

Bernard Gillis
Provost

RECEIVED

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ACADEMIC SENATE MINUTES

MARCH 2, 1988

CALL TO ORDER

D. Rost, Chairman, called the meeting to order at 4:05 p.m.

APPROVAL OF MINUTES OF JANUARY 13, 1988

The minutes of January 13, 1988, Special Meeting, were corrected as follows: Dr. Robinson's comments at the bottom of Page 4 should be corrected to read: "The faculty member may be represented by someone, who may be on the OEA Grievance Committee, or even outside counsel."

It should also be noted that Dr. Rost attended the meeting. His signature was not on the attendance sheet.

Minutes were approved as corrected.

REPORT OF CHARTER AND BYLAWS COMMITTEE

No report.

REPORT OF SENATE EXECUTIVE COMMITTEE

Dr. Rost reported.

The North Central Association of Colleges and Schools visitation team completed their visit last week. A full written report will follow shortly. A full ten-year reaccreditation for Youngstown State University will be recommended.

President Humphrey has been asked to appear at the April Senate meeting to share information from the final report.

Nicholas Strum, Biology, is being replaced by Carl Chuey for the remainder of the unexpired term. Cynthia Campbell is replacing William Vendemia as the B.E.T. departmental Senator. Edna Neal and Timothy Lyons have resigned from the University and will be replaced in the Senate by appointments from the President.

The Academic Standards and Events Committee is still considering the questions of authority to direct changes in assigned grades. Forward suggestions to them.

Curriculum items must be to the Curriculum Division by March 15 to be considered for the 1988-1989 academic year. Courses must be reported to the May 4 meeting to be included in the course inventory.

The next Senate meeting will be April 6, 1988, at 4:00 p.m., in DeBartolo Hall.

Dr. Ikram Khawaja, Vice Chairman of the Senate, will report on the last meetings of the Faculty Advisory Committee to the Chancellor. (See Appendix A for the detailed Senate Executive Committee report).

Report on FAC Meetings

The main topic at the January meeting was the "Student Access" report. There is a push from the BOR to address the issue of student success (particularly minority students). Ohio State has developed an action plan. The percentage of high school students going on to college in Ohio is lower than the national average. The Capital Outlays Budget was also discussed.

Capital Allocations were discussed in great detail at the February meeting. The allocations procedure was discussed. Thirteen percent of the Higher Education allocation goes to debt service; it comes off the top. If there is unchecked growth, the actual allocation to universities will be reduced. Projections show it could go as high as 20%.

The "Education 2000" Commission was the other topic discussed. This commission has six months to come up with a report addressing the points raised in the Governor's "State of the State" address (See Appendix B for complete FAC report).

REPORT OF THE ELECTIONS AND BALLOTING COMMITTEE

Beverly Gartland reported.

A ByLaw change was approved last year that will affect the way Senate elections are conducted. The new procedure outlined in ByLaw 3, Section 3, states that a faculty member will become a nominee...by returning a signed written request distributed by the Elections and Balloting Committee or by assenting to a nomination.

The form used this year will have two sections. Please remind your colleagues of this change in procedure.

REPORT OF THE PROGRAMS DIVISION, ACADEMIC PROGRAMS AND CURRICULUM COMMITTEE

D. Brown reported.

Agenda item 878-4, the change in the Engineering Technology Program, is for information only.

Agenda item 878-5 is to provide notification of a change proposed the Marketing Technology program which includes a title change to Marketing Management Technology. If you would like to comment on this proposed change, please contact any member of the committee.

REPORT OF THE CURRICULUM DIVISION, ACADEMIC PROGRAMS AND CURRICULUM COMMITTEE

Agenda item 878-6 is for information only.

REPORT OF THE LIBRARY AND MEDIA SERVICES COMMITTEE

W. Mayhall reported.

Motion to Approve Resolution Found on Page 12 of the Agenda.

W. Mayhall moved that the Senate support the following:

"During the last decade, the number of faculty members and disciplines using media for instructional purposes has grown dramatically. The Library and Media Services Committee applauds this development at YSU. The allocation of FTE student wages to support this development has remained constant over the last decade while the usage has more than doubled (See accompanying graph, Appendix C).

Cutbacks in media services during the past two years have hindered this continued development in instruction. Therefore, the committee recommends that increased FTE student wages be allocated to the Media Center to support restoration of services and permit increased usage of contemporary instructional technology."

