

MINUTES

Of The Meeting

Of

THE ACADEMIC AFFAIRS COMMITTEE

Tuesday, May 6, 1980
3:00-4:30 p.m.
Room 215 Engineering Science

Present: Dr. Baldino Dr. Kougl
 Dr. Hahn Dr. Munro
 Dr. Hill Dr. Richley
 Dr. Hovey Dr. Scriven
 Dr. Khawaja

ACTIONS

1. Dr. Hill called the meeting to order. The minutes were considered. Dr. Hahn moved approval, and Dr. Munro seconded.

The committee voted on the minutes; they were approved unanimously.

2. The chairman told the committee that there is going to be a rather complete set of information; he said that he has a binder totally devoted to the Labor Studies program and a binder for the McCracken proposal, plus all the minutes and memoranda dealt with in the last three years. He said that he understands that it is going to be cataloged.
3. Dr. Hill said that he had spent about an hour and a half talking to Dr. Smolen about the Business Administration proposal. He said that Dr. Richley also has information about the proposal. He suggested that Dr. Richley sum what he knows and then he, himself, would share the information that he gained from the talk with Dr. Smolen.

Dr. Richley referred to the material that he had distributed just prior to the meeting. He explained that in following Dr. Hill's instructions, he visited Mrs. Phillips and asked her to in some way identify the exact needs of at least one program in the event that the School of Business Administration proposal were approved. He said that he also acquainted the Dean with the mission; Virginia and Dean Paraska put their heads together, and Virginia came up with the package of information that the members were given.

Dr. Richley explained that the cover sheet contains a summation of hours that are taken by various community colleges in this area. He said that the second sheet is the current curriculum of B.E.T. He said that he counted 53 quarter hours that are being taken currently out of the School of Business. He said that item 4, technical electives, is upper-division accounting courses; they are generally 800 level.

The next page, Dr. Richley said, is a layout of what Mrs. Phillips thinks would be the composition of an accounting technology program if new courses had to be structured. He said that under Major Requirements, all courses would have to be restructured except survey of American business; and under Other Requirements, business law and business finance technology would have to be restructured. He said that in effect they would need about 15 new courses to satisfy this one curriculum.

Dr. Richley said that it is his understanding that there are a minimum of 36 courses that students in B.E.T. take that are now furnished by the School of Business Administration.

Dr. Richley said that it is his feeling that the objection that the committee heard from Dean Dodge toward C.A.S.T. structuring new courses for this program concerns only the 700- and 800-level courses, that he has no objection to their structuring 500- and 600-level courses to meet the first two-year needs of this program. He said that this came out of the discussion between Dean Paraska and Dean Dodge when they left the meeting last week and were speaking in the hall. He said, however, that he has no confirmation on this; it was given to him as verbal information.

Dr. Richley then said that Mrs. Phillips had told him just before he came to the meeting that she thinks that if the two parties involved could get their heads together with a few slight arrangements in core and a minimal number of new courses, they may be able to move ahead in harmony.

The chairman asked committee members if they would like to ask any questions at this time.

A member asked about the remaining sheets of the package. Dr. Richley said that he did not get a chance to review them but that the fourth sheet probably represents courses that are taken in a business area of a business management technology program at various schools. He said that the fifth sheet is the current business management technology program at Y.S.U. and what it consists of. The last sheet, he said, is a proposed business management technology program if C.A.S.T. must structure its own technology courses in business management.

A member asked Dr. Richley if it was his impression that Dean Dodge would like C.A.S.T. to take over the 500- and 600-level courses or if he would not object to their doing so. Dr. Richley said that he believed Dean Dodge would not prefer it this way.

A member asked if this would involve the hiring of more faculty. Dr. Richley said that it probably could not be avoided.

The member then asked if it has been cleared through the appropriate channels. Dr. Richley said that he seriously doubts it.

A member wondered if it would be possible to transfer faculty from the School of Business to C.A.S.T.

Dr. Hill told about his meeting with Dr. Smolen at this time. He said that it is Dr. Smolen's view that the problem lies only with

the upper-division courses. He then told the committee each question he asked Dr. Smolen and what Dr. Smolen's reply was to each.

Dr. Hill said that he asked Dr. Smolen why it would be a problem now when it was not before. Dr. Smolen said that the students are going to have to take all the prerequisites and so on. He said that before, freshmen were taking these courses and doing quite well in them; this showed a real need to upgrade the courses.

Dr. Hill said that he then asked him if it would not have been administratively more feasible to have put in new courses. Dr. Smolen had replied that this could have been considered.

Dr. Hill said that he had told Dr. Smolen that the Academic Affairs Committee is probably mainly concerned about the students. Dr. Smolen said that they see no problem with the students already in the program; problems may occur with students entering in 1980 when they get into their second year.

Dr. Hill said that according to Dr. Smolen's view, they do not really think that they need to put this into place before Fall of 1981. He said that he asked the question twice and this was the response both times.

Dr. Hill said that they then discussed what accommodations may be made by the School of Business for the students in the lower-division courses. He said there seemed to be ambiguity there. Dr. Smolen said that they are perfectly willing to accommodate as well as they can. Dr. Hill asked if he sees these students continuing to use some of their current lower-division courses, and Dr. Smolen's reply was, yes.

Dr. Hill said that he asked him about the concern for number of students. Dr. Smolen answered that they are currently understaffed according to student-faculty ratio, and the accreditors will not look favorably on this.

4. A member said that in his business, rightly or wrongly, technical education is evaluated not by the office of Admissions here but by many institutions as a lesser type of education and one that must be validated by some other process as opposed to community college credit being accepted by face value.

He said that calling a course accounting technology will cause transcript evaluators to question. He wondered if we are saying that accounting technology is not as academically respectable as accounting. He asked if we are telling the institutions in Ohio that our accounting technology is not as academically sound as accounting.

Then the nature of transferability was discussed.

A member questioned whether they are going to simply exclude students from these courses, or if they are really going to upgrade the courses.

A member raised a question about the jurisdiction of the committee. This was discussed briefly.

A member said that what we need to do is try to pin down what the driving element is in this proposed change.

Another member said that we have got to find out whether it is the composition of the student body or the courses.

5. The chairman then said that maybe the committee could proceed without the information, but he would like to know just how many students are involved and exactly what will be the student-faculty ratio if they get their staffing to the extent that they wish. He said that he feels that these two items of information would shed some light on the matter.

Dr. Hill asked Dr. Hovey if the School of Business does have information on the student-faculty ratio. Dr. Hovey replied that they do. Dr. Hill asked him to get this information for the committee.

Dr. Hovey agreed to do so, but he questioned whether the chairman would serve as a better channel for getting this information from them.

Dr. Hill asked if the members agree that the proposal should not be dealt with any further until this information is received-- the student-faculty ratio and the objectives.

A member suggested that it also be found out how they intend to go about restructuring the courses and what Mrs. Phillips thinks ought to be done with the tool courses in order to be suitable to her, and what the Business School thinks about that.

A member said that the committee was never really given a position paper that would have addressed these questions. He said that to take another week's time without such information would be a waste of time. Further, he said that Business Administration has come before the committee with a proposal; the committee should deal with them and their concerns before turning to Mrs. Phillips concerns.

Dr. Hill asked if it would be the committee's pleasure that if the information is received about the Business Administration proposal, it be placed first on the list of agenda items; if not, labor relations would be first, Business Administration second, and honors students last.

Members were in agreement with this.

6. Dr. Richley moved adjournment, and Dr. Hahn seconded. The meeting was adjourned.