



Academic Senate
 Youngstown State University
 Youngstown, Ohio 44555



ACADEMIC SENATE MINUTES (Corrected)

January 19, 2000

Note: Agenda items for the February 2 Senate meeting should have been submitted to Bege Bowers, English Department, by 5:00 p.m. Friday, January 21. For the future, provide both hard copy and a disk copy in Word 6/95 or rich text format if you want material to appear in the online agendas and minutes. Agendas and minutes will be posted at the Academic Senate web site: <http://www.ysu.edu/acad-senate/>. A downloadable cover sheet is available at the web site.

Click on the links in the table to go directly to a specific section of the minutes.

Actions	Previous Minutes	OFC Report	Overview	New Business
Academic Events Committee	Academic Planning Committee	Academic Programs Committee	Academic Research Committee	Academic Standards Committee
Charter & Bylaws Committee	Elections & Balloting Committee	General Education Committee	Honors Committee	Integrated Technologies Committee
Library Committee	Senate Executive Committee	Student Academic Affairs Committee	Student Academic Grievance Comm.	University Curriculum Committee
Correction	Appendices	University Outreach Committee	Unfinished Business	Return to Senate Homepage

Overview of meeting:

Topics presented/discussed: proposed changes to the Senate Charter and Bylaws; proposed changes to

[academic standards on semesters; general education.](#)

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Actions:

- **The following motion carried: to accept for mail balloting the proposed [Charter revision](#) to reflect conversion from quarters to semesters (proposed revision was attached to the agenda).**
- **The following motion carried: to accept, with an editorial change suggested by Charles Singler, the proposed revisions to the Bylaws to reflect the conversion from quarters to semesters (proposed revisions were attached to the agenda).**
- **Motions to accept five of the [Academic Standards Committee's](#) seven items pertaining to semesters (items 1, 3-5, and 7) carried.**

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Call to Order:

Jim Morrison, chair of the Academic Senate, called the meeting to order at 4:05 p.m.

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Minutes of the Previous Meeting:

Minutes of the 1 December 1999 Senate meeting were approved as distributed.

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Senate Executive Committee / Report from the Chair: Jim Morrison reported:

- **The Senate Executive Committee (SEC) has met several times since the last meeting and has asked several Senate committees to address some pressing matters. The Academic Standards Committee report today comes in response to that request. The Student Academic Affairs Committee and the Student Academic Grievance Subcommittee are reviewing their charges and procedures and matters pertaining to the rewriting of the student Code. The Academic Events Committee will review existing events such as graduation and honors convocation ceremonies, as well as some possible new events.**

- Some of the SEC's discussion has focused on its meetings with YSU presidential candidates during their campus visits.
- The February 2 Senate meeting will be the last meeting for which Senate minutes are distributed in hard copy. Bob Hogue and Bege Bowers created a Senate web site, and the minutes of the December 1999 meeting are now online. Minutes of today's meeting and all subsequent meetings will appear on the web site. To get to the web site, click on "Academic Senate" under the "Around Campus" heading on the YSU homepage, or go directly to <http://www.ysu.edu/acad-senate/>. (Senate agendas, a list of current Senate committee members, and other Senate items also appear on the web site. The Charter and Bylaws will be uploaded soon.)
- **Because minutes and agendas will appear online, please submit the reports you deliver during Senate meetings, as well as your agenda items, to Bege Bowers both in hard-copy form and as a file in Word 6/95 or rich text format. You can download an electronic copy of the cover sheet from the web site.**

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Ohio Faculty Council Report: Jim Morrison reported on the OFC meeting that took place this past Friday in Columbus. Discussion continued on benefits for domestic partners (a collective-bargaining issue at YSU). The OFC met with Matt Filipic, vice chancellor, and had a lengthy discussion on possibilities for "performance measures." The governor has requested a statewide "report card" for universities as well as the schools—even though some measures, such as students' graduating in four years, are not always realistic for a number of the state institutions. Presidents have been meeting on this issue. A meeting is scheduled for March, at which representatives will be appointed by the presidents to talk about performance issues.

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Charter and Bylaws Committee: Committee chair Dale Harrison referred to several of the items the committee had attached to the agenda (minutes of the committee's November 23 meeting and two items from Brandon Schneider, student representative at-large to the Senate). The committee will meet with Schneider, continue to consider the matters, and report at a future Senate meeting.

The rest of the report focused on proposed changes to the Senate Charter and Bylaws.

