

SCANLON, JAMES J.

PROVOST

ACADEMIC SENATE MINUTES

APRIL 6, 1993

1994

RECEIVED

APR 17 1994

OFFICE OF THE PROVOST

CALL TO ORDER

A quorum was announced at 4:04 and the meeting was called to order.

Preliminary Remarks:

Please excuse the lengthy Agenda. It could possibly have been shortened had there been more time to sort through the material from Academic Programs. That committee was extremely busy during the Winter quarter. There is no report for 934-9 or 934-11. These items were pulled after the Agenda and supporting documents had been numbered. Pages 99 and 100 are mistakes; somehow, in the rush to get the Agenda completed after finding additional material in my Cushwa mail box, these miscellaneous pages were picked up with Agenda items to be copied.

The Provost is not here today -- he indicated to me that he had an off-campus meeting.

MINUTES OF MARCH 2, 1993

Motion to Approve Minutes

The annual attendance list required correcting with the following senators being given credit for attending one more meeting than was indicated on the list appended to the March minutes: Robert Pegues, Richard Jones, Donald Slanina, Hajjat Mehri, Les Smith, Phil Munro, and S. Russo. A corrected copy of the attendance list giving attendance totals but not specific dates is appended to these minutes in Appendix 1.

No further corrections were offered, a motion was made to accept the minutes as corrected. the motion was seconded and passed.

Most of you are aware that memorial services were held for Dr. Gratia Murphy on Monday, April 4. There was an impressive tribute to Dr. Murphy printed in the Jambar April 5. Those of you who attended her retirement dinner no doubt received a similar correspondence to the one I received that remind all of us so much of her outstanding characteristics. Permit me to read:

Dear Virginia,

My thanks go to you for helping make my retirement luncheon at the Youngstown Club March 5 a very special event. You, whom I have been privileged to know and work with in my years at the University, made the occasion a very warm and lovely day for me.

My gratitude especially goes to you for your contribution to the Gratia Murphy Speakers Fund. Most of the joy I have had at the University and in my work with state and local educational groups has come from learning from colleagues. I have always benefitted from that experience; I am pleased that the Speakers Fund will help to continue the opportunity of sharing the theory and practice that invigorate our discipline.

March 5 is a day I shall never forget. Thank you for making it so memorable through

your presence, your thoughts and reminiscences, and your good wishes,

With Warmest Regards,

Gratia Murphy

Please join me in a moment of silence to show our regard for Dr. Murphy and our appreciation for all that she has done and, through her legacy, will continue to do for Youngstown State University. Please stand.

G. Sutton suggested that an additional moment of silence be observed in memory of Dr. Les Smith. The Chair agreed with that suggestion and asked all to stand.

ELECTIONS AND BALLOTING COMMITTEE REPORT

F. Castronovo reported. Elections for at large seats from the Colleges are to be held soon with nominations due as soon as possible and the election to be on April, 15. At large senators may succeed themselves. Next those department seats that for which the incumbent is in his or her second year will be up for election. The incumbents cannot succeed themselves and the election will be on May 15. Finally, seats on the Senate Executive Committee for Arts and Sciences, and Fine and Performing Arts are to be filled in an election on June 1.

CHARTER AND BYLAWS COMMITTEE REPORT

K. Feld reported. In response to actions by the Charter and Bylaws Committee K. Feld moved the following:

The Honors Program and Individualized Curriculum Program Committee shall have authority to approve an honors section of any course currently listed in the YSU Bulletin. Such approval shall not be subject to further approval by the Undergraduate Curriculum Committee.

The motion was seconded, there was no discussion, and the motion passed.

Next K. Feld moved that the responsibilities of the University Outreach Committee be as follows:

The committee shall be responsible for making recommendation to the Academic Senate as to policy related to the development of and recruitment for University Outreach services and programs inclusive of non-credit, continuing education credit instruction, over sixty programs, and travel/study programs.

the motion was seconded. A question arose regarding the committee name, asking if the motion implied that the committee would be formally named the University Outreach Committee. The answer was yes that that would be the committee name.

With no further discussion the question was called and the motion passed.

