

Bernard Gillis
Provost

ACADEMIC SENATE MINUTES

DECEMBER 6, 1989

CALL TO ORDER

Chair Beaubien called the meeting to order at 4:05 p.m.

MINUTES OF OCTOBER 4, 1989

The Chair asked if there were additions or corrections to the minutes of the October 4, 1989, Senate meeting.

Motion to Approve Minutes

D. Haude moved that the Minutes of the October 4, 1989, meeting be approved as distributed. Motion seconded by J. Karas. Motion Carried.

ELECTIONS AND BALLOTING COMMITTEE

The results of the elections for Chair of Senate and members to the Charter and Bylaws Committee is appended to the Senate Agenda.

Mary Beaubien was elected Chair of the Senate and Joseph Waldron was elected Vice Chair. James Dale, Lowell Satre, and Melissa Smith were elected to the Charter and Bylaws Committee. Tellers for the elections were Celesstra Dennison and Beverly Gartland.

Motion to Accept Report from Elections and Balloting Committee

G. Sutton moved to accept the report. Motion seconded by J. Karas. Motion Carried.

CONFIRMATION OF PARLIAMENTARIAN

The Chair asked for a motion to confirm William Jenkins as Senate Parliamentarian.

Motion to Confirm Parliamentarian

K. Feld moved to confirm William Jenkins as Senate Parliamentarian. A. Krishnan seconded the motion. Motion Carried.

RECEIVED

DEC 11 1989

OFFICE OF THE PROVOST

CONFIRMATION OF SECRETARY TO THE SENATE

The Chair requested that the Senate confirm Virginia Phillips as Secretary to the Senate.

Motion to Confirm Secretary

F. Owens moved to confirm Virginia Phillips as Secretary to the Senate. B. Yozwiak seconded the motion. Motion Carried.

CHARTER AND BYLAWS COMMITTEE REPORT

No report.

SENATE EXECUTIVE COMMITTEE REPORT

Chair Beaubien reported.

There are some corrections to the list of Senate Committee Appointments that was appended to the Agenda for this meeting.

Cheryl Schmidt, Nursing, should be listed as Chair of the Student Academic Affairs Committee.

George Sutton, Dean, School of Engineering, should be listed as Chair of the Academic Programs Division of the Academic Programs and Curriculum Committee.

Stephen Sniderman, English, should be listed as a member of the Mental Creativity Committee on the list of Holistic Health Committees.

The next Senate meeting will be January 10, 1990, at 4:00 p.m., in Room 132, DeBartolo Hall. Agenda items must be to the Chair by noon, Friday, December 22, 1989.

The Faculty Advisory Committee to the Chancellor report from L. Esterly will be attached to the minutes for this meeting (See Appendix A).

I. Khawaja will now present a report from the Faculty Advisory Committee to the Chancellor.

Report from Dr. Khawaja from Faculty Advisory Committee

The Chancellor's Advisory Committee met on November 9 and 10. They discussed the status of institutions regarding the report on Minority Access to Higher Education and where to go from here and how to implement the recommendations.

The thirteen different Universities and multiple two-year campuses are at different stages -- therefore, there is no one best approach. The report is to be directed to the proper body at each institution requesting that it go forward to determine how to implement the recommendations at that institution.

REPORT FROM ACADEMIC PROGRAMS DIVISION, ACADEMIC PROGRAMS AND CURRICULUM COMMITTEE

G. Sutton reported. The revised Dental Hygiene Program is appended to the Agenda. This is for informational purposes only.

REMINDER TO ALL SENATE COMMITTEES

The Chair reminded all Senate Committees that each committee is to meet at least once each quarter and that minutes are to be kept for each meeting. Copies of the Minutes are to be forwarded to the Chair, the Secretary to the Senate, and to the Library.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Suggested Amendment to the STUDENT CODE

T. Shipka was recognized.

About ten days ago, a document was circulated that outlines an appeals procedure. This procedure will be presented as an amendment to the present Student Code. The Amendment was developed by W. Jenkins, D. Rost, T. Shipka, and R. Tabak.