Harrison referred to the summary of proposed semester-related changes attached to the agenda. He made an editorial change to delete the specific dates of the new contract (item 2 in the summary). Charles Singler asked for an additional editorial change: in the proposed revision for Bylaw 4, 1 (c), replace "December 1" with "at the conclusion of the December Senate meeting or, in the absence thereof, on December 1."

Harrison moved that the Senate accept for mail balloting the proposed Charter revision (attached to the

agenda) to reflect conversion from quarters to semesters. The motion was seconded, a vote was taken, and the motion carried.

Changes to the Charter require a 2/3 affirmative vote of the faculty by mail ballot. Article II, section 3, of the Charter defines “faculty” as “those employed as full service personnel who hold academic rank and are paid, at least in half-part, by one or more academic departments.”

Harrison then moved that the Senate accept, with the change Charles Singler mentioned earlier, the proposed revisions to the Bylaws to reflect the conversion from quarters to semesters (the proposed changes were attached to the agenda). The motion was seconded, a vote was taken, and the motion carried.

Changes to the Bylaws require an affirmative majority vote in the Senate; Bylaws changes become effective if there are no challenges during the challenge period.

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Elections and Balloting Committee: No report.

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Academic Standards Committees: Frank Castronovo, reporting for the committee, noted that the Academic Standards Committee, in response to a request from the Senate Executive Committee, has considered matters related to academic standards for which language in the catalog needs to be changed for semesters.

Main Motion

Castronovo moved that the Senate accept, in one vote, six of the “motions” listed on the Academic Standards Committee’s handout (see [Appendix A](#)): numbers 1-5, plus number 7 (i.e., all except number 6). The motion was seconded, and discussion followed.

Motion to Amend the Main Motion

Brandon Schneider moved that we amend number 4 to say “21 hours or more per semester” instead of “18 hours or more per semester.” The motion to amend was seconded, and discussion followed.

George McCloud: The committee discussed this matter extensively and felt 21 hours would be a high number to take on semesters without some vetting. If there is a justification for taking more than 18 hours, the student can seek approval.

Charles Singler: Twenty-six hours—the number of hours permitted on quarters—was excessive. However, the 18-hour stipulation on semesters would have a significant impact on the better students,

such as honors students, who regularly take 18 or more hours per term. I think 21 is a reasonable number of hours for semesters.

Schneider: I proposed 21 hours because that will make seven courses the cutoff—since most semester courses will be 3-hour courses. Also, one must average 16 hours a semester to graduate in four years.

Nancy White: Someone seems to have applied the 2/3 rule in a place where it's not applicable. Students should be encouraged to take the same number of hours on semesters that they take on quarters. However, not all courses will be 3-hour courses.

Patricia Sarro: Perhaps the wording is causing this confusion. Should number 4 say “more than 18 hours”?

Morrison: The motion is to change 18 to 21. If you want to say “more than 18 hours,” you need to vote to defeat the amendment and then suggest another amendment.

A vote was taken, and Schneider's motion to amend the main motion to say “21 hours or more per semester” carried.

Discussion of and Vote on the Main Motion

Gordon Mapley: Does anyone have a copy of the items referred to in number 2?

Castronovo: I'll have to investigate. I'm substituting for Louise Pavia, who couldn't be here.

Bill Jenkins, parliamentarian: You can just withdraw number 2.

Castronovo: I withdraw number 2.

Jan Elias requested a division of the motion so that we could look at each recommendation individually.

Jenkins: The “demand of a single member compels division.” The matter is not debatable.

There was no discussion on number 1. A vote to accept number 1 was taken; number 1 was accepted.

There was no discussion on number 3. A vote to accept number 3 was taken; number 3 was accepted.

There was no discussion on number 4. A vote to accept number 4, as amended by Schneider's motion to amend, was taken; the amended number 4 was accepted.

**This paragraph is a correction to the minutes; it was inadvertently omitted in the original minutes:
There was no discussion on number 5. A vote to accept number 5 was taken; number 5 was accepted.**

Discussion on number 7 followed:

Nancy White asked about the current hour requirements for taking courses CR/NC. Several people noted that the current *Undergraduate Bulletin*, p. 32, says students must have “at least 16 quarter hours” with a GPA of 2.0 to take courses CR/NC; the maximum number of hours that may be taken CR/NC is currently 20 for a baccalaureate degree and 10 for an associate degree.

