

To: Academic Planning Committee: J. Alan, D. Brown, E. Cobett, R. Crum, I. Khawaja, C. Psenicka, D. Robinson, T. Slawewski, G. Sutton, B. Yozwiak, B. Gillis

From: D Brown

Date: October 26, 1984

MINUTES
Second 1984-85 Meeting
October 24, 1984

Present: Brown, Cobett, Crum, Khawaja, Slawewski

Note: A quorum is a majority of voting and non-voting members. Thus, until students are appointed, the quorum for this committee is six. A quorum was not present.

1. Additions and corrections to the minutes of the meeting of October 8 were called for. There were none and the minutes were declared approved.

2. Dr. Brown distributed copies of the current draft of the Academic Master Plan. (For those who weren't present and who didn't already have one, a copy is attached.)

3. Dr. Brown reviewed the list of possible tasks he distributed to the committee October 19. These are summarized as:

A.5 Develop a method for formally setting recognized department goals.

A.6 Start to work toward a rewrite of the college goals section of the Master Plan in preparation for the next edition of the Master Plan.

B Attempt to define some aspects of a collective vision of the University.

C Work on sections of the Master Plan left untouched by the committee last year.

No additional possible tasks were proposed.

4. Discussion centered on A.5 above. It was agreed that this should be pursued. A First Draft Proposal for this prepared by Dr. Brown was distributed (copy attached for those not present).

5. Next Meeting: Wednesday, November 7, 4:00, Engineering Deans's Conference Room.

Intended Topic: Discussion and revision of the "First Draft Proposal, Department-College Goal Setting" as proposed by Dr. Brown.

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From: D. Brown

Date: October 30, 1984

The planned time of our next meeting, Wednesday, November 7,
4 pm, conflicts with the Senate. Since no one seems to have a
regular conflict on Wednesdays at 4:00, I will change the time
to:

WEDNESDAY, NOV. 14, 4:00

Engineering Dean's Conference Room

If you can't make it, let me know. If too many can't make it,
I will try another time.