SENATE EXECUTIVE COMMITTEE REPORT

Both the Chair and the Secretary have received several communications regarding the circulation of Minutes and Agendas. We think the computer generated mailing procedure has been corrected. Please

let the Chair know if the distribution for the Minutes of this meeting are not correct.

Letters were sent to all administrative committee appointments the week of March 21.

Letters and preference scan sheets will be distributed to all faculty some time during the next two weeks. The letter will explicitly state that we are asking faculty for preferences for Academic Senate committees ONLY. Please watch for the mailing and return your scan sheet promptly. The SEC can consider you for committee assignment only if you return the form. Remember, if you are presently serving on a committee and want to continue to serve, you must still return the form.

Dr. David Porter has been appointed to the Honors and ICP Committee to replace John Sarkinsson.

An ad hoc committee will be appointed by the SEC to study Experiential Learning Credit and Credit by Exam and make recommendations to the Academic Standards and Events Committee. If you would like to be considered for appointment to this committee, please inform Dr. Hugenberg, Vice Chair of Senate, Communications and Theater, X3633 or your SEC representative. This committee will be appointed at the April 21 meeting of the SEC.

The Elections and Balloting Committee is identifying a replacement Senator for Dr. Les Smith, College of Engineering. The SEC will also name a replacement for the Honors and ICP Committee.

The SEC in continuing to work on Academic Senate Committee Restructuring. Proposed changes in administrative and Senate Committees have been discussed with the Provost and the Graduate Dean. Proposed changes in the forms used to report Curriculum and Program changes have been discussed with the Assistant Provost, Dr. C. Anderson. It is planned that we will complete discussions next week and forward our proposed changes to the Charter and Bylaws Committee. It is hoped that Charter and Bylaws can study the changes and present its recommendations to the Senate at the June meeting.

There is no anticipated change in the Academic Senate Preamble; however, we do anticipate writing a Mission and Goals statement for the Academic Senate. If you have any input to share with us, please forward to the Chair, V. Phillips, X3120, or the Vice Chair, L. Hugenberg, X3633.

There will be two Senate meetings in May. The regular meeting will be May 4. A second meeting is scheduled May 25 (same time and place) for the explicit purpose of receiving a report from the Academic Standards and Events Committee on General Education Requirement goals. Agenda items for the May 3 meeting are due to V. Phillips, Room 334, Meshel Hall, by noon, April 21.

The Marshall University Senate requested that we share information with them on work load, missions, goals, etc. I thought you might like to know others are sharing some of our experiences.

Report of other Senate Committees

We will consider 934-8 through 16 and 934-19 through 23 as one unit. All are from Academic Programs Committee. All are for information only. Dr. Haggerty did supply me with one correction which will be made on the original copy to be forwarded for the official record. Health 590 will be a requirement for the proposed B. S. in Physical Therapy degree. Dr. Gergits is here and prepared to answer any questions. Do you have any?

University Curriculum Committee 934-17

The course descriptions are appended to the Minutes for information only. All courses have been circulated through the normal process. However, Dr. Foulkes is prepared to answer questions, if you have any.

Integrated Technologies Committee 934-18

I have some additional data on instructional equipment allocations to append to the report. It will be included with the Minutes in Appendix 2.

Faculty Advisory Committee to the Chancellor Report

none

ACADEMIC PROGRAMS COMMITTEE REPORTS

J. Gergits reporting. Agenda items 934-8 through 934-16 and 934-19 through 934-23 are presented as a whole for informational purposes. The following questions were asked:

Does the physical therapy program require Ph.D qualified faculty? Dr. Gergits was unsure and passed the question to J. Yemma who responded that a Ph.D would be required of faculty hired to teach in the program.

A second question was asked regarding why this physical therapy program would be at YSU instead of NEOCOM. Dr. Yemma indicated the NEOCOM is a medical school and is not chartered to offer programs such a physical therapy.

A third question inquired about any plans for locating the cadaver lab. Dr. Yemma indicated that there are no firm plans as yet.

UNIVERSITY CURRICULUM COMMITTEE

Regarding agenda item 934-17 there was no discussion.

INTEGRATED TECHNOLOGIES COMMITTEE REPORT

R. Goldthwait reported and moved acceptance of agenda item 934-18, the report of the ITC. The motion was seconded.

Dr. Goldthwait indicated that the report contained three salient points:

- 1- The computer center is understaffed,
- 2- there is a need for a network service organization to support the proposed fiber optic system, and
- 3- the ITC supports the decentralization of computer labs away from Meshal Hall and into each academic building on campus.

