



RECEIVED

FEB 20 1995

OFFICE OF THE PROVOST

Condy

Youngstown State University / Youngstown, Ohio 44555-3663  
Department of Chemistry

(216) 742-3663

MINUTES

**Of:** Academic Planning Committee

**From:** Howard Mettee, Sub.- Chair -2/9

**Date:** February 9, 1995

**Re: Assessment Criteria Discussion (Cont'd)**

**1. Call to Order.** 12:08 PM in Kilcawley 2067.

**2. Attending:** B. Brothers, M. Janosik, H. Mettee, V. Phillips, J. Stepanic, A. Stocks.

**3. Excused:** J. Grannitto.

**4. Agenda:** Criterion Two (*Effective organization of ... resources necessary to accomplish purpose*)

(g) (*services that all admitted students ... succeed*)

Tutorial Services (need to staff better), Advising Services (need to be "career" and not "scheduling"), Non-Traditional Student Services (mixed results), New Student Orientation, Financial Aids Service (needs better access), Remedial Course Opportunity, English and (potentially) Math placement tests to match ability and enrolled course level, College Retention Programs (details from Deans), Minority Recruitment/Retention (in A & S at least), Extracurricular Support Groups (Professional Clubs, Fraternities, Sororities)

(h) (*... physical plant supports effective teaching and learning*)


Buildings & Grounds Dept. performs excellent service in maintaining and beautifying the campus grounds. There needs to be specified organizational contacts within B & G for project planning, scheduling and execution. There needs to be a structure to integrate academic needs with physical plant responses. The present structure is inadequate - both day-to-day and long range.

(i) (... efforts to provide .. a safe and healthy environment)

Campus Escort Service, Environmental Services Department, YPD and YSU Campus Security's new Cooperative Agreement, Student Health Center (Tests TB, STD, Hepatitis, vaccinations - Needs to grow with residential student population), Holistic Health Society, Smoke-Free Campus Buildings, Nutritional Awareness Meals, Community Cup, Committee on AIDS, Winter Weather Service Management (improved communications (radio announcements), salting, plowing)

**5. Meeting Adjourned: 12:55 PM.**

Respectfully submitted,



Howard Mettee