



Youngstown State University / One University Plaza / Youngstown, Ohio 44555-3409

The College of Arts and Sciences

Office of the Dean

(330) 742-3409

FAX (330) 742-2304

**TO:** Academic Standards Committee (ASC)

**FROM:** Charles Singler, <sup>CS</sup>Chair

**DATE:** December 3, 1997

**SUBJECT:** a) Next Meeting;  
b) Minutes of December 1, 1997

**a) Next Meetings:**

1. Monday, December 8 Kilcawley Cardinal Room; 1-3 p.m.
  2. Thursday, December 11 @ Kilcawley Room 2057; 3-5 p.m.
- Agenda: General Education proposals

**b) Minutes of December 1, 1997, Noon, Kilcawley 2057**

Present: Singler, Sirbu, Akpom, Gill-Wigal, Kornbluth, McCloud, Mears, Law

1. Minutes of November 17, 1997 - approved  
Minutes of November 19, 1997 - approved

**2. Mandatory Advising**

Singler reported on discussions at Deans Council and at subsequent meetings regarding the implementation of the mandatory advising policy. A draft of the letter intended to be sent to students was reviewed. After much discussion of the language of the letter and implementation issues, the ASC accepted revised language of the letter, and implementation of the policy at the College level, as meeting the intent of the mandatory advising policy. The ASC also accepted the language that "failure to meet with an advisor by January 8, 1998 will subject your class registration for Winter 1998 to cancellation."

Members of the ASC expressed concern, additionally, for

- a. establishing assessment procedures. How would we know that the policy is working?
- b. having the colleges (or someone else) keep records
- c. initiating a policy of advising - training and developing an advising plan

**3. General Education proposal.**

The ASC agreed to meet Monday, December 8, and Thursday December 11, to discuss general education.

Meeting adjourned at 1:05 p.m.