

## **ACADEMIC SENATE MINUTES**

**January 12, 1994**

### **CALL TO ORDER**

Virginia Phillips, Chair, announced a quorum and called the meeting to order at 4:01.

### **MINUTES OF NOVEMBER 10, 1993**

#### **Motion to Approve Minutes**

The chair announced three corrections for the November 10, 1993 minutes. The new Senate Parliamentarian is Kathylynn Feld, not Kathy Field as misspelled in the minutes. The Russian visitor to the November 10 meeting was Boris Pevtzov not Petzof, and the home of Mr. Pevtzov is Vyborg, Russia not V'burg. No further corrections were offered, L. Hugenberg moved that the minutes be accepted as corrected. That motion was seconded by B. Wood and approved.

### **ELECTIONS AND BALLOTING COMMITTEE REPORT**

None.

### **CHARTER AND BYLAWS COMMITTEE REPORT**

D. Rost reporting. Initially no report was made but later in meeting the "no report" was changed to an announcement that copies of the updated Charter and Bylaws have been distributed to all faculty members.

### **SENATE EXECUTIVE COMMITTEE REPORT**

V. Phillips reporting. The Board of trustees asked that some minor modifications be made to the Mission and Goals Statement before they voted on it. (Duane Rost, Academic Planning, will report the changes later.) The SEC acted on behalf of the Senate to approve the changes due to the tight time line and the unlikelihood of achieving a Senate Quorum during break. The Mission Statement was approved by the Board of Trustees and forwarded to Columbus December 30, 1994.

Several Senate chartered committee members have been replaced. Raj Varma, Human Ecology, replaces Phyllis Stoll on the Academic Research Committee. Peter Arlow, Management, replaces Dan Borgia on the Academic Research Committee. Susan Rippberger, Education, replaces Colleen Stump on the Curriculum Committee. There are also several student replacements not yet reported to the Chair by the Student Government Association. Committee Chairs will be advised as soon as the new list of student appointments is received from Student Government. It is the Chair's understanding that some additional replacements of faculty members will be necessary. Replacements will be identified as soon as the need for the replacement is made known to the SEC.

The SEC has received Administrative Committee Structure booklets and will begin to compare charges of Administrative and Senate Committees as requested by Dr. Cochran to determine if there is

any overlap and/or conflict. It is imperative that all Senate committee chairs forward the committee's interpretation of its charge to the SEC before January 31 if not already done. A memo to that effect has been sent to all committee chairs.

Faculty preference scan sheets have been forwarded to the testing office for scanning. The computer printouts should be available some time next week. The SEC will begin to work on the list of recommendations to be sent to the appropriate administrative officer on January 24. We expect this process to be completed before the February Senate meeting. Appointments will be effective for 93-95.

Two discussion items were referred to the SEC by the Deans' Council. One relates to the incomplete grade and the other to Credit by Examination. Both have been referred to the Academic Standards and Events Committee. The Academic Standards and Events Committee is also reviewing the summer Graduation Ceremony changes that were termed "an experiment" and will be discussing possible future changes with the appropriate committee members. ASE will report to the Senate on this issue before the end of the 93-94 academic year.

The Chair of the University Curriculum Committee has asked that the following dates be announced:

- ◆ March 1 is the deadline date for course proposals to reach the University Curriculum Committee if courses are to be included in the catalog.
- ◆ April 1 is the deadline date for course proposals to reach the University Curriculum Committee if courses are to be included in the Course Inventory for 1994-95.

The next meeting of the SEC will be January 24, 1994. Please forward any items you wish discussed/considered to the Chair, Virginia Phillips, BIS Department, before that date.

February Agenda items are due to Dr. Fowler, Management, or to Virginia Phillips, BIS, by noon, January 20, 1994.

Agenda deadline dates for the rest of the academic year are as follows:

<u>Senate Meeting</u>	<u>Date Agenda Items Due</u>
February 2	January 20
March 2	February 17
April 6	March 24
May 4	April 21
June 1	May 19

Dr. William Jenkins has been asked to give a brief report to the Senate on the work of the A & S Committee working on General University Requirements. I asked him to do this to inform the University community of what the committee is doing and why and to ensure to the members of the academic community that the Senate and its appropriate committees will be involved in the process.

