

ACADEMIC SENATE MINUTES

JUNE 3, 1987

CALL TO ORDER

D. Rost, Chairman, called the meeting to order at 4:03 p.m.

The Chairman asked the Senators to stand and pause for a moment of silence to remember Robert Miller, former Dean of the Williamson School of Business. Robert Miller served Youngstown State University for many years as Dean and was a major power and an asset to the University.

APPROVAL OF MINUTES OF MAY 6, 1987

An addition was made to the minutes. Williams Jenkins should be listed as an at-large Senators from the College of Arts and Sciences under the Elections and Balloting Committee report found on page 2 of the minutes. The minutes were approved as amended.

REPORT OF CHARTER AND BYLAWS COMMITTEE

No report.

REPORT OF SENATE EXECUTIVE COMMITTEE

D. Rost reported.

The process for appointments to Senate Committees and Subcommittees has been completed and a list of nominees for consideration for appointment to Administrative Boards has been sent to Dr. McBriarty. The list of appointments to Senate Committees and Subcommittees is appended to the Minutes as Appendix C. NOTE: The Student appointments are appended as Appendix D.

The Senate Executive Committee met with Dr. Sikula and Dr. Oglesby who are candidates for Dean, Williamson School of Business.

The next Academic Senate meeting will be Wednesday, October 7, 1987, Room 132, DeBartolo Hall. Agenda items are due to D. Rost by noon on Wednesday, September 25, 1987. Agenda items include nominations for Chairman and Vice-Chairman of Senate and nominations for Charter and Bylaws Committee. Dr. Peterson, University Athletic Representative, will review results of NCAA self study.

Thanks were extended to the Senate Executive Committee members, the Senate Parliamentarian, and the Senate Secretary. (See Appendix A for the complete Senate Executive Committee Report.)

I. Khawaja reported on the May 6, 1987, meeting of the Faculty Advisory Committee to the Chancellor.

The committee was updated on Legislative Developments. It was hoped that the Senate would restore cuts made in the Executive Budget (that has happened, but not to the extent the Board of Regents desired).

There are legislative bills pending to:

- include students on the Board of Trustees
- investigate feasibility of prepaid plan for education
- empower Trustees to look into sex discrimination and to determine if sex discrimination has occurred
- enable students at Bible Colleges to become eligible for Instructional Grants
- review the effectiveness of money being spent on education
- review transfer of credit among colleges
- allow Universities to pledge student fees for cost-saving projects such as energy conservation

The supercomputer is on order and should be delivered soon.

Ohio's two-year colleges were recognized at a national meeting in Dallas for their role in job creation and articulation with industry. (See Appendix B for a complete FAC report.)

Professor Naberezny will replace Dr. Hugenberg on the Senate Executive Committee next year.

REPORT OF ELECTIONS AND BALLOTING COMMITTEE

B. Gartland reported.

Reports of recent Senate elections are on the table in the back of the room. The report from CAST has just been placed on the table. All reports will be appended to the minutes as Appendix E.

REPORT OF ACADEMIC STANDARDS AND EVENTS COMMITTEE

B. Brothers reported.

The report is attached to the Senate Agenda. Humanities credit is not to be given to H&PE 699.

Question--Would you please explain the rationale for this decision. Answer--The course did not fit under the areas described in the Catalog.

Question--It was my understanding that the Committee defines what fits the Humanities requirements. Answer--No, the Committee determines if a course meets the description.

REPORT OF ACADEMIC PROGRAMS AND CURRICULUM COMMITTEE, PROGRAMS
DIVISION

D. Brown reported.

Two program changes are presented for information on pages 3-6.

Motion to approve proposed new major--PROFESSIONAL WRITING AND
EDITING.

D. Brown moved the Senate approve the proposed new major originally titled "English/Professional Communication" with the title "Professional Writing and Editing" as found on pages 7-12 of the Agenda. B. Brothers seconded the motion.

Motion Carried.

REPORT OF STUDENT ACADEMIC AFFAIRS COMMITTEE

F. Owens reported.

The Committee has looked at the question of whether students are improperly enrolling for courses scheduled at the same time. The Registrar's Office stated the computer flags these courses. A registrar's representative then confronts the student. If it is a conflict in fact, the student is asked to change the schedule. If it is an apparent conflict (special time arrangements, slight overlap, approval by faculty), the student is asked to sign off on the schedule. Abuse does not seem to be widespread and, therefore, no recommendation is made at this time.

B. Brothers--There has been no attesting to this by the faculty--only the student signs off.

H. Earnhart--Are we saying that we agree with the registrar's philosophy that it is o.k. to sign up for two or three courses at the same time as long as the student signs a statement that he/she is aware of the schedule conflict.

G. Murphy--Does the sign off mean that the student has made arrangements or that arrangements will be made?
Answer--Arrangements have been made.

E. Higby--The students is asked "Do you understand there is a conflict?" The students signs, "Yes."

B. Brothers--The Professor gets caught in the middle. If there is no attendance policy, the student may have to be told, "You were passing, but now you are in danger of failing."

-----I had three students who said they had a conflict and would not be in class Tuesday at 10:00. They did not ask permission.

Motion to Require Faculty Signature

H. Earnhart moved that the faculty member must sign off as well as the student when two or more courses are scheduled at the same time. The motion was seconded by G. Sutton.

-----What happens when faculty are not available?

B. Brothers--It is the student's responsibility to get the faculty member's signature ahead of time.

-----What about the instance of English where instructors' names are not noted?

B. Brothers--No composition instructor would sign off.

I. Khawaja--If we require the instructor's signature, it will make the registration process more difficult.

Question--If the student is working for McDonalds and signs up for a course that conflicts with work schedule, isn't this the same problem? If attendance is not required as part of a grade, why should the student not be permitted to sign up for two courses at the same time?

L. Hugenberg--Are there statistics to indicate how often each quarter this occurs? Answer--It is not unusual.

D. Rost--I talked to H. Yianakki. He sorted through some registration sheets. More than a small number revealed overlaps, but most involved odd time schedules.

P. Baldino--What if we found 25% overlap? What do we do? What are we asking?

-----Would your committee like to have this back at this time?

-----Could the student roster indicate students who are double scheduled?

-----We need more information to make an intelligent decision. If we could know what has been the history of conflicts this would add to our ability to make the right decision.

