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ACADEMIC SENATE MINUTES

APRIL 4, 1987

CALL TO ORDER

D. Rost, Chairman, called the meeting to order at 4:05 p.m.

MEMORIAL

The University community has been saddened by the death of several individuals during the past few months. Senators were asked to stand for a moment to remember colleagues.

	<u>Hired</u>
Dr. Dorothy Scott, Elementary Education	1969
Dr. Charles Dobson, Psychology	1983
Dr. Joseph May, History	1968
Dr. George Jones, Librarian (Retired)	1957

Remember them as you knew them. If you did not have an opportunity to work with these fine individuals, remember others that you have loved and lost.

APPROVAL OF MINUTES OF MARCH 4, 1987

The minutes were corrected as follows: Paragraph 1, Page 3, should be corrected to read that Gregory Claypool replaces Elsa Parsegian on the Curriculum Division Committee. The minutes were approved as corrected.

REPORT OF CHARTER AND BYLAWS COMMITTEE

M. Beaubien reported.

Motion to Revise Charter Article IV, Section 2 (c) (1) (A) (iv)

M. Beaubien moved to change the above to read "The Chairman of the Senate by virtue of the office shall be a member and chairperson of the committee." Motion received a second.

The Chair reminded Senators that, if approved by a majority of the Senators, approval required approval of two-thirds of at least one-half of the faculty who returned ballots.

Motion Carried.

Motion to amend Bylaw 3--Election of Faculty Senators by adding a new Section 3 (a)

M. Beaubien moved to add Section 3 (a) as follows: "A faculty member will become a nominee in either a departmental or at-large election, or both, by signing a written request which has been distributed by the Elections and Balloting Committee, or by assenting to a nomination." Motion received a second.

Question--Would the Elections and Balloting Committee send a form to the faculty? Answer (B. Gartland)--A form would be sent asking the faculty to check a box to indicate desire to serve as a Senator.

Chair--We are in the process of an election. It is assumed that a change in the Bylaws will not affect the election process this year.

S. Roberts--What's wrong with the present system? Answer--The ballot is too long.

B. Gartland--The Elections and Balloting Committee did not recommend this change. The committee has no problems with the present procedure.

G. Murphy--The ballot will be made up of those who indicate they are willing to run. How will nominations be made? Answer--The form distributed by the Elections and Balloting Committee will have a place to nominate other individuals.

B. Gartland--This procedure will make more work for the Chairman of the Elections and Balloting Committee. Someone will have to confirm the willingness of a nominee to run.

S. Roberts--I suggest everyone declare his/her candidacy to indicate a willingness to serve on the Senate.

G. Beelen--I want to speak against the motion. The new procedure seems to have more problems than the old method.

B. Gartland--In the past, most faculty have voted for less than the maximum number of individuals the ballot permits. They seem to know for whom they wish to vote.

W. Jenkins--Presently only 54-60 percent of Senators attend Senate meetings. The revision carries with it the notion of "Yes, I do want to serve" as opposed to those who leave names on the ballot and when elected, do not attend Senate meetings.

Motion Carried

Motion to Add Section 3 (b) to Bylaw 3

M. Beaubien moved to add Section 3 (b) to Bylaw 3 as follows: "A faculty member who is currently a departmental senator with one year remaining of a two-year term may run for an at-large position on the Senate. If elected as an at-large Senator, that person must resign as departmental Senator." Motion received a second.

Question--Why is this necessary?

Chair--Section 8 (2) (a) determines the replacement process for department Senators.

D. Hovey--Did the committee consider the alternative of prohibiting an individual who is presently a departmental Senator from running. Answer--Yes.

W. Jenkins--The change is recommended because of the prestige of being an at-large Senator and to give the opportunity for a department to gain more representation.

D. Bensinger--It would seem to be more reasonable to prohibit current Senators from putting their names in the hopper.

B. Gartland--Section 8 (2) (a) makes implementation difficult because often there is a tie for runner-up in departmental elections.

Chair--Unless we change Bylaw 8 (2) (a), the replacement process for departmental Senator has to stand.

Call for question. The Chair ruled the motion carried.

Request for Division. A hand vote resulted in 47 for the motion and 17 against the motion. The Chair's ruling stands.

Motion to Change the Present Section 3 of Bylaw 3 to become Section 4 and to Delete Present Section 4

M. Beaubien moved to change present Section 3 of Bylaw 3 to become Section 4 and to delete present Section 4 of Bylaw 3. Motion received a second.

