PHILLIPS, VIRGINIA K.

BUSINESS EDUCATION & TECHNOLOGY

CALL TO ORDER

Dr. Rost, Chairman, called the meeting to order at 4:03 p.m.

REPORT FROM DR. HUMPHREY

The stated Agenda was set aside. President Humphrey was introduced. He reported on the North Central Association of Colleges and Schools teams's visit to the Youngstown State University campus on February 22-24. Dr. Humphrey thanked Dr. Gillis, Dr. Yiannaki, Dr. Bowers, and the many others who worked on the project.

The evaluation team conducted an exit interview. The draft of the final report has been received and returned; but the final report has not yet been received. Both the exit interview and the draft were positive. Youngstown State University satisfied all four evaluation criteria. Eighteen strengths and ten areas of concern were cited. Five suggestions were given.

A criticism given during the exit interview but not listed in the report was that Youngstown State University does not "blow its own horn enough"; it is too modest. (See Appendix A for the complete text of President Humphrey's report.)

APPROVAL OF MINUTES OF MARCH 2, 1988

The minutes of March 2, 1988, were corrected to show that Maria DeLost attended all Senate meetings with the exception of the October meeting. The corrected minutes were approved.

REPORT OF CHARTER AND BYLAWS COMMITTEE

No report.

REPORT OF SENATE EXECUTIVE COMMITTEE

Dr. Rost reported. (See Appendix B for the complete Senate Executive Committee report.)

Dr. J. Conser replaced Dr. E. Neal on the Student Academic Grievances Subcommittee. Forms have been sent to faculty that are to be returned to the Senate Executive Committee indicating committee preferences for the 1988-89 Academic year.

Curriculum items are being processed and must be reported to the May Senate meeting to be included on the State Inventory. Courses must be on the State Inventory to be offered during the 1988-89 Academic year. The next Senate meeting will be Wednesday, May 4, 1988, at 4:00 p.m. Items for the Agenda must be to Dr. Rost by noon, Thursday, April 21, 1988.

Dr. I. Khawaja, Vice Chairman of the Senate and representative on the Faculty Advisory Committee to the Chancellor, reported on the last Faculty Advisory Committee meeting. (See Appendix C for the complete report.)

The last meeting was held on March 15, 1988.

Dr. Elaine Hairston met with the group during the morning session and discussed the proposed removal of authorization for the Board of Regents to approve Bible Colleges (Senate Bill 31). She also outlined the Assessment Project and the need to develop criteria whereby excellence can be evaluated.

The Capital Bill was discussed during the afternoon session. The Master Plan will be published soon. Urban Demonstration labs will be proposed. Hopefully, all Urban universities can participate.

REPORT OF ELECTIONS AND BALLOTING COMMITTEE

The elections for Senator at Large are underway. Department Senator elections will follow. There will be a complete report given at the May Senate meeting.

REPORT OF CURRICULUM DIVISION, ACADEMIC PROGRAMS AND CURRICULUM COMMITTEE

Dr. G. Claypool reported.

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The course proposals that are listed on the Agenda have cleared without objection.

D. Hovey asked a question about the courses listed on pages 5-6 of the Agenda. It appears that a new academic program is surfacing. Has the Academic Programs Division looked at this?

Answer--The understanding is that this is a restructuring rather than a new program.

Chair--Course Proposal 88-85 is not included in the report; it has been withdrawn.

REPORT OF LIBRARY AND MEDIA SERVICES COMMITTEE

Dr. W. Mayhall reported.

In February, 1988, the Board of Trustees and Administration allocated an additional \$160,000 to the Library budget. The committee wants to make a formal "Thank You" to the Board of Trustees and the Administration for the allocation.

The statement found on Page 11 of the Agenda was read.

Motion to Approve the Recommended Library Allocation for 1988-89.

Dr. Mayhall moved to approve the recommended Library Allocation as found on Page 11 of the Agenda. B. Brothers seconded the motion. <u>Motion Carried</u>.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

The meeting adjourned at 4:32 p.m.