D. Hovey--We could declare this a National Correspondence School and require students to come in for tests. We could make money.

L. Hugenberg--The intent is to have the student talk to the faculty member ahead of time to work out potential problems.

Call for question.

Amy Otley--Often it is during the registration process that the conflict arises.

Motion to Amend to Add Implementation Date

J. Scriven moved to amend the motion to add "Beginning with Winter Quarter, 1988, Registration." B. Brothers seconded the motion.

D. Bensinger--Is this practice being used to course shop?

F. Owens--The system does permit this.

E. Higby--Is there any way to inform students that teachers will be notified on the form they sign?

J. Scriven--I would not be in favor of that practice.

Call for Question on Amendment.

Motion to Amend Carried.

Discussion continued on amended motion.

B. Campbell--A number of problems have been identified.

Motion to Return to Committee.

B. Campbell moved to return the issue to the Committee. G. Sutton seconded the motion.

-----The Committee has looked at this issue. The Committee should come back with a mechanism for implementation.

D. Hovey--I am in favor of referring back to Committee. It is quite possible that we are doing something administratively that forces students to get into these circumstances. Are adequate course offerings available at times needed?

P. Baldino--Does the Committee have a student member.
Answer--Yes.

A. Otley--The student member will be ending this term. There is no member yet appointed for fall.

D. Hovey--Point of Information. What does the catalog policy say about permissibility? Answer--Nothing.

Call for Question on Motion to Refer Back to Committee.

Motion Carried.

REPORT OF ACADEMIC RESEARCH COMMITTEE

S. Martin reported.

It was not an eventful year. Dr. Pasquale was elected Chairman at the organizational meeting.

The Research Assistant Program was increased to \$45,000. Seminars and tapes were well received and tapes were available for viewing.

At the second meeting, Dean Hotchkiss reported the results of a faculty survey that indicated assistants were valuable. However, many faculty were turned down. A motion was made and passed that the support of the Academic Senate be solicited to increase the number of assistants and the amount of money available; however, this was never presented to the Senate. The committee passed a motion that no faculty member should be permitted to use an assistant on activities related to a doctoral program.

Other topics discussed included: University Press, Undergraduate Research, and a means to secure funding from private industry.

REPORT OF CONTINUING EDUCATION COMMITTEE

D. Byo reported.

The committee had difficulty finding a time to schedule meetings. It is recommended that next year's committee assist the Office of Continuing Education in developing a five-year plan for the Department.

REPORT OF STUDENT ACADEMIC GRIEVANCES COMMITTEE

J. Edwards reported. A full text of the report is attached as Appendix F.

UNFINISHED BUSINESS

None.

NEW BUSINESS

REPORT OF ACADEMIC PLANNING COMMITTEE.

The statement found on the first page of the Committee report (Appendix G) was read.

D. Hovey--Are we to assume the Senate Executive Committee will appoint an Ad Hoc Committee to review the Committee recommendations?

D. Rost--The Senate Executive Committee will review the recommendations. The Chair does not know what the Senate Executive Committee will do.

ADJOURNMENT

L. Hugenberg moved the meeting be adjourned. The meeting adjourned at 4:45 p.m.

SECRETARY'S NOTE:

IF YOU DO NOT RECEIVE YOUR AGENDA FOR THE OCTOBER MEETING BY OCTOBER 1, PLEASE NOTIFY ME AT EXTENSION 3337.

APPENDIX A

Senate Executive Committee Report

June 3, 1987

The Senate Executive Committee has completed its appointments of faculty members to Senate Committees and Subcommittees. The report of the Senate Executive Committee nominees for consideration for appointment to the Administrative Boards and Committees has been sent to Dr. McBriarty.

A letter of appointment was sent to all faculty appointed to a Senate Committee or Subcommittee. Enclosed was a list of excerpted statements of committee charges. A letter was sent to each of the others of the 250 faculty members who returned the scan sheet indicating we were unable to match their interest and a committee opening and thanking them for their support. We know who they are and will consider this in the future.

Letters of appointment to Administrative Boards and Committees will come from the President.

The list of appointments to the Senate Committees and Subcommittees is available from me and will be attached to the minutes of this meeting.

Thank you all for your interest and support in this facet of the University's total mission.

The Senate Executive Committee met May 12, with Dr. Sikula, and May 22, with Dr. Oglesby, both candidates for Dean, Williamson School of Business Administration.

The next Academic Senate meeting will be Wednesday, October 7, 1987, in Room 132, Debartolo Hall. Items for the agenda are due to me by noon on Wednesday, September 25, 1987. This will be the organizational meeting of the University Academic Senate as directed by the Charter & Bylaws, Bylaw 3, Section 5. The Senators elected for 1987-1988 will begin their term at that time. The first order of business will be the nomination of the Chairman of the Senate and nominations of the members of the Charter and Bylaws Committee. The Chairman must be a member of the 1987-1988 Senate. The Charter and Bylaws Committee members must be eligible for Senate membership. The other elected Senate Committees are the Senate Executive Committee and the Elections and Balloting Committee. Execution of the directed procedures for those elections is underway.

Dr. Larry Hugenberg will be on Faculty Improvement Leave next year so Professor Jon Naberezny, Art, will represent Fine and Performing Arts on the Senate Executive Committee for 1987-1988.

The agenda for October 7 will include additional items but I would like to announce that Dr. Paul Peterson, University Athletic Representative the past three years, will review with us the results of the NCAA self study he will have recently completed.

As I close this last Executive Committee report, I would be very remiss if I did not publicly thank the members of the Senate Executive Committee for 1986-1987:

Dr. Jack Bakos, Civil Engineering
Dr. Fred Blue, History
Professor Robert Campbell, Business Education and Technology
Professor James Granito, Management
Dr. Louis Hill, Administration and Secondary Education
Dr. Larry Hugenberg, Speech Communication and Theatre
Dean Timothy Lyons, Fine and Performing Arts
President Marvin Robinson, Student Government

Lastly, I would like to thank Dr. William Jenkins, History, Parliamentarian, who tried to keep me on the straight and narrow.

Especially I would like to thank Professor Virginia Philips, Business Education and Technology, Secretary to the Academic Senate for her outstanding work in a very time consuming task.

Dr. Ikram Khawaja, Vice Chairman of the Senate, will present his report on the Faculty Advisory Committee to the Chancellor meeting of May 6, 1987.



