

10/13/99 APD

To: Academic Program Committee Members and Various Departments and/or Schools
(Departments: ~~Education~~, Foreign Language) *Emt.*

From: Kathylynn Feld, Chair of the APC Committee *Kathy*

Re: Minutes of the Wednesday, October 13 1999 meeting, 1:00 PM in Cushwa Hall, 2nd floor Dean's Conference Room

Present: T. Porter, P. Sarro, K. Feld, S. Shipton, S. Lin, J. Elias

Excused: D. Stephen, N. Sweeny

Absent: J. Tackett

I. Preliminary Business

Minutes were approved for the September 24, 1999 meeting.

II. Programs reviewed

When a program is returned for revision or approved pending a revision or clarification, the respective department should address the concerns immediately and return the revised materials (note the date and "revised from" on the material and signed in BLUE INK along with the original APC Q2S Conversion Form to Kathylynn Feld, Dept. of Health Professions. If there are any questions please call her at 742-1760.

A. 143-146, Foreign Languages - Multi-age License returned

After reviewing the additional materials submitted, all required education courses must be included on the APD forms and curriculum sheets. And list all courses which are support courses.

B. 111-118 Management approved pending

Need to submit updated curriculum sheets with ECON course listed as an option

C. 87 Emergency Medical Technology returned

- * EMTEC 1550 and 1550L should not be listed as a semester course if it is not a required course for the degree. EMTEC 550 and 550L were deleted. It could be listed as a prerequisite on the curriculum sheet. Subsidy for a course not required should be review.
- * Humanities should be listed as Art and Lit and be a 3 sh course.
- * Total is 77sh not 72 sh as printed because EMTEC 1500 and 1500L and Art and Lit courses. Question? Is a research method class required by accreditation at the AAS level.

Next meeting: will be Monday, October 18, 1999 at 3:00 in the Dean's Conference Room (2nd floor) of Cushwa Hall..