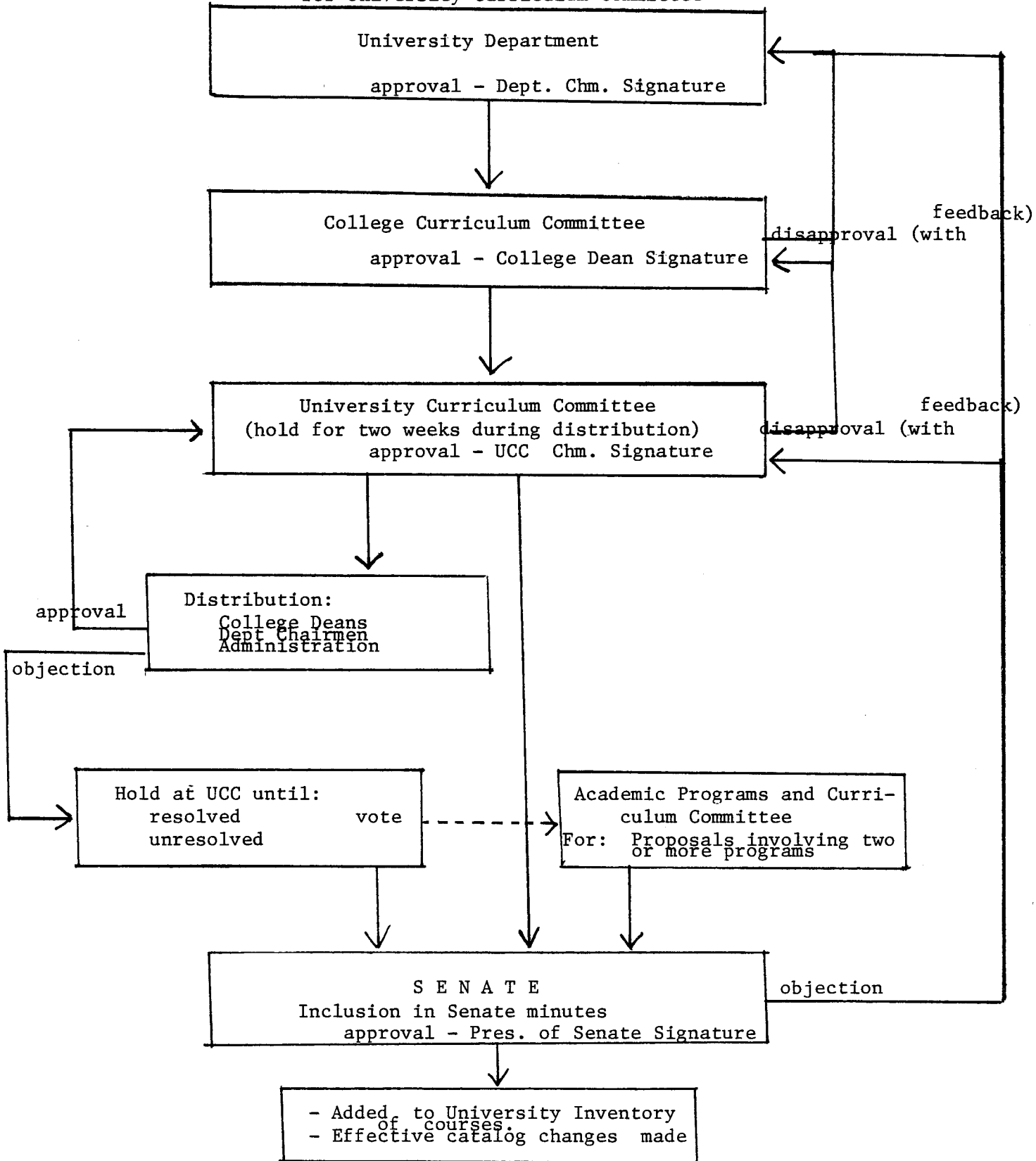
If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? Yes

Other relevant data: _____

Because of printing problems, course descriptions will be distributed at the Senate Meeting.


