

ACADEMIC SENATE MINUTES

JANUARY 13, 1988

CALL TO ORDER

D. Rost, Chairman, called the meeting to order at 4:04 p.m. The Chair announced that copies of Page 13 for the Agenda were on the table in the back of the room. They were inadvertently left off some Agendas.

APPROVAL OF MINUTES OF DECEMBER 2, 1987

The minutes were approved as distributed.

REPORT OF CHARTER AND BYLAWS COMMITTEE

There is no report. The committee will meet on January 25, 1988. Any comments or concerns should be forwarded to T. Deiderick before that date.

REPORT OF SENATE EXECUTIVE COMMITTEE

North Central Association Reaccreditation Report is in its final stages of printing. It will be available for review from Chairs and Deans as well as Provost Gillis' office. There will be copies in the Library also. The Senate Executive Committee will have a copy also and will be more than happy to share with you. The document, though extensive, is a brief summary of all the work and inputs that have been involved. As this activity directly impacts the total academic mission of the University, I most strongly urge you to become familiar with it.

Two items were referred to the Academic Standards and Events Committee for their consideration: (1) "Whether or not the exempted groups such as limited service, extended teaching service, teaching assistants, adjunct faculty and chairs should be subject to the same privileges as the full service faculty with respect to the assignment of grades" and (2) "Whether or not the Student Academic Grievances Subcommittee procedure should carry the authority to change grades." This second question will be the topic of a special meeting of the Academic Senate immediately following this one.

The next Senate meeting will be Wednesday, February 3, 1988, here in DeBartolo Hall. Items for the meeting Agenda are due to me on Friday, January 22, 1988, at noon.

Dr. Ikram Khawaja, Vice Chairman of the Senate, is in Columbus today representing Youngstown State University at a meeting of the Chancellor's Advisory Committee. They have had no

meeting since our last meeting so he has no report for us today.

REPORT OF ELECTIONS AND BALLOTING COMMITTEE

No report.

REPORT OF CURRICULUM DIVISION, ACADEMIC PROGRAMS AND CURRICULUM COMMITTEE

G. Claypool reported. There are two corrections to the summaries of course proposals found on the Agenda. The title for Course 88-5C should read **PHILOSOPHY OF HUMAN NATURE**. Course 88-51 should read **INTRODUCTION TO RELIGIOUS STUDIES**.

REPORT OF ACADEMIC STANDARDS AND EVENTS COMMITTEE

W. Jenkins reported.

It was noted the recommendations were confusing, confusing because of the structure involved. Therefore, the structure was described before the motions were presented.

There is a Student Discipline Board at the University. It exists under the Vice President of Student Affairs. That Board was established under the auspices of the Code of Student Rights and Conduct. There is an equal number of faculty and students on the Board. That Board was established to provide for disciplinary procedures for classroom or non-classroom activities.

A faculty member in the classroom has the authority to assign grades. There are two incidents where faculty can refer the matter to that committee for further disciplinary action after assessing the grade--plagiarism and cheating. That further disciplinary action could be a warning, suspension, or expulsion. A faculty member could request that no action be taken.

The Student Academic Grievance Subcommittee was established under the Senate Charter and ByLaws. There are six student members, six faculty members, and an administrative member. There is a grievance procedure established. It was established to hear appeals from students regarding grades, assignments, etc. assigned by faculty in the classrooms.

Last year there was a case involving plagiarism referred to the Student Discipline Board. In the Handbook of Students Rights and Responsibilities there is a definition of plagiarism that includes the word "intent."

The feeling of the committee is that plagiarism is "plagiarism." Intention has nothing to do with it. If the act was committed, it was committed. The committee forwarded to the

Senate a definition that excluded the word "intent." It was not their intent to eliminate "intention" from the deliberations on discipline.

It was their intent that a record be made so that in reviews of further instances of plagiarism by the student, it would be known that the student had been informed of what constitutes plagiarism and, therefore, would have no excuse.

The committee still does not see fit to include the word "intention." The measures brought forward are to clarify the stance of the committee rather than to change it. The committee felt it was inappropriate to have two bodies of appeal. This could encourage the students to try both routes. It was fairly clear to the committee that, in the Charter, this responsibility was given to the Student Academic Grievance Subcommittee. The duties of the Student Grievance Committee are to evaluate the need for additional discipline.