Motion seconded by G. Leck. Motion Carried.

REPORT OF ACADEMIC STANDARDS AND EVENTS COMMITTEE

W. Jenkins reported.

The Committee has been attempting to meet weekly on the grade change issue. However, there is nothing to bring forward at this time. It is an involved issue. There are legal ramifications. Jim McCullom, the University's legal counsel, has called attention to relevant cases. Based on the direction of the courts, in cases of disciplinary matters, due process is required. Due process would require the ability to reverse decisions including grade decisions. There is no constitutional provision in academic matters that the University has to have due process.

The Committee hopes to finish debate next quarter and distribute possible recommendations. They could then hold hearings before a recommendation is forwarded to the Senate for consideration.

Motion to Approve a Change in the Grading Standard for the School of Education's Professional Laboratories from CR/NE to CR/NC

W. Jenkins moved approval of the change in the Grading Standard for the School of Education's Professional Laboratories from CR/NE to CR/NC. Motion received a second.

The School of Education wants to move from CR/NE to CR/NC. This is an upgrade in the system. Motion Carried.

Motion to Approve Resolution to Assign Same Privileges and Responsibilities as the Full-Service Faculty to All Others Who Teach and Assign Grades

W. Jenkins moved to approve the resolution that "All others who teach and assign end-of-the-quarter grades are subject to the same privileges and responsibilities as the full-service faculty with respect to the assignment of grades." Motion received a second.

S. Roberts--What constitutes a privilege and a right?

Answer--Faculty members have the power to assign grades but can be challenged by a grievance procedure. We are saying there should be no difference between full-service and limited-service faculty in the grades' issue.

V. WonTatah--What is the difference between this motion and the previous policy?

Answer--The committee could find no reference to the fact that the rights and responsibilities of grade assignment is the same for full-service and limited-service faculty. We believe that the current practice is being reaffirmed by this motion.

D. Hovey--Did you think of any harmful results in making this change.

Answer--We intend to examine this as part of the grade change procedure being discussed.

H. Earnhart--I would like to hear from Taylor Alderman.

T. Alderman--I would like to see the matter sent back to committee since it is currently being addressed as part of a larger question. "We are attempting to add a tail to a dog we presently don't have."

W. Jenkins--This is being offered as an interim solution because of a question that has already been raised.

T. Alderman--Why are you using a question as a motion?

W. Jenkins--We aren't. The motion is on Page 14 of the Agenda.

G. Sutton--We haven't defined rights and privileges. I am not certain I want to approve extension of undefined rights to graduate assistants, adjunct faculty, etc. We need to define accountability before we assign rights and privileges.

B. Brothers--I thought an instructor of record was an instructor of record. I never knew that I could treat grade assignments differently.

Motion to Table Until Such Time as Grade Change Recommendation is Brought Forward

S. Roberts moved to table the motion until such time as a grade change recommendation is brought forward. T. Alderman seconded the motion.

After a few comments, the parliamentarian ruled that a motion to table cannot be discussed. The Chair called the question. Motion to Table Carried.

B. Brothers--What is the policy?

W. Jenkins--I don't see any change in the policy. We don't see this as a change.

B. Brothers--I would like to know what the policy is regarding Instructors of Record.

UNFINISHED BUSINESS

None

NEW BUSINESS

D. Hovey--When the Senate Executive Committee has been asked to look into a matter and it refers the matter to committee, the Senate should be informed as to why the issue has been raised.

Chair--A grievance involved an instructor who was not a member of the bargaining unit. The Senate Executive Committee thought the Instructor of Record was the only one who could change a grade. They asked for a clarification from the Academic Standards and Events Committee.

Motion to recognize the Fine Job of Moving the University Through the Accreditation Process

G. Leck moved that the Senate recognize the fine job the administration, particularly B. Gillis, did in moving the University through the accreditation process. Motion received a second. Motion Carried.

ADJOURNMENT

Meeting adjourned at 4:45 p.m.

APPENDIX A

SENATE EXECUTIVE COMMITTEE REPORT

March 2, 1988

On Monday, Tuesday, and Wednesday of last week, the University was visited by a team of reviewer/consultants representing the North Central Association of Colleges and Schools, Commission on Institutions of Higher Education. They were to evaluate YSU for reaccreditation by that Association. They met with a number of faculty, chairs, deans, and members of the administration, asked numerous questions and poured over many of the documents available to them.