Chairman (please initial)

Procedure Chart of Proposals
for University Curriculum Committee



NOTE: The time period for the process is a minimum of 5 - 6 weeks, starting from the time the UCC receives the proposal to its readiness for the Senate agenda. Objections add to the necessary procedure.

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date May 26, 1982

Report Number (For Senate Use Only) 823-7

Name of Committee Submitting Report University Curriculum Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.)

appointed chartered

Names of Committee members: A. Dastoli, W. Eshleman, L. Harris, L. Hopkins,
S. Rodfong, H. Yiannaki, D. Rost, J. Drobney

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report)

The attached course proposals have been passed by the UCC and
are being submitted to the Senate for ratification.

Do you anticipate making a formal motion relative to the report? Yes

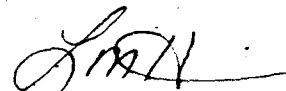
If so, state the motion: _____

That course proposals 82-141 through 82-177 be passed by the
Senate and included in the University Course Inventory.

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? _____

Other relevant data: _____

Because of printing problems, course descriptions will be distributed at the Senate meeting.



Chairman (please initial)

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date November 8, 1982

Report Number (For Senate Use Only)

823-8

Name of Committee Submitting Report University Curriculum Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) _____

Appointed Chartered

Names of Committee members: L. Hopkins, W. Eshleman, L. Harris, D. Rost,
T. Deiderick, A. Viehmeyer, P. Sorenson, S. Hotchkiss.

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report)

The attached course proposals have been passed by the UCC and

are being submitted to the Senate Agenda.

82-101 through 82-106, 82-131

83-1, 83-2, 83-8 through 83-49.

Do you anticipate making a formal motion relative to the report? _____

If so, state the motion: _____

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? _____

Other relevant data: _____

Because of printing problems, course descriptions will be distributed at the Senate meeting.

LML

Chairman (please initial)

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date 22 October 1982

Report Number (For Senate Use Only) 823-9

Name of Committee Submitting Report Programs Division, Academic Programs and Curriculum Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) _____
appointed chartered

Names of Committee members: Barti Lateef, Raymond Shuster, Gratia Murphy, Frank Castronova (chair), Matthew Siman, Juanita Roderick, Mark Dereich, William McGraw.

Please write a brief summary of the report which the Committee is submitting to the Senate: (attach complete report)

Approval of the request of the school of Business Administration to make Management 789, Operations Mgmt. I, a part of the School of Business Administration core curriculum.

Do you anticipate making a formal motion relative to the report? yes

If so, state the motion: motion to approve the above

If there are substantive changes made from the floor in your committee recommendation, would the committee prefer that the matter be sent back to committee for further consideration? yes

Other relevant data: none

Frank Castronova
Chairman (please initial) FC

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date 22 October 1982

Report Number (For Senate Use Only) 823-10

Name of Committee Submitting Report Programs Division, Academic Programs and

Curriculum Committee
Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) _____

appointed chartered

Names of Committee members: Barti Lateef, Raymond Shuster, Gratia Murphy
Frank Castronova (chair), Matthew Siman, Juanita Roderick, Mark Dereich,
William McGraw.

Please write a brief summary of the report which the Committee is submitting to
the Senate: (attach complete report)

Approval of deletion of the program in Education Media (see attached
letter of Provost Gillis of 21 September 1982).

Do you anticipate making a formal motion relative to the report? yes

If so, state the motion: motion to approve the above

If there are substantive changes made from the floor in your committee recommendation,
would the committee prefer that the matter be sent back to committee for further
consideration? yes

Other relevant data: _____

Frank Castronova
Chairman (please initial) see

UNIVERSITY CURRICULUM COMMITTEE

Friday, October 8, 1982

3:00-4:00 p.m.

Buckeye III

Present: Lois Hopkins, Chairperson
Louis Harris
Allen Viehmeyer
Duane Rost

The meeting was called to order by Chairperson Hopkins.

