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YOUNGSTOWN COLLEGE

ACADEMIC STANDARDS COMMITTEE

April 19, 1939

To member Mrs. Semans

1. A meeting has been scheduled for the coming Friday, April 21, from 2:30 to 3:00 o'clock P.M., Room 307 (Biology Lab.), to decide upon a revision of the present method of checking the assembly roll for next year. Can you arrange to be present?

2. Most instructors will doubtless agree that the most, or one of the most unsatisfactory phases of their work is the grading of students. In many cases, the grading process is intuitive rather than "logical" or statistical. Perhaps this can be remedied, in part, through occasional group discussions of the several standard methods of grading.

For future reference, would you care to briefly describe here your methods of grading?

I Form tests: on F-T questions, double the usual amount is taken off for wrong answers. Total points off of grade is marked at top of paper. Scores are arranged in sequence from highest to lowest. Letter grades are assigned to each paper as follows: About 10% A's, 20% B's, 40% C's, 20% D's and 10% F's. These percentages are qualified either way to correlate with

FMS:MO

Frank M. Semans  
Chairman of Committee

the distribution of the marks - i.e., if <sup>noticeable</sup> a break in the distribution occurs within the C group, those below the break would receive C- or D in spite of percentages. This system is applied only to Lower Division classes of 30 or more students. (My advanced classes usually have essay exams.)

II Essay tests: several papers are read before any are graded. Then one question at a time is read on

all papers and the question  
is given a letter grade after  
comparing answers to the same  
question. Each following question  
is likewise graded separately.

The total examination grade is  
the average of the letters on all  
questions, with A counted as 4,  
B as 3, C as 2, D as 1, F as 0.  
A + after a letter counts  $\frac{1}{4}$ ; a  
- counts  $-\frac{1}{4}$ .

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YOUNGSTOWN COLLEGE  
SECOND SEMESTER 1939  
DEPARTMENT OF BIOLOGY  
STUDENT'S TIME REPORT

Grades received in college biology  
courses: 1. General Science - B 5. Autozoology (Physical) - B  
2. General Biol - C 6. Anatomy (Comp studies) - B  
3. Zoology - B  
4. Zoology - B

Time record over a period of two weeks  
from wed. may 17 To wed. may 31 (actual number  
of hrs. each day):

Mon. May 22 - 1 1/2 hrs.  
Wed. May 24 - 3/4 hr.  
Thurs. May 25 - 1 1/2 hrs.  
Mon. May 29 - 1/2 hr.  
Wed. May 31 - 3/4 hr.

Time usually spent in preparation for final  
examination: 3-4 hours.