Motion to Adopt Amendment to the Student Code

T. Shipka moved to "Adopt the proposed changes to the Student Code contained in the document circulated to Senators titled SUGGESTED AMENDMENT TO THE STUDENT CODE." (See Appendix B) D. Rost seconded the motion. T. Shipka commented that in the Student Code there are a variety of procedures that were approved last year to be followed by the Student Academic Grievance Subcommittee. This appeal mechanism has been developed and presented to ensure that these procedures are followed by the Student Academic Grievances Subcommittee. It is a simple change; that is why we are bringing it to the Senate rather than sending it to a committee.

J. Herrholtz--This appeal process is not complete. It is procedural; it does not allow for complete due process for the students. We should change it to ensure that both procedures and substantial issues are both covered.

G. Dobbert--Some questions need answered. There are no precise rules as to the hearing itself so is it implicit in the motion that general practices of due process will be followed? The Committee has the power to change grades. The Chair of the committee has the power to order the Registrar to change a grade. Is it implicit that the grade will not be changed until the appeal process is complete?

G. Sutton--The six days allowed for retrial seems to be tight. Is there some reason for six days?

T. Shipka--Six days appears routinely throughout the document. We are not averse to a change.

D. Hermance--I think it would be more appropriate if the period were changed to ten days. If there is a problem in obtaining data, the six-day period could be too short.

D. Hovey--What is the appropriate committee to review a change like this and why is there such a hurry that the committee cannot review the proposed change and make a recommendation to the Senate?

L. Satre--I would like a response to the question.

W. Jenkins--We spent the last several years reviewing the process. We looked at the administration of it and when grade changes could be made. The actual procedures were approved last May after considerable discussion. After reviewing the Code that came out in September, we thought there should be an appeal process. To answer the student's question, we thought that the Student Academic Grievance Subcommittee was the appropriate body to end the appeal process. We wanted to act quickly so that the process could be in place this academic year.

Student Senator--Was there any reason why student input was not solicited?

W. Jenkins--This was not a committee. There was no attempt to overlook student input.

T. Shipka--Several individuals have indicated that six days is too few. We will accept a change from six days to twelve days as a friendly amendment.

Question--Does the twelve days refer only to this article? Answer--Yes.

D. Bensinger--There is a reference to a case. Was that case handled so badly that this appeals procedure is warranted.

D. Rost--The case did raise several significant concerns. We met as four individuals. The Senate often reacts rather than acts. We thought this would give the Senate an opportunity to act.

G. Dobbert--Is it correct to assume that the answer to my questions is affirmative?

W. Jenkins--In response to your first question, the procedures are stated in the Code published in September. The answer to your second question is affirmative; if there is an appeal made to the Student Academic Grievances Subcommittee, the grade change will be held in abeyance until all appeals are exhausted.

Motion Carried.

ANNOUNCEMENTS

D. Rost--The Charter and Bylaws has been updated and is being copied. You should receive a copy shortly.

The Chair thanked Dr. Rost for his help in getting started. She also thanked the Senators for coming out today so that the Senate meeting could take place.

ADJOURNMENT

Meeting adjourned at 4:26 p.m.

APPENDIX A

Report to the Academic Senate
Larry E. Esterly
Youngstown State University Representative
Faculty Advisory Committee to the
Chancellor, Ohio Board of Regents

6 December 1989

Relatively light agendas have characterized the Fall Quarter meetings of the Faculty Advisory Committee. This is perhaps the result of the announced retirements of both Chancellor Coulter and of Vice Chancellor for Administration, Duane Rogers. Both will retire as of 31 December 1989. As the search process for naming a new Chancellor has been extended, Vice Chancellor for Academic and Special Programs, Elaine Hairston has been named Acting Chancellor. Ms. Hairston continues as a candidate for the Chancellorship. Matthew Filipic of the Chancellor's staff has been named as the new Vice Chancellor for Administration. The Vice Chancellor for Administration has responsibility for "the regents' management information systems and its formula budgeting system".

