

Minutes of Academic Planning
Committee Meeting

November 13, 1981

Members Present: Dave Ruggles, Ben Yozwiak, Agnes Smith, Gloria Pasquale,
Lauren Schroeder, Dean Brown, Fred Feitler, Ray Nakley, Mary Beaubien,
Jack Bakos and Larry Hugenberg (chair)

- Old Business:
- 1) Report on the progress of arranging the AMA Introduction to Planning Course. Efforts were made through contacting the Management Department, School of Business and the Office of Faculty Development. Chair reported he has also contacted the Field Office of the AMA to discuss the possibility of their trainers coming to conduct a workshop.
 - 2) The chair reported on his discussion with Vice-President Gillis concerning the Master Plan, which is in draft form, and the relationship the Academic Planning Committee will have in its formulation and/or revision. It was reported the Vice-President was anxious to have the Master Plan completed and circulated to have input from the Academic Planning Committee and other segments of the Youngstown State community.

- New Business:
- 1) Ben Yozwiak proposed the major contribution the Academic Planning Committee could have would be in the area of program evaluation through some kind of established evaluation procedures. It was cited by several members of the committee that the 2 year programs and the graduate programs currently undergo these periodic evaluations. The committee also discussed the relationship of any potential evaluation method with any accreditation requirements imposed by off-campus agencies.

Fred Feitler claimed that program evaluation and any method developed needs to be part of an overall plan with objectives, goals and a future image of what the University will be in the future. It was also articulated that there would be several problems due to the diversity of programs offered and needs evidenced by the University community.

- 2) Several members of the committee felt the urgency in receiving a copy of the Vice-President's Master Plan prior to the committee beginning substantive efforts. The committee then chose to discuss goals and planning procedures in anticipation of the Vice-President's report.

The chair related the Vice-President's willingness to have input from the Academic Planning Committee. Vice-President Gillis stated he would share with the committee the "planning model" used in developing the Master Plan. The Chair was requested to secure a copy of the planning manual.

- 3) Fred Feitler volunteered to work through a planning procedure during the next meeting of the Academic Planning Committee.

The meeting adjourned.

prepared by: Larry Hugenberg
Chair