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

May 20, 1987

To: Academic Senate Members

From: I. Khawaja

Report of FAC's May 6, 1987 Meeting

Morning Session

Nominations: Nominations for the next year were made:

Richard Miller (Chairman)

Ed. Hanser (Vice Chairman)

Hugh Munro (Secretary)

Voting to be conducted in September 1987.

Vice Chancellor W. Napier: Vice Chancellor Napier met with the group and updated the Committee on Legislative Developments:

- i) House has added to the Executive Budget but the final appropriations are still very short of what BOR requested.
- ii) Student share of costs will have to go up - a reversal in recent trend.
- iii) Revenue is the only way to restore the reduction in allocation, reallocation not feasible when dealing with a shortfall as high as \$200 million.
- iv) Selective Excellence programs passed and fared very well in the legislative scrutiny.
- v) Senate may add to the House version however, it may still be short of the original BOR request.
- vi) Legislative bills and development include: addition of students to Board of Trustees, prepayed plan for education, competition from Universities to small businesses, sex discrimination on campuses - new power to trustees, students at Bible Colleges becoming eligible for Instructional Grants, committee to review the effectiveness of money being spent on education, committee to review transfer of credit among colleges, and allowing Universities to pledge student fees for cost-saving projects such as energy conservation, etc.

Afternoon Session - with Chancellor Coulter

Budget: Chancellor hopes that the Senate will restore a significant portion of cuts in BOR request. He indicated that the Presidents of Universities plan to also testify for the same restoration. Two projects more directly affected include the supercomputer and the two-year college network. Academic challenge - (continuing funds) are still out in the House version, the Chancellor felt confident that the Senate will restore those funds.

Other: Ohio's 2-year colleges were recognized at a national meeting in Dallas for their role in job creation and articulation with industry.

cc: Dr. Humphrey

**YOUNGSTOWN STATE UNIVERSITY
ACADEMIC SENATE**

**COMMITTEES
SUBCOMMITTEES**

APPOINTMENTS FOR 1987-1988

ACADEMIC PLANNING COMMITTEE

Floyd Barger	Math	A&S
Frank Castronovo	Speech	FPA
Janice Elias	Home Ec	CAST
Rama Krishnan	Management	BA
Thomas Maraffa	Geography	A&S
Salvatore Pansino	EE	ENG
Thadeusz Slawecki	Chem E	ENG
Gloria Tribble	Elementary Ed	ED

ACADEMIC PROGRAMS & CURRICULUM COMMITTEE

ACADEMIC PROGRAMS DIVISION

Dean Brown	Math	A&S
Kent Foutz	Marketing	BA
Randy Hoover	Ad & Sec Ed	ED
Raymond Kramer	EE	ENG
Alfred Owens	Speech	FPA
Maureen Vendemia	Allied Health	CAST

ACADEMIC CURRICULUM DIVISION

Gregory Claypool	Acct & Fin	BA
Joyce Feist	Elementary Ed	ED
Kathleen Kougl	Speech	FAP
Dan Maguire	ET	CAST
Hojjat Mehri	IE	ENG
Ebenge Usip	Economics	A&S

CONTINUING EDUCATION SUBCOMMITTEE

Javed Alam	CE	ENG
Janet Beary	Elementary Ed	ED
Janet Boehm	Allied Health	CAST
Bege Bowers	English	A&S
Micheal Crist	Music	FPA
William Eichenberger	Pol Sci	A&S
Margaret Horvath	Home Ec	CAST
Donald Hovey	Management	BA

**HONORS & INDIVIDUALIZED CURRICULUM PROGRAM
SUBCOMMITTEE**

Joseph Altinger	Math	A&S
Elaine Glasser	Art	FPA
John Grim	Acct & Fin	BA
Joseph Kirschner	Foundations	ED
Ahalya Krishnan	Psychology	A&S
Bari Lateef	CJ	CAST
Lester Smith	ME	ENG
Fred Viehe	History	A&S

ACADEMIC RESEARCH COMMITTEE

Jalal Jalali	EE	ENG
Scott Martin	CE	ENG
Patricia McCarthy	Nursing	CAST
Howard Mette	Chem	A&S
Clement Psenica	Management	BA
Wade Raridon	Music	FPA
Anthony Stocks	Econ	A&S
Edward Tokar	Foundations	ED

ACADEMIC STANDARDS & EVENTS COMMITTEE

Kenneth Hankins	Acct & Fin	BA
Cynthia Campbell	BET	CAST
Herve Corbe	Foreign Lang	A&S
Janet Gill-Wigal	Counseling	ED
Louis Harris	Allied Health	CAST
Leslie Hicken	Music	FPA
William Jenkins	History	A&S
Duane Rost	EE	ENG

COMPUTER SERVICES COMMITTEE

Lawrence Di Russo	Counseling	ED
Birsan Karpak	Management	BA
Anthony Messuri	EET	CAST
Philip Munro	EE	ENG
Charles Nelson	English	A&S
David Robinson	Speech	FPA
Lee Slivinske	Soc	A&S
William Vendemia	BET	CAST

LIBRARY & MEDIA SERVICES COMMITTEE

Martin Berger	History	A&S
Ifran Khan	CE	ENG

(Continued)

LIBRARY & MEDIA SERVICES COMMITTEE (Continued)

Walter Mayhall	Music	FPA
Thomas Rakestraw	Management	BA
Pamela Schuster	Nursing	CAST
Charles Singler	Geology	A&S
Jane Van Galen	Foundations	ED
Stanley Zager	Chem E	ENG

STUDENT ACADEMIC AFFAIRS COMMITTEE

Jack Bakos	CE	ENG
Darla Funk	Speech	FPA
Donna McNierney	Ad & Sec ED	ED
Nancy Mosca	Nursing	CAST
John Neville	H & PE	A&S
Jane Simmons	Marketing	BA

STUDENT ACADEMIC GRIEVANCE SUBCOMMITTEE

Donald Byo	Music	FPA
Maria Delost	Allied Health	CAST
Don Leake	Ad & Sec Ed	ED
John Ritter	CE	ENG
Richard Walker	H & PE	A&S
Robert Wolanin	Management	BA