Duane Rost: What is the rationale for the increase on semesters?

Castronovo: We considered the number allowed at other institutions.

A vote to accept number 7 was taken; number 7 was accepted.

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Academic Programs Committee: Committee chair Kathylynn Feld announced that all but four program areas have been approved for semesters. A large circulation packet will arrive in deans’ offices Monday or Tuesday, January 24 or 25. She commended her committee, which has been meeting frequently.

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University Curriculum Committee: Kathylynn Feld reported for Patricia Hoyson, chair of the Curriculum Committee, who was teaching. A list of approved courses from Circulation Packet 2 appears in [Appendix B](#). The committee will meet again on January 24 to review courses for Accounting and Finance and revisions for the English Department. The committee is awaiting some other revisions and memos related to objections to courses.

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Academic Planning Committee: No report.

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General Education Committee: Bill Jenkins, committee chair, noted that courses certified for general education are listed on the general education web site at <http://www.yzu.edu/ger/GERlist.html>. You can download a complete list there. Also on the site is a listing of courses, marked in bold type, that are still circulating or that have been objected to. The committee is winding down in regard to regular general education course proposals.

Jenkins gave the following reminder: Incoming freshmen are the only ones required to follow the new

general education requirements; students presently here will generally take courses according to the current system. A current student could choose to follow the requirements in the new catalog, but Jenkins doesn't encourage doing so.

Jenkins noted that the committee hasn't received many proposals for intensive and capstone courses. The model requires writing-intensive courses to be on the upper-division level. Departments should follow through. Try to get intensive or capstone courses to the General Education Committee by the end of winter quarter.

J.-C. Smith: Must one submit a syllabus for certification of capstone courses?

Jenkins: Yes. We check to see if the syllabus reflects the elements required in a capstone course (goals 1, 2, and 3).

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Integrated Technologies, University Outreach, Library Committee, Academic Research, Student Academic Affairs, Student Academic Grievance, Honors, and Academic Events Committees: No reports.

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Unfinished business: None.

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New business: None.

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Adjournment: The meeting adjourned at 4:50 p.m.

[Appendix A: Academic Standards Committee Report and Proposed Changes](#)

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Appendix B: University Curriculum Committee Report (Scanned Image)

**University Curriculum Division - Approved Courses - 1999-2000
January 2000**

The following courses have been approved by the committee and circulated

UCC #	Dept	Course Code	Title	New (N) Revised (R)
65	ANTHR	3701	Social Statistics 1	N
66	ANTHR	4850	Research Methods	N
67	ANTHR	4851	Social Research	N
68				
129	SOCIO	4821	Internship in Sociology	R
130	ASTR	4815	Undergraduate Astronomy Research	R
131	PHYS	4805	Undergraduate Physics Research	R
132	ELEGR	1521	Basic Computer and Digital Circuits	N
133	ELEGR	1521L	Basic Computer and Digital Circuits Laboratory	N
134	ELEGR	3731 3732	Digital Systems 1, 2	N
135	ELEGR	3771	Digital and Analog Circuits 1	N
136	ELEGR	3772	Digital and Analog Circuits 2	N
137	ELEGR	4824	Advanced Microprocessor Design and Applications	N

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Appendix C: Sign-in Sheet (Scanned Image)

ACADEMIC SENATE ATTENDANCE - January 19, 2000

Arts and Sciences

All Large

Martin Berger
 Hege K. Bowers
 Robert Hogue
 William Jenkins
 Thomas Maraffa
 Daryl Mancey
 James C. Morrison
 Steve Pischke

Departmental

DKA David Asch, Biology
 SH Ronald Shaklee, Geography
 Servio Becerra, For. Lang.
 JC Jeffrey Coldren, Psychology
 JM Julian Madison, History
 RB Richard Bee, Economics
 JSA James Andrews, Physics & Ast.

Departmental (Cont'd)

RKA Robert Kramer, CSIS
 X John Jackson, Chemistry
 M Megan Isaac, English
 Jeffrey Dick, Geology
 Richard Goldtwait, Mathematics
 J-C Smith, Phil. & Rel.
 David Porter, Pol./Soc. Sci.
 Robert Wessner, Soc./Anthropology

DM Mary Mancey
DM James C. Morrison
 Nate Riney
 Thomas A. Shipka
CS Charles Singler

DM Richard Lee, Economics
DM James Andrews, Physics & Ast.