February 22-24 an evaluation team of SIX persons designated by the North Central Association of Colleges and Schools conducted their visit to YSU. Their principal point of reference before arriving on campus was the YSU Self-Study. That important document had been in preparation for two years under the direction of Provost Bernard Gillis. I thank Dr. Gillis for his very effective effort in marshalling the development of this report. He devoted hours and hours of work to this project and we all owe him our appreciation. I also wish to thank Dr. Harold Yiannaki who developed important parts of the report and Dr. Bege Bowers who did the final editing. I express my appreciation to Dr. Gillis, Dr. Yiannaki, Dr. Bowers, and all others who worked on this project.

AFTER REVIEW OF THE SELF-STUDY AND OF VARIOUS PUBLICATIONS AND REPORTS, AND NUMEROUS INTERVIEWS WITH INDIVIDUALS AND GROUPS, THE EVALUATION TEAM MET WITH US FOR THEIR EXIT INTERVIEW AND THEN THREE WEEKS LATER ISSUED A DRAFT REPORT. WE HAVE NOW COMPLETED REVIEW OF THE DRAFT FOR ERRORS OF FACT AND RETURNED OUR COMMENTS TO THE EVALUATION TEAM.

OUR HOPES WERE HIGH BEFORE THE EVALUATION TEAM ARRIVED, THE EXIT INTERVIEW WAS VERY AFFIRMATIVE, AND THE DRAFT REPORT IS EXCELLENT. I HAVE BEEN INVOLVED IN NUMEROUS REGIONAL ACCREDITATION VISITS AND REPORTS AND I HAVE NEVER SEEN A MORE POSITIVE, GLOWING REPORT. EVERY MEMBER OF THE FACULTY, STAFF, STUDENT BODY, AND BOARD OF TRUSTEES CAN TAKE REAL SATISFACTION FROM THIS REPORT.

THERE ARE FOUR EVALUATIVE CRITERIA, AS FOLLOWS:

- 1. THE INSTITUTION HAS CLEAR AND PUBLICLY STATED PURPOSES, CONSISTENT WITH ITS MISSION AND APPROPRIATE TO A POSTSECONDARY EDUCATIONAL INSTITUTION.
- 2. THE INSTITUTION HAS EFFECTIVELY ORGANIZED HUMAN, FINANCIAL, AND PHYSICAL RESOURCES INTO EDUCATIONAL AND OTHER PROGRAMS TO ACCOMPLISH ITS PURPOSES.
- 3. THE INSTITUTION IS ACCOMPLISHING ITS PURPOSES.
- 4. THE INSTITUTION CAN CONTINUE TO ACCOMPLISH ITS PURPOSES.

The evaluation team concluded that Youngstown State
University satisfied all four criteria. The draft report notes
18 separate strengths, 10 areas of concern, and it made five
suggestions. I will highlight all three categories.

"STRENGTHS"

THE EVALUATION TEAM FOUND "A DEDICATED, HARD WORKING STUDENT-ORIENTED FACULTY THAT IS DEMONSTRATING INCREASING COMMITMENT TO SCHOLARLY ACTIVITY AND RESEARCH COMMENSURATE WITH A MASTER'S LEVEL OF GRADUATE PROGRAMMING." THEY IDENTIFIED "A DEDICATED AND COMMITTED ACADEMIC SUPPORT STAFF WITH A POSITIVE ATTITUTE TOWARD STUDENTS AND VISITORS TO CAMPUS." THEY NOTED THAT THE STUDENT SERVICES AREA "IS VERY SUPPORTIVE OF THE STUDENTS IT SERVES."

VERY IMPORTANTLY, THE TEAM FOUND "A HIGHLY-MOTIVATED,
ENTHUSIASTIC, AND SERIOUS STUDENT BODY THAT IS COMMITTED TO THE
EDUCATIONAL EXPERIENCE." THEY ALSO FOUND "A HIGH LEVEL OF MORALE
AMONG FACULTY, STAFF, AND STUDENTS."

THE TEAM COMMENTED FAVORABLY UPON THE "WELL-MAINTAINED"

PHYSICAL PLANT, THE "EXCELLENT POLICY AND SUFFICIENT RESOURCES TO PROVIDE FOR EQUIPMENT REPLACEMENT AND ACQUISITION OF NEW EQUIPMENT." THEY ALSO NOTED THAT THE CONSERVATIVE FISCAL POLICY HAS BEEN SUFFICIENTLY FLEXIBLE TO PROTECT THE UNIVERSITY FROM MAJOR FLUCTUATIONS IN THE STATE ECONOMY. THEY NOTED WITH FAVOR, THE COMPUTING SYSTEM "WITH MORE THAN ADEQUATE CAPACITY FOR ACADEMIC AND ADMINISTRATIVE COMPUTING" AND THEY APPROVED OF THE STEWARDSHIP OF FINANCIAL RESOURCES.