On last Wednesday, the visitation team reviewed their findings in an exit interview. The areas of strengths and concerns were reported orally. A full written report will follow shortly.

The visitation team indicated they will be recommending a full 10-year reaccreditation for Youngstown State University! Needless to say, all are very pleased. I want to thank the members of the Senate for their extensive efforts in support of this continued accreditation.

President Humphrey has accepted my invitation and will address the Senate as the first item of business at our next meeting, April 6, 1988, to share the details of the report.

Nicholas Strum, Biology, has resigned from the Senate and is replaced by Carl Chuey for the remainder of the unexpired term. William Vendemia, Business Education and Technology, has resigned from the Senate and is replaced by Cynthia Campbell. Edna Neal and Timothy Lyons have resigned from the University and will be replaced in the Senate by appointments from the President.

The Academic Standards and Events Committee is still considering the questions of authority to direct changes in assigned grades. They welcome all inputs and ideas from anyone. Please express your suggestions soon so they may include them in their deliberations. Don't wait and expect them to read your mind. We are all aware this is a difficult and sensitive issue. Help the Senate to move carefully and to arrive at a wise decision.

Curriculum items must be to the Curriculum Division from the College/School Curriculum Committees by March 15 to be considered for the 1988-1989 academic year. They must be processed through the Division and reported to the Senate at the May 4 meeting to be entered into the State inventory of courses that are available for the next year. Courses not in that inventory may not be offered during the 1988 - 1989 academic year.

The next Senate meeting will be Wednesday, April 6, 1988, at 4:00 p.m., here in DeBartolo Hall. Items for that meeting must be to me by Thursday, March 24, at noon.

Dr. Ikram Khawaja, Vice Chairman of the Senate and our representative on the Faculty Advisory Committee to the Chancellor, has a report of their last meetings.



APPENDIX B

YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

February 18, 1988

To: Academic Senate Members

From: I. Khawaja *IK*

Report of FAC's Meeting on February 10, 1988

Morning Session:

- A. Capital development budget was discussed by Mathew Filipic of BOR Budget Office. In particular, the future debt service and its possible impact on higher education was explained in considerable detail.
- B. In discussing the "Education 2000" Commission it was observed that the initiatives that were outlined by the Governor did not mention the whole domain of environmental awareness as part of the curriculum.

Afternoon Session:

- A. Chancellor shared the list of members appointed to the "Education 2000" Commission. This commission will report back to the Governor in 6 months. Potential areas of inquiry for this commission include: teacher education, financial aid, and interconnection between K-12 and higher education.
- B. Next Master Plan will be ready in draft form within next two weeks and will be distributed in March 1988.
- C. Chancellor informed the group that he has asked his staff to develop papers on health-care system and teacher-education in order to assess the status of these two areas of potential concern.

cc: Dr. Humphrey

encl:



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

January 22, 1988

To: Academic Senate Members

From: I. Khawaja

Report of FAC's meeting on January 13, 1988

Morning Session:

- A. Dr. Ann Moore, Associate to the Chancellor for Strategic Planning attended the meeting to discuss the "Student Access" report. It was noted that: 1) Proportion of Ohio high school graduates going to college is much lower than the national average, 2) BOR may fund incentive programs for retention and success of students, 3) Urban demonstration projects will be encouraged in major urban areas, 4) Both public and private institutions will be asked to participate in the BOR programs.
- B. BOR Capital Plan for 1989-1994 was distributed.

Afternoon Session:

