

December 10, 1953

Present: Member - Dykema, Ellis, Gosselin, Kitchen, Skeggs, J. E. Smith;
Heads of Departments by Invitation - Lash, Wilcox

1. Following the instructions of the Committee as described in the minutes of 12 November 1953, the chairman distributed mimeographed copies of the report on examination procedure to all department heads and invited them to attend this meeting of the Committee. A copy of this report and invitation is in the Committee file.
2. The discussion of the report was devoted entirely to Section III, Recommendations. Messrs. Ellis, Gosselin, Lash, and Smith questioned the insistence on item 5. Mr. Wilcox discussed particularly item 1, subsections b & c and recommended the education of the faculty to this point of view in order that they might present it successfully to the students. The consensus of the group seemed to be that item 1, subsections a, b, and c are too briefly stated and open therefore to dogmatic and hence dangerous presentation; also that item 5 presents an impracticable recommendation.
3. The conclusion of the group seemed to be that the basic responsibility for supervising and controlling examination procedure rests with the department heads and individual teachers, not with the administration. The group was willing to accept without qualification only Section III, items 2, 3, 4, and 6. Mr. Wilcox suggests, however, a continuing study of the problem.