

ACADEMIC STANDARDS COMMITTEE
16 October 1961

Present: Behen, D'Isa, Dykema, Painter, Reilly

1. . The official membership of the committee according to the 1961-62 Catalogue is eleven. Since Mr. Beckman is no longer on the faculty, the actual membership is ten. On this assumption the five members present would presumably constitute a quorum, but since no motions were made or approved, the question is of no importance.
2. Mr. Dykema reported on the request made last year to all department heads that a detailed statement be presented to the Academic Standards Committee on the times when final examinations were given. A mass of material was turned over to the chairman of this committee and it would appear that at least in January the final examinations were generally given according to schedule. There was some further discussion of the matter.
3. Mr. Dykema raised the question of whether it would be desirable to try to formulate a faculty policy for any outside work which full-service teachers might do. He suggested that the matter might be discussed on the basis of three questions: (a.) How much of it should there be? (b.) What relation should it have to their teaching? (c.) What remuneration should they demand? There was considerable discussion of the matter, particularly of what charges a teacher might make when he was requested to perform certain services such as translating letters, documents, etc., but time did not permit any definite conclusions. It was suggested, however, that the chairman request information from the North Central Association on the subject.

Karl Dykema
Chairman, Academic Standards Committee