

867-2

Minutes of the Academic Planning Committee  
meeting held on November 19, 1986.

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Present: Profs. Alam, Barger, Castronovo, Krishnan, Maraffa,  
Tribble, and Slawecki.  
Excused: Profs. Elias, Gillis and Yozwiak  
Absent: Prof. Ruggles

1. Meeting was called to order at 2.00 p.m.
2. Minutes of meeting of November 12, 1986 was approved as presented.
3. Questionnaire provided by the Provost (prepared by the Administration) was looked into by the Committee. The Committee felt that this questionnaire will not provide the information necessary to evaluate the issue of 4 day scheduling of 4 cr. hr. courses and that the instrument as prepared will be difficult to administer and statistically evaluate using scan sheets.
4. The draft student questionnaire prepared by the Committee was discussed in detail and substantial changes were suggested. The revised questionnaire will be distributed to the members and if there are no major changes needed, efforts will be made to administer the questionnaire within the next two weeks.
5. The faculty and chairperson questionnaires were also discussed and changes suggested. These will be finalised in the next meeting.
6. The information provided by the Provost (following the request by the Committee Chair) on Department goals was distributed. After discussion, it was decided to ask the Department Chairpersons their willingness to submit the Goals of their Depts. to the Committee, which they should have done long time back.
7. Meeting adjourned at 3.40 p.m.