YOUNGSTOWM STATE UNIVERSITY

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INTER-OFFICE CORRESPONDENCE

867-2 DATE Nov. 6, 1986

Members, Academic Standards & Events

FROM Barbara Brothers, Chair/ASSE (English)/20

SUBJECT Minutes of November 6th meeting (1 p.m.)

Members present: R. Antal, B. Brothers, L. Hicken, E. Higby, R. Hoover, B. Jenkins, J. Scriven, R. Tabak (I. Heal unable to attend)

- 1) Jenkins motioned, Tabak seconded, acceptance of minutes of 27 Oct 86 meeting. Passed.
- 2) Brothers explained that Bernice Brownlee and Marilyn Bush could not be present at today's meeting. They had, however, seen a copy of the new policy as amended, and had no objections nor suggestions for improvement.
- After discussion of the new policy on class honors, Hoover motioned and Higby seconded passage of that policy. Passed unanimously.

4) Meeting adjourned at 1:20 p.m.

5) No meeting is scheduled; if there is business to consider, I will notify members of the committee a week before the meeting occurs.

Bill Jenkins, Secretary