AD HOC COMMITTEE ON UNCONDITIONAL ADMISSION

James Ameduri	Stud	BA
Terry Deiderick	Marketing	BA
Joseph Duda	Advisor	CAST
Steven Gardner	EET	CAST
Louis Hill	Ad & Sec Ed	ED
William Livosky	Admissions	
Gratia Murphy	English	A&S
Roman Rudnystsky	Music	F&PA
Matthew Siman	EE	ENG
Bernard Yozwiak	Dean	A&S

ACADEMIC SENATE ADVISORY BOARDS 1987

ACADEMIC PLANNING COMMITTEE

1. Traci Wiley (ED)
2. Gina Maentanis (A&S)

ACADEMIC PLANNING AND CURRICULUM

Program Division

1. Curriculum
- 1.

ACADEMIC PROGRAMS AND CURRICULUM

1. Rob Nischwitz (BUS)
2. Lisa Jorza (ED)

ACADEMIC RESEARCH

1. Eric Hartzell (ENG)

ACADEMIC STANDARDS AND EVENTS

1. Beth Gonda (BUS)
2. Marnie Murphy (A&S)

COMPUTER SERVICES

1. Chris Ciabattone (CAST)
2. Chris Street (A&S)

CONTINUING EDUCATION SUBCOMMITTEES

- 1.
- 2.

HONORS PROGRAM AND INDIVIDUAL CURRICULUM

Honors Program

- 1.
- 2.

Individual Curriculum

1. Lisa Solley (A&S)
- 2.

LIBRARY AND MEDIA CENTER

1. Erika Hanzely (A&S)
2. Lynn Lisko (BUS)

STUDENT ACADEMIC AFFAIRS

1. Gloria Duricy (ED)
2. Rob Nischwitz (BUS)
3. Michelle Thomas (A&S)
4. Michelle Hayme (ENG)
5. Kim Orr (CAST)
6. Jon McCracken (F&PA)

STUDENT ACADEMIC GRIEVANCES

1. Lisa Santagata (BUS)
2. Donald Bryant (A&S)
3. Gloria Duricy (ED)
4. Michelle Hayme (ENG)
5. Gail Sickafuse (F&PA)
6. Pete Kearns (CAST)

1987-1988 Student Academic Senete Members

RAL

Sam McKinney
Jay Deneen
Douglas Herbert
Dawn McCombs
Carol Sorenson

A&S

Lisa Solley

Bus

Jim Moran

Ed

Lisa Jorza

Eng

Eric Hartzell

F&PA

Pat White

Cast

Todd Vreeland

Grad

Andrew Russ

Ex-Officio

Marvin Robinson, President of Student Government
Gary Caylor, Vice-President of Student Government
Amy Otley, 2nd Vice-President of Student Government

INTER-OFFICE CORRESPONDENCE

TO Beverly Gartland

DATE May 19, 1987

FROM Terry Deiderick, WSBA Representative
Elections and Balloting Committee *Terry*

SUBJECT Senators

The six Senators-at-Large from the Williamson School of Business Administration are:

James Daly
Donald Hovey
Birsen Karpak
Louis Katz
Jane Simmons
Homer Warren

The Department Senators are:

Dennis Bensinger (Accounting)
Second year (1986-87 and 1987-88)

Rama Krishnan (Management)
Second year (1986-87 and 1987-88)

Eugene Sekeres (Marketing)
Two-year term (1987-88 and 1988-89)

ETD/ap
cc: Virginia Phillips
Dean Nordtvedt

YOUNGSTOWN STATE UNIVERSITY

INTER-OFFICE CORRESPONDENCE

May 14, 1987

TO: Beverly Gartland, Chair
Senate Elections and Balloting Committee

FROM: Scott C. Martin
School of Engineering Representative

Elections for At-Large and Departmental Senators in the School of Engineering are now complete. The results are as follows:

At-Large Senators (1 yr. term, 1987-88)

Duane Rost (EE)	-	Elected
Soon-Sik Lim (ChE)	-	Elected
Jack Bakos (CE)	-	First Alternate
Philip Munro (EE)	-	Second Alternate
Richard Jones (ChE)	-	Third Alternate

Departmental Senators (2 yr. term, 1987-89)

Chemical Engineering:

Tadeusz Slawecki	-	Elected
Richard Jones	-	Alternate

Civil Engineering:

Irfan Khan	-	Elected
John Cernica	-	Alternate

INTER-OFFICE CORRESPONDENCE

TO Full-Service Faculty, College of Fine & Performing Arts

DATE 4/16/87

FROM Frank Castronovo, Speech & Theatre

SUBJECT Election Results

The following people were elected to represent the College of Fine and Performing Arts in the Academic Senate commencing with the 1987-88 school year, next October.

DEPARTMENT OF ART

Continuing as department senator for one more year is Susan Russo.

DANA SCHOOL OF MUSIC

Joseph Edwards will resign as department senator to become a senator-at-large. Runner-up, William Slocum will serve the remaining year as department senator.

DEPARTMENT OF SPEECH COMM. & THEATRE

Frank A. Castronovo (newly elected - two-year term)

Runner-up: Jane Shanabarger

SENATORS AT-LARGE (one-year term)

Darla Funk

Ronald Gould

Leslie Hicken

Alfred Owens

David Robinson

D. W. Byo

Joseph Edwards

Runner-up: Dennis Henneman

ELECTIONS AND BALLOTING COMMITTEE OFFICER (two-year term)

Darla Funk

INTER-OFFICE CORRESPONDENCE

TO Full Service Faculty, School of Education

DATE May 4, 1987

FROM Sara Throop, Senate Elections & Balloting Committee

SUBJECT Senators from S.O.E. for 1987-88 Academic Year

At-Large

Janet Beary
Glorianne Leck

Foundations

Peter Baldino

Counseling

Janet Gill-Wigel

Special Education

Bernadette Angle

nt

COLLEGE OF ARTS AND SCIENCES
ELECTION

Re: Election results of Senators-At-Large for 1987-88.

The following eleven faculty members (listed in alphabetical order) were elected to serve as Senators-At-Large from the College of Arts and Sciences:

George Beelen
Frederick Blue
Barbara Brothers
Hugh Earnhart
Larry Esterly
William Jenkins
Ikram Khawaja
Gratia Murphy
Sidney Roberts
Lowell Satre
Thomas Shipka

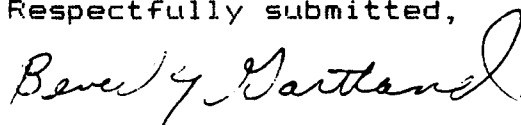
Runners-up are ranked from greatest to least number of votes:

Thomas McCracken
Everette Abram
John White
Thomas Dobbelstein
Lauren Schroeder

One two-way tie was resolved by drawing lots.

