



Academic Senate
Youngstown State University
Youngstown, Ohio 44555



ACADEMIC SENATE MINUTES

November 3 , 2004

Note: The next meeting of the Academic Senate is scheduled for Wednesday, December 1, 2004, at 4:00 p.m. Please submit agenda items and cover sheets for the November Senate meeting to Bob Hogue by noon on Monday, November 22, at the latest. Provide both a hard copy and a disk or electronic copy of your report and cover sheet in *Word* or rich text format. A downloadable cover sheet is available at the Academic Senate web site [hit "cancel" if asked for a password]:

<http://cc.yasu.edu/acad-senate/index.html>

Note 2: If you want to read or print the pdf version of these minutes and don't have *Adobe Acrobat Reader*, you may download the program at the following link:
<<http://www.adobe.com/products/acrobat/readstep2.html>>.

To save paper, use the Acrobat Reader menus or toolbar to print the file, not the menus or toolbar in your web browser.

Click on the links in the table to go directly to a specific section of the minutes.

<u>Senate Executive Committee/OFC Report</u>	<u>Elections & Balloting Committee</u>	<u>Academic Programs Committee</u>
<u>Academic Standards Committee Motions</u>	<u>Undergraduate Curriculum Committee</u>	<u>Reminder/Discussion on Requirements for a Minor</u>

[Sign-in Sheet](#)

Call to Order:

Tom Shipka, chair of the Academic Senate, called the Senate to order at **4:05 p.m.**

Minutes of the Previous Meeting:

Minutes of the October 6, 2004, meeting were approved as posted. To view the September minutes, go to <http://www.cc.ysu.edu/acad-senate/minoct04.htm>.

Senate Executive Committee (SEC) / Report from the Chair / Ohio Faculty Council Report:

Tom Shipka, Chair of the Senate, reported:

With your indulgence, I will consolidate my reports from the Executive Committee, from the Senate Chair, and from the Ohio Faculty Council.

1. Ohio Faculty Council

For those of you who are new to the Senate, let me note that the Ohio Faculty Council is a body which advises the Chancellor and which promotes the cause of public higher education in Ohio in a variety of ways. Members of the OFC include the chair of the faculty senate of each public university and freestanding medical school and one other faculty delegate to the OFC elected by a campus Senate or faculty to represent an institution as an OFC member.

The Ohio Faculty Council met in Columbus at the Ohio Board of Regents suite on Friday, October 8, 2004. YSU was represented by Paul Sracic and myself. At this meeting, pursuant to the OFC governance documents, we elected new leadership. After two terms as OFC chair and one as vice-chair, I concluded my service as an officer and persuaded – drafted, cajoled, threatened, or bludgeoned might be better terms – three of my OFC colleagues to assume the mantle of leadership in 2004-2005. Our new chair is John Cuppoletti, University of Cincinnati, our new vice chair is David Witt, University of Akron, and our continuing secretary is Rodger Govea, Cleveland State University.

At this meeting we also heard briefings from Deborah Gavlik, Associate Chancellor for Finance and Government Relations and Attorney Jim McCollum, Executive Director of the Inter-University Council.

After the meeting I met with the new leadership to deal with transition issues.

In the transition discussion, I made an offer to the new leadership that YSU continue as host of the OFC web site and they accepted. One of the achievements of my terms was resurrection of a moribund and outdated web site and transfer of it from Miami University to YSU where the talent and dedication of webmaster Bob Hogue from CSIS, and his assistant, James Sacco from the YSU Center for Islamic Studies, have produced a much improved and up to date web site. How generous it was of me to volunteer Bob and James for another year of volunteer labor! Seriously, all of us in the OFC are deeply grateful to Bob Hogue and James Sacco for their continuing service in maintaining the OFC web site. There is a link to the OFC web site on the YSU Academic Senate web site.

