Minutes of the Academic Program Division
Thursday, February 15, 2001 at 3:00 PM to 4:00 PM
Room 1075 of Cushwa Hall

Members present: B. Gray, P. Hoyson, D. Stephens, J. Elias, R. Shaffer, K. Feld
Members excused or absent: J. Shanabarger, N. Sweeney, S. Husian, T. Holden, T. King

K. Feld called the meeting to order. On a motion by B. Gray and seconded by D. Stephens the minutes were approved as distributed.

The following programs were reviewed:

Program	Request	Action
P01 Dietetic Technology	Name change to Dietetic Technician Program	Returned . Need to provide an explanation for name change and submit request on the correct form
P02 Medical Coding Certificate Program	New program	Approved
P03 Respiratory Care	Change in program	Approved
PO4 Forensic Science Program	New Interdisciplinary Program	Returned. *No elective courses, which means no flexibility in scheduling. *No report of a needs assessment. *Were there any new courses required for this program? *How does this program compare to other (similar) undergraduate programs.

The following minors were reviewed:

M02 Economics	Approved
M03 Historic Perservation	Returned *Is the certificate program and minor the same *A minor should be minor be 18 to 21 hours or give a rationale for over this *No flexibility in course selection *Suggestion: As a minor do not require the Internship thus if the students elects to do an Internship they would earn a certificate.
M04 Theater	Approved
M05 Developmental Psychology	Approved
M06 General Psychology	Approved
M07 General Sociology	Approved

M08 Social Institution

Returned
*All required courses, no flexibility
*Suggestion: Select a course or two from another department such as economics, political science. Discuss with other departments

M09 Crime and Criminology

Returned
*All required courses, no flexibility
*Discuss this minor with the Department of Criminal Justice and provide a statement of the outcome of this discussion

M10 Gerontology

Returned
*All required courses, no flexibility
*Discuss this minor with other departments that offer courses related to gerontology.

M11 Social Work

Returned
*Define the outcome of this minor

M12 Dance

Returned
*Course code for Ballroom II
*Could the total hours of 20-21 be reduced to 18 hours? Give rationale if it can not be reduced.

M13 History

Approved
Well prepared.

M14 Applied Sociology

Returned
*All required courses, no flexibility

M15 Social Stratification

Returned
*All required courses, no flexibility
Suggest: Have a Sociology minor with various tracks to follow, such as history did

Meeting adjourned at 4:05 PM

Date: March 5, 2001
To: Deans: Arts and Science, Health and Human Services, Fine and Performing Arts
             Department Chairs: Human Ecology, Health Professions, Criminal Justice,
             Economics, History, Theater, Psychology, Sociology, Social Work, Human
             Performance and Exercise Science
From: Kathylynn Feld, Chair, Academic Programs. –1760
Re: Academic Programs Division Program and Minor Review

If a program or minor has been approved, it will be printed and circulated to the deans and chairs
of every department for review. If no objections or questions have be brought forth, they will be
sent to James Morrison, Chair of Academic Senate.

If a program or minor was not approved, the original will be sent back to the department
submitting the proposal. Please refer to the Action column below for the reason (s) for returning
and suggestions for improving the proposal. The requested changes should be considered and
resubmitted with changes or rationale for the proposal as submitted, a new signature and date
page along with the original and any other documentation requested, if applicable.

All proposals must be reviewed and signed by the chair, dean, committee and sent to the ABD

The following programs were reviewed:

Program	Request	Action
P01 Dietetic Technology	Name change to Dietetic Technician	Returned. Need to provide an explanation for name change and submit request on the correct form
P02 Medical Coding Certificate Program	New program	Approved
P03 Respiratory Care	Change in program	Approved
PO4 Forensic Science Program	New Interdisciplinary Program	Returned. *No elective courses, which means no flexibility in scheduling. *No report of a needs assessment. *Were there any new courses required for this program? *How does this program compare to other (similar) undergraduate programs.

The following minors were reviewed:

Minor	Action
M02 Economics	Approved
M03 Historic Preservation	Returned *Is the certificate program and minor the same? *A minor should be minor be 18 to 21 hours or give a rationale for over this *No flexibility in course selection *Suggestion: As a minor do not require the Internship thus if the students elects to do an Internship they would earn a certificate.
M04 Theater	Approved
M05 Developmental Psychology	Approved

M06 General Psychology

Approved

M07 General Sociology

Approved

M08 Social Institution

Returned
*All required courses, no flexibility
*Suggestion:Select a course or two
 from another department such as
 economics, political science.
 Discuss with other departments

M09 Crime and Criminology

Returned
*All required courses, no flexibility
*Discuss this minor with the
 Department of Criminal Justice and
 provide a statement of the outcome
 of this discussion

M10 Gerontology

Returned
*All required courses, no flexibility
*Discuss this minor with other
 departments that offer courses
 related to gerontology.

M11 Social Work

Returned
*Define the outcome of this minor

M12 Dance

Returned
*Course code for Ballroom II
*Could the total hours of 20-21 be
 reduced to 18 hours? Give rationale
 if it can not be reduced.

M13 History

Approved
Well prepared.

M14 Applied Sociology

Returned
*All required courses, no flexibility

M15 Social Stratification

Returned
*All required courses, no flexibility
Suggest: Have a Sociology minor with
various tracks to follow, such as
history did. This could possibly
include Applied Sociology, Social
Stratification etc.