Tellers for Senators-At-Large election: Celesta Dennison
Cathy O'Neil
Beverly Gartland

Respectfully submitted,



Beverly Gartland, College of Arts
and Sciences Elections and
Balloting Committee, 1986-88

COLLEGE OF ARTS AND SCIENCES ELECTION

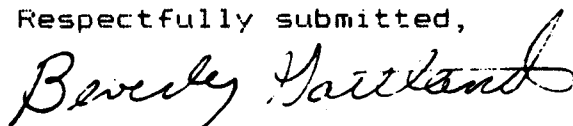
Re: Election results for Departmental Senators.

The following were elected to serve as Departmental Senators for a two year term beginning Fall 1987 through Spring 1989:

DEPARTMENT	NAME
Chemistry	Thomas Dobbelstein
English	Bege Bowers
Geology	Everette Abram
History	
Philosophy & Religion	Victor Wan Tatah
Political Sc. & Social Sc.	Keith McKean
Sociology, Anthropology, &	<i>Pui Huang</i>
Social Work	Lee Slivinske

Tellers for Departmental Senator election: Lee Slivinske, Celesta Dennison, and Beverly Gartland.

Respectfully submitted,



Beverly Gartland, College of
Arts & Sciences Elections and
Balloting Committee, 1986-88

INTER-OFFICE CORRESPONDENCE

TO CAST FACULTY

DATE June 2, 1987

FROM John Russo, Senate Election and Balloting Committee

SUBJECT 1987 Senate Elections

The results of the Senate Elections are as follows:

At-Large Senators(one-year)

Nancy Mosca
Maureen Mitchell
Wilda Ferris
Robert Campbell
Sharon Phillips
Sharon Shipton(alternate)

Criminal Justice (two-years)

Robert Stanko
C. Allen Pierce(tied for alternate)
erry Cummins(tied for alternate)

Nursing (two-Years)

Marsha Kuite
Diane Bateman(tied for alterate)
Sharon Shipton(tied for alternate)

Business Education and Technology (two-years)

Willian Vendemia
Cynthia Campbell(alternate)

Senate Election and Balloting Committee(two-years)

Marsha Kuite
Kathylynn Feld(alternate)

STUDENT ACADEMIC GRIEVANCES SUBCOMMITTEE
GENERAL REPORT 1986-87

The Subcommittee met three times during the 1986-87 academic year with the following items to be referred to the Student Academic Affairs Committee. (SAAC)

Following a review and discussion of the student Academic Grievance Procedure (Code of Student Rights, Responsibilities, and Conduct- Article IV), the Subcommittee recommends that the SAAC review the area of resulting action following a student grievance. Although the present procedure seems adequate, some questions remain in regards to the appropriate action necessary to remedy any unresolved grievances in cases where faculty members involved are unwilling to reconsider academic decisions following the recommendation of the Hearing Committee.

In general the procedure seems to meet with the approval of the majority of faculty and students.

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date May 27, 1987 Report Number (For Senate Use Only) _____

Name of Committee Submitting Report ACADEMIC PLANNING COMMITTEE

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) _____

APPOINTED CHARTERED

Names of Committee members: J. Alam, F. Barger, F. Castronovo, J. Elias, B. Gillis,
R. Krishnan (Chair), T. Maraffa, G. Tribble, D. Ruggles, T. Slaweki and
B. Yozwiak.

Please write a brief summary of the report which the Committee is submitting to the


Senate: (attach complete report) ACADEMIC PLANNING - DEPARTMENT GOALS
The Academic Planning Committee had great difficulty in determining its role in
the academic planning process. The APC felt that it has only a very limited role
in academic planning. Based on this viewpoint, the APC has summarized the Depart-
ment Goals received from the Academic Departments and the summaries are submitted
herewith. The APC has also recommended that the Senate should review the role
of the APC in the academic planning process.

Do you anticipate making a formal motion relative to the report? NO

If so, state the motion: _____

If there are substantive changes made from the floor in your committee recommendation,
would the committee prefer that the matter be sent back to committee for further
consideration? _____

Other relevant data: _____



Chairman

Report of the Academic Planning Committee on
Academic Planning

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The Academic Planning Committee has been spinning its wheels for the last two years without knowing exactly what its role in 'academic planning' is. The last year's committee felt that it should try to establish a procedure to obtain Department plans from the academic departments and review/evaluate them and set priorities. Based on this idea, they developed some guidelines for preparation of Department Goals and requested the Departments to submit their goals. Most of the Departments did submit some statements. However, many of them simply described what the Departments were doing on a day-to-day basis rather than future plans - goals/objectives they would like to achieve in the future years and how they plan to achieve them. Not only that. There was no uniformity in the type of information provided either. In addition, some of the Departments were either hesitant or not willing to submit any form of statement as to their plans.

The Committee this year, after completing the work on Scheduling Policy, took up the issue of academic planning. There were as many ideas as to how to deal with the Department Goals/objectives, as the number of members of the Committee. In other words, no consensus could be developed as to the process of review/evaluation of the plans -Department Goals- received. The Committee ended up deciding to summarize the Goals by School and submit it to the Senate to facilitate communication between the various parts of the academic community. These summaries are attached in Appendix A. The Goals submitted by the academic departments are placed in Appendix B.

Some of the difficulties the Committee faced in undertaking a better process are:

1. The academic departments do not seem to be convinced as to the necessity of developing long range plans and/or they are not familiar with the process of planning.
2. The process of allocation of resources among academic departments till now has been through the administrative channels. The Department Chair will submit their resource requirements to the Dean, who in turn will make recommendations to the Provost. The Provost will then make the decision and submit it to the President/Budget Committee. The Senate had had no role in deciding the priorities or making recommendations in the past. Hence, the academic departments may not have considered the planning process initiated by the Academic Planning Committee as relevant or important.