Let me close my remarks about the OFC with a few general observations. For the first two years of my four years of service in the OFC, a typical meeting was poorly attended and the agenda consisted mainly of a monologue by the Chancellor. Although the Chancellor was informative, it seemed to me that the OFC needed to meet and hear from other resource people, including legislators, regents, STRS spokespersons and critics, presidents, university government relations coordinators, the chair of the Governor's Commission on Higher Education and the Economy, the Executive Director of the Inter-University Council, the Director of the Ohio Ethics Commission, and others. So, while I continued to invite the Chancellor to meet with us, I added other guests each month such as the ones whom I just listed. Also,

I contacted presidents and senate chairs throughout the state to attempt to improve attendance at our meetings. Attendance improved significantly and now at a typical meeting every campus save one or two has representation. I also felt that the OFC needed standing committees to undertake activities between meetings and I created a Legislative Committee and a Health Care and Retirement Committee.

An unintended side effect of reenergizing the OFC and expanding its reach, was, quite frankly, a virtual boycott of the OFC by the Chancellor. Time and again it seemed that his schedule was so hectic that he couldn't squeeze us in. We went from a pattern where the Chancellor dominated our meetings to a pattern where the Chancellor was AWOL. I have urged John Cuppoletti to undertake a diplomatic mission, to build a bridge if you will, so that the OFC can resume healthy exchanges and dialogues with the Chancellor, and early indications are that he has been somewhat successful in that connection. I feel no need to apologize to the Chancellor. To my knowledge, I never did or said anything that should have alienated or offended him. I harbor no resentment toward him and I look forward to working with him in the future. I hope that the feeling is mutual.

2. Circulation of a Statement by the Criminal Justice Department

You will remember that at the last Senate meeting I distributed a memo from the Senate Executive Committee to President Sweet with our comments about the appointment of Joseph Serowik in the Criminal Justice Department. President Sweet had solicited input from the Executive Committee on an administrative report about the hiring by the provost's office. After the October Senate meeting I received a memo from Tammy King, chair of Criminal Justice, who is on sabbatical, and Jim Conser, acting chair of Criminal Justice, which responds to the points that the Senate Executive Committee made in our memo to the President. Dr. King and Dr. Conser asked that I distribute their memo to the Senate and I did that when I sent you a hard copy notice of this meeting. I invite each of you to evaluate the two documents and to determine their respective merits.

3. Domestic Partners Benefits

You will remember that the Ohio Faculty Council and this body approved a

resolution four years ago urging the administration and the Board of Trustees to extend domestic partners benefits to faculty and staff at Ohio's public universities and medical schools. When Miami University, Ohio University, Cleveland State University, and The Ohio State University announced their extension of such benefits in recent months, I contacted the President Sweet and Mr. Larry Esterly and asked them to consider following in the footsteps of these other institutions. Last Thursday the Board did indeed approve same-sex domestic partners benefits. This would not have occurred without the leadership of Board chair Larry Esterly, a former chair of this body, and Attorney John Pogue, chair of the Board's Internal Affairs Committee. I am sending a letter to them and others thanking them for taking this initiative.

With the passage of State Issue 1 yesterday, the future of domestic partners benefits is uncertain. This afternoon the general counsels of the five public universities who have approved domestic partners benefits are participating in a conference call to discuss a variety of issues and to explore their options. YSU has signed a memorandum of understanding with the faculty union, the YSU-OEA, clearing the way for the extension of the benefits to domestic partners of bargaining unit members. I am told that the professional staff union, APAS, and the classified staff union, ACE, have declined to sign an MOU on the grounds that the new Board policy requires co-payment of the insurance premium and does not cover heterosexual domestic partners. A reply has not yet been received from the campus police union. Finally I can tell you that thus far one affidavit has been submitted as required by the new YSU policy to trigger provision of coverage to a domestic partner. My intuition is that there will be protracted litigation over the new amendment to the Ohio Constitution, particularly to its second sentence.

This completes my report. I will be happy to entertain comments or questions.