Again this year the Faculty Advisory Committee, with the sponsorship of Chancellor Coulter, held a workshop session, 10 and 11 November, on the topic of "the role of faculty in enhancing minority access and success in Ohio postsecondary education". This workshop was held at Roscoe Village, Chillicothe, and was attended by Dr. Ikram Khawaja as the YSU representative. This year's workshop focused on the question of implementation of recommendations made in the FAC report which issued from the original conference of October 1988. That report, "The Role of Faculty in Enhancing Minority Access and Success in Ohio Postsecondary Education" has been distributed to all members of the Academic Senate, and by Dr. Humphrey to appropriate members of university administration and staff. At a Winter Quarter meeting of the Academic Senate Dr. Khawaja will report on the November workshop on implementation.

At the October meeting of FAC the Chancellor announced that he was about to establish a special committee on articulation relative to intra-system transfer of academic credit. The committee would examine the transfer of credit by the student between and among both four year baccalaureate degree granting institutions and two year degree granting institutions. The objective of the committee's work would seem to be the clearer definition of, and the regularization of, the several aspects of the transfer of credit process. The Chancellor observed that the work of the committee would be time consuming and difficult. He gave no target date for completion of that work.

Suggested Amendment to the STUDENT CODE

by

William Jenkins : Senator, History
Duane Rost : Senator-at-Large, Engineering
Thomas Shipka : Senator-at-Large, Arts & Sciences
Ronald Tabak : Senator-at-Large, Arts & Sciences

Article VII

Section C. Appeals (new section)

1. The decision of the Student Academic Grievance Subcommittee may be appealed to the Student Academic Affairs Committee within six University working days by either the student or the faculty member involved only if procedural violations are alleged to have occurred. Within six University working days after receiving the appeal, the Student Academic Affairs Committee will rule only on whether or not such violations have indeed occurred. If they rule that the prescribed procedures were followed, the original decision of the Student Academic Grievance Subcommittee stands and the matter is completed.
2. If they rule that procedural violations have occurred, the case is remanded to the Student Academic Grievance Subcommittee for further deliberation. Within six University working days, the Student Academic Grievance Subcommittee will retry the case, eliminating the procedural errors enumerated by the Student Academic Affairs Committee.
3. Within six University working days of the second decision of the Student Academic Grievance Subcommittee, either party may allege that procedural violations have occurred. The Student Academic Affairs Committee will then reexamine the case. If they find that there were no procedural violations, the decision of the Student Academic Grievance Subcommittee stands. If they find that there were procedural violations, then the Student Academic Affairs Committee will undertake a full examination of the case following steps similar to those delineated in Section B, 3b, above. The decision of the Student Academic Affairs Committee in either case is final and nonappealable.

ATTENDANCE SHEET

Academic Senate, 1989-1990

DATE: 12/06/89

APPLIED SCIENCE AND TECHNOLOGY

At-Large

Jean Aboul-Ela
Ralph Crum
Kathlynn Feld
Patsy McCarthy
Pam Schuster

Jed
JKH
PS

Departmental

**Janet Boehm, Allied Health
*Virginia Phillips, B.E.T.
*Joseph Waldron, Criminal Justice
**Abdul Aziz, Engineering Technology
**Mary Beaubien, Home Economics
*Sharon Phillips, Nursing

J.P.
JKH
mjb

ARTS AND SCIENCES

At-Large

George Beelen
Frederick Blue
Paul Dalbec
Hugh Earnhart
Larry Esterly
Ikram Khawaja
Gratia Murphy
Lowell Satre
Thomas Shipka
Ronald Tabak

JB
G.E.D.
SEP
L. Khawaja
SM
J.S.
RT

Departmental

**James Karas, Biology
*Friedrich Koknat, Chemistry
**Clyde Morris, Economics
*Sandra Stephan, English
**Melissa Smith, Foreign Languages
**Thomas Maraffa, Georgraphy
*C. Earl Harris, Geology
**Joan Wagman, Health & Physical Educ.
*William Jenkins, History
**Richard Burden, Math and Computer Sci.
*Linda Tessier, Philosophy & Religion
**Warren Young, Physics and Astronomy
*George Haushalter, Political Science
**Ahalya Krishnan, Psychology
*Guido Dobbert, Sociology, Anthropology,

J. Karas
F.K.
C.M.
S.S.
T.M.
C.E.H.
W.J.
R.B.
L.T.
W.Y.
G.H.
A.K.
G.D.

BUSINESS ADMINISTRATION

At-Large

Dennis Bensinger
Gregory Claypool
James H. Daly
Donald Hovey
Clement Psenicka
Jane Reid
Eugene Sekeres

D.B.
G.C.
J.H.D.
D.H.
C.P.
J.R.
E.S.