3. It seems, the departments are not at all willing to submit their activities to the scrutiny of a University wide group based on on the feeling that each department is unique and no general group will have the knowledge/expertise to evaluate their activities and determine their future resource needs and/or priorities.
4. Under the present evaluation and recommendation procedures, the Departments do not have any incentive or necessity to submit their plans to a Senate Committee or the Senate itself.

Based on the above, the Academic Planning Committee strongly feels that, as it stands, the Committee has very little or no part in the academic planning process. THE PLANNING PROCESS TO BE EFFECTIVE NEEDS A SYSTEM WHEREIN THE ALLOCATION OF RESOURCES BY THE UNIVERSITY IS RELATED TO THE APPROVED GOALS/PLANS - SHORT TERM, INTERMEDIATE TERM AND LONG TERM - OF THE DIFFERENT ACADEMIC DEPARTMENTS AND THE LEVEL OF ACHIEVEMENT BY EACH IN RELATION TO THOSE PLANS.

The Senate, or the Executive Committee of the Senate, may like to reevaluate the role of the Academic Planning Committee and decide what its mandate should be for the future.

ACADEMIC PLANNING REPORT
COLLEGE OF APPLIED SCIENCE AND TECHNOLOGY

The report of the College of Applied Science and Technology reflects plans submitted by the departments of Engineering Technology, Home Economics and Nursing. The departments of Allied Health, Business Education and Technology and Criminal Justice did not submit plans. Topics addressed are graduate education, interdisciplinary efforts, service and research and resource concerns.

Graduate Education

The Nursing Department is planning for an MSN program to be implemented in 1989 or 1990 and the Home Economics Department hopes to receive approval for an M.S. in Dietetics.

Undergraduate Program

Maintaining or improving quality of existing programs is a goal shared by departments within CAST. Recognition of the quality of programs will be sought by maintaining accreditations and receiving new approvals from accrediting bodies. Engineering Technology is investigating accreditation of the computer technology program. Home Economics hopes to have all B.S. programs accredited by the American Home Economics Association by 1990.

The Nursing Department will be implementing the Generic B.S.N. program and the Home Economics Department will be revising and implementing the recently approved Fashion Retailing major. The Home Economics Department will be increasing the geriatric emphasis in Home Economics Services and exploring a possible new associate degree program in Geriatric Assisting.

Service and Research

The Nursing Department plans to increase the level of research and publication. The Home Economics Department is hoping to acquire a nutrition laboratory for faculty and student research as well as a Nutrition Counseling Center for public service, research and student clinical experience.

Interdisciplinary Efforts

The Home Economics Department will be working with the School of Education to develop the B.S. program in Pre-Kindergarten Education and implement the new A.A.S. Pre-Kindergarten Associate Certificate program.

Resource Concerns

Maintaining and extending accreditations will require increased resources in the area of faculty and equipment. The large percent of classes taught by limited service faculty is seen as a barrier to improving the quality of programs, adding programs and earning accreditation. Engineering Technology perceives the need for faculty to be greatest in Electrical Engineering Technology and Home Economics' highest need area is Fashion Retailing. Nursing projects the need for 11 new faculty by 1989-90. Since CAST programs are laboratory oriented adequate funding is needed for equipment replacement and new equipment. The infusion of computer technology in many programs requires planning and additional resources in both hardware and software.

Summary of Goals - College of Arts and Sciences

Summary of the Social Science & Health and Physical Education

Included in the summary are the goals of the following departments: Health and Physical Education, History, Geography, Political Science, and Social Work. Goals of the departments that represented additional commitments of resources or significant revisions of curricula are included. The goals are separated into faculty, physical facilities, and program adjustments.

FACULTY

Four of the five departments perceived the need for an additional faculty position. History desires a person to teach the period 1648 to 1815 and the Ancient World. Political Science wants an individual to teach quantitative methods and comparative politics with a third world emphasis. Geography sees the need for the cultural geographer with an international specialty. Finally, social work requests an unspecified position to reduce the proportion of part-time faculty to be in line with CSWE requirements.

PHYSICAL FACILITIES

Two departments indicated the need for adjustments in their facilities that would require additional resources. Health and Physical Education feels that the track needs to be resurfaced and the tennis courts rebuilt, wants faculty offices centralized in Beeghly, wants a dance studio and archery range constructed in Beeghly and feels that the Human Performance Lab needs to be modernized. History wants to secure five classrooms, one in DeBartolo and four in Engineering Science, as "History" classrooms.

CURRICULUM

Two departments specified revisions in their program within their goal statements. Health and Physical Education anticipates developing new courses in Sports Management and Fitness Management and Geography wishes to develop a track in Travel and Tourism.

SUMMARY OF NATURAL SCIENCE AREA

Neither Biology nor Chemistry submitted goals. Both Geology and Physics submitted goal statements indicating no major needs for additional staff or other resources. One new development, still in the preliminary planning stages, is the idea of a tutorial program in Physics. Both Geology and Physics indicated a commitment to on going programs.

SUMMARY OF MATHEMATICAL AND COMPUTER SCIENCES AREA

A long term goal of the department is to locate the department offices, classrooms, computer facilities, tutorial service and resource center in one location.

Major new thrusts of the department are:

- (1) Development of a Mathematics Resource Center to be combined with the tutorial service, for lower division students.
- (2) Development of a masters program in computer science.
- (3) Development of research modules in numerical analysis.
- (4) Expansion of computer facilities to enhance computer science curriculum and research, especially parallel processing.

Resource requirements needed include: three additional faculty position and two or three staff positions, increases in most budgets, and eventually a reallocation of physical plant space.

SUMMARY OF HUMANITIES AREA

New programs and possible changes in existing programs include: (1) professional communication emphasis for English majors. (2) possible new minor in German translation, (3) possibly replacing the current Latin major with a more comprehensive Classics major.

Resources needs include (i) one additional faculty in Philosophy and Religious Studies, (ii) one faculty and one staff position in English, (iii) additional computer equipment.

School of Business Administration - Goals
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1. Upgrade and maintain the programs to meet the accreditation standards of the American Association of Collegiate Schools of Business.

To achieve the above objective, the following additional resources will be needed:

Two terminally qualified faculty members each will have to be added to the Accounting & Finance, Management and Marketing Departments. (Marketing has already filled the positions. However, one faculty will be leaving by the end of this academic year. Management is in the process of filling one of the positions. Two positions in Accounting & Finance and one in Management need to be filled.)