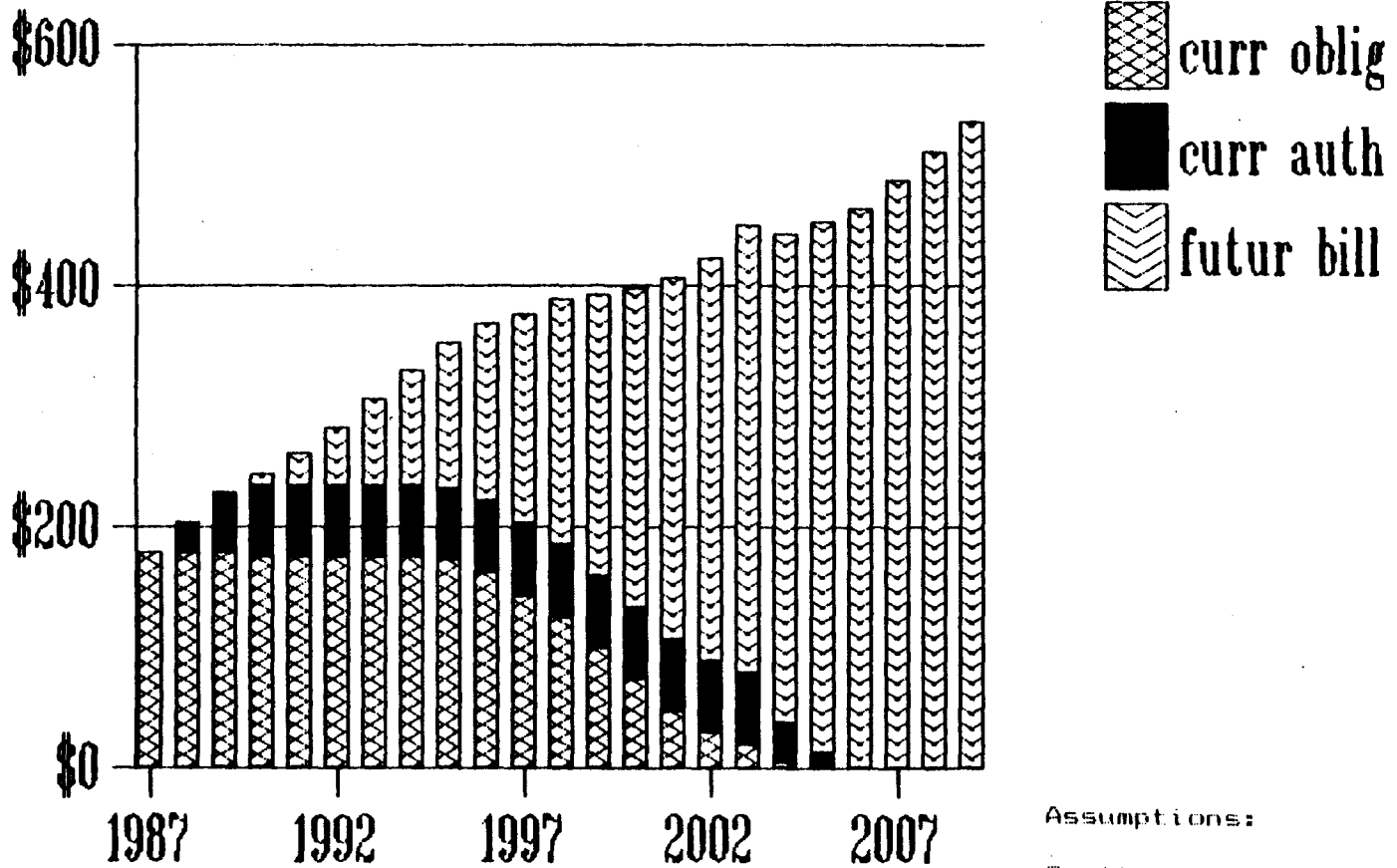
Chancellor shared the Academic Challenge and Productivity Improvement Challenge releases with the members of the Committee. He also discussed the "State of the State" address of the Governor and pointed out that education was a focal point of the address. Substantial school reform may have to be carried out in order to achieve the goals suggested by the Governor.