AND OUTCOMES." THEY FOUND "A NEED TO IMPROVE THE ANALYSIS AND DEVELOPMENT OF ACADEMIC PLANNING, ESPECIALLY IN THE GRADUATE AREA" AND "A NEED TO ANALYZE AND UTILIZE MORE FULLY THE CAREER INFORMATION DATA THAT IS CURRENTLY AVAILABLE."

The team called upon faculty to increase their participation in the economic development of the area, suggested that the student recruitment base be broadened, and external funding for research be pursued more vigorously. The team also noted their concern that "both women and minorities are significantly under-represented in the administration of the University."

The stated concern that we have the most difficulty with reads as follows: "An affirmative action program that has shown only little progress since the previous NCA visit, with minority persons continuing to be significantly under-represented on the faculty, staff, and graduate student body." This conclusion was, however, based on a stated assumption (p.8 of draft) that "over 25% of the population in the metropolitan area is minority." In our response to the team we noted that that statistic was in error. In 1980, the Youngstown-Warren SMSA was 12.05% minority, the three-county area 9.6% minority, and the five-county area was 8.1% minority. Further, we asked that they recognize the progress

THE EVALUATION TEAM FOUND "A STABLE RELATIONSHIP WITH FACULTY AND STAFF UNIONS, BASED ON A HIGH LEVEL OF MUTUAL RESPECT" AND "A PROGRAM OF FACULTY IMPROVEMENT LEAVES THAT IS EXCEEDINGLY HELPFUL IN FACULTY DEVELOPMENT." THEY COMPLIMENTED YSU ON "RECOGNIZING AND CONFRONTING" THE REMEDIAL EDUCATIONAL NEEDS OF STUDENTS AND THE FACT THAT CONSIDERABLE STUDY SPACE HAD BEEN PROVIDED FOR COMMUTING STUDENTS.

THE DEVELOPMENT OF PUBLIC SERVICE CENTERS WAS COMMENTED UPON FAVORABLY AS WELL AS YSU'S EFFORT TO "WORK WITH COMMUNITY SCHOOLS TO ENHANCE THE QUALITY OF PUBLIC EDUCATION." THE TEAM FOUND "A GENERAL UNDERSTANDING OF AND COMMITMENT TO THE IMPORTANCE OF (YSU'S) EDUCATIONAL MISSION IN THE FIVE-COUNTY AREA." THEY ALSO NOTED THAT THE CENTRAL ADMINISTRATION COMMANDED THE RESPECT AND CONFIDENCE OF MOST FACULTY, STAFF, AND STUDENTS.

"CONCERNS"

THE "NUMBER OF UNDERPREPARED STUDENTS THAT REQUIRE REMEDIAL INSTRUCTION AND SPECIAL COUNSELING" WAS LISTED FIRST AND THEY NOTED THAT "GENERAL EDUCATION REQUIREMENTS DO NOT PROVIDE A RELATIVELY SIMILAR ACADEMIC EXPERIENCE AND DO NOT REFLECT A CONSIDERED FACULTY AGREEMENT ON A COHERENT PROGRAM OF OBJECTIVES

MADE IN RECRUITMENT SPECIFICALLY OF BLACKS SINCE 1984, NOTING THAT WE HAD 5 BLACK FULL-SERVICE FACULTY THEN, WE NOW HAVE 12; WE HAD 7 BLACK LIMITED-SERVICE FACULTY THEN, WE NOW HAVE 12; WE HAD 5 BLACK PROFESSIONAL/ADMINISTRATIVE STAFF THEN, WE NOW HAVE 16; WE HAD 43 BLACK CLASSIFIED CIVIL SERVICE STAFF THEN, WE NOW HAVE 49. FURTHER, BLACK ENROLLMENT WAS 1.049 FALL, 1984, AND IT WAS 1.043 FALL, 1987. THAT IS A DECREASE OF ONLY 6 STUDENTS OR 6 TENTHS OF 1% DESPITE A DROP OF 3.8% IN TOTAL STUDENT BODY.