[Top of Page](#)

Charter & Bylaws Committee: No report.

[Top of Page](#)

Elections & Balloting Committee: **Annette Burden** reported. The departmental and at-large Senators from Fine & Performing Arts have now been chosen. In the election for Senate officers, Dr. Tom Shipka was reelected as Senate Chair, and Dr. Chet Cooper will retain the office of Vice Chair.

[Top of Page](#)

Academic Programs Committee: Dr Sunil Ahuja reported. Approved proposals are as listed in [Attachment 1](#) and are reported here for information only. No action by the Senate is required. Also, a number of other proposals were sent back to the departments for other information.

[Top of Page](#)

Academic Standards Committee: Committee Chairperson **Tod Porter** reported.

Dr. Porter outlined the committee's discussions regarding conditional admission, with the intent being to increase the probability of success and the retention of under-prepared students.

Dr. Porter then moved that the Senate hereby directs the Standards committee to research and develop a proposal for conditional admission. The motion was seconded. There was no discussion. The motion passed.

Dr. Porter then outlined the committee's discussions regarding differences between the withdrawal dates used by YSU and the federal student aid programs. Dr. Porter introduced a motion to set the date for the last day to withdraw with a W to coincide with the Department of Education's 60 percent point in the term. Motion seconded. Gabriel Palmer-Fernandez asked what is the benefit would be to the change. Dr. Porter responded that there are students who have to make a difficult choice between withdrawing before our withdraw date and having to pay back some of their loan. If they could withdraw at the 60% point, then they would not have to pay back a portion of the loan. So, this is to synchronize the YSU withdrawal date with the Federal System's date. A vote was then taken on the motion. Motion passed.

[Top of Page](#)

Undergraduate Curriculum Committee: A set of approved course proposals (see [Attachment 2](#) and [Attachment 3](#)) was included as an informational report. No action is required by the Senate.

Unfinished Business: None.

New business:

Bege Bowers, Assistant Provost, distributed a handout regarding the Policy on Academic Minors ([Attachment 4](#)). Dr. Bowers reviewed the policy as approved in 2000. If students follow approved minors (those officially listed in the Undergraduate Bulletin), then the minor can be listed on the transcript. In 2000, there were no approved minors listed in the Undergraduate Bulletin. In 2001, there were only 7 approved minors in the Undergraduate Bulletin. Thus, some department chairs might have approved alternate courses for a minor. There were many more minors in the 2002 bulletin. Presently there are about 80 approved minors.

It is important for our accreditation that the Senate-approved policy in the Undergraduate Bulletin be followed. In rare cases, a department chair can make a course substitution in a minor. Students can also propose a minor via the ICP process. But it is expected that students are to follow an approved minor. Some of the approved minors do contain flexibility, allowing students to choose some courses within the minor.

Work will begin on revising the change-of-major form to add a space for declaring a minor. This should also allow the minor to appear on Model 204. Dr. Bowers suggested that if the language of the requirement for the minor needs to be clarified, it could be sent back to the Academic Standards Committee for consideration.

Dr. Robert Kramer asked if a minor is at least 18 hours. **Dr. Bowers** replied that the current requirement for the approved minors is at least 18 semester hours, with at least 1/3 of the courses at the upper-division level. Although the 18-hour minimum was approved by the Senate in April 2000, the 2000-2001 Undergraduate Bulletin still listed the minimum as 15 hours (a figure derived from the 2/3 semester-conversion rule and the 21 quarter hours required before semester conversion). The 2001-2002 Undergraduate Bulletin was the first to list the 18-hour minimum.

Dr. Kramer then asked if it is correct that this will not prevent a student who entered prior to 2000 from using the old requirements for a minor. **Dr. Bowers** replied that students who have maintained continuous enrollment may choose either the catalog

of entry or any later set of requirements for their minor, except that if a student changes his or her major, then the requirements for the minor will be either those in effect in the catalog of entry or those in effect at the time the change of major occurred.