Motion carried.

REPORT OF SENATE EXECUTIVE COMMITTEE

D. Rost reported.

The North Central Reaccreditation effort is proceeding. Please participate in these efforts.

The Senate Executive Committee has been asked to prepare a slate of nominees for a faculty representative for Athletic Affairs who would also be the NCAA and OVC faculty representative. Contact any Senate Executive Committee member to indicate your interest in this position and inform your colleagues.

A matter has been referred to the Student Academic Affairs Committee concerning the scheduling of two courses at the same time.

Forms to indicate committee assignment preferences will be mailed soon. Please actively participate in this process. A question has been raised about how one gets actively involved in the committee assignment process. The answer is to fill out the form and contact your representative on the Senate Executive Committee.

Curriculum changes must be completed by the May Senate meeting.

The next Senate meeting is Wednesday, May 5, 1987, in Room 132, DeBartolo Hall at 4:00 p.m. Agenda items are due to Chairman Rost by noon on Friday, April 24, 1987.

There is no report from the Faculty Advisory Committee to the Chancellor. The committee meets tomorrow, April 2, 1987.

REPORT OF ELECTIONS AND BALLOTING COMMITTEE

No Report.

REPORT OF ACADEMIC PROGRAMS AND CURRICULUM COMMITTEE

L. Hugenberg reported.

There is a correction on the list of courses appended to the Agenda. UCC 87-5 (Page 5) Administration and Secondary Education lists a prerequisite course Education 796. There is no course with this number. The correct number should be 795.

The list of courses has been approved through regular University channels and is presented for information only.

The committee discussed the proposal by Provost Gillis regarding automatic course deletion and concluded: "We agree with the need to delete courses from the Bulletin which are not offered but we disagree with an 'automatic' mechanism for that deletion. Therefore, the Curriculum Division urges the Provost to have department chairs and academic deans delete courses not scheduled for five years or not needed in the curriculum following established University Curriculum Division and Academic Senate procedures."

D. Hovey--Wasn't this policy approved by the Senate several years ago?

P. Baldino--What is the urgency for automatic deletion?

M. Loud--The recommendation does not speak to the need to consult faculty. Response--This is not a proposal to recommend a procedure. The committee is only responding to the request to recommend an automatic deletion procedure.

Provost Gillis--The entire proposal is not listed. The proposal sent to the committee suggested automatic deletion unless there was a rationale provided for continuing a course.

M. Loud--Faculty normally initiate course changes. Response--The committee is not advocating Chairs have the right to delete courses; it is only suggested that the Provost can urge Chairs to bring these courses to the attention of the faculty.

T. Shipka--Article 9 in the Agreement specifies that curriculum matters are a faculty prerogative.

H. Yiannaki--The committee has suggested we follow current procedure. There would be no change in the need to forward courses to the University Curriculum Committee for distribution to the University community for review.

T. Shipka--Is there a motion on the floor? Answer--No, we are carrying on a friendly dialogue.

REPORT OF ACADEMIC STANDARDS AND EVENTS COMMITTEE

W. Jenkins reported as the chairman, B. Brothers, is out of town.

This came to the attention of the committee because of a case that was brought before the Student Discipline Board.

There is a Code of Student Rights, Responsibilities, and Conduct. Article 10 of the Code provides a procedure for revision of the code. The Vice President of Student Services recommends revisions to the Provost who forwards them to the Board of Trustees for approval.

The Code recognizes two bodies--The Student Discipline Board that is under the Vice President of Student Services which has the ability to discipline students including (1) the ability to issue warnings and place them in a disciplinary record to be destroyed when the student graduates and (2) the authority to suspend or expel; and the Student Academic Grievances Subcommittee, a Senate Charter Committee, that provides a procedure for the student to grieve through an established grievance procedure.

The case involved plagiarism. Article I, section II of the Code defines plagiarism as the knowledge or intent to commit plagiarism. The History department and the committee members do not feel that plagiarism is properly defined; plagiarism does not require knowledge or intent.

The idea behind the motion is that plagiarism is a violation of academic standards.

Motion to Change No. II of Article I of Student Rights, Responsibilities, and Conduct Code

W. Jenkins moved to change No. II of Article I of the Students Rights, Responsibilities, and Conduct Code to read: "The term 'plagiarism' means the use of someone else's words or ideas without proper acknowledgement." The motion received a second.