Copy: Dr. Humphrey

\$ Millions

Future Debt Service

Future Bills up 10%



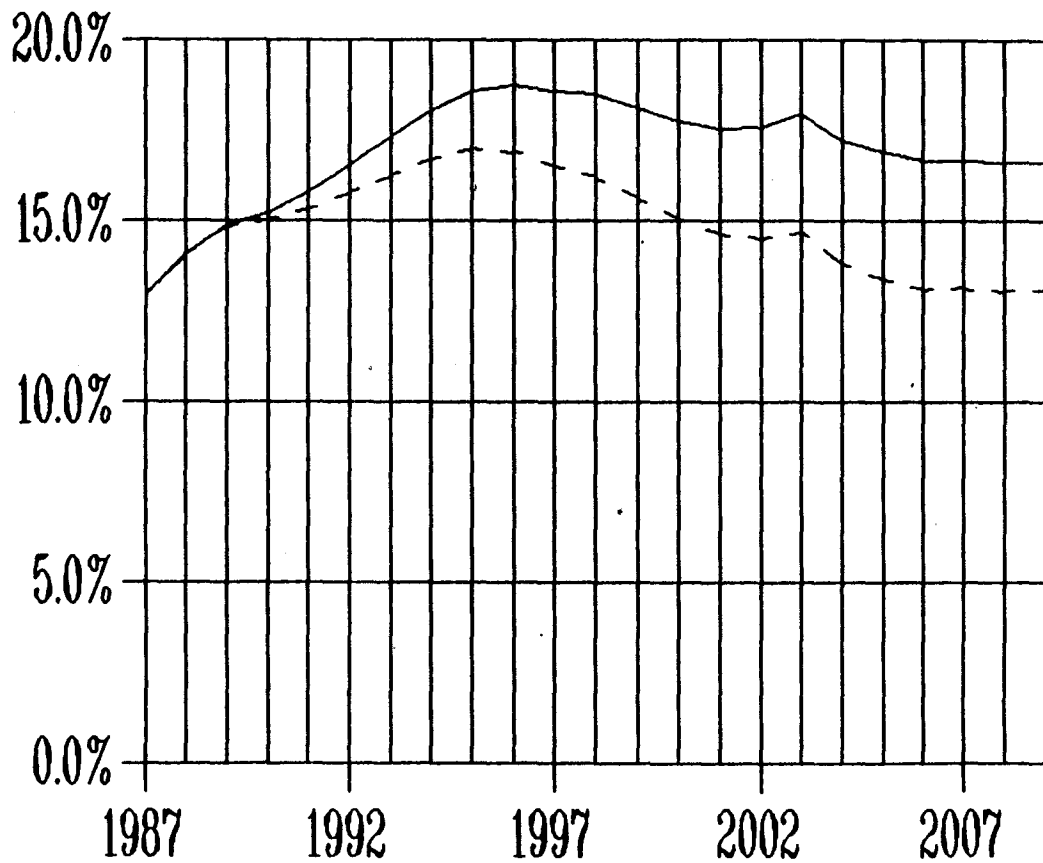
Assumptions:

Capital Bills increase by 10% per biennium from starting point of \$305 million in 1986, with a one time expenditure of \$22 million for supercomputer.

Bonds sold at 8% for 15 years.

