

MINUTES
Of The Meeting
Of
THE ACADEMIC AFFAIRS COMMITTEE

Tuesday, April 22, 1980
3:00-4:30 p.m.
Room 215 Engineering Science

Present: Dr. Hahn Dr. Khawaja
 Dr. Hill Dr. Munro
 Dr. Hovey Dr. Richley

ACTIONS

1. The chairman called the meeting to order.

A member asked for a change in the minutes. He referred to page two, paragraph six, and requested that the first sentence be amended as follows: "The arbitrary nature of grade point average selection criterion was discussed."

Other amendments were proposed but denied.

Dr. Richley moved approval, and Dr. Khawaja seconded. The minutes were approved unanimously.

2. The discussion turned to the Business Administration proposal. A member questioned the second note on the second page. The note seemed to present confusion about whether it concerned business majors or business students.

There was lengthy discussion concerning how to rephrase the note. It was decided to substitute the word "major" for "student" in all three cases where the words "business student" occurred on the page.

A member said that he doesn't see how the student is going to be able to take any core courses until he/she has been here for about eight years, because he/she has to finish all of the tool courses with a grade of at least a C before he/she can take a major and enroll in an elective course in the major.

This thought prompted concern by other members of the committee.

A member asked the meaning of the last sentence of the last note. The chairman said that it means that for courses that a student has either in his/her major or minor he/she must have an overall accumulative average of 2.25.

Then a member noticed that Mgmt. 850 must be completed in the last quarter of the senior year, by permit only. He said that it is an

upper-division core course. He wondered if that would create a problem.

Another member agreed, but he said that it could be interpreted as an exception. The other member said, "Yes, but they don't say that here."

Members agreed that the problem it creates is that it prevents the student from enrolling in a major or elective course before his last quarter, because 850 is a core course and courses of this kind must be taken before enrollment in a "major or elective course in the chosen major or minor area."

It was suggested to phone Dr. Dodge or Dr. Smolen and ask about the matter; the other members agreed. The chairman left the room to make the phone call.

While the chairman was absent, there was continued discussion.

The chairman returned and reported that Dr. Dodge had indicated students must complete Fin. 720, Mgmt. 725, and Mktg. 703 prior to enrolling in major or minor courses.

The chairman was called out for a telephone call. When he returned, he said that Dr. Richley had been the caller; Dr. Richley had said that a communication had been received in C.A.S.T. from Business Administration which raises questions. Dr. Richley had indicated that he wishes to explore prior to action on the Business Administration proposal.

It was decided to discontinue discussion of the Business Administration proposal until the following week when the guests could be invited back to answer further questions that have developed.

- 3. The chairman asked the pleasure of the committee about considering the honors students item at this time. It was decided that the committee should postpone consideration of this item until Dr. Scriven would again be present.
- 4. The chairman then proposed that for the remaining minutes before adjournment time, there be discussion relative to the Academic Affairs Committee's Ad Hoc Committee and procedures for approving trial or experimental programs.

Dr. Hill asked Dr. Khawaja to share these ideas with the committee at this time.

Dr. Khawaja said that we need a policy for dealing with proposals similar to the McCracken proposal which are of temporary nature.

A member asked what is wrong with the regular process. Another member said that the problem comes when courses or programs are interdisciplinary.

A member said that a major need is to devise a system whereby such courses could be yanked out after a certain amount of time. He said that there should be a rather rigid system that ultimately does that.

Dr. Hill said that he is in favor of having this written in a place where public scrutiny can occur. He said that the idea of putting termination dates in the catalog may be effective.

A member said that another problem with getting this approved is a sort of monopoly problem. He said that if there was a more competitive system, it might loosen things up some.

Dr. Khawaja said that he is serving as liaison on the Ad Hoc Advisory Committee, and they have met and are at the stage of looking at specific aspects of General Education and how it fits objectives. He said that a question of one of the members was just how specific their report to the Academic Affairs Committee should be.

Dr. Khawaja said that he had asked Dr. Hill, and it is agreeable to him to communicate with Dr. Gould, Chairman of the Ad Hoc Committee, concerning the committee charge.

Dr. Khawaja asked the Academic Affairs Committee members what their reaction is to this. A member said that he feels that it should be very detailed, perhaps in the form of a rough draft of the catalog copy.

The chairman said that if the committee sees a memo from him as appropriate, he will follow this procedure. It was agreed.

A member said that he would like to see a rough draft text that will be given to the students and others.

Dr. Khawaja gave the motion for adjournment. Dr. Munro seconded the motion. The meeting was adjourned.