

INTER-OFFICE CORRESPONDENCE

*Hand.*TO Dr. Kelty, Chairman, Senate Executive CommitteeDATE 10/22/81FROM Ikram Khawaja *IK***SUBJECT** Subcommittee on Class Scheduling

During the 1980-81 academic year the Academic Affairs Committee was asked by the Executive Committee to review the Uniform Class Scheduling Policy. For this purpose a University-wide subcommittee was established (Dr. McBriarty-Chairman). The members of the Academic Affairs Committee agreed unanimously that the report of this subcommittee should be received directly by the Senate Executive Committee rather than through the former Academic Affairs Committee or its substitute.

c.c. Dr. McBriarty