

To: Academic Program Committee Members and Various Departments and/or Schools
Departments: Williamson School of Business
From: Kathylynn Feld, Chair of the APC Committee
Re: Minutes of the Thursday, January 13, 2000 meeting, in Cushwa Hall, Room 1075 Room
Present: T. Porter, , K. Feld, D. Stephen\$, P. Sarro, S. Lin
Absent: J. Tackett, S. Shipton, J. Elias

I. Preliminary Business

Minutes were not distributed.

II. Programs reviewed

When a program is returned for revision or approved pending a revision or clarification, the respective department should address the concerns immediately and return the revised materials (note the date and "revised from" on the material and signed in BLUE INK along with the original APD Q2S Conversion Form to Kathylynn Feld, Dept. of Health Professions. If there are any questions please call her at 742-1760. Please return materials *immediately*.

121 Accounting BS approved

124 Finance BS returned

1. Science GER is in reality 7 not 6 because the lab required is an additional hour not included in the 3 sh of lecture
2. Concern with the number of 4 sh courses in the major. 5 of the 6 courses in the major are four hour courses. This does not follow the Academic Q2S conversion recommendations.
3. Requested copies of other programs which have a majority of 4 hour classes.
4. The proposal stated the accreditation report indicates the need for fewer course preps per faculty member so he/she can do research and publish. Documentation of this report was requested.
5. Dr. Woodlock will be notified by phone regarding these request.