WE NOTED THAT WE ASSIGN CONSIDERABLE IMPORTANCE TO INCREASING OPPORTUNITIES FOR MINORITIES AT YSU AND TO FAIL TO RECOGNIZE THE PROGRESS WHICH HAD BEEN MADE DOES NOT HELP IN THE EFFORT TO CONTINUE THE IMPROVEMENT.

"ADVICE AND SUGGESTIONS"

THE EVALUATION TEAM MADE FIVE SPECIFIC SUGGESTIONS, AS FOLLOWS:

- "1. Consider expanding the current strategic plan so that it is tied more directly to campus priorities
- "2. REVIEW THE CURRENT AFFIRMATIVE ACTION PLAN AND ACQUAINT EMPLOYEES WITH EFFECTIVE WAYS OF IMPROVING AFFIRMATIVE ACTION EFFORTS.

- "3. CONDUCT A THOROUGH FACULTY REVIEW OF THE INSTITUTION'S GENERAL EDUCATION REQUIREMENTS.
- "4. ALTHOUGH THE MECHANISMS ARE IN PLACE FOR FACILITATING FACULTY PARTICIPATION IN AREA ECONOMIC DEVELOPMENT, THE TEAM SUGGESTS THAT IN ADDITION TO RESPONDING TO REQUESTS, FACULTY SHOULD EXERCISE GREATER INITIATIVE IN BRINGING THEIR EXPERTISE BEFORE APPROPRIATE CONSTITUENCIES.
- "5. THE INSTITUTION SHOULD ANALYZE CAREFULLY, THE DEMAND FOR INCREASED DOCTORAL PROGRAMMING IN THE AREA, AS WELL AS THE NEED FOR ADDITIONAL DOCTORAL GRADUATES AND FOR INCREASED RESOURCES TO SUPPORT SUCH PROGRAMS."

THE TEAM RECOMMENDED CONTINUED ACCREDITATION FOR YSU AND THAT THE NEXT EVALUATION BE TEN YEARS FROM NOW, IN ACADEMIC YEAR 1997-98.

AS I SAID BEFORE, THIS REPORT IS VERY AFFIRMATIVE AND THE YSU COMMUNITY CAN BE PROUD OF ITSELF. IN THE EXIT INTERVIEW THE EVALUATION TEAM EXPRESSED A CRITICISM WHICH THEY DIDN'T REPEAT IN THE DRAFT REPORT BUT WHICH I BELIEVE WORTH TALKING ABOUT NOW. THEY SAID THAT WE DID NOT "BLOW OUR OWN HORNS" ENOUGH, THAT WE WERE TOO MODEST AS AN INSTITUTION AND THAT WE SHOULD EXERT MORE EFFORT IN TELLING OUR CONSTITUENCY JUST HOW GOOD YSU REALLY IS.

I once read that effective public relations can be described in the formula, P + R = E R P. That is, <u>performance</u> plus <u>reporting</u> equals effective public relations. YSU is a fine institution with an excellent understanding of its mission and with good community support. The overwhelming majority of faculty, staff, and students have real pride in YSU. We <u>DOPERFORM</u>. If we need to do a better job of reporting, let's do it together.

If we value the affirmatives in the North Central Association report, let us also be honestly concerned about the criticisms and suggestions made by the evaluation team and work toward further improvement. The administration will value the study and advice of the Academic Senate in this effort.

SENATE EXECUTIVE COMMITTEE REPORT

APRIL 6, 1988

Dr. James Conser has been appointed by the President to replace Edna Neal on the Student Academic Grievances Subcommittee.

Forms have been sent to all full-service faculty members asking them to indicate their interest and willingness to participate on University Committees. Please encourage your colleagues to be involved. These forms are the primary source of information for the Senate Executive Committee as it assigns faculty to the various committees. There are fewer committee slots than faculty members so not everyone will be on a committee each year, but we will do our best to arrive at the best assignments we can.

