

Minutes
Academic Planning Committee
Monday, November 17, 1997 - 4 PM, Bresnahan III

Present: R. Kasuganti, I. Khan, J. Hassell, A. Chang, P. Kasvinsky, P. Hauschildt

The Committee continued to revise and refine the questions and conceptual efforts of the survey design as a way to obtain faculty views of academic issues as they relate to Q2S.

R. Kasuganti presented the revised draft of last week's survey for group discussion. Additional questions and deletions were discussed and changes made. A cover letter draft presenting the purposes of the survey and suggestions for survey completion was accepted.

The final draft of the survey will be sent out to committee members for final editing. All editing corrections need to be sent to Ram Kasuganti: FAX 1459.

The committee decided to distribute the surveys at the beginning of Winter Quarter in January to avoid a rushed completion of ignored survey in the press for Fall Quarter completion.

Next meeting: No further committee meetings will be held until after the surveys are returned from the faculty.

P. Hauschildt,
Chair/Recorder

Academic Planning
11/17/97

Andy Chang
Juan Munez
Pete Kavinichy
Joseph A. Krentz
Rajm Kishiganti
Pat Hauschildt

MEMORANDUM

DATE: November 18, 1997

TO: Academic Planning Committee (APC)
Janet Beary
Barbara Brothers
Guang-Hwa (Andy) Chang
Herve Corbe
Jan Elias ✓
Jean Hassell
Peter Kasvinsky
Irfan Khan
Fred Owens
Amanda Parrock
Matt Pavone

FROM: Ram Kasuganti (for APC) *Ram Kasuganti*

SUBJ: Q2S Faculty Survey

A revised Q2S Survey form (based on the discussion and suggestions at the 11/17 meeting) is enclosed. Please review the form and send corrections to Ram Kasuganti, Management (designated by the APC to receive and incorporate the changes) by 11/25/97.

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Q2S Questionnaire

Academic Planning Committee
for Academic Senate

To be returned to:

The purpose of the enclosed survey is to provide a basic opportunity for faculty expression of views on a Q2S conversion from a purely **academic** perspective (for programs and curricula). The survey will also provide guidance to the Academic Senate regarding matters that Need to be addressed in a conversion-to-semester process.

You may want to complete the survey individually or as a department. Please indicate the choice made on the returned survey.

Respond to the following survey with thoughtfulness about the academic considerations surrounding a Q2S conversion. You do not have to answer all of the questions. Choose the ones that raise issues and suggestions for you and/or in your department.

Each objective questions allows space for further comments, questions, or further explanation.

Faculty Survey
Semester Conversion Questionnaire

Dear YSU Colleagues:

The Academic Planning Committee has been assigned the task of finding, from a purely academic point of view, how the faculty feels about the upcoming conversion to a semester system. Your input on this very important issue is highly appreciated. Please complete this questionnaire and mail to Pat Hauschildt at Fedor 1012 before _____ . Please feel free to comment on any of the items.

From a teaching point of view in converting to a semester system, what would be the effect on the following (i.e., faculty will be able to do things better to be more effective as a teacher):

1. Academic advisement

- a. very helpful b. helpful c. neutral d. not helpful

Comments:

2. Assignment of meaningful research projects

- a. very helpful b. helpful c. neutral d. not helpful

Comments:

3. Reading, studying and completing assignments

- a. very helpful b. helpful c. neutral d. not helpful

Comments:

4. Student/instructor interactions in and out of class

- a. very helpful b. helpful c. neutral d. not helpful

Comments:

5. Coverage and assimilation of course material

- a. very helpful b. helpful c. neutral d. not helpful

Comments:

6. Offering a variety of courses

- a. very helpful b. helpful c. neutral d. not helpful

Comments:

From a learning point of view in converting to a semester system, what would be the effect on the following (i.e., students will find it better to become a more effective student):

7. Academic advisement

- a. very helpful b. helpful c. neutral d. not helpful

Comments:

8. Research assignments

- a. very helpful b. helpful c. neutral d. not helpful

Comments:

9. Reading, studying and completing assignments

- a. very helpful b. helpful c. neutral d. not helpful

Comments:

10. Student/instructor interactions

- a. very helpful b. helpful c. neutral d. not helpful

Comments:

11. Flexibility of scheduling courses for program completion

- a. very helpful b. helpful c. neutral d. not helpful

Comments:

12. Depth of course material

- a. very helpful b. helpful c. neutral d. not helpful

Comments:

13. Catching up with missed classes

- a. very helpful b. helpful c. neutral d. not helpful

Comments:

13. Recovering academically after an unsuccessful first test or paper
a. very helpful b. helpful c. neutral d. not helpful

Comments:

15. Completing more courses over an academic year
a. very helpful b. helpful c. neutral d. not helpful

Comments:

16. Maintaining a full-time study load
a. very helpful b. helpful c. neutral d. not helpful

Comments:

17. Maintaining a part-time study load
a. very helpful b. helpful c. neutral d. not helpful

Comments:

18. Maintaining employment while taking classes
a. very helpful b. helpful c. neutral d. not helpful

Comments:

As a faculty member, give your opinion on the following general questions.

19. The semester system will have a more favorable impact on retention of credit students.
a. agree b. neutral c. disagree

Comments:

20. Faculty will benefit by the semester calendar in terms of delivering a quality education.
a. agree b. neutral c. disagree

Comments:

21. **Students** will benefit by the semester calendar in terms of **receiving** a quality education.
a. agree b. neutral c. disagree

Comments:

22. What suggestions do you have for the process of changing to a semester calendar?

Comments:

23. What suggestions do you have for the operation of academic programs on a semester calendar?

Comments:

24. Have you ever taught in a semester system? Please circle: yes no

25. What are the advantages and disadvantages of semester courses for the following:
discipline area concerns, curriculum revision/redesign, accrediting agency requirements,
and/or other issues?

Comments:

26. In light of the information you have considered in completing this questionnaire as applied to the academic issues of quarter to semester conversion, would you be able to support a conversion to semesters at YSU? Please circle: yes no