DM J.-C. Smith, Phil. & Rel.
 David Porter, Pol./Soc. Sci.
DM Robert Weaver, Soc./Anthropology

Business Administration

DM At Large
 Dennis Bensinger
 Gregory Claypool
 James Daly

DM At Large (Cont'd)
 James Kohut
 David Law
DM Ron Vulpe

DM Departmental
 Inez Heal, Accounting & Finance
 Anthony Kus, Management
 Bart Kittle, Marketing

Education

DM At Large
 Dora Bailey
DM Janet Beary
 Denise Da Ros

DM At Large (Cont'd)
 Bill Evans
 Len Schaefer
 Nancie Shillington

DM Departmental
 Joyce Feist-Willis, Teacher Ed
 Jolynn Carney, Counseling
 No rep for 1999-2000. AR&C

Engineering and Technology

DM At Large
 Robert McCoy
 Philip C. Munro
 Elvin B. Shields

DM Departmental
 Shakir Husain, Civil/Environ.
 and Chemical Engineering
 Duane F. Rost, Electrical Engineering
 Ganesh Kudav, Mechanical/Industrial & Systems Engineering

DM Departmental (Cont'd)
 James C. Zupanic, Technology

Fine and Performing Arts

DM At Large
 Laura Buch
 Darla J. Funk
 Dennis R. Heinenman
 Greg Moring

DM At Large (Cont'd)
 Allan R. Mosher
 John Murphy
 Patricia Sarro

DM Departmental
 Richard Krueger, Art
 Ed Largent, Music
 Frank Castronovo, Comm. & Th

Health and Human Services

DM At Large
 Kathleen Akpom
 Louise Aurilio
 John Neville
 Louise Pavia

DM Departmental
 Kathylynn Feld, Health Prof.
 Marcia Matano, HPES
 Robert Campbell, Human Ecol.

DM Departmental (Cont'd)
 Elaine Greaves, Crim. Jus.
 Marsha Kuite, Nursing
 Shirley Keller, Social Work
 Cathy Parrott, Physical Therapy

Administration

DM Cynthia E. Anderson
 Thomas C. Atwood
 Barbara H. Brothers
 Margaret A. Collins

DM Bassam Deeb
 Janice G. Elias
 Clara M. Jennings
 Peter J. Kasvinsky

DM Betty Jo Licata
 Gordon E. Mapley
 George E. McCloud
 G. L. Mears

Students

DM At Large
 Paul Brenner
 Lauren Hamilton
 Donna Lorinez
 Chris Morrone
 Brandon Schneider

DM School/College
 Matthew Vansuch, A&S
 [Vacant], Ed.
 Francine Dilullo, E&T
 Ed Ross, EPA
 Heather Chandler, IHHS
 Lumi Strimbu, WCBA

DM School/College (Cont'd)
 [Vacant], Grad. School

DM Other
 Robert Harvey, Pres
 Marla Carano, VP
 Tara Mauch 2nd VP

Revised 10/13/99

For further information, e-mail [Bege Bowers](#).



Academic Senate
Youngstown State University
Youngstown, Ohio 44555



Academic Standards Committee Report and Proposed Changes
Appendix A to January 19, 2000, Senate Minutes

[Cover Sheet](#)

[Proposed Changes](#)

[Attachment 1](#)

Academic Standards Committee
Motions to the Academic Senate
January 19, 2000

Motion 1	Academic Standards recommends that the attached transfer module for semesters, as recommended by General Education Committee, be accepted. (See <u>Attachment 1</u> .)
Motion 2	Academic Standards recommends that the attached changes regarding high school preparation and course expectations related to conditional admission be accepted. (The committee did not submit the attachment.)
Motion 3	Academic Standards recommends the following policy regarding non-matriculated admission: "High school or previous collegiate transcripts are not required until the non-matriculated student completes 18 semester hours or decides to seek admission to a degree program. Coursework taken in the 18 credit hours as a non-matriculated student may be applied to a degree program at Youngstown State University. Non-matriculated students are able to register after current students have registered." (WAS 28 hours)