Additional graduate assistants to assist research efforts.

Library holdings in books, periodicals, loose leaf services, data bases, etc. (Additions are being made on a regular basis by the Departments.)

IBM XT computers and letter quality printers. (The School has acquired 14 computers and 11 printers under a Grant. They have been distributed among the departments.)

Market adjustment in salary to retain qualified faculty.

Summer research grants for proven faculty to support research and publication.

2. Management Dept. plans to develop a Management Information Systems undergraduate major. (Approved by the School Curriculum Committee and being considered by the University Programs Committee.)

Management Department would like the School of Business Admn. to reallocate the budget between the Departments based on the need to serve the number of present students, rather than past practices.

Management Department would like the MBA Program to recruit foreign students with the assistance of foreign student alumni.

SUMMARY OF ACADEMIC GOALS FOR THE SCHOOL OF EDUCATION

The following five departments comprise the School of Education: Administration and Secondary Education, Counseling, Elementary Education and Reading, Foundations of Education and Special Education. Although the departments have unique programs, particular goals are common to most of the departments. These goals include (1) to develop curriculum and programs in areas of defined needs, (2) to secure additional faculty members, and (3) to purchase supplies and equipment for expanded program offerings.

Curriculum

All of the departments express a need to expand programs or course offerings. Included are the revisions of curriculum requirements for teacher education and school administration programs to meet new state of Ohio certification requirements. Foundations of Education and Administration and Secondary Education are completing plans for a joint doctoral program in Educational Administration and Policy. These two departments are also implementing plans for additional programs or services. Administration and Secondary Education plans to develop a Management Institute to meet the career needs of area teachers and school administrators. Foundations of Education aims to develop proposals and curriculum offerings for a Master of Science in Health Science Program and a mini-research bureau. The Elementary Education and Reading Department plans to establish requirements and implement plans for Middle-school and Pre-kindergarten programs.

Faculty

All of the departments except Counseling perceive a need for either one or two additional faculty members. Administration and Secondary Education aims to fill one faculty vacancy that occurred through retirement and to secure additional part-time faculty to supplement instructional resources for teaching administration courses. The Elementary Education and Reading Department aims to secure one faculty member to teach courses in the proposed Pre-Kindergarten Program. The Special Education Department expresses a need for one additional faculty position and one position to fill an impending vacancy. The new position is for a faculty member to teach behavior management and learning disabilities courses. Foundations of Education states the need for one additional faculty member, in order to reduce the workload assigned to limited-service faculty, and one staff member. The staff member is to coordinate a combined laboratory facility and mini-research bureau.

Facilities, Equipment, and Supplies

The departments in the School of Education are requesting only limited resources and supplies. The Foundations of Education Department is requesting an adjacent room to their computer laboratory facility for developing a combined computer laboratory and mini-research bureau. Since Administration and Secondary Education plans to expand the clinical component of selected undergraduate courses, additional instructional supplies are needed. The Elementary Education and Reading Department states a need for acquiring \$20,000 worth of equipment and supplies for the implementation of new teacher certification programs in Pre-kindergarten and Middle-school education.

SCHOOL OF ENGINEERING - GOALS

CHEMICAL ENGINEERING

The department plans to continue work in all the areas of student education and faculty development to merit maintenance of maximum professional accreditation. These areas include continuous modification of the curriculum, increase of computer usage in all chemical engineering courses, increase of student communication skills, and upgrading of the laboratory facilities with aid of the University equipment replacement program. In addition, the goals include an increase in faculty research efforts, participation in YSU Continuing Education Programs, and increase of faculty involvement in student activities.

CIVIL ENGINEERING

The departmental goals are addressed to monitoring new graduation requirements, strengthening advising procedures, development of Construction/Construction Management areas, meeting the accreditation requirements through incorporation of computer applications in Civil Engineering courses, and the development of student communication skills. To stay abreast with the state of the art, the faculty must participate in professional development activities including expanded research activities.

Additional resources needed include faculty release time and summer contracts to exploit the potential of Meshel Hall computing center, travel funds, and funds to purchase sophisticated software.

ELECTRICAL ENGINEERING

The Electrical Engineering department's goals in order of priority are:

1. A "quality" BE program
2. A "quality" MS program
3. Recognition for excellence
4. PhD program (circa 1994)

Resources required are:

1. Increased staff support
2. Modern class rooms and laboratories
3. Up to date equipment

INDUSTRIAL ENGINEERING

It is the aim of the Industrial Engineering Department to produce graduates who obtain professional engineering positions, who practice the profession ethically and effectively, who maintain their professional competency through lifelong learning, and who have the capability to advance in their profession. Specific goals in teaching include the rendering of effective instruction to IE majors and to the School of Engineering students.

Specific goals in research and scholarship include participating in as many training sessions as possible on the latest industrial engineering hardware and software, attending and participating in professional conferences, and applying for at least one research grant each year. A goal in community service is to respond to opportunities for public service on a timely basis after meeting our primary obligation of rendering instructional services to our students.

Additional resources for attaining these goals include more limited service teaching help, a larger instructional supplies budget, additional office space, more travel money, additional instructional equipment, and a printer in the Engineering Science Building for output from the mainframe computer. Also required is an institutional structure that rewards departments and faculty who secure research grants (and their attendant commitment of resources) by helping the department to cover its instructional services load.

MATERIALS ENGINEERING

The long range goal is to achieve departmental status for the program. To this end, the short range goals are:

- (1) Increase undergraduate student enrollment through promotion of the program.
- (2) Develop a modern, integrated Materials Engineering curriculum.
- (3) Develop modern Materials Engineering laboratories.
- (4) Promote interaction between faculty and local industry.
- (5) Increase professional development of faculty.

MECHANICAL ENGINEERING

The primary goal of the department is the full support of the goal of the William Rayen School of Engineering, which is becoming a positive agent for the area economy through education of technical/professional work force, research of interest to area enterprises, maintaining adequate laboratory facilities, developing training facilities for the local work force, and refining the operation of the Center for Engineering Services to serve as a convenient vehicle for enhancement of the relationship with area industry.

The Department strives to maintain academic programs attuned to the ever-changing needs of industry and society, paying particular attention to the accreditation requirements, faculty development through continued study, research and interaction with industry, and maintaining an open-door policy with regard to student counseling in matters related to advising, registration, and coursework. No additional resources are needed for the next academic year.

