

MINUTES OF THE ACADEMIC AFFAIRS COMMITTEE MEETING

May 16, 1977

Members Present: Edgar, Haakajarvi, Hill, Khawaja, Quinby, Scott, Scriven, Skarote, Shuster

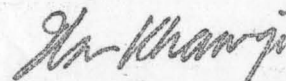
Previous Minutes: Under "Labor Studies Technology" the first three lines were modified to read "The Committee expressed its complete satisfaction with the procedure being followed by the Committee in the case of the Labor Studies Technology proposal." The minutes of 5/9/77 were unanimously approved with the above modification.

Labor Studies Technology: Dr. Shuster provided data on the Labor Studies program at Eastern Michigan University. Copies of this data were given to the members. In reviewing the developments regarding this proposal the members observed that the questions raised by Economics Department have not been answered to its satisfaction as noted by Mrs. Mackall in her memo dated 5/5/77. It was agreed that in view of the 5/11/77 memo to Dean Paraska the Committee should wait until a response from Dean Paraska is received before any further action is taken on this proposal. In response to a question about the role of the Committee and the Academic Senate, Dr. Edgar noted in view of the concerns expressed by different departments he may have to re-examine the whole program and make some decisions on its academic and administrative aspects.

Math 500: Dr. Edgar informed the Committee about the proposals from Dr. Brown outlining different grading options for the developmental sections of this course. Two suggestions were sent by Dr. Brown: 1). offer the course on a Credit/NC basis; 2). letter grades from these sections not be figured in the total point-average. It was observed that offering a course on a Credit/NC basis would not be in conformity with the University policy because Credit/NC is an option which is to be exercised only by students on an individual basis. Many drawbacks and complications involved in the second suggestion were also discussed. It was suggested that the Committee should investigate the possibility of recommending a policy which states that grades from all those courses for which college credit is not allowed be deleted in the calculation of grade-point-average.

Next Meeting: The next meeting will be held on Monday, May 23, at 10:00 in the Dean's Conference Room, ESB. The agenda will include guidelines and Labor Studies.

Respectfully submitted,


Ikram Khawaja

YOUNGSTOWN STATE UNIVERSITY

TO Dr. Jean Kelly
FROM 1/1/72 5/27/72

I am referring the attached

for your comment
for your attention
for your information
for your suggestions as to reply

Please return.

Please retain for your files.

DATE _____

- 1: This is in response to your memo of 4/13/72 asking for general policies, guidelines etc.
- 2: On that other committee let us try to meet once before the end of the quarter.

YSU 6/72

GUIDELINES - ACADEMIC AFFAIRS COMMITTEE

1. The Committee receives proposals from the Vice President Academic Affairs, Deans, School Committees, departments, and faculty in order to review and recommend to the Academic Senate. These proposals include the following:
 - a. Proposals dealing with the general University requirements.
 - b. Proposals dealing with academic standards.
 - c. Proposals for new majors, new degrees, and those changes in degree and major requirements which affect more than one department.
 - d. All other proposals within the charge of this Committee as defined by the Academic Senate.
2. The Committee has direct responsibility to the Academic Senate. It reports its actions and its recommendations to the Academic Senate.
3. The Committee meets on a regular basis; meeting at least 3 times per quarter.
4. The proposals are taken on a first come first serve basis, however, in certain cases special requests can be made to change the order of proposal consideration. Due deliberation will be given to each proposal.
5. In reviewing a proposal the Committee may ask for input from any relevant source within or without the University.

