

8 December 1955

Present: Mr. Beckman, Mr. Behen, Mrs. Botty, Mr. Dykema, Mr. Franklin, Mr. Kitchen, Mrs. McCarty, Mr. Reilly, Mr. Smith, Mr. Swartz, and Mr. Worley.

1. The minutes of 27 October and 10 November were approved as mimeographed.
2. Mr. Dykema gave the names of those who had been selected to attend the meeting for prospective college teachers at Western Reserve University December 10, 1955: Esther Niemi, Economics and Business Administration; John Ewashko, Engineering; John Petti, Social Science; Carmen Leone, English; Don Phillips, Mathematics, and Bob Tamburro, Biology. Mr. Behen and Mr. Dykema will represent the faculty.
3. The discussion of possible changes in summer scheduling was continued. It was pointed out that the 12 hour maximum summer load represents an 18 hour maximum load on the basis of a 12 week summer session, but from the point of view of actual elapsed time, in 10 weeks it is equivalent to 21 $\frac{3}{5}$ hours in a regular semester. It became apparent, however, that the difficulties in the way of a 12-week summer session were so great as to make it virtually impossible. Mr. Dykema moved therefore that the alternative of a 12-week session be eliminated from consideration. Mr. Kitchen seconded the motion and it was approved 10 in favor, one opposed.

It was then suggested that more consideration be given to the possibility of offering a larger proportion of 2-semester-hour courses during the summer.

ACADEMIC STANDARDS COMMITTEE

5 January 1956

Present: Mr. Beckman, Mr. Behen, Mrs. Bridgham, Mr. Dykema, Mr. Franklin, Mrs. McCarty, Mr. Reilly, Mr. Swartz, Mr. Worley.

1. The matter of departures from the final examination schedule was discussed. It was agreed that it is permissible to shift examinations within the examination week provided that there are no conflicts with other examinations; also that if the examination is too long to crowded into a 2 hour period, part of it may be given before the examination week provided always that the last part of it be given during that week. Mr. Worley requested that there be placed on the agenda a consideration of the feasibility of giving single examinations for courses offered in several sections.
2. Mr. Behen and Mr. Dykema reported on the Cleveland meeting for prospective college teachers; giving some account of matters presented and their implications.
3. Mrs. McCarty asked about the desirability of a systematic advisement of students who are interested in graduate study.

ACADEMIC STANDARDS COMMITTEE

2 February 1956

Present: Mr. Beckman, Mr. Behen, Mrs. Bridgham, Mr. Dykema, Mr. Franklin, Mr. Kitchen, Mrs. McCarty, Mr. Reilly, Mr. Smith, Mr. Swartz, and Mr. Worley.

1. Mr. Smith moved that the petition for a conference course in Music 307-8 for Oscar Crawford to be taught by Wm. R. Mathews, a part-time instructor, be approved. The motion be seconded by Mr. Beckman and unanimously approved.
2. Mr. Dykema moved that the conference course in Hebrew 201-202 for Mrs. Liebman to be taught by Mr. Rothenberg be approved. Seconded by Mr. Franklin and unanimously approved.
3. The possibility of offering more two semester hours courses in the summer was continued but with no apparent conclusion.
4. The matter of overloads for students in all colleges of the University was discussed but with particular reference to the procedure for approving overloads in the college of Arts and Sciences.