[Top of Page](#)

Adjournment: The Academic Senate adjourned at 4:35 p.m.

[Top of Page](#)

Print or Read a PDF File of November Sign-in Sheet

[Top of Page](#)

[Return to Top of Page](#)

[Return to Senate Homepage](#)

For further information, e-mail **[Bob Hogue](#)** .

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date October 25, 2004 Report Number (For Senate Use Only) _____

Name of Committee Submitting Report Academic Programs Committee

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.)

Appointed Chartered

Names of Committee Members: 2004-2005 members are Sunil Ahuja (chair), Kathy Akpom, Maria Delost, Howard Mettee, Greg Moring, Elvin Shields, Bill Vendemia, Marty Countryman (academic advisor), Bege Bowers (ex officio), Jim Mike (ex officio), Gregg Sturuss (ex officio, UCC chair), Jeff Turose (student).

Please write a brief summary of the report the Committee is submitting to the Senate:
The following three proposals have been approved by the committee. These proposals were circulated, no objections were received. These are being reported for informational purposes only. A number of proposals were returned to the respective departments for further information. The approved proposals are:

- PD#017M-04 – *Biological Sciences* – CHANGE TO MINOR – Biological Sciences.
- APD#001M-05 – *Gerontology* – CHANGE – Sociology and Anthropology.
- APD#005M-05 – *Archaeology* – NEW MINOR – Sociology and Anthropology.

Do you anticipate making a formal motion relative to the report? _____ No _____

If so, state the motion: _____

If substantive changes in your committee recommendation are made from the floor, would the committee prefer that the matter be sent back to committee for further consideration? _____ Yes _____

Other relevant data: _____

Sunil Ahuja, Chair

MEMO

TO: Bob Hogue, Secretary,
Academic Senate

FROM: Gregg Sturrus, Chair
University Curriculum Committee

SUBJECT: Complete Curriculum Proposals from 2003-2004

DATE: October 5, 2004

UCD #	Catalog #	Action
061-03	PSYCH 4890	Change
062-03	PSYCH 4891H	Change
063-03	ECON 1501	Change
064-03	PSYCH 3779	Add
081-03	EUT 1502	Add
082-03	EUT 1503	Add
083-03	EUT 2604	Add
084-03	EUT 2605	Add
085-03	EUT 2606	Add
086-03	EUT 2607	Add
087-03	EUT 2608	Add
088-03	MECH 4881	Add
089-03	EUT 2609	Add
090-03	BUS 1500	Change
091-03	PSYCH 3755	Change
092-03	PSYCH 3755L	Change
093-03	PSYCH 3756	Change
094-03	PSYCH 3757	Change
096-03	ECEGR 4830	Add
098-03	MECH 3781	Delete
099-03	MECH 4836	Add
100-03	EET 2606	Delete
101-03	EET 3706	Add
102-03	EET 2606L	Delete
103-03	EET 3706L	Add
104-03	EET 2610	Delete
105-03	EET 3710	Add
106-03	EET 2610L	Delete
107-03	EET 3710L	Add
108-03	EET 2612	Delete
109-03	EET 3712	Add

110-03	EET 2612L	Delete
111-03	EET 3712L	Add
112-03	EET 2645	Delete
113-03	EET 3735/3735L	Add
114-03	EET 2645L	Delete
116-03	MET 2605	Delete
117-03	MET 3705	Add
118-03	MET 2606	Delete
119-03	MET 3706	Add
120-03	Met 2607	Delete
121-03	MET 3707	Add
122-03	MET 2615	Delete
123-03	MET 3714	Add
124-03	MET 2615L	Delete
125-03	MET 3714L	Add
126-03	CCET 2610	Delete
127-03	CCET 3709	Add
128-03	CCET 2611	Delete
129-03	CCET 3711	Add
130-03	CCET 2612	Delete
131-03	CCET 3706	Add
132-03	CCET 2624	Delete
133-03	CCET 3724	Add