He indicated a correction in the written report involving the removal of the phrase, "student computer access cards be implemented and that" from the last sentence of the next to last paragraph on page 2 of the report, page 82 of the agenda.

In discussion of the report a question was asked regarding the meaning of item #7 and the Peer Review recommendation for forming two new committees. Dr. Goldthwait indicated that the CCTC exists but does not function and that the ITC is capable of performing any functions that the CCTC might perform. He further indicated no objection to the formation of an Advisor Committee for Administrative Systems.

The Chair indicated the questions regarding the establishment and possible overlap of committees would be referred to the Charter and Bylaws Committee for review.

ACADEMIC STANDARDS AND EVENTS COMMITTEE

The Chair indicated that there would be no report but that there will soon be distributed a written report covering general education requirements and that that report will be the sole agenda item for the special Senate meeting on May 25.

UNFINISHED BUSINESS

none

NEW BUSINESS

none

ADJOURNMENT

A motion was made and seconded to adjourn the meeting. The Chair declared the meeting adjourned at 4:35 p.m.

ATTENDANCE SHEET

Academic Senate, 1993-1994

DATE: April 6, 1994

HEALTH AND HUMAN SERVICES

At-Large

Patricia McCarthy
Diane McDougal
Joseph Mistovich
John E. Neville

Departmental

**Kathlynn Feld, Allied Health
*Richard Billak, Criminal Justice
*Marion Scott, Health Sciences
**Janice Elias, Human Ecology
*Jennie Wood, Nursing
**Richard Walker, Human Per & Exer

ARTS AND SCIENCES

At-Large

Samuel Floyd Barger
Frederick Blue
Bege Bowers
Paul Dalbec
Hugh Earnhart
Ikram Khawaja
Sandy Stephan
Ronald Tabak
Linda Tessier

Departmental

**John Usis, Biology
*Allen Hunter, Chemistry
*Ted Chrobak, Computer & Info Sys
**Taghi Kermani, Economics
*James Schramer, English
**Mary Loud, Foreign Languages & Lit.
**Thomas Maraffa, Geography
*Charles Singler, Geology
*William Jenkins, History
**Stephen Rodabaugh, Mathematics
*Gabriel Palmer-Fernandez, Phil. & Relig
**William Sturuss, Physics and Astronomy
*Paul Sracic, Political & Social Science
**Nancy White, Psychology
*Mark Shutes, Sociology & Anthropology
*Joan DiGiulio, Social Work

BUSINESS ADMINISTRATION

At-Large

William Vendemia
James Daly
Donald Hovey
Virginia Phillips
Jane Reid
Eugene Sekeres

Departmental

**Inez Heal, Accounting
*Glenda Kunar, Business Info Sys
**Clement Psenicka, Management
*Terry Deiderick, Marketing

EDUCATION

At-Large

Lawrence J. Haims
Phil Ginnetti

Departmental

*Janet Gill-Wigal, Counseling
**Janet Beary, Early & Middle
*Robert Pegues, Ed. Administration
*Edward Tokar, Foundations
*Nancy Sweeney, Special Education
**Donna McNierney, Secondary Education

+Effective:
Revised

September 30, 1993
February 2, 1994

* First year of two-year term
** Second year of two-year term

ACADEMIC SENATE, 1993-1994

ENGINEERING

At-Large
William Barsch
William Wood

WB
WW

Departmental
*Richard Jones, Chemical Engineering
*Javed Alam, Civil and Environmental
**Phil Munro, Electrical Engineering
**Donald Slanina, Eng. Tech.
**Hojjat Mehri, Industrial & Systems
**Les Smith, Mechanical Engineering

JA
GM
DRS

FINE AND PERFORMING ARTS

At-Large
Michael Crist
Darla Funk
Larry Hugenberg
David Robinson
Bill Slocum
Phil Chan

MC

PH
DR
BS
PC

Departmental
**Susan Russo, Art
**Steve Ausmann, School of Music
*J. LaLumia, Communication and Theater

JK

STUDENTS

At-Large
Jennifer Campbell
Dennis Gartland
Derek Gyongos
Erica Hall
Jackie Kestner
Don Craig

JC

DG

DK

IC

School/College
Adele Economos, Education
Brian Vanik, Performing Arts
Maureen Dellapenna, Business
Shannon Womer, HHS
Megan Matthews, Arts and Sciences
Pam Rudolph, Engineering
Elizabeth Glasgow, Graduate School

AV
MD

Ex-Officio
Scott Schulick, Pres., Stu. Gov.
Dave Hall, V. President, Stu. Govt.

