

Date: May 14, 1999.
To: Programs Committee Members;
Various Department Chairs.
From: Craig Campbell, Chair.
Re: Meeting minutes for Friday, May 14, 1999.

Present: Craig Campbell, Kathylynn Feld, Patricia Sarro, Dan Suchora, James Tackett.

Nursing supervision prevented Sharon Shipton from attending. She supplied reviews and comments for this meeting's business.

A quorum was achieved.

I. Preliminary Business.

- a. Committee positions – Nancy Sweeney to be committee representative for Education. The committee will also need a new Arts & Science representative.
- b. A brief discussion of Senate Procedures ensued in light of the pace of Q2S transition.

II. Programs Reviewed.

A. Communication & Theater proposals.

- The BFA program in Theater Production/Performance was **approved**.
- The BA in Theater program was **approved**.

The committee still awaits response on the B.A. in Telecommunication studies and the B.A. in Communication Studies.

B. Political Science.

The Political Science proposal is being **returned**. The committee could not see how hours add up to get 32 for the major! This should be made apparent on the programs form where combinations and selections of courses should be made clear. We should be able to add $X+X+X=32$ on the programs form.

If the remaining 14 hours after 2 courses in American Government, 2 courses in Comparative and International Politics, 1 Political Thought, and 1 Capstone are general electives a space on the programs formed should be utilized to say so.

Also to be addressed are if there are any support courses required from other disciplines or departments.

I draw your attention to no. 2 on our Academic Program Proposal Checklist enclosed.

C. History.

The Q2S History proposal is being **returned**. Course names and numbers in both quarter and semester format need to be shown on the programs form. It is important that the committee see how the program translates from quarters to semesters at a glance. Your numbers add up understandably to 39, but we can't see the courses in the detail required on the form. Place courses and their numbers in the B, C, and D groupings on the form.

I draw your attention to no. 2 on our Academic Program Proposal Checklist enclosed.

The Q2S proposal for the certificate in Historic Preservation is likewise being **returned**, though once the History proposal is clarified, we're sure that this one will be clear as well. Please include on the programs form the specific courses that are central to this certificate.

D. Social Work.

The Social Work proposal has been **approved**.

The Nursing Home Administration proposal is being **returned**. It is still raising questions with the committee. The following are the issues involved.

- The variability of hours in two courses required (AHLTH 4801 and SOCIO 4821) makes the total hours possible in the major appear variable as well. Are the total number of possible hours in the major actually varying somewhere between 62 and 71? Please clarify on the summary sheet.
- Also the number of hours on the summary sheet still don't appear to add up properly. If we're reading this right, 67 (or number considering bullet above) + GER (even considering a double dip for support courses) = 112. It looks more like 12 to 15 hours of free electives instead of 24. Please clarify on the summary sheet and make sure the courses and hours match on the programs form on previous pages.

Next meeting: Friday, May 21 at 1:00. Geography Conference. Agenda: Proposals from Dana School of Music are next.

ACADEMIC PROGRAMS DIVISION
PROGRAMS SUBMITTED FOR REVIEW - 1998-1999

* Denotes programs approved by Academic Programs Division AND University Curriculum committees.