Departmental

**Inez Heal, Accounting
**Rama Krishnan, Management
*Donald Mathews, Marketing

I.H.
R.K.
D.M.

EDUCATION

At-Large

Susan deBlois
Philip Ginnetti

P.G.

Departmental

**Janet Beary, Elementary Education
*James Pusch, Foundations
*Lawrence DiRusso, Guidance & Counseling
**Donna McNierney, Administration & Sec.
*Special Education

J.B.
J.P.
L.D.
D.M.

+ Effective:
Revised

September 30, 1989
December 5, 1989

* First year of two-year term
** Second year of two-year term

ACADEMIC SENATE, 1989-1990

ENGINEERING

At-Large

Duane Rost
Jack Bakos

Departmental

*Dilip Singh, Chemical Engineering
*Javed Alam, Civil Engineering
**Philip Munro, Electrical Engineering
**Wade Driscoll, Industrial Engineering
**Hyun Kim, Mechanical Engineering

FINE AND PERFORMING ARTS

At-Large

Frank Castronovo
Mike Crist
Joseph Edwards
Darla Funk
Lawrence Hugenberg
Tedrow Perkins
James Umble

Departmental

**Elaine Glasser, Art
**Les Hicken, Music
*Dan O'Neill, Speech and Theater

STUDENTS

At-Large

John Powell
Karen Beal
Bernadette Martyak
James Michael Gordon
Craig Shumacker
Claudia Billy
Diane Coandle

School/College

Dirk Hermance, Education
Dawn McCombs, Performing Arts
Paul Geise, Business
CAST
Jonathan Bryan, Arts and Sciences
Josh Hargrave, Engineering

Ex-Officio

Brian Fry, President, Student Government
Dan Haude, V. President, Student Government
Jim Herrholtz, Second Vice President

ADMINISTRATION

Bernard T. Gillis
Bernard Yozwiak
Victor A. Richley
James Cicarelli
David P. Ruggles
George E. Sutton
David Sweetkind

Taylor Alderman
David C. Genaway
Sally M. Hotchkiss
Gordon E. Mapley
Charles A. McBriarty
Alfred W. Owens
L. Allen Viehmeyer
Harold Yiannaki

*First year of two-year term
**Second year of two-year term

senrostr.899/senate8990

NOV 8 1989

RECEIVED

YSU

Youngstown State University / Youngstown, Ohio 44555-3448

Department of Philosophy and Religious Studies

(216) 742-3448

November 29, 1989

To: Members of the Academic Senate

From: William Jenkins: Senator, History
Duane Rost: Senator-at-Large, Engineering
Thomas Shipka: Senator-at-Large, Arts & Sciences *Tom Shipka*
Ronald Tabak: Senator-at-Large, Arts & Sciences

Re: Proposal to Amend the YSU Student Code

Last year the Academic Senate amended the Student Code in order to provide due process to students for grievances about their grades. These amendments permit a change of grade in two limited cases - material deviation from the syllabus, and exoneration of a student who had been charged with academic dishonesty. The body which hears and rules upon such a grievance is the Student Academic Grievance Subcommittee.

During the debate over this matter last year, the four of us disagreed quite often. Now that the Student Academic Grievance Subcommittee has handled one case, however, we are in agreement that it is necessary to provide either the faculty member or the student an opportunity to appeal the decision of the Student Academic Grievance Subcommittee when it is believed that it has not followed procedures outlined in the Student Code.

In the attached document, you will find our proposal to add such an appeal to the Student Code. We will be offering this proposal as a motion under New Business at a forthcoming meeting of the Academic Senate, and we ask for your support of it.