Report from Dr. Jenkins. Regarding why A&S is initiating a review of the General Education requirements for University degree programs. As presently constructed the General Education requirements are distributive in nature requiring coverage in six areas of academic study. In a changing national educational environment that is questioning university education, its focus, and its value, there

is a need for YSU to review its General Education requirements in order to define them and put flesh on bare bones. Discussions between the A&S Dean and the Provost determined that the review should start in A&S since it teaches most of the courses (95%). A&S has the most experience in terms of teaching General University Requirement courses and the greatest expertise exists there. Therefore, A&S has established a committee to decide what students need to know and how general education can help them learn it. There will be an effort made to involve the other Colleges in the review process and the committee's findings will eventually be directed to the Senate's Academic Standards and Events Committee for action.

The A&S review committee expects to proceed in two phases. The first is to establish the goals of general education and the second will be to determine what courses will be needed to meet those goals. In this process it is not the intent of A&S to either circumvent the authority of the Faculty Senate nor to "go around" the other Colleges of the University. We anticipate we will hold hearings, we will work with other schools as we go through the process, and we will be bringing this to the Academic Standards and Events Committee. We would hope that the model that arose last year on Mission and Goals from Task Force to Academic Planning Committee to hearings to gathering input will be followed.

Goals will be determined first; we are trying to eliminate turf battles. Courses that meet goals could be department or interdisciplinary. Much of what happens will depend on the faculty. What does this community think should be the outcomes of goals?

G. Sutton asked if there is a time frame for the two phases. Dr. Jenkins responded that the committee expects to determine goals by the end of Spring quarter and to address the issue of courses next fall.

J. Cicarelli asked if representatives from other colleges will be added to the committee. Dr. Jenkins indicated that there are no plans to do so in the immediate future but that representatives of departments that might offer courses as part of the general education requirements could be added.

No further questions were asked.

Dr. Duane Rost has a report from the Faculty Advisory Committee to the Chancellor.

#### Faculty Advisory Committee to the Chancellor Report

D. Rost reported. The committee met in both morning and afternoon sessions. The morning session was with Dr. Randy Smith who is one of the faculty members on the Advisory Committee on Faculty Workload. The legislation addresses faculty workload and a desire to increase faculty time in the classroom by 10%. The specifics of the legislation and the effects are not clear. I will try to briefly summarize the situation.

The state legislature passed a bill requiring an increase of 10% in faculty workload. The exact actions from here are very confusing: a) increase of what workload, b) increase from what base value, c) at what institutions (all?), d) why, e) who, f) when?

The legislators have been getting anecdotal reports of problems in academia plus some numbers that seem to support those stories. So they felt a need to be perceived as doing something about "it". The

were looking for actions to take. It seemed from the data reported to them from the Chancellor's Office that there had been a decrease during the "1980s" of about 10% in a) undergraduate credit hours, b) student credit hours taught, and c) weekly contact hours as reported by the faculty "self reporting" documentation. Thus the legislation to "recover" that 10% decrease.

An Advisory Committee was appointed to address the faculty workload question. Provost James Scanlon is one of the members of that state wide committee. This Committee will be presenting its first report January 13 to a study section of the Ohio Board of Regents (before their regular meeting on Friday, January 14) with the only agenda item being, "Report of the Advisory Committee on Faculty Workloads." This report will deal with many details in the determination and evaluation of the appropriate workload for faculty members. This Committee will next address longer term goals and attitudes and attempt to plan for the future improvement in teaching and teaching effectiveness. This second report will be coming out in late spring.

Points that do seem to be coming out are as follows: The 10% recovery is into the classroom, in the undergraduate teaching, at the four-year universities only, will involve a State wide average result from the four year universities, and will not come from research activities, but from somewhere else. Do you begin to sense the confusion and problems here? I will report on what I learn from our January 19 meeting.