MEMO

TO: Tom Shipka, Chair
Academic Senate

FROM: Gregg Sturuss, Chair
University Curriculum Committee

SUBJECT: Completed Course Proposals

DATE: October 19, 2004

UCD #	Catalog #	Course Title	Action
001-05	ANTHR 3775	Native North Americans	Add
002-05	ANTHR 3779	Fieldwork in Historical and Industrial Sites Archaeology	Add
003-05	ANTHR 3790	Aging in Cross Cultural Perspectives	Change
004-05	TCOM 4888	Internship in Telecommunication	Change

These course proposals are included for your signature and inclusion in the Senate reports. These courses have been approved by the University Curriculum Committee and circulated for the appropriate time period. When you have finished with them, can you please forward them to Jane Caputo so that they can be included in the next printing of the bulletin? Thank-you.

Policy on Academic Minors

This is a reminder that a new, Academic Senate-approved policy on academic minors went into effect when we converted to semesters in 2000. That policy, described on page 41 of the 2004-2005 *Undergraduate Bulletin* and pages 40-41 of the 2003-2005 version of the *Undergraduate Bulletin*, is as follows:

Minors. A minor is an intellectual venture that broadens and deepens the student's intellectual growth. An intellectual framework and coherence are evident in the scope and sequence of the minor course of study. A minor is intended to contrast with or deepen the major or General Education and is to be taken in a discipline other than that of the major. In approved interdisciplinary minors, courses from the student's major discipline can be counted in the minor provided that the same courses are not counted toward the major. Each student must complete a minor, unless a combined major is elected or enrollment occurs in a college offering approved professional or technical curricula which do not require a delineated minor. Check with an academic advisor for specific information.

A minor consists of at least 18 hours of a specific sequence of courses with grades of C or better. Courses taken under the Credit/No Credit option may not be counted toward the minor. Upper-division courses must comprise at least 1/3 of the credit hours in the minor. An individualized minor may be developed and approved through the Individualized Curriculum Process (ICP). Transfer students may also use the ICP process for approval of a minor course of study. A minor is designated on the student's transcript.

Each department develops the specific pattern or sequence of courses for any minor(s) it offers. However, the department in which the student receives the major is responsible for certifying that a student has completed a minor. Certification will be guided by the description of minors published in the *Undergraduate Bulletin*. For a list of minors and their requirements[,] see **Minor Areas of Study**, p. 207.

The most recent listing of courses in approved minors starts on page 207 of the 2004-2005 *Undergraduate Bulletin*. The Senate-approved policy is to be followed. Rare course substitutions within an approved minor may be approved by the chair of the department in which the student is majoring or by the relevant dean. The Senate-approved policy permits "individualized" minors only if they are approved through the ICP process.

If a student changes majors, the statement under **Catalog of Entry** (page 40 of both the 2004-2005 and the 2003-2005 versions of the *Undergraduate Bulletin*) comes into effect:

Unless the minor is specified by the new major, a student who has been in continuous enrollment and changes majors can fulfill the requirements for a minor by using the criteria in effect in either the catalog of entry or the catalog in effect at the time of the change in major.

Thank you for your attention to the policy.

Bege Bowers
Assistant Provost, Academic Programs and Planning

YSU ACADEMIC SENATE ATTENDANCE ROSTER – November 3, 2004

Arts and Sciences

At Large

PB Peter Beckett, Psychology
CC Chet Cooper, Biology
_____ Vernon Haynes, Psychology
DM Daryl Mincey, Chemistry
TM Tim Morrison, Psychology
_____ David Porter, Political Science
RS Rick Shale, English
ST Sandra Stephan, English
TS Thomas Shipka, Phil. & Rel. Studies.
_____ Jamal Tartir, Mathematics

Departmental (2003-05)