E. Neal--The Code is available to all members of the University community. Members of the Board are concerned about plagiarism; however, the concern is that if sanctions are to be imposed, intention must be considered. If this change is to be made, then "intention" in cheating must also be considered.

W. Jenkins--If a student is cheating, then intent is assumed present.

Student Senator--Some instructors feel that if someone is copying another student's answers, the student whose answers are being copied is also cheating.

M. Berger--Unintentional plagiarism is possible if the student has not had a composition course or missed the point on plagiarism. Intent can be taken into consideration when imposing the sanction; however, a document is either plagiarized or it is not.

W. Jenkins--The intent is to be able to follow up if plagiarism is committed again by the student. If a student does it once and a note is placed in the file, there can be no question as to intent when the act is repeated.

D. Robinson--I am opposed to the motion. The behavior may or may not be intentional. No report may be filed if the instructor does not feel it is necessary. Plagiarism may be because of poor teaching or because the student did not learn the English department's definition of plagiarism. Intent is important. We are supposed to be teaching the integrity of ideas. An instructor may file a report because a footnote was incorrect.

H. Mettee--I see in this motion a clarification of the definition of plagiarism. The motion does not go into mechanisms.

H. Earnhart--We are talking about wholesale plagiarism; we are not talking about the placement of footnotes.

D. Hovey--This issue is not addressed properly--the change in definition is too broad.

E. Neal--We don't want to change a process that has worked well because of one incident.

M. Berger--We have never before had a student who was inspired to file an appeal.

----I want to compliment the committee on its definition of plagiarism.

S. Roberts--We owe it to the students to instruct them that you do not use the ideas of others without giving credit. We are trying to create uniformity. Students should not leave the University without having a regard for the quality and intrinsic value of ideas. We should not permit a nonteaching agency to define plagiarism.

G. Beelen--The committee is hoping to correct a wrong impression. Recently, we gave an improper signal that plagiarism is acceptable.

E. Neal--The Student Discipline Board said plagiarism is unacceptable.

Motion Carried.

Motion to Change Paragraph 4 under Academic Honesty on Page 46 of the Youngstown State University 1987 Bulletin

W. Jenkins read the section on Academic Honesty as it is found on Page 46 of the current Youngstown State University Bulletin.

There is some contradiction in the present procedure. An appeal should be made to only one committee; the Academic Standards Events Committee is recommending that the appeal be made to the Student Academic Grievance Subcommittee; the Discipline committee was set up to administer discipline not to question the actions of faculty.

W. Jenkins moved to change Paragraph 4 under Academic Honesty on Page 46 of the Youngstown State University 1987 Bulletin to read: "The student may appeal actions affecting a grade to the Student Academic Grievance Subcommittee." The motion received a second.

E. Neal--The appeal to the Discipline committee is not regarding the grade; the appeal regards the faculty member's interpretation of the student's behavior.

Response--The student has a chance to present a case. The present procedure allows the student to present a case even if further disciplinary action is not requested.

S. Hotchkiss--I agree with the substance of the motion, but would like to amend it to cover Graduate students.

Motion to Amend

S. Hotchkiss moved to amend the motion to add "or Graduate Grievance Committee as appropriate." Motion received a second.

Motion to Amend Carried.

Student Senator--Is the grievance procedure specified?

Response--The procedure is spelled out in the Code and in the Charter and Bylaws.

G. Sutton--We are missing a point. If the student gets an "F", the student should appeal the grade to the appropriate committee. There are two totally different questions and this is an intent to separate the two.

S. Roberts--I am confused regarding "fixing" grades. Assigning grades is a faculty responsibility.

E. Neal--A student can appeal the interpretation of behavior.

M. Robinson--Can the grade be changed; does the code address this?

Response--A faculty member cannot be forced to change a grade.

D. Robinson--You can bring charges against the faculty for unfair treatment. The Student Academic Grievance Subcommittee has ruled in favor of the student, but because of a line in the Collective Bargaining Agreement, cannot force a grade change.

T. Shipka--The Agreement also has a provision for making revisions to the Agreement.

Call for question. Motion Carried.

It was requested that it be determined that there was a quorum. A count of Senators showed that 56 were present.

REPORT OF COMPUTER SERVICES COMMITTEE

A question was again raised regarding a quorum. The Chair ruled that because of the exodus of Senators from the auditorium a quorum was no longer present.