Curriculum items are being processed by the Curriculum Division. They must be processed through the Division and reported to the Senate at the May 4 meeting to be entered into the State Inventory of Courses that are available for next year. Courses not in that inventory may not be offered during the 1988 - 1989 academic year.

The next Senate meeting will be Wednesday, May 4, 1988, at 4:00 p.m. here in DeBartolo Hall. Items for that meeting must be to me by Thursday noon, April 21.

Dr. Ikram Khawaja, Vice Chairman of the Senate and our representative on the Faculty Advisory Committee to the Chancellor has a report of their last meeting.





YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

March 17, 1988

To: Academic Senate Members

From: I. Khawaja

Report for FAC's Meeting on March 15, 1988

Morning Session:

A. Dr. Elaine Hairston, Vice Chancellor for Academic Programs met with the Committee. She informed the group about the impending legislation in the Ohio Senate (and House) SB 331. This bill proposes to exempt Bible Colleges from the required OBOR - authorization of their degrees-programs. This legislation is of considerable concern to the OBOR.

B. Dr. Hairston also outlined the Assessment Project being undertaken by OBOR to develop indicators of quality using the model and information developed from Program Excellence.

Afternoon Session:

A. Chancellor distributed the analysis of the Capital Bill (attached) and indicated that this bill will probably pass with very little change.

B. Master Plan is with the regents and will be available within the next few weeks.

C. Urban Demonstration Labs will be proposed to address the concerns about the student access and success in Ohio's higher education system.

Copy: Dr. Humphrey

Analysis of Capital Bill (\$ millions)

BOARD RECOMMENDATIONS		\$357.4
REDUCTIONS TO BOR RECOMMENDATIONS:		
Asbestos (3.0) Data Processing (2.0) Library Access (0.5)		
SUBTOTAL STATEWIDE ITEMS	(5.5)	
Washington Tech (3.3) Cleveland State (2.4) Owens Tech (2.3) Cincinnati Tech (1.8) Toledo (1.5) U. of Cincinnati (1.4) Columbus State (1.0) Other (2.6)		
SUBTOTAL INSTITUTIONAL	(16.3)	
TOTAL REDUCTIONS		(21.8)
INCREASES TO BOR RECOMMENDATIONS:		
PROJECTS IN BOR PLAN (INCREASED OR ADVANCED):		
Ohio U. Brentwood Hosp. 3.6 MCO Space Renovations 2.0 U. of Akron Law Center 1.5 Ohio U. Ironton 0.8 Ohio U. Belmont 0.8 Youngstown Basic Renovations 0.6 Youngstown Asbestos 0.3 NEOUCOM Boiler 0.4 Clark Tech Land 0.3 Wright St. Lake Campus Road 0.2		
SUBTOTAL	10.5	
OTHER HIGHER EDUCATION PROJECTS:		
Clermont Branch Building 5.9 Toledo Art Building 4.5 Wright State Nutter Hall 4.0 Cleveland State Convocation Ctr. 3.8 MCOT Facility Purchase 3.0		

OSU Cranston Building CCC Unified Technologies Center Rio Grande Library Ohio U Peden Stadium Kent State Child Development NEOUCOM Collaborative Research Toledo Football Stadium Central State Dorm Renovations E. Liverpool Allied Medical Northwest Tech Building Central State Water - Planning OSU Seagrants Projects	3.0 2.5 2.4 2.0 2.0 1.5 1.3 1.0 1.0	
Belmont Tech Auditorium	1.0	•
Columbus State - Planning	0.9	
Youngstown Physical Plant Youngstown Parking	0.6 0.5	
Ohio U. Belmont Parking	0.5	
Tuscarawas Community Center	0.5	
NASA Institute Planning	0.5	
Stark Tech Firefighting Center	0.4	
Ohio U. Zanesville Planning Northwest Tech Child Care	0.4	
Southern State Agriculture Ctr.	0.4 0.4	
CCC - Fire Training	0.3	
Middletown Gymnasium	0.3	
CCC - Baseball	0.3	
Youngstown Roof Renovations	0.3	
OSU North Star Building	0.3 0.1	
Rounding Errors	, 0.1	
SUBTOTAL	49.1	
OTHER PROJECTS:		
OSU Ameriflora Akron Inventors' Hall of Fame Cincinnati Emery Hall Renovation Sinclair - Regional Teaching CCC Podiatrics College Educational Broadcasting Equip. Akron Convocation Center Cincinnati Ethics/Judaic Center Sinclair - Aviation Hall of Fame Belmont - Historical Restoration	6.7 4.0 4.0 3.5 1.5 1.1 1.0 0.3	÷.
SUBTOTAL	23.4	
TOTAL ADDITIONS		83.0
TOTAL CAPITAL BILL		\$418.6