SS

ADMINISTRATION

Barbara Brothers
James Cicarelli
Richard McEwing
James Scanlon
George E. Sutton
David Sweetkind
John J. Yemma

BB
JC
RM
JS
GS
DS
JY

Cynthia A. Anderson
Shirley A. Carpenter
Raymond E. Dye
David C. Genaway
Peter J. Kasvinsky
Gordon E. Mapley
Alfred W. Owens II
Harold Yiannaki

CA

RD
DCG
GEM
AW
HY

First year of two-year term
**Second year of two-year term

senrost.934/Senate9394
revised 10/04/93
revised 10/25/93
revised 03/03/94

ATTENDANCE SHEET

Academic Senate, 1993-1994

DATE: Corrected Attendance Sheet, October - March

HEALTH AND HUMAN SERVICES

At-Large

Patricia McCarthy	<u>4</u>
Diane McDougal	<u>5</u>
Joseph Mistovich	<u>4</u>
John E. Neville	<u>5</u>

Departmental

**Kathlynn Feld, Allied Health	<u>2</u>
*Richard Billak, Criminal Justice	<u>2</u>
*Marion Scott, Health Sciences	<u>5</u>
**Janice Elias, Human Ecology	<u>5</u>
*Jennie Wood, Nursing	<u>5</u>
**Richard Walker, Human Per & Exer	<u>5</u>

ARTS AND SCIENCES

At-Large

Samuel Floyd Barger	<u>3</u>
Frederick Blue	<u>4</u>
Bege Bowers	<u>5</u>
Paul Dalbec	<u>5</u>
Hugh Earnhart	<u>3</u>
Ikram Khawaja [NOT SENATOR before Feb 94]	<u>1</u>
Sandy Stephan	<u>5</u>
Ronald Tabak	<u>4</u>
Linda Tessier	<u>5</u>

Departmental

**John Usis, Biology	<u>3</u>
*Allen Hunter, Chemistry	<u>4</u>
*Ted Chrobak, Computer & Info Sys	<u>5</u>
**Taghi Kermani, Economics	<u>5</u>
*James Schramer, English	<u>5</u>
**Mary Loud, Foreign Languages & Lit.	<u>4</u>
**Thomas Maraffa, Geography	<u>5</u>
*Charles Singler, Geology	<u>4</u>
*William Jenkins, History	<u>5</u>
**Stephen Rodabaugh, Mathematics	<u>3</u>
*Gabriel Palmer-Fernandez, Phil. & Relig	<u>5</u>
**William Sturuss, Physics and Astronomy	<u>4</u>
*Paul Sracic, Political & Social Science	<u>5</u>
**Nancy White, Psychology	<u>3</u>
*Mark Shutes, Sociology & Anthropology	<u>5</u>
*Joan DiGiulio, Social Work	<u>5</u>

BUSINESS ADMINISTRATION

At-Large

William Vendemia [NOT SENATOR before 3-94]	<u>1</u>
James Daly	<u>4</u>
Donald Hovey	<u>3</u>
Virginia Phillips	<u>5</u>
Jane Reid	<u>5</u>
Eugene Sekeres	<u>3</u>

Departmental

**Inez Heal, Accounting	<u>1</u>
*Glenda Kunar, Business Info Sys	<u>3</u>
**Clement Psenicka, Management	<u>4</u>
*Terry Deiderick, Marketing	<u>2</u>

EDUCATION

At-Large

Lawrence J. Haims	<u>5</u>
Phil Ginnetti	<u>4</u>

Departmental

*Janet Gill-Wigal, Counseling	<u>3</u>
**Janet Beary, Early & Middle	<u>2</u>
*Robert Pegues, Ed. Administration	<u>5</u>
*Edward Tokar, Foundations	<u>3</u>
*Nancy Sweeney, Special Education	<u>4</u>
**Donna McNierney, Secondary Education	<u>4</u>