ADJOURNMENT

The meeting was adjourned because of the lack of a quorum.

ATTENDANCE SHEET+

Academic Senate, 1986-87

DATE: 4/1/87

APPLIED SCIENCE AND TECHNOLOGY

At-Large

Robert Campbell
Kathylynn Feld
Steven Gardner
Nancy Mosca
Maureen Vendemia

RC
VF
SPG
NM
MCU

Departmental

*Maria Delost, Allied Health
**Cynthia Campbell, B. E. & T
**C. Allen Pierce, Crim. Jus
*Anthony Messuri, Eng. Tech.
*Raj Varma, Home Economics
**Maureen Mitchell, Nursing

MD
CC
APM
RV

ARTS AND SCIENCES

At-Large

George Beelen
Frederick Blue
Barbara Brothers
Leslie Domonkos
Hugh Earnhart
Beverly Gartland
Gratia Murphy
Sidney Roberts
Lowell Satre
Thomas Shipka
John White

GB
FB
HE
BG
GM
SR
LS
T. Shipka

Departmental

*Nicholas Sturm, Biology
**Howard Mettee, Chemistry
*Taghi Kermani, Economics
**Thomas Gay, English
*Mary Loud, Foreign Lang
*David Stephens, Geography
**Ikram Khawaja, Geology
*John Neville, H. & P. E.
**Martin Berger, History
*R. L. Burden, Math & C. S.
**Charles Reid, Philosophy
*Ronald Tabak, Physics
**William Eichenberger, P. S.
*James Morrison, Phsych.
**Lee Slivinske, Sociology

NS
HM
T. Kermani
MG
DS
JN
MB
RLB
W. Eichenberger
J. Morrison
LS

BUSINESS ADMINISTRATION

At-Large

Terry Deiderick
James Granito
Donald Hovey
Rama Krishnan
Clement Psenicka
Jane Simmons

TD
JG
DH
RK
CP
JS

Departmental

*Dennis Bensinger, Acct.
*James Daly, Management
**Donald Mathews, Marketing

DB
JD
DM

EDUCATION

At-Large

Peter Baldino
Lawrence DiRusso

PB
LD

Departmental

*Margaret Braden, Elem. Ed.
**Lawrence Haims, Found. Ed.
**Janet Gill-Wigal, Guid./C.
*Louis Hill, Adm. & Sec. Ed.
**M. Dean Hoops, Sp. Ed.

MB
LH
JGW
LH
MDH

+Effective: September 15, 1986

ENGINEERING

At-Large

Duane Rost
Daniel Suchora

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Departmental

**Dilip Singh, Chem. Eng.
**Scott Martin, Civil Eng.
*Raymond Kramer, Elec. Eng.
*Sangwon Sohn, Ind. Eng.
*Hyun Kim, Mechanical Eng.

[Handwritten initials]

FINE AND PERFORMING ARTS

At-Large

Donald W. Byo
Frank Castronovo
Darla Funk
Lawrence Hugenberg
Jon Naberezny
David Robinson
Louis Zona

[Handwritten initials]

Departmental

*Susan Russo, Art
*Joseph Edwards, Music
**James LaLumia, Speech/Th

[Handwritten initials]

STUDENT

James Moran

[Handwritten initials]

At-Large

Neera Agarwal
Eric Conko
Nick Dubos
Jodi Knapic
Anthony Panici
JOHN LISKO

[Handwritten initials]

School/College

Ron Antal, Arts & Sciences
Lisa Santagata, Business
Todd Vreeland, CAST
Carol Sorenson, Education
Jay Deneen, Engineering
Elsa Higby, Fine & Perf Arts

[Handwritten initials]

Marvin Robinson, Ex-Officio, President, Student Government
Amy Otley, Second Vice President, President, Student Council

[Handwritten initials]

Ex-Officio

Student Government President
Student Council Chairman

ADMINISTRATION

Bernard T. Gillis
Timothy J. Lyons
Ernest R. Nordtvedt
Victor A. Richley
David P. Ruggles
George E. Sutton
Bernard J. Yozwiak

[Handwritten initials]

Taylor Alderman
Violet Boggess
David C. Genaway
Randy L. Hoover
Sally M. Hotchkiss
Edna D. Neal
Charles A. McBriarty
James A. Scriven

[Handwritten initials]

Key: *Departmental Senator in first year of two-year term
**Departmental Senator in second year of two-year term