The committee made the following proposal decisions:

83-I	Circulate	
83-2	Objection	
83-3	Objection	
83-4	Objection	
83-5	Objection	
83-6	Objection	
83-7	Objection	
83-8	Circulate	
83-9	Objection	
83-10	Objection	
83-11	Circulate	
83-12	Circulate	
83-13	Objection	
83-14	Objection	
83-15	Objection	
83-16	Circulate	(re-type)
83-17	Circulate	
83-18	Circulate	(re-type)
83-19	Circulate	
83-20	Circulate	
83-21	Circulate	
83-22	Circulate	
83-23	Circulate	
83-24	Circulate	
83-25	Circulate	
83-26	Circulate	
83-27	Circulate	
83-28	Withdrawn	
83-29	Circulate	
83-30	Circulate	
83-31	Circulate	
83-32	Circulate	
83-33	Circulate	
83-34	Circulate	
83-35	Circulate	
83-36	Circulate	
83-37	Circulate	

UNIVERSITY CURRICULUM COMMITTEE

The committee made the following proposal decisions:

83-38	Circulate
83-39	Circulate
83-40	Circulate
83-41	Circulate
83-42	Circulate
83-43	Circulate
83-44	Circulate
83-45	Circulate
83-46	Objection

The above proposals will be circulated when the discrepancies are cleared up.

The members will be contacted for the next meeting.

Secretary: Blanche Silva

Please attach to all committee minutes submitted to (1) Chairman of the Senate (2) Secretary of the Senate (3) Library

Name of Committee VCC
Chairman Low Hopkins
Date of meeting October 9, 1982

Formal motions passed:

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

Minutes of the Honors & ICP Committee

Meeting held Oct. 19, 1982

Present: P. Huang, J. Dale, R. Mirth, D. Byo, R. Smith, T. Copeland, G. Tribble,
G. Sutton

Absent: W. Livosky, V. Phillips, J. Zetts

Business:

1. Last year's work was reviewed and its present status reported on. Academic Programs and Curric has approved it, and Academic Standards and Events now has it for consideration at their first '82 meeting.
2. Dr. Smith outlined the procedures he follows in making up an ICP and in having it approved, as well as the kinds of flexibility the program permits.
3. Dr. Sutton discussed his plans for a total Honors Program, including the following features:
 - a. A distribution of Honors work in various disciplines, both in and out of the major area
 - b. A special Honors diploma
 - c. Contract Honors courses (individualized course syllabi for one or two students in a regular course) and Honors discussion sections in a regular course--i.e., ways of making available to Honors students enough courses that they can complete the Honors Program even if specifically designated Honors courses do not fill or do not meet the students' needs.

NEXT MEETING: Tuesday, November 2, at 3 p.m., Kilcawley 2036

Agenda: Consideration of aspects of the Honors Program beyond "courses" and "seminars," as already defined.

Please attach to all committee minutes submitted to (1) Chairman of the Senate (2) Secretary of the Senate (3) Library

Name of Committee Academic Program and Curriculum Committee
Chairman _____

Date of meeting October 22, 1982

Formal motions passed:

1. Duana Rost was elected Chairman for Academic Program and Curriculum Parent Committee

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

Academic Program and Curriculum Committee

Friday, October 22, 1982

3:00-4:00 p.m.

Buckeye 111

Present: Lois Hopkins
Louis Harris
Frank Castronova
Duana Rost
Wealthie Prince for Sally Hotchkiss
Juanita Roderick
Terry Deiderick
Matthew Siman
Allen Viehmeyer
Raymond Shuster

Secretary: Blanche Silva

Mr. Duana Rost was elected Chairman for Academic Program and Curriculum Parent Committee. Matthew Siman moved and Raymond Shuster seconded the motion--passed.

Committee will meet Friday, November 5, 1982 at 3:00 p.m. in Kilcawley, Buckeye Suite 111.

October 28, 1982

Dr. Hovey
Management Department

Dear Dr. Hovey:

Congratulations!! You have been elected to the Academic Senate Charter and By Laws Committee for a term of two years. Thank you very much for agreeing to serve on this very important senate committee.