SA Sunil Ahuja, Political Science
_____ Isam Amin, Geol. & Env. Sci.
KB Kevin Ball, English
MB Annette Burden, Mathematics
PS Paul Gordiejew, Sociology
JK Robert Kramer, CSIS
GF Gabriel Palmer-Fernandez, Phil.
MAS Mike Serra, Chemistry

Departmental (2004-06)

_____ Joseph Palardy, Economics
DB Diane Barnes, History
BB Bill Buckler, Geography
IC Iole Checcone, Foreign Lang.
_____ Diana Fagan, Biology
WRF William Rick Fry, Psychology
TO Tom Oder, Physics & Astronomy

Business Administration

At Large

RM Rangamohan Eunni, Management
SK Ram Kasuganti, Management
_____ Sheen Liu, Accounting & Finance

At Large, continued

JPR Tom Rakestraw, Management
_____ Jane Reid, Marketing

Departmental

SK Birsan Karpak, Management
RS Ray Shaffer, Accounting & Finance
MT Mark Toncar, Marketing

Education

At Large

SI Sylvia Imler, Teacher Education
MB Margaret Briley, Teacher Educ.
LC Lauren Cummins, Teacher Educ.

At Large, continued

PH Patricia Hauschildt, Teacher Educ.
SL Sally Lewis, Teacher Education

Departmental

JW Janet Williams, Teacher Education
DM Donald Martin, Counseling
GE G. Edirisooriya, Educ. Admin.

Engineering and Technology

At Large

DK David Kurtanich, Technology
RM Robert McCoy, Mech. & Indust Eng.
_____ Douglas Price, Civil/Env/Chem Eng.

Departmental

_____ Irfan Khan, Civil/Env/ Chem Eng.
_____ Dan Laird, Technology

Departmental (continued)

PM Philip Munro, Elec. & Comp. Eng.
ES Elvin Shields, Mech. & Indust. Eng.

Fine and Performing Arts

At Large

PC Phil Chan, Art
_____ Laura Buch, Music
_____ Darla Funk, Music
DM Dennis Henneman, Commun/Theater

At Large (continued)

CME Christine McCullough, Art
JM John Murphy, Commun/Theater
KU Katherine Umble, Music

Departmental

_____ Michelle Nelson, Art
FC Frank Castronovo, Commun/Theater
_____ Till Meyn, Music

Health and Human Services

At Large

LAI Louise Aurilio, Nursing
_____ Janice Elias, Human Ecology
HA Jean Hassell, Human Ecology
_____ Patricia Hoyson, Nursing
CO Christian Onwudiwe, Criminal Just.

Departmental

KF Kathylynn Feld, Health Professions
EG Elaine Greaves, Criminal Justice
SK Shirley Keller, Social Work
NEL Nancy Landgraft, Physical Therapy

Departmental (continued)

JN John Neville, Human Perf./Exer. Sci.
LSP Louise Pavia, Human Ecology
SP Sharon Phillips, Nursing

Administration

TA Tony Atwater
_____ Robert Bolla
_____ Philip Ginnetti
CH Cynthia Hirtzel

_____ Betty Jo Licata
_____ George McCloud
_____ John Yemma
CA Cynthia Anderson

JB Jonelle Beatrice
BB Bege Bowers
_____ Marge Collins
_____ Willilam Countryman

_____ Peter Kasvinsky
_____ Paul Kobulnicky
_____ Thomas Maraffa

Students

At Large

BHC Brett Hudspeth, A&S
KFM Robert McGovern, A&S
SRP Sonal Patel, A&S
_____ Jeff Turose, WCBA
_____ Josh Sturges, WCBA

School / College

EB Erin Burns, A&S
_____ Cassandra Flora, Education
JD Jennifer Davidson, E&T
CD Carmen DiPinti, F&PA
CF Christa Flora, HHS
_____ Amanda Mielke, WCBA
_____ Casey Annico, Graduate Studies

Student Government

AM Angela Mavrikis, President
JH J.T. Holt, 1st VP
_____ Justin Truitt, 2nd VP