The afternoon session was spent with Chancellor Hairston and Dr. Howard Gauthier, Assistant to the Chancellor. They repeated the information from the Advisory Committee, reinforcing its importance in their thinking. During discussions, Dr. Hairston referred to the Report from the managing for the Future Task Force and the Securing the Future Report from the OBOR. I have several times indicated those are the source of our best information about the direction of State actions in the future.

The problem with the acquisition, manipulation, and understanding of data was discussed. The current source of much of the data is the faculty self reporting forms. These have not been well understood by our faculty nor well appreciated and not accurately filled out, I am afraid. Thus, there are opportunities for misunderstanding the information reported in them. The UIS (Uniform Information System, I think is the name) to be implemented to track the students and their progress will, as a side benefit, provide the next round of information to OBOR. This is not an announced intent of the system, but if you listen to the description and then surmise what might be the possibilities, well.....

The 10% decline in faculty in the undergraduate classroom is not and has not been alleged to be caused by faculty becoming lazy, just the application of their time to other things.

Dr. Gauthier, "There is a need for students. Reports stress the Higher Education priority, and that it is a public investment." However recovery will be slow due to the other demands on State funds such as Medicaid and Prisons. The extent to which we respond creatively and constructively will convince the Legislature we are doing what is expected. Good faith effort is needed.

Balance. Reasonable people will differ here. But it is understood that faculty will respond to the rewards which have been linked to research and writing in the past. It is difficult to get brilliant teaching in the classrooms when the rewards are not there. Now the "distribution of time must be consistent with the Department's Mission", according to Chancellor Hairston who further suggests the need to answer the question, "How do we increase the value of what happens in the classroom?"

In reply to that one of the members of the FAC said, "Expect a decline in quality when there is a shrinking budget and an expectation of an increase in quality."

Dr. Gauthier explained that, "We've been grappling with this. The problem is, the legislators have been hearing constantly the anecdotes of undergraduates not seeing the profs. They believe quality has already declined as there has been a shift from undergraduate to graduate education. Adjunct and part-timers don't provide the additional support required. Therefore the legislators think that it can't get any worse. So do something, anything."

Dr. Hairston indicated her belief that, "There will be a shift in the whole of Higher Education. We are feeling tension, direct and personal. People want it (Higher Education) but are not willing to pay for it. And the legislature can't control 80% of the State's expenditures."

In considering what is happening in other states, Dr. Hairston said, "Scares us. Who will control the agenda, will it be done for or to us, or by us." Quoting a State Senator from Florida on their situation, "Gosh awful."

Dr. Hairston states that Higher Education will look different in 15 years. We are, "entering into the introduction of the uses of technology. We are close to the convergence of technological assistance. You will adopt this because you will interact and professionally you will feel it will help."

Thus, I would strongly recommend we at YSU take this opportunity to plan for this future! we have the Mission and Goals together and approved by the Senate, now there is a need to continue the planning.

D. Robinson asked if raw data are available to support the reported declines in workload and YSU's position regarding those declines. Dr. Rost responded, "No" and explained that the state data system is a "black hole" with antiquated, obsolete software that makes much of what is available inaccessible compounded by the loss of a great deal of data in a fire at the storage facility several years ago.

G. Palmer-Fernandez asked two questions: 1) what if YSU can show that its faculty doesn't show the reported decline? and 2) what about the issue of individual load as opposed to group load? Dr. Gordon Mapley responded to the first question with Dr. Rost's permission and stated that in fact YSU has exhibited the decline but not as severely as other sister institutions. He further indicated that an eventual set of goals regarding teaching loads statewide might involve 12 hours for those teaching primarily undergraduate courses, 9 hours for those heavily involved with masters level courses, and six hours for faculty primarily concerned with doctoral education and that with such possible goals, YSU is in a good position.

Dr. Rost added to that response by suggesting that the base year for the 10% increase would probably be 1990-91 and that YSU has already recovered substantially since that time. He further responded to the second question by saying that increases were to be based on institutional, college, and departmental averages and would not be done by individual at YSU, although some sister schools have already unilaterally required 10% across-the-board increase in faculty workloads.