Debt Serv as % of Budget

Budget up 5%/yr; Bill 10%

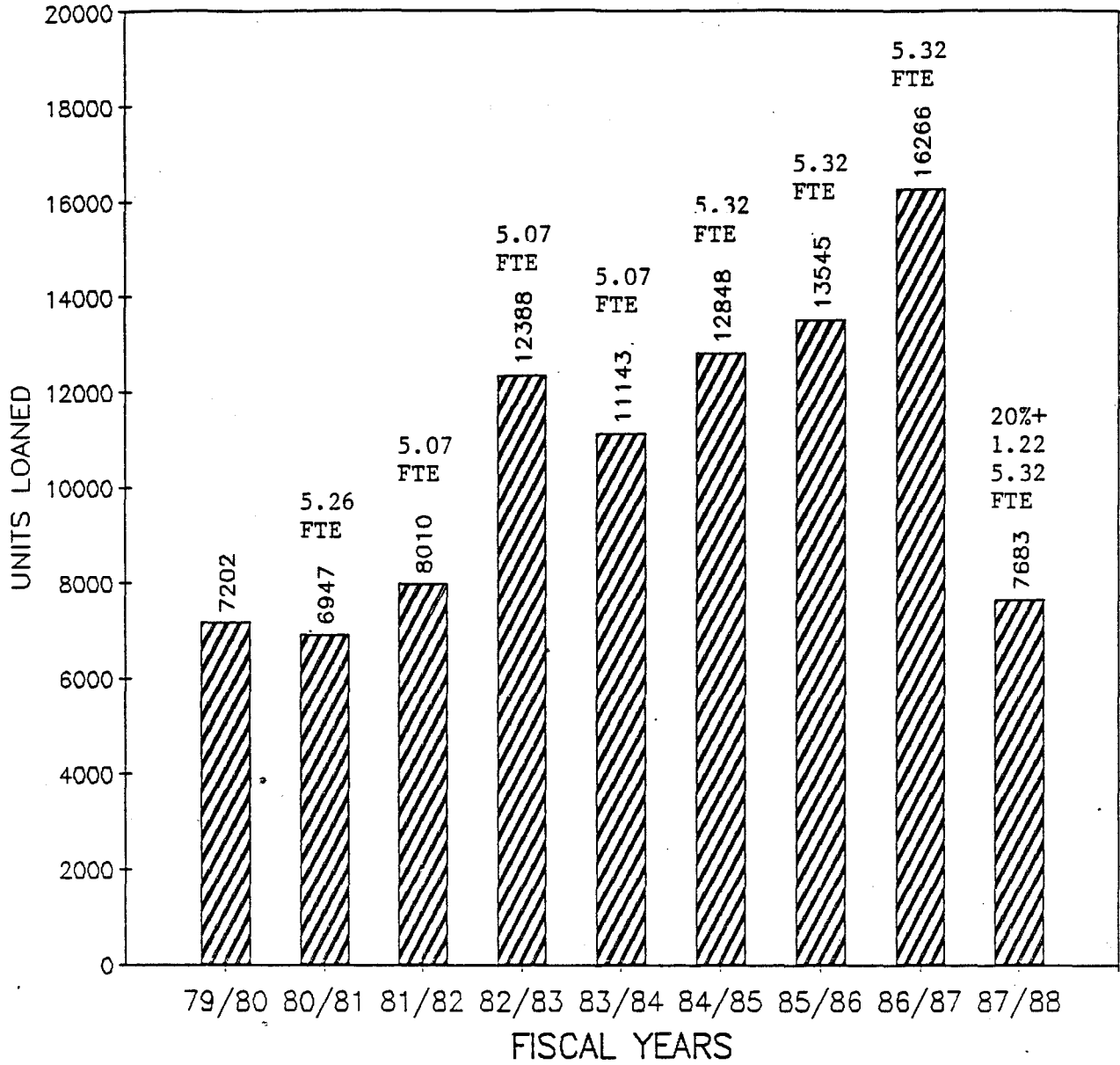


\$305M Bill

\$413M Bill

SHORT TERM/DAILY EQUIPMENT LOANS

APPENDIX C



87/88 - YEAR TO DATE

COLLEGE OR SCHOOL	79/80	80/81	81/82	82/83	83/84	84/85	85/86	86/87	87/88
ARTS AND SCIENCES	2671	2578	3775	5326	4715	6655	7779	8377	3721
BUSINESS ADMIN.	646	688	889	2977	620	735	874	1315	818
EDUCATION	222	195	206	272	690	880	348	927	540
ENGINEERING	137	213	134	201	298	382	227	227	118
FINE & PERF. ARTS	843	1000	903	1099	1342	1154	1239	1455	445
C.A.S.T.	1190	1320	1122	1507	1042	1665	1637	2099	1205
OTHER	1493	953	981	1006	1106	1448	1441	1816	636
TOTAL	7202	6947	8010	12388	11143	12848	13545	16266	7683

ATTENDANCE SHEET+

Academic Senate, 1987-88

DATE: 3/2/88

APPLIED SCIENCE AND TECHNOLOGY

At-Large

Robert Campbell
Wilda Ferris
Nancy Mosca
Sharon Phillips
Sharon Shipton

RC
WFF
NM
SP
SS

Departmental

**Maria DeLost, A. H.
*Cynthia Campbell
*Robert Stanko, C. J.
**Anthony Messuri, E. T.
**Raj Varma, H. E.
*Marsha Kuite, Nursing

MD
CC
RJS
AV
MJK

ARTS AND SCIENCES

At-Large

George Beelen
Frederick Blue
Barbara Brothers
Hugh Earnhart
Larry Esterly
William Jenkins
Ikram Khawaja
Gratia Murphy
Sidney Roberts
Lowell Satre
Thomas Shipka

GB
FB
BB
HE
LE
WJ
IK
GM
SR
LS
TS

Departmental

**Carl Chuey, Biology
*Thomas Dobbelstein, Chem
**Taghi Kermani, Economics
*Bege Bowers, English
**Mary Loud, For. Lang.
**Thomas Maraffa, Geography
*Everette Abram, Geology
**John Neville, H.P.E.
*Pei Huang, History
**Steve Kent, Math & C.S.
*Victor Wan-Tatah, Phil
**Ronald Tabak, Physics
*Keith McKean, Pol. Sci.
**James Morrison, Psych.
*Lee Slivinske, Sociology