Suggested Amendment to the STUDENT CODE

by

William Jenkins : Senator, History
Duane Rost : Senator-at-Large, Engineering
Thomas Shipka : Senator-at-Large, Arts & Sciences
Ronald Tabak : Senator-at-Large, Arts & Sciences

Article VII

Section C. Appeals (new section)

1. The decision of the Student Academic Grievance Subcommittee may be appealed to the Student Academic Affairs Committee within six University working days by either the student or the faculty member involved only if procedural violations are alleged to have occurred. Within six University working days after receiving the appeal, the Student Academic Affairs Committee will rule only on whether or not such violations have indeed occurred. If they rule that the prescribed procedures were followed, the original decision of the Student Academic Grievance Subcommittee stands and the matter is completed.

2. If they rule that procedural violations have occurred, the case is remanded to the Student Academic Grievance Subcommittee for further deliberation. Within six University working days, the Student Academic Grievance Subcommittee will retry the case, eliminating the procedural errors enumerated by the Student Academic Affairs Committee.

3. Within six University working days of the second decision of the Student Academic Grievance Subcommittee, either party may allege that procedural violations have occurred. The Student Academic Affairs Committee will then reexamine the case. If they find that there were no procedural violations, the decision of the Student Academic Grievance Subcommittee stands. If they find that there were procedural violations, then the Student Academic Affairs Committee will undertake a full examination of the case following steps similar to those delineated in **Section B, 3b**, above. The decision of the Student Academic Affairs Committee in either case is final and nonappealable.

Report to the Academic Senate
Larry E. Esterly
Youngstown State University Representative
Faculty Advisory Committee to the
Chancellor, Ohio Board of Regents

6 December 1989

Relatively light agendas have characterized the Fall Quarter meetings of the Faculty Advisory Committee. This is perhaps the result of the announced retirements of both Chancellor Coulter and of Vice Chancellor for Administration, Duane Rogers. Both will retire as of 31 December 1989. As the search process for naming a new Chancellor has been extended, Vice Chancellor for Academic and Special Programs, Elaine Hairston has been named Acting Chancellor. Ms. Hairston continues as a candidate for the Chancellorship. Matthew Filipic of the Chancellor's staff has been named as the new Vice Chancellor for Administration. The Vice Chancellor for Administration has responsibility for "the regents' management information systems and its formula budgeting system".

Again this year the Faculty Advisory Committee, with the sponsorship of Chancellor Coulter, held a workshop session, 10 and 11 November, on the topic of "the role of faculty in enhancing minority access and success in Ohio postsecondary education". This workshop was held at Roscoe Village, Chillicothe, and was attended by Dr. Ikram Khawaja as the YSU representative. This year's workshop focused on the question of implementation of recommendations made in the FAC report which issued from the original conference of October 1988. That report, "The Role of Faculty in Enhancing Minority Access and Success in Ohio Postsecondary Education" has been distributed to all members of the Academic Senate, and by Dr. Humphrey to appropriate members of university administration and staff. At a Winter Quarter meeting of the Academic Senate Dr. Khawaja will report on the November workshop on implementation.

At the October meeting of FAC the Chancellor announced that he was about to establish a special committee on articulation relative to intra-system transfer of academic credit. The committee would examine the transfer of credit by the student between and among both four year baccalaureate degree granting institutions and two year degree granting institutions. The objective of the committee's work would seem to be the clearer definition of, and the regularization of, the several aspects of the transfer of credit process. The Chancellor observed that the work of the committee would be time consuming and difficult. He gave no target date for completion of that work.

Dr. Beaubien

To:

From: Mary J. Beaubien, Chair, University Academic Senate

Date: November 9, 1989

Subject: Senate Meetings

1. The next meeting of the Academic Senate is December 6, 4:00 P.M.
2. All materials to be included with the Senate Agenda should be in my office (Home Economics) no later than noon, November 22, 1989. I will forward your material to the secretary of Senate for reproduction and distribution. The due date for the next meeting will be announced at each Senate meeting.
3. A cover sheet for your reports is included. Duplicate as needed.
4. The student representative(s) on your committee are: You may contact them through Student Government.