P. Chan asked about the nature of the decrease. Dr. Rost indicated that it is in undergraduate teaching and student contact hours with a shift to research because of the reward system's emphasis on

scholarship. He further suggested that the decline reflects faculty underreporting of their teaching related activities and on the increase in administrative responsibilities associated with faculty efforts to fill out reports and do other paperwork.

No further question were asked.

### **CONTINUING EDUCATION COMMITTEE REPORT**

Jane Reid reporting. Since the University no longer engages in "continuing education" the committee moves that the Charter and Bylaws Committee consider changing the name of the Continuing Education Committee to "University Outreach Committee." and to amend Section (E) (2) to read:

"The Committee shall be responsible for making recommendations to the Academic Senate as to policy related to the development of University Outreach services and programs inclusive of non-credit, continuing education, off-campus, credit instruction, adult recruitment, over sixty programs, and adult study travel programs."

The motion was seconded by B. Jenkins.

G. Sutton suggested an editorial change in the statement to remove the "," following the words "off-campus" in order to limit the scope of the committee's responsibility. The suggestion was accepted, the question was called, and the motion passed.

### **ACADEMIC PLANNING COMMITTEE REPORT**

Dr. Rost reported. The following minor changes in the Mission and Goals statement were made in response to concerns on the part of the Board of Trustees.

- 1) Purposes 3 and 5 were switched in position.
- 2) A phrase was added indicating that the numerical order of the purposes is not an indicator of their priority.
- 3) Wording was changed to cite YSU's affirmative action policy rather than to seem to restate it in the Commentary.

Given the above Dr. Rost then reported. The "Youngstown State University Mission and Goals Statement" was presented to and passed by the YSU Board of Trustees on December 20, 1993. The APC is extremely pleased with all the work and support the total University Community has provided to this effort. In particular, from our December 9 meeting, Dr. Hovey moved to have read into the record at the next Senate meeting, "The Academic Planning Committee wishes to express thanks and appreciation to the Mission and Goals Task Force and to recognize the great amount of highly effective work on the Mission and Goals Statement by Dr. Cyndy Anderson, Assistant Provost, and Dr. Bege Bowers, English." The motion was seconded and passed.

I would take this opportunity to speak on behalf of the APC.

1) It is most important for each department to return to its Mission and Goals work of last spring and complete and reflect on their positions in light of the YSU Mission and Goals Statement. Read and reread and incorporate the Mission and Goals into your departmental objectives.

2) It is most important to feature the integration of the teaching, scholarship, and service components as each College and department "undertakes the task of reshaping their missions and goals and developing objectives consistent with the University's Statement." Quotation from the submittal letter to the Board of Trustees.

Thus we urge each Senator to carry back the enthusiasm and the message to his/her people. Thank you.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

None.

**ADJOURNMENT**

A motion was made, seconded, and passed to adjourn the meeting. The Chair declared the meeting adjourned at 4:44 p.m.

# ATTENDANCE SHEET

Academic Senate, 1993-1994

DATE: January 12, 1994

## HEALTH AND HUMAN SERVICES

At-Large

Patricia McCarthy  
Diane McDougal  
Joseph Mistovich  
John E. Neville

JK  
DM  
JM  
JEN

Departmental

\*\*Kathlynn Feld, Allied Health  
\*Richard Billak, Criminal Justice  
\*Marion Scott, Health Sciences  
\*\*Janice Elias, Human Ecology  
\*Jennie Wood, Nursing  
\*\*Richard Walker, Human Perf & Exer

KF  
R  
M  
J  
OW  
RW

## ARTS AND SCIENCES

At-Large

Samuel Floyd Barger  
Frederick Blue  
Bege Bowers  
Paul Dalbec  
Hugh Earnhart  
Gratia Murphy  
Sandy Stephan  
Ronald Tabak  
Linda Tessier