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MARCH 7, 1988

ATTENDANCE SHEET+

Academic Senate, 1987-88

DATE: 4/6/89

APPLIED SCIENCE AND TECHNOLOGY

At-Large Robert Campbell Wilda Ferris Nancy Mosca Sharon Phillips Sharon Shipton LOSF

Departmental

**Maria DeLost, A. H.

*William Vendemia, B.E.T.

*Robert Stanko, C. J.

**Anthony Messuri, E. **Raj Varma, H. E.

*Marsha Kuite, Nursing

ARTS AND SCIENCES

At-Large
George Beelen
Frederick Blue
Barbara Brothers
Hugh Earnhart
Larry Esterly
William Jenkins
Ikram Khawaja
Gratia Murphy
Sidney Roberts
Lowell Satre
Thomas Shipka

J. Klys Jen J. Sugar Departmental

**Carl Chuey, Biology
*Thomas Dobbelstein, Chem

**Taghi Kermani, Economics 7:

*Bege Bowers, English

**Mary Loud, For. Lang.

**Thomas Maraffa, Geography

*Everette Abram, Geology

**John Neville, H.P.E.

*Pei Huang, History

**Steve Kent, Math & C.S.

*Victor Wan-Tatah, Phil

**Ronald Tabak, Physics

*Keith McKean, Pol. Sci.

**James Morrison, Psych.
*Lee Slivinske, Sociology

BUSINESS ADMINISTATION

At-Large
James Daly
Donald Hovey
Birsen Karpak
Louis Katz
Jane Simmons
Homer Warren

Departmental

**Dennis Bensinger, Acct.

**Rama Krishnan, Management
*Eugene Sekeres, Marketing

EDUCATION

At-Large
Janet Beary
Glorianne Leck

JAB_

Departmental

**Margaret Braden, Elem. Ed.

*Peter Baldino, Foundations

*Sherry Martinek, Guid/C

**Louis Hill, Adm. & Sec.Ed.

*Bernadette Angle, Sp. Ed

+Effective: September 15, 1987

* First year of two-year term

**Second year of two-year term

Academic Senate, 1987-1988

ENGINEERING

At-Large Soon-Sik Lim Duane Rost

Departmental

*Tadeusz Slawecki, Chem.Eng. *Irfan Khan, Civil Eng. Z.

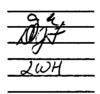
**Raymond Kramer, Elec. Eng.

**Sangwon Sohn, Ind. Eng.

**Hyun Kim, Mechanical Eng.

FINE AND PERFORMING ARTS

At-Large Donald Byo Joseph Edwards Darla Funk Ronald Gould Leslie Hicken Alfred Owens David Robinson



Departmental

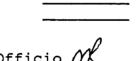
**Susan Russo, Art

**William Slocum, Music

*Frank A. Castronovo, Sp/T

STUDENT

At-Large Jay Deneen Douglas Herbert Sam McKinney Dawn McCombs Carol Sorenson



Marvin Robinson, Ex-Officio President, Student Government Gary Caylor, Ex-Officio Vice-President, Student Govt

School/College Lisa Solley, A & S Jim Moran, Business Todd Vreeland, CAST Lisa Jorza, Education Eric Hartzell, Engineering Pat White, Fine & Perf Arts / Andrew Russ, Graduate School

Amy Otley, Ex-Officio Second Vice-President, Student Government

ADMINISTRATION

Bernard T. Gillis Timothy J. Lyons Victor A. Richley David P. Ruggles Frank Siebold George E. Sutton Bernard J. Yozwiak



Richard Burden David C. Genaway Edna Neal Sally M. Hotchkiss Charles A. McBriarty James A. Scriven John J. Yemma

Taylor Alderman

*First year of two-year term **Second year of two-year term

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