+Effective:
RevisedSeptember 30, 1993
February 2, 1994* First year of two-year term
** Second year of two-year term

ACADEMIC SENATE, 1993-1994

ENGINEERING

At-Large

William Barsch	5
William Wood	5
	<hr/>

Departmental

*Richard Jones, Chemical Engineering	1
*Javed Alam, Civil and Environmental	3
**Phil Munro, Electrical Engineering	5
**Donald Slanina, Eng. Tech.	3
**Hojjat Mehri, Industrial & Systems	2
**Les Smith, Mechanical Engineering	4
	<hr/>

FINE AND PERFORMING ARTS

At-Large

Michael Crist	3
Darla Funk	3
Larry Hugenberg	5
David Robinson	4
Bill Slocum	3
Phil Chan	5
	<hr/>

Departmental

**Susan Russo, Art	5
**Steve Ausmann, School of Music	1
*J. LaLumia, Communication and Theater	4
	<hr/>

STUDENTS

At-Large

Jennifer Campbell	5
Dennis Gartland	4
Derek Gyongois	4
Erica Hall	1
Jackie Kestner	1
Don Craig	1
	<hr/>

School/College

Adele Economos, Education	0
Brian Vanik, Performing Arts	1
Maureen Dellapenna, Business	3
Shannon Womer, HHS	3
Megan Matthews, Arts and Sciences	1
Pam Rudolph, Engineering	4
Elizabeth Glasgow, Graduate School	3
	<hr/>

Ex-Officio

Scott Schulick, Pres., Stu. Gov.	4
Dave Hall, V. President, Stu. Govt.	0
	<hr/>

ADMINISTRATION

Barbara Brothers	3
James Cicarelli	5
Richard McEwing	5
James Scanlon	3
George E. Sutton	3
David Sweetkind	2
John J. Yemma	2
	<hr/>

Cynthia A. Anderson	5
Shirley A. Carpenter	3
Raymond E. Dye	4
David C. Genaway	5
Peter J. Kasvinsky	4
Gordon E. Mapley	2
Alfred W. Owens II	3
Harold Yiannaki	5
	<hr/>

*First year of two-year term

*Second year of two-year term

senrost.934/Senate9394

revised 10/04/93

revised 10/25/93

revised 03/03/94

**Instructional Equipment
Allocations
1993-94**

Categories

1. Computers for Faculty

AS	\$100,000
BA	40,000
ED	50,000
EN	--
FPA	4,000
HHS	50,000

\$244,000

2. Decentralized Computers/Labs for Students

AS	\$150,000 (See also below #4 MH)
BA	See below #4 MH
ED	See below #4 MH
EN	80,000
FPA	76,000
HHS	4,000
LIB	30,000

\$340,000

3. Equipment (Other than Computers)

AS	\$197,000
BA	--
ED	--
EN	--
FPA	--
HHS	26,000

\$223,000

4. Centralized Computer Labs for Students

MH	\$200,000 (AS, *BA, *ED)
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*denotes priority users

\$200,000

5. Media/Classrooms

All Colleges \$60,000

(Designed primarily to set-up media-equipped special classrooms)

\$ 60,000

\$1,067,000

Individuals

1. Faculty Computers/AS	\$ 100,000
2. Faculty Computers/ED	50,000
3. Student Computers/LIB	30,000
4. Equipment/AS	347,000*
5. Student Computers/FPA (Art)	45,000
6. Faculty Computers/HHS	50,000
7. Student Lab Computers/ED	See #11 MH
8. Faculty Computers/BA	40,000
9. Student Computers/EN	80,000
10. Equipment/HHS	26,000
10. Student Computers/HHS	4,000
11. Student Computers/MH	200,000
12. Student Computers/FPA (CT)	6,000
12. Faculty Computers/FPA (CT)	4,000
13. Student Computers/LIB	See #3
14. Student Computers/FPA (Music)	25,000
15. Student Computers/BA	See #11 MH
16. Media/Classrooms	60,000**

\$ 1,067,000

*Includes \$150,000 for student computers

**Open to all colleges