Last Spring, there was a motion forwarded to make certain that the catalog stated that the student had the right to appeal grades, but only to the Student Academic Grievance Subcommittee. This year the committee felt that the original wording gives permission. This change makes it clear that the appeal goes to the Student Academic Grievance Subcommittee.

Motion to Appeal Actions Affecting Grades to the Student Academic Grievance Subcommittee.

W. Jenkins moved that the catalog reflect "The student may appeal any actions affecting the grade. The Student Academic Grievance Subcommittee or the Graduate Student Grievance Committee where appropriate will handle such appeals." The motion received a second.

B. Yozwiak--I don't see the intent just explained in the motion.

A. Otley--Do you have to appeal to the same body that made the decision?

W. Jenkins--The Student Academic Grievance Subcommittee is the final review committee.

There is a complicating factor in the contract between the Faculty and the Administration which states the faculty member has the final authority in the determination of the grade. The record of the hearing may be included in the faculty member's file or sent to the faculty member's department office, but the grade cannot be changed.

E. Neal--If a student is accused of cheating on a test, but

the student does not feel that he/she cheated, would the student go to this committee? Is the Code being changed?

W. Jenkins--The committee did not find any statement in the Code that is changed because of this motion.

A. Otley--If a student requires additional discipline, the matter will be referred to the Student Discipline Board. Does this mean he/she will be disciplined by the Student Academic Grievance Subcommittee also?

W. Jenkins--No. The faculty cannot initiate discipline action with the Student Academic Grievances Subcommittee

D. Robinson--Intent was removed from the definition. As far as the Code is concerned, they can consider intent. Is the Student Discipline Board required to look at the action or do they look at the specifics of the situation? What if they find that intent is missing?

W. Jenkins--You are confusing crime and punishment. If there is a dead body, there is a series of charges and punishments that can be assigned. They may not punish because of intent; it has nothing to do with innocence.

M. Robinson--The previous policy was serving the student. Would you ask the committee to reconsider to look at the appeal process being at the convenience of the student rather than the convenience of the faculty?

B. Brothers--That is not part of the motion.

D. Robinson--Let's pursue the matter further. The faculty sends a report to the Student Discipline Board. The student brings charges against the professor through the Student Academic Grievance Subcommittee procedure. The student may not agree that he/she is guilty of plagiarism. Is it the intent that the only way a student can clear his/her name is to bring charges against the faculty member?

W. Jenkins--Solving the plagiarism issue is a much broader problem. The intention is to have due process.

Chair--The Student Academic Grievances Subcommittee is a final court; it is not the beginning point.

D. Robinson--The student is presumed guilty; however, there is guilt only if plagiarism is established.

Student Member--When it goes through the appeals process, the student is appealing the grade. If the student is found "not guilty" will the grade be changed or will the contract hold?

W. Jenkins--The contract prevails. Presently 90% of the grievances are resolved before they reach the subcommittee.

A. Otley--How can you vote on an issue that has not been settled?

Chair--We have a mechanism in place. The second meeting today raises the question of whether a change should be made in the mechanism.

Motion Carried.

Motion to Make Change in Student Code.

There is a separate process for amending the Code. If approved, this change will be forwarded to the proper administrative office for consideration for a change in the Code.

W. Jenkins moved that "All reports of academic dishonesty will be kept on file and will be consulted when students are found to be in violation of other University regulations.

It is intended that this resolution be included in the Code of Student Rights, Responsibilities, and Conduct."

S. Roberts seconded the motion.

C. McBriarity--Is the intent meant to include a second instance of plagiarism or is it to be more broadly interpreted?

W. Jenkins--It should be more broadly interpreted.

A. Otley--Shouldn't the motion be reworded?

Motion to Amend--Replace Other with Similar.

A. Otley moved to amend the motion by replacing "Other" with "Similar." The motion received a second. Motion to Amend Carried.

D. Hovey--Is there a time limit on this requirement?

W. Jenkins--There are state standards for disposal of this type of record.

-----We scrap on graduation.

W. Jenkins--These files are separate from files in the Admissions Office.

D. Hovey--The effect of this amendment is that plagiarism

reports will not be considered in the case of parking violations?

W. Jenkins--Yes.

Motion Carried.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

The Chair noted that a special Senate Meeting has been called to immediately follow the adjournment of this meeting

ADJOURNMENT

The meeting adjourned at 4:45 p.m.