As of 5-14-'99

Program #:	Name of Program:	Committee Status:	Running Status:
99-01	Communication Studies	approved 12-11-98	
99-02	Pre-Kindergarten Associate	approved	
99-03	Dropping Latin	approved 2-10-99	
99-04	German Translation Certificate	approved 2-10-99	
99-05	Early Childhood	approved 2-12-99	reversed 3-12-99
* 99-06	Q2S American Studies	approved 3-5-99	
99-07	Q2S Electrical Engineering Technology	approved pending 3-5-'99	
99-08	Q2S Civil Engineering Technology	approved pending 4-2-99	
99-09	Q2S Drafting & Design Technology	returned 4-2-99	
99-10	Q2S Mechanical Engineering Technology	approved pending 4-2-99	
99-11	Q2S Chemical Engineering	approved 4-2-99	
99-12	Q2S Electrical Engineering – Traditional Opt	approved 4-2-99	
99-13	Q2S Electrical Engineering – Computer/Digital	approved full circulation 4-2-99	
99-14	Q2S Civil & Env. Engineering – Struc./Transp.	approved 4-2-99	
* 99-15	Q2S Civil & Env. Engineering – Env. Option	approved 4-2-99	
99-16	Q2S Mechanical Engineering	approved 4-2-99	
99-17	Q2S Industrial & Systems Engineering	approved 4-2-99	
* 99-18	Q2S Honors Program	approved 4-23-99	
99-19	Q2S Geography	approved 4-2-99	
* 99-20	Q2S Economics	approved 4-2-99	
* 99-21	Environmental Studies new program	approved 4-23-99	
* 99-22	Q2S Environmental Studies	approved 4-23-99	
* 99-23	Q2S Geology (AB)	approved 4-23-99	
* 99-24	Q2S Geology (BS)	approved 4-23-99	
* 99-25	Q2S Earth Science (in Geology Dept.).	approved 4-23-99	
99-26	Q2S Nursing Home Administration	returned 4-23-99	returned 5-14-99
99-27	Q2S Social Work	approved 5-14-99	
99-28	Q2S Social Services Technology	returned 4-23-99	
* 99-29	Physical Therapy	approved 5-7-99	
99-30	Q2S Bachelor of Science in Nursing	on hold	
99-31	Q2S Philosophy & Religious Studies	approved 4-30-99	
99-32	Q2S Studio Art: Painting	approved 4-23-99	
99-33	Q2S Art History	approved 4-23-99	
99-34	Q2S Visual Arts PreK to 12	approved 4-23-99	
99-35	Q2S Studio Art: General Fine Arts Studio	approved 4-23-99	
99-36	Q2S Studio Art: Graphic Design	approved 4-23-99	
99-37	Q2S Studio Art: Photography	approved 4-23-99	
99-38	Q2S Studio Art: Printmaking	approved 4-23-99	
99-39	Q2S Studio Art: Spatial Arts	approved 4-23-99	
99-40	Q2S Studio Art: Art & Technology	approved 4-23-99	
99-41	Q2S Exercise Science (HPES)	approved 4-30-99	
99-42	Q2S Physical Education –BS in Education	returned 4-30-99	
99-43	Q2S BA in Physical Education	approved 4-30-99	
99-44	Q2S BA in Telecommunication Studies	returned 5-7-99	
99-45	Q2S BFA in Theatre – Music Theater	approved 5-7-99	
99-46	Q2S BA in Communication Studies	returned 5-7-99	
99-47	Q2S BFA in Theatre – Production/Performance	approved 5-14-99	

99-48	Q2S	BA in Theater	approved 5-14-99
99-49	Q2S	Political Science	returned 5-14-99
99-50	Q2S	History	returned 5-14-99
99-51	Q2S	Historic Preservation	returned 5-14-99
99-52 – 66		Dana School of Music Programs forthcoming	



Youngstown State University
May 1999

Academic Programs Division

PD# _____ Date Rec'd _____

<p>____ Addition of a new semester program (Complete B, C, D)</p> <p>____ Deletion of an existing program (Complete A, C, D as necessary)</p> <p>____ Change in an existing program (Complete A, C, D)</p> <p>Program title _____ Department _____</p>
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A. Change of Program. Show the programs committee the program (curriculum) sheet as currently constituted. Using the same format, show the proposed program (curriculum) sheet. All changes should be highlighted on both sheets. Please include required hours As a four year program, if the program exceeds 124 semester hours provide a rationale. In the space below provide a rationale for the change (e.g. courses added, dropped, etc.)

B. New Program. If a new program, show the proposed curriculum. Attach additional sheets as necessary. In the space below, provide the rationale for the introduction of this new program. If a four year program, provide a rationale if it exceeds 124 semester hours.

C. In the space below, discuss how the changes impact other departments/programs in your school or across the university.

D. If the proposal affects another department/program please provide a letter/memo preferably signed by the parties involved that the proposal has been discussed with that department/program.

Signatures and Dates:

Department Chairperson _____ College Curriculum _____

Dean _____ Program Division _____

Senate _____