If I can be of any assistance to you, please do not hesitate to contact myself or Mr. Larry Esterly, Chairman of the Academic Senate.

Sincerely,

Cynthia Peterson, Secretary Academic Senate
3078 Cushwa Hall
742-3337

cp

October 28, 1982

Dr. Jenkins
History Department

Dear Dr. Jenkins:

CONGRATULATIONS!! You have been elected to the Academic Senate Charter and By Laws Committee for a term of two years. Thank you very much for agreeing to serve on this very important senate committee.

If I can be of any assistance to you, please do not hesitate to contact myself or Mr. Larry Esterly, Chairman of the Academic Senate.

Sincerely,

Cynthia Peterson, Secretary Academic Senate
3078 Cushwa Hall
742-3337

cp

October 28, 1982

Dr. Robinson
Speech Communication & Theatre

Dear Dr. Robinson:

Congratulations!! You have been elected to the Academic Senate Charter and By Laws Committee for a term of two years. Thank you very much for agreeing to serve on this very important senate committee.

If I can be of any assistance to you, please do not hesitate to contact myself or Mr. Larry Esterly, Chairman of the Academic Senate.

Sincerely,

Cynthia Peterson, Secretary Academic Senate
3078 Chisawa Hall
742-3337

cp

INTER-OFFICE CORRESPONDENCE

TO Senate Elections & Balloting Committee

DATE 11/19/82

FROM Sara Throop, Chairperson

SUBJECT Fall Quarter Meeting, 1982

Frank Castronovo called the meeting on November 18 in Bliss Hall. Present were Castronovo, D'Angelo, Kohn, Smith and Throop.

Agnes Smith reported that Charter and By-Laws Committee is considering three alternatives to electing the new Chairperson of the Senate during the October Organizational Meeting. Our opinion was solicited. We formulated the following:

During the October Organizational Meeting of the Senate, candidates will be nominated. Ballots will be hastily prepared so that the senators can cast paper ballots before the end of the meeting. The Senate Elections and Balloting Committee will meet, count the ballots and report the results to the candidates within one week following the October meeting. The total electorate will be notified of election results in the next Senate mailing.

Friedrich Koknat will replace Thomas Dobbelstein for the second year of a two-year term as senator from the Chemistry Department.

Sara Throop was re-elected Chairperson by unanimous ballot.

ST:lm

INTER-OFFICE CORRESPONDENCE

TO Members, Senate Executive Committee

DATE 19 Nov. 1982

FROM Larry E. Esterly, Chairman Senate Executive Committee

L. E. Esterly

SUBJECT : Important meeting of the Senate Executive Committee, Monday
22 November, 4 p.m., Buckeye Suite III, Kilcawley Center

Please note attached letter, received in my office on Thursday,
18 November.

Discussion at the meeting of 22 November will be restricted to
the letter of Provost Gillis and the Master Plan draft.



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

November 16, 1982

MEMORANDUM

To: Mr. Larry Esterly
Chairman, YSU Academic Senate

From: Dr. Bernard T. Gillis
Provost *BT Gillis*

Subject: Revised Academic Master Plan

Attached is a copy of the revised Academic Master Plan which was submitted to the Board of Trustees on November 12, 1982 for study. It is the intent to use this as a start towards the University-wide Master Plan which will incorporate plans for academic support services and facilities.

A copy of this Master Plan is being sent to all of the faculty. As you recall, the initial draft had been sent to all of the faculty, and this present revised Academic Master Plan has incorporated to every extent possible their comments, corrections, and suggestions.

I am submitting it to you for acceptance by the Executive Committee of the Academic Senate. You are well aware, I am sure, of the history of this Master Plan to date. I am eager to move forward, and yet I want to give full consideration to any residual commentary on this initial plan. I will need this at the latest by December 15, 1982.