ACADEMIC PLANNING REPORT
COLLEGE OF FINE AND PERFORMING ARTS

The following is a summary of planning goals submitted by the three departments of the College of Fine and Performing Arts.

ART

The Art Department has the following goals: 1) to establish an M.A. degree in Studio Art, 2) to secure accreditation from the National Association of Schools of Art, 3) to seek an additional faculty member in the area of graphic design with computer and photographic skills, 4) to establish a new part-time classified position to facilitate departmental services.

To aid in achieving the above, the department will seek funding to upgrade equipment and encourage greater outreach to the community and area museums.

MUSIC

Music sees the need to establish a variety of options in the Music B.A. program which would be interdisciplinary in nature and address the changing job market.

Recognizing that university-wide attrition rates drop when students are "involved" in campus life, Music would also like to increase the number of non-music student participation in the various ensemble programs. Elimination of the credit fee for participation in these programs is one possible means of achieving this goal.

In order to improve advisement, the department sees as a goal the employment of a full-time music advisor or teaching release time for three faculty members, who would then do the bulk of advising.

SPEECH COMMUNICATION AND THEATRE

Speech would like to establish a University-wide public speaking requirement, reduce the number of part-time faculty teaching the basic course, increase faculty scholarship through work load reduction and on or off-campus grants. Other goals are to increase computer assisted instruction and to purchase video taping equipment and a videotape library.

Telecommunications would also like to examine the ratio of part-time to full-time teaching. To increase enrollments, additional funding would be sought for recruitment travel, and specific sections of the community could have telecom coursework tailored to their needs. The internship program needs to be strengthened, and funding is needed for student travel to major broadcasting facilities.

Theatre would like two new full-time staff positions--a technical director and a box-office/business administrator. Also, new teacher certification requirements suggest the need for an education track in the theatre B.A., and funding is needed to increase recruiting.

ATTENDANCE SHEET+

Academic Senate, 1986-87

DATE: 6/13/87

APPLIED SCIENCE AND TECHNOLOGY

At-Large
 Robert Campbell _____
 Kathylynn Feld _____
 Steven Gardner _____
 Nancy Mosca _____
 Maureen Vendemia _____

Departmental
 *Maria Delost, Allied Health 7/11/87
 **Cynthia Campbell, B. E. & T. 8/8
 **C. Allen Pierce, Crim. Jus 11/11/86
 *Anthony Messuri, Eng. Tech. 11/11
 *Raj Varma, Home Economics 11/11
 **Maureen Mitchell, Nursing _____

ARTS AND SCIENCES

At-Large
 George Beelen _____
 Frederick Blue _____
 Barbara Brothers _____
 Leslie Domonkos _____
 Hugh Earnhart 11/11/86
 Beverly Gartland 11/11
 Gratia Murphy 11/11
 Sidney Roberts _____
 Lowell Satre _____
 Thomas Shipka _____
 John White _____

Departmental
 *Nicholas Sturm, Biology 11/11
 **Howard Mettee, Chemistry _____
 *Taghi Kermani, Economics _____
 **Thomas Gay, English _____
 *Mary Loud, Foreign Lang 11/11/86
 *David Stephens, Geography _____
 **Ikram Khawaja, Geology _____
 *John Neville, H. & P. E. _____
 **Martin Berger, History 11/11/86
 *R. L. Burden, Math & C. S. 11/11
 **Charles Reid, Philosophy _____
 *Ronald Tabak, Physics _____
 **William Eichenberger, P. S. 11/11
 *James Morrison, Phsych. _____
 **Lee Slivinske, Sociology 11/11

BUSINESS ADMINISTRATION

At-Large
 Terry Deiderick _____
 James Granito _____
 Donald Hovey 11/11/86
 Rama Krishnan _____
 Clement Psenicka _____
 Jane Simmons _____

Departmental
 *Dennis Bensinger, Acct. _____
 *James Daly, Management _____
 **Donald Mathews, Marketing _____

EDUCATION

At-Large
 Peter Baldino _____
 Lawrence DiRusso _____

Departmental
 *Margaret Braden, Elem. Ed. _____
 **Lawrence Haims, Found. Ed. _____
 **Janet Gill-Wigal, Guid./C. _____
 *Louis Hill, Adm. & Sec. Ed. _____
 **M. Dean Hoops, Sp. Ed. _____

*Effective: April 1, 1987

ENGINEERING

At-Large

Duane Rost
Daniel Suchora

DAS

Departmental

**Dilip Singh, Chem. Eng.
**Scott Martin, Civil Eng.
*Raymond Kramer, Elec. Eng.
*Sangwon Sohn, Ind. Eng.
*Hyun Kim, Mechanical Eng.

SCM
SS
HK

FINE AND PERFORMING ARTS

At-Large

Donald W. Byo
Frank Castronovo
Darla Funk
Lawrence Hugenberg
Jon Naberezny
David Robinson
Louis Zona

DF
FC
DF
LH
JN
DR
LZ

Departmental

*Susan Russo, Art
*Joseph Edwards, Music
**James LaLumia, Speech/Th

SR
JE
JL

STUDENT

At-Large

Neera Agarwal
Eric Conko
John Lisko
James Moran
Anthony Panici

NA
EC
JL
JM
AP

School/College

Ron Antal, Arts & Sciences
Lisa Santagata, Business
Todd Vreeland, CAST
Carol Sorenson, Education
Jay Deneen, Engineering
Elsa Higby, Fine & Perf Arts

RA
LS
TV
CS
JD
EH

Marvin Robinson, Ex-Officio, President, Student Government
Amy Otley, Second Vice President, President, Student Council

MR
AO

Ex-Officio

Student Government President
Student Council Chairman

ADMINISTRATION

Bernard T. Gillis
Timothy J. Lyons
Ernest R. Nordtvedt
Victor A. Richley
David P. Ruggles
George E. Sutton
Bernard J. Yozwiak

BTG
TJL
ERN
VR
DR
GES
BY

Taylor Alderman
Violet Boggess
David C. Genaway
Randy L. Hoover
Sally M. Hotchkiss
Edna D. Neal
Charles A. McBriarty
James A. Scriven

TA
VB
DG
RH
SH
EN
CM
JS

Key: *Departmental Senator in first year of two-year term
**Departmental Senator in second year of two-year term