

MINUTES
Of The Meeting
Of
THE ACADEMIC AFFAIRS COMMITTEE

Tuesday, May 20, 1980
3:00-4:30 p.m.
Room 215 Engineering Science

Present: Dr. Baldino Dr. Kougl
 Dr. Hahn Dr. Munro
 Dr. Hill Dr. Rand
 Dr. Hovey Dr. Richley

ACTIONS

1. Dr. Hill called the meeting to order and asked for consideration of the minutes. Dr. Hahn moved, and Dr. Kougl seconded the motion for approval of the minutes.

A member then referred to page three, the third paragraph under number five, and asked that the word "but" be added before the word "suggesting."

The amended minutes were then voted upon and approved unanimously.

2. Dr. Hill advised the committee that the Secondary Education proposal was not passed by the Senate. He said that members voted down the proposal for a number of reasons. He said that some of it had to do with procedural questions and a feeling that there was not sufficient information available.

Dr. Hill told the committee that Dr. Douglass has attempted to write a statement which, if acceptable to the committee, seems to overcome the objections or concerns of the Senators. He said that Dr. Douglass feels that it would then be in a very good position for acceptance. Dr. Hill asked if committee members had any suggestions for modification of the draft. (The draft was distributed just prior to calling the meeting to order.)

A member said that he does not feel that this will do the job; he said that these things were already said at the meeting. He said that still missing is a presentation of what the proposal is.

Once again the jurisdiction of this committee in relation to matters of this kind was discussed, with members differing in their interpretation of the committee's jurisdiction.

A member then spoke up and said that someone should either make a motion that this be referred to the Charter and Bylaws rather than be considered by this committee or this committee should get on with

the proposal, wasting no further time with this sort of discussion.

A member asked what it is that is missing in the draft.

A member said that we cannot simply ask the Senators to vote for this proposal on faith because the Academic Affairs Committee reviewed it and voted for it. He said that they must at least be given the essence of the nature of the proposal. He said that that is what they were trying to tell us; they were being asked to vote on something that was lacking in substance. The member said that they need a summary of what it is that is being proposed.

Dr. Hill said that they are trying to stay away from the 14-page proposal because there is a lot of information that would not be germane and such a lengthy statement would not be read carefully. He said that Secondary Education will probably come up with two documents; the first about a page and a quarter containing an overview of the program and listing the courses, and a second document consisting of two pages, with the actual course descriptions.

A member asked if it would be possible to see the summary that Dr. Douglass is preparing.

Dr. Hill said that Dr. Douglass is not on campus at the moment. He said that the committee was shown the chart and given a one-page summary earlier.

A member said that he does not feel that the draft will impress the Senators that voted the proposal down; he said that they are going to say that they are in the same place they were last meeting.

Dr. Hill then said that he would call and see if he could get the summary over to the meeting for members to see.

3. The chairman returned and said that the summary would be delivered shortly. He proposed that in the meantime the committee discuss the audit.

Dr. Baldino then distributed the packet of information on the audit as administered by other schools, which he had volunteered to compile.

Dr. Hill asked Dr. Rand to at this time inform the committee members of the nature of the audit problems, the areas or schools most involved, etc.

Dr. Rand said that he cannot answer about the frequency; he said that he does not have that information. He said that the student enrolls in the class as an auditor and then does not come to class, do the homework, or take the tests, and then asks a lot of questions that delay the class. He said that in order to get around this, to prevent the legal and performance problems, the deans felt that the added statements would allow the question to be raised by the student about what the student may do and what are his/her limitations, and thus eliminate misunderstandings.

Dr. Rand said that questions and complaints came to the president of Student Government.

A member asked Dr. Rand if the instructor would be able to require certain kinds of participation, such as attendance. Dr. Rand said, yes. The member concluded that this would then involve either a positive or negative sort of action.

The member asked Dr. Rand how he would feel about making no entry for audit courses. Dr. Rand said that he does not think it can be done due to a need for an audit trail.

The member said that many instructors are concerned about the fact that businesses do not know the difference between an audit and credit.

A member referred to the packet containing the audit procedures of other schools and said that one of the school statements says that it should be worked out between the student and instructor at the beginning of the term. The member said that when the instructor sees the auditor on the roster, he/she would be responsible for calling the student up after the first class and working out with him/her what the procedure for that class audit will be.

A member said that he does not understand why a student who takes a course as audit and pays the same fee as a student who takes it as credit should be restricted.

A member said that we could very well have a language that permits as much flexibility as possible so that we encourage the nontraditional student to come back into the mainstream of campus life. He said that the concerns could easily be solved by a descriptive clause of some sort.

Dr. Hill said to Dr. Rand that it appears that the committee is not happy with the proposal as it is; he asked him if the deans would like the committee to submit suggestions for changes in the proposal.

Dr. Rand said that if alternative wording is felt necessary, the committee should return the proposal with suggestions for changes.

4. In the meantime, the summary of the Secondary Education proposal had arrived. The summary was distributed to members, and discussion resumed on the Secondary Education proposal.

A member wished to make a suggestion. He suggested that the title be changed from Fact Sheet to Proposal Summary, thus enabling it to be voted upon and sent to the Senate as part of what the committee is approving. He said that the first three subheadings could be used for this purpose and the others could be passed out by Dr. Douglass in supporting arguments but not as part of the proposal.

A member said that the last sentence is too strong; he said that the Senators will not like it.

Members felt that it was an excellent document.

A member suggested that the committee look at the fact sheet and make recommendations for changes before making the motion, however.

Changes were made in the draft and fact sheet at this time.

Dr. Hahn then moved that the fact sheet be changed in the manner that had been suggested and be resubmitted to the Senate as a proposal for consideration.

It was suggested that the draft be separate from the fact sheet but that both be submitted to the Senate.

The vote was