ATTENDANCE SHEET+

Academic Senate, 1987-88

DATE: 1/13/88

APPLIED SCIENCE AND TECHNOLOGY

At-Large

Robert Campbell
Wilda Ferris
Nancy Mosca
Sharon Phillips
Sharon Shipton

RC
WF
NM
SP
SS

Departmental

**Maria DeLost, A. H.
*William Vendemia, B.E.T.
*Robert Stanko, C. J.
**Anthony Messuri, E. T.
**Raj Varma, H. E.
*Marsha Kuite, Nursing

MD
WV
RS
AM
RV
MK

ARTS AND SCIENCES

At-Large

George Beelen
Frederick Blue
Barbara Brothers
Hugh Earnhart
Larry Esterly
William Jenkins
Ikram Khawaja
Gratia Murphy
Sidney Roberts
Lowell Satre
Thomas Shipka

GB
FB
BB
HE
LE
WJ
IK
GM
SR
LS
TS

Departmental

**Nicholas Sturm, Biology
*Thomas Dobbelstein, Chem
**Taghi Kermani, Economics
*Bege Bowers, English
**Mary Loud, For. Lang.
**Thomas Maraffa, Geography
*Everette Abram, Geology
**John Neville, H.P.E.
*Pei Huang, History
**Steve Kent, Math & C.S.
*Victor Wan-Tatah, Phil
**Ronald Tabak, Physics
*Keith McKean, Pol. Sci.
**James Morrison, Psych.
*Lee Slivinske, Sociology

NS
TD
T. Kermani
BB
ML
TM
EA
JN
PH
SK
VW
RM
JM
LS

BUSINESS ADMINISTRATION

At-Large

James Daly
Donald Hovey
Birsen Karpak
Louis Katz
Jane Simmons
Homer Warren

JD
DH
BK
LK
JS
HW

Departmental

**Dennis Bensinger, Acct.
**Rama Krishnan, Management
*Eugene Sekeres, Marketing

DB
RK
ES

EDUCATION

At-Large

Janet Beary
Glorianne Leck

JB
GL

Departmental

**Margaret Braden, Elem. Ed.
*Peter Baldino, Foundations
*Sherry Martinek, Guid/C
**Louis Hill, Adm. & Sec.Ed.
*Bernadette Angle, Sp. Ed

MB
PB
SM
LH
BA

+Effective: September 15, 1987

* First year of two-year term
**Second year of two-year term

Academic Senate, 1987-1988

ENGINEERING

Date 1/13/88

At-Large
Soon-Sik Lim
Duane Rost

S.L.

Departmental
*Tadeusz Stawecki, Chem. Eng.
*Irfan Khan, Civil Eng. Irfan Khan
**Raymond Kramer, Elec. Eng. R.K.
**Sangwon Sohn, Ind. Eng. S. Sohn
**Hyun Kim, Mechanical Eng.

FINE AND PERFORMING ARTS

At-Large
Donald Byo
Joseph Edwards
Darla Funk
Ronald Gould
Leslie Hicken
Alfred Owens
David Robinson

[Handwritten signatures]

Departmental
**Susan Russo, Art
**William Slocum, Music WSS
*Frank A. Castronovo, Sp/T FC

STUDENT

At-Large
Jay Deneen
Douglas Herbert
Sam McKinney
Dawn McCombs
Carol Sorenson

[Handwritten signatures]

School/College
Lisa Solley, A & S
Jim Moran, Business JM
Todd Vreeland, CAST
Lisa Jorza, Education LJ
Eric Hartzell, Engineering EH
Pat White, Fine & Perf Arts PW
Andrew Russ, Graduate School

Marvin Robinson, Ex-Officio MR
President, Student Government
Gary Caylor, Ex-Officio GC
Vice-President, Student Govt

Amy Otley, Ex-Officio AO
Second Vice-President,
Student Government

ADMINISTRATION

Bernard T. Gillis
Timothy J. Lyons
Victor A. Richley
David P. Ruggles
Frank Siebold
George E. Sutton
Bernard J. Yozwiak

[Handwritten signatures]

Taylor Alderman
Richard Burden RB
David C. Genaway D.C.G.
Randy L. Hoover
Sally M. Hotchkiss
Charles A. McBriarty
James A. Scriven
John J. Yemma JJY

*First year of two-year term
**Second year of two-year term

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