It is also my intention to submit a copy of this to the Ohio Board of Regents and the local superintendents in our service area. The hospitals with whom we hold affiliations and Northeastern Ohio Universities College of Medicine will also receive a copy. If you have any ideas on further distribution, I would be happy to also receive them.

nrz

Attachment

cc: President John J. Coffelt

Minutes of the Honors and ICP Committee

Meeting held November 2, 1982

Present: K. Organ, T. Copeland, G. Sutton, W. Livosky, J. Dale, P. Huang,
J. Zetts, R. Mirth, G. Tribble, D. Byo, V. Phillips

Absent: R. Smith, J. Davis

Business:

1. The minutes of the October 19 meeting were corrected and approved.
2. G. Sutton presented his proposal for an "Honors^{Degree} Program," which was then discussed. The following questions emerged:
 - a. Should the goal of the program be an Honors DEGREE?
 - b. Should there be an Associate Honors degree? (V. Phillips will draw up a proposal for future consideration.)
 - c. Who should be invited to enter the Honors Program?
 - 1) What entrance criteria should be used?
 - 2) What about transfer students and "nontraditional" students?
 - 3) Should Honors Courses and Honors Seminars be open only to students in the Honors Program?
 - 4) How many do we need to invite into the Program as freshmen to be assured of having enough Honors seniors to fill a Seminar?
 - d. What EXIT criteria shall we establish?
 - 1) Cumulative GPA?
 - 2) GPA in Honors Courses and Seminars?
 - 3) Number of Honors Courses and Seminars taken with B's?
 - e. What problems arise in giving H grades to individuals enrolled on a Contract H basis in regular sections or in withholding the H grade from low-passing students in Honors courses?
 - f. What difference is there between an Honors degree and a degree cum laude?

Next meeting: Tues., Nov. 9, at 3 in Kilcawley 2036.

T. A. Copeland

Please attach to all committee minutes submitted to (1) Chairman of the Senate (2) Secretary of the Senate (3) Library

Name of Committee UCC

Chairman Lois Hopkins

Date of meeting November 5

Formal motions passed:

1. Proposal--83-48

83-49

These were passed and are to be distributed.

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

Minutes of

University Curriculum Committee

November 5, 1982

3:00-4:30 p.m.

Buckeye 111

Present: Lois Hopkins, Chairperson
Sally Hotchkiss
Louis Harris
Duane Rost

Excused: Pat Sorenson
Terry Deiderick
Allen Viehmeyer

Absent: Winston Eshleman

Secretary: Blanche Silva

The Committee considered the following proposals.

83-48

83-49

These were passed and are to be distributed.

The discussion took place concerning problems in areas with discrepancies in the catalog.

An announcement of the next meeting will be sent to committee members.

Academic Program and Curriculum Committee will meet Friday, November 19, 1982 at 3:00 p.m. in Kilcawley, Buckeye 111.

bs

Minutes of the Honors & ICP Committee

Meeting held Oct. 19, 1982

Present: P. Huang, J. Dale, R. Mirth, D. Byo, R. Smith, T. Copeland, G. Tribble,
G. Sutton

Absent: W. Livosky, V. Phillips, J. Zetts

Business:

1. *Approval of the minutes of the Oct. 12 meeting.*
2. Last year's work was reviewed and its present status reported on. Academic Programs and Curric. has approved it, and Academic Standards and Events now has it for consideration at their first '82 meeting.
3. Dr. Smith outlined the procedures he follows in making up an ICP and in having it approved, as well as the kinds of flexibility the program permits.
4. Dr. Sutton discussed his plans for a total Honors Program, including the following features:
 - a. A distribution of Honors work in various disciplines, both in and out of the major area
 - b. A special Honors diploma
 - c. Contract Honors courses (individualized course syllabi for one or two students in a regular course) and Honors discussion sections in a regular course--i.e., ways of making available to Honors students enough courses that they can complete the Honors Program even if specifically designated Honors courses do not fill or do not meet the students' needs.

NEXT MEETING: Tuesday, November 2, at 3 p.m., Kilcawley 2036

Agenda: Consideration of aspects of the Honors Program beyond "courses" and "seminars," as already defined.