CC
TD
BW
ML
TM
EA
JN
PH
SK
VW
RT
KM

BUSINESS ADMINISTRATION

At-Large

James Daly
Donald Hovey
Birsan Karpak
Louis Katz
Jane Simmons
Homer Warren

JD
DH
BK
LK
JS
HW

Departmental

**Dennis Bensinger, Acct.
**Rama Krishnan, Management
*Eugene Sekeres, Marketing

DB
RK
ES

EDUCATION

At-Large

Janet Beary
Glorianne Leck

JB
GL

Departmental

**Margaret Braden, Elem. Ed.
*Peter Baldino, Foundations
*Sherry Martinek, Guid/C
**Louis Hill, Adm. & Sec. Ed.
*Bernadette Angle, Sp. Ed

MB
PB
SM
LH
BA

+Effective: September 15, 1987

* First year of two-year term
**Second year of two-year term

Academic Senate, 1987-1988

Date 3/2/88

ENGINEERING

At-Large

Soon-Sik Lim
Duane Rost

LR

Departmental

*Tadeusz Slawecki, Chem. Eng.

*Irfan Khan, Civil Eng.

**Raymond Kramer, Elec. Eng.

**Sangwon Sohn, Ind. Eng.

**Hyun Kim, Mechanical Eng.

IRV
SS
HWK

FINE AND PERFORMING ARTS

At-Large

Donald Byo
Joseph Edwards
Darla Funk
Ronald Gould
Leslie Hicken
Alfred Owens
David Robinson

DWB
JED
DF
RG
LH
AO
DR

Departmental

**Susan Russo, Art

**William Slocum, Music

*Frank A. Castronovo, Sp

SR
WS
FC

STUDENT

At-Large

Jay Deneen
Douglas Herbert
Sam McKinney
Dawn McCombs
Carol Sorenson

J.D.
DM

School/College

Lisa Solley, A & S

Jim Moran, Business

Todd Vreeland, CAST

Lisa Jorza, Education

Eric Hartzell, Engineering

Pat White, Fine & Perf Arts

Andrew Russ, Graduate School

LS

EH

Marvin Robinson, Ex-Officio
President, Student Government
Gary Caylor, Ex-Officio
Vice-President, Student Govt

MR
GC

Amy Otley, Ex-Officio
Second Vice-President,
Student Government

AO

ADMINISTRATION

Bernard T. Gillis
Timothy J. Lyons
Victor A. Richley
David P. Ruggles
Frank Siebold
George E. Sutton
Bernard J. Yozwiak

BTD
VAR
DR
FS

Taylor Alderman
Richard Burden
David C. Genaway
Edna Neal
Sally M. Hotchkiss
Charles A. McBriarty
James A. Scriven
John J. Yemma

TA
RB
D.C.G.
SNH

*First year of two-year term
**Second year of two-year term

ATTENDANCE RECORD - October-March
ATTENDANCE SHEET+

Academic Senate, 1987-88

DATE: _____

APPLIED SCIENCE AND TECHNOLOGY

At-Large

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Sharon Phillips
Sharon Shipton

	OCT	NOV	DEC	JAN	FEB	MAR
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Donald Hovey
Birsan Karpak
Louis Katz
Jane Simmons
Homer Warren

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Academic Senate, 1987-1988

ENGINEERING

Date _____

At-Large

Soon-Sik Lim
Duane Rost

O C T	D E C	J A N	M A R

Departmental

*Tadeusz Slawecki, Chem. Eng. | | | |
 *Irfan Khan, Civil Eng. | | | |
 **Raymond Kramer, Elec. Eng. | | | |
 **Sangwon Sohn, Ind. Eng. | | | |
 **Hyun Kim, Mechanical Eng. | | | |

O C T	D E C	J A N	M A R

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 **William Slocum, Music | | | |
 *Frank A. Castronovo, Sp/T | | | |

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 Lisa Jorza, Education | | | |
 Eric Hartzell, Engineering | | | |
 Pat White, Fine & Perf Arts | | | |
 Andrew Russ, Graduate School | | | |

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 Gary Caylor, Ex-Officio | | | |
 Vice-President, Student Govt

Amy Otley, Ex-Officio | | | |
 Second Vice-President,
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 Charles A. McBriarty | | | |
 James A. Scriven | | | |
 John J. Yemma | | | |

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