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Youngstown State University / Youngstown, Ohio 44555-0001

APR 24 1990

April 24, 1990

OFFICE OF THE PROVOST

To: Dr. Bernard T. Gillis
Provost

From: Dr. Harold Yiannaki *David*
Director of Enrollment Services

Subject: **Five-Week Summer Term -- Adding a Course**

As a result of comments made at the Academic Chairpersons meeting as well as at the Deans Council, I requested research to be completed to determine when a decision was made regarding the number of days an individual may add to his/her schedule for a five-week summer term. Mrs. Prince reports that five days has been the standard limit for permitting a student to add to his/her schedule for a five-week term. This has been in place since the University converted to the quarter system in 1967.

If you should need additional information, please contact me.

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c: Mrs. Prince

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HOME ECONOMICS

A change pro-rata is being requested through Senate to lower no. of days an individual may add courses in a five week term. What are implications from financial aid and Bursar areas??
BT Gillis.