Motion 4	<p>Academic Standards recommends the following change regarding student load:</p> <p>"Students interested in taking 18 hours or more (amended to "21 hours or more" during the Senate meeting) per semester must seek approval from the dean of their college." (WAS 26 hours)</p>
Motion 5	<p>Academic Standards recommends the following changes regarding academic classification:"All students working for any undergraduate degree conferred by this University are ranked in classes, by semester hours completed, as follows:</p> <p>Freshman 0-31 semester hours of credit Sophomore 32-62 semester hours of credit Junior 63-93 semester hours of credit Senior 94 or more semester hours of credit</p> <p>For purposes of satisfying course prerequisites, the specific curricula of a given school or college may determine class standing."</p>
Motion 6	<p>Academic Standards defers the editing of statements on p. 31 in the <i>Undergraduate Bulletin</i> labeled "Eligibility for future registration" and "GRADING SYSTEM" to the appropriate person or committee.</p>
Motion 7	<p>Academic Standards recommends the following changes regarding credit/no credit:YSU students who have completed at least 30 semester hours of credit and have a grade point average of 2.0 or better, or transfer students admitted unconditionally who have at least 30 semester hours of transfer credit, may elect to take a course for credit/no-credit. This option may be elected for a maximum of twelve (12) semester hours for the baccalaureate degree or six (6) semester hours for the associate degree. Courses offered only under the CR/NC option (no change to this sentence). Students are restricted to taking one CR/NC course in the fall and spring semesters and one in each summer session. (Remainder of this section remains the same.)</p>

Cover Sheet (Scanned Image)

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date 1-12-00 Report Number (For Senate Use Only) _____

Name of Committee Submitting Report Academic Standards

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.)
appointed chartered

Names of Committee Members F. Castronovo, J. DiGilio, J. Feist-Willis,
C. Jackson, G. McCloud, V. Mears, L. Pavia, E. Savage, U. Schneider,
M. Paliante, P. Munoz

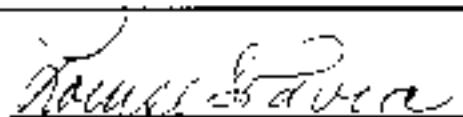
Please write a brief summary of the report the Committee is submitting to the Senate:
Statements and policies related to: Transfer Module; High School
preparation and conditional admission; nonmatriculated admission;
student load; academic classification; eligibility for future registration;
credit/no credit

Do you anticipate making a formal motion relative to the report? yes

If so, state the motion: See attached.

If substantive changes in your committee recommendation are made from the floor,
would the committee prefer that the matter be sent back to committee for further
consideration? _____

Other relevant data: _____


Chair

Attachment 1**Transferring to YSU****Transfer Credit**

Transcripts of credits earned are evaluated by the Office of Undergraduate Recruitment and Admissions and a copy of the evaluation is issued to the applicant if she or he is accepted.

1) Per the Articulation and Transfer Module Guidelines developed by the Ohio Board of Regents, any students transferring to YSU with a completed Transfer Module from another Ohio public institution of higher learning will receive credit for all hours (36-40 semester hours; 54-60 quarter hours) contained within the Module. Furthermore, the Transfer Module portion of YSU's General Education Requirements will be judged to be completed.

2) For those students who have completed the Transfer Module at another university or college, the Office of Undergraduate Recruitment and Admissions will establish which YSU courses the transferred courses equate to. Advisors, in conjunction with the General Education Office, will determine how many hours remain to be completed and which domains need to be satisfied. Generally speaking, the student needs to complete an oral communication course and the personal and social responsibility domain. The General Education Office will provide a list of courses that satisfy each domain. Except to complete the writing intensive, oral communication intensive, or critical thinking intensive requirements, the student should have to take no more than a total of 15 courses to complete the general education program.

3) For those students who have not completed the Transfer Module at another school, the Office of Undergraduate Recruitment and Admissions will establish which YSU courses the transferred courses equate to. Advisors, in conjunction with the General Education Office, will determine which courses being transferred fit within the YSU general education model. The student will then be advised as to how many courses in each domain and intensive components must be taken to satisfy the general education requirements at this university.

4) Youngstown State University Transfer Module - Students wishing to transfer to another state college or university can complete the transfer module by taking the following:

Writing I, II	6 hours
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Mathematics 2623 or other designated courses	3 hours
Natural Science (must include one laboratory science)	9 hours
Artistic and Literary Perspectives (must include two different disciplines)	9 hours
Societies and Institutions (must include two different disciplines)	9 hours
Special Topics -- Students may substitute a course designated as a special topic course for natural science, artistic and literary perspectives, or societies and institutions. Consult with an advisor or the General Education Office to determine in which domain a special topics course may substitute.	

The student will transfer 36 semester hours.

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