6. When proposals are made to the Committee the proposer is responsible for making such presentations and providing such data as the Committee may require for its evaluation of the proposal.
7. Proposal copies should be supplied by the proposer in sufficient number for distribution to the Committee members and guests.
8. Any Committee member may make or second motions.
9. Committee votes are not identified by name; however, any member may request his/her vote to be identified in the minutes.
10. No vote is taken on a motion while the proposer or any guests connected with the proposal are present.
11. When a proposal fails to get Committee recommendation for Senate approval, an explanation of this finding is sent to the proposer, who may ask for a reconsideration in writing to this Committee. Should the Committee's reconsideration result in another non-recommendation, a report of this action and the vote of the Committee will be presented to the Academic Senate as soon as possible.
12. The minutes are the responsibility of the chairman of the Committee. In addition to the Committee members, the relevant minutes are sent to all the guests attending a meeting, and copies of approved-minutes are sent to the Chairman of the Senate Executive Committee and to the Chairman of the Academic Senate.

13. The Committee may also undertake ongoing reviews of existing academic programs, academic regulations and policies as it considers necessary or as requested by the University community to insure against unapproved revisions.
14. The Committee reports quarterly to the Senate.

Adopted May 23, 1977




YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

June 20, 1977

MEMORANDUM

To: Dr. Jean Kelty, Chairperson
Academic Senate

From: Dr. Earl E. Edgar 
Vice President for Academic Affairs

According to the minutes of the May 20 meeting of the Academic Senate, a report of the Computer Committee of the Senate was discussed, and the following motion was passed:

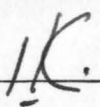
That all computer related academic project proposals shall be reviewed by the Computer Committee of the Academic Senate. This Committee shall recommend allocation of academic programming and analysis hours, not to exceed 60% of the total budgeted to the University Budget Committee through the Vice President of Academic Affairs.

The following expresses my reaction to this motion.

1. The motion assigns a responsibility to the Computer Committee that is outside and beyond the charge of that committee as set forth in the Charter of the Academic Senate. According to that charge, the Computer Committee is to recommend to the Senate new policies and changes in existing policies concerning the instructional use of computer facilities. The motion in question would give the committee the responsibility of reviewing specific computer related academic project proposals and recommending allocation of academic programming and analysis hours to be assigned to those projects. This is clearly not within the jurisdiction of the Computer Committee.

2. The Senate was surely made aware of the fact that the determination of the priorities for programming in both academic and non-academic areas is a duty that has been given to the Data Services Committee, which does have two faculty members on it, one of whom must be a member of the Computer Committee and serve as liaison between the two committees. The Data Services Committee developed the Policy on Long Range Computing Plans and Priorities for Computer Center Programming Services. That policy was recommended to the Vice President for Administrative Affairs, to whom the Data Services Committee and Computer Center reports, and the Vice President approved it several months later, giving plenty of time for objections to be raised to the policy, of which there were none. For a Senate Committee unilaterally to divest an administrative committee of responsibilities assigned to it is unacceptable.

INTER-OFFICE CORRESPONDENCE

TO Prof. Esterly, Member, Senate Executive
CommitteeDATE July 21, 1977FROM I. Khawaja SUBJECT Committee Appointment - Academic Affairs

I am writing this note as a current member and a former chairman of the Academic Affairs Committee. The Senate Executive Committee's decision not to reappoint Prof. Quinby to the Academic Affairs Committee is a disappointment, and I feel that you, as the representative of the College of Arts and Sciences to the Executive Committee, ought to be so informed. It has been the general understanding given by the Executive Committee (see attached memo) that these appointments can have a three-year tenure, at the request of the member, through annual appointments. 1976-1977 being Prof. Quinby's first year on the Committee, one wonders why an extremely productive member was not reappointed even though the member had selected Academic Affairs Committee as his top priority. Prof. Quinby's exclusion from this Committee not only denies the 1977-1978 Committee the services of a very hard working member, but also leaves the entire subject area of social sciences unrepresented on the Committee.

I am sure the Executive Committee must have some guidelines which it follows in making appointments to various committees. Perhaps it would help if these were re-examined to minimize similar omissions in the future.

cc: Dr. Ameduri
Dr. Kelty
Prof. Quinby
Dean Yozwiak