SB  
F  
B  
P  
H  
G  
M  
S  
R  
T

Departmental

\*\*John Usis, Biology  
\*Allen Hunter, Chemistry  
\*Ted Chrobak, Computer & Info Sys  
\*\*Taghi Kermani, Economics  
\*James Schramer, English  
\*\*Mary Loud, Foreign Languages & Lit.  
\*\*Thomas Maraffa, Geography  
\*Charles Singler, Geology  
\*William Jenkins, History  
\*\*Stephen Rodabaugh, Mathematics  
\*Gabriel Palmer-Fernandez, Phil. & Relig  
\*\*William Sturrus, Physics and Astronomy  
\*Paul Sracic, Political & Social Science  
\*\*Nancy White, Psychology  
\*Mark Shutes, Sociology & Anthropology  
\*Joan DiGiulio, Social Work

JU  
AH  
TC  
TK  
JS  
ML  
TM  
CS  
WJ  
SR  
W  
PS  
AW  
MS  
JD

## BUSINESS ADMINISTRATION

At-Large

Robert Campbell  
James Daly  
Donald Hovey  
Virginia Phillips  
Jane Reid  
Eugene Sekeres

RC  
J  
D  
V  
J  
E

Departmental

\*\*Inez Heal, Accounting  
\*Glenda Kunar, Business Info Sys  
\*\*Clement Psenicka, Management  
\*Terry Deiderick, Marketing

I  
G  
C  
T

## EDUCATION

At-Large

Lawrence J. Haims  
Phil Ginnetti

L  
P

Departmental

\*Janet Gill-Wigal, Counseling  
\*\*Janet Beary, Early & Middle  
\*Robert Pegues, Ed. Administration  
\*Edward Tokar, Foundations  
\*Nancy Sweeney, Special Education  
\*\*Donna McNierney, Secondary Education

JG  
J  
R  
E  
N  
D

+Effective:

September 30, 1993

\* First year of two-year term  
\*\* Second year of two-year term



ACADEMIC SENATE, 1993-1994

ENGINEERING

At-Large  
William Barsch  
William Wood

*W.B.*  
*W.W.*

Departmental  
\*Richard Jones, Chemical Engineering  
\*Javed Alam, Civil and Environmental  
\*\*Phil Munro, Electrical Engineering  
\*\*Donald Slanina, Eng. Tech.  
\*\*Hojjat Mehri, Industrial & Systems  
\*\*Les Smith, Mechanical Engineering

*JA*  
*mi*  
*DS*  
*H.M.*  
*LS*

FINE AND PERFORMING ARTS

At-Large  
Michael Crist  
Darla Funk  
Larry Hugenberg  
David Robinson  
Bill Slocum  
Phil Chan

*MC*  
*DF*  
*LH*  
*DR*  
*BS*  
*PC*

Departmental  
\*\*Susan Russo, Art  
\*\*Steve Ausmann, School of Music  
\*J. LaLumia, Communication and Theater

*SR*  
*JA*  
*JL*

STUDENTS

At-Large  
Jennifer Campbell  
Dennis Gartland  
Derek Gyongois  
Erica Hall  
Erika Inikinen  
Jennifer Smolkovich

*JC*  
*DG*  
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School/College  
Desiree Lyonette, Education  
Angela Pinson, Performing Arts  
Maureen Dellapenna, Business  
Shannon Womer, HHS  
Megan Matthews, Arts and Sciences  
Pam Rudolph, Engineering  
Elizabeth Glasgow, Graduate School

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*PR*  
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Ex-Officio  
Scott Schulick, Pres., Stu. Gov.  
Dave Hall, V. President, Stu. Govt.

*SS*  
*DH*  
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ADMINISTRATION

Barbara Brothers  
James Cicarelli  
Richard McEwing  
James Scanlon  
George E. Sutton  
David Sweetkind  
John J. Yemma

*BB*  
*JC*  
*RM*  
*JS*  
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Cynthia A. Anderson  
Shirley A. Carpenter  
Raymond E. Dye  
David C. Genaway  
Peter J. Kasvinsky  
Gordon E. Mapley  
Alfred W. Owens II  
Harold Yiannaki

*CA*  
*SC*  
*RED*  
*D.C.G.*  
*PK*  
*GW*  
*AW*  
*HY*

\*First year of two-year term  
\*Second year of two-year term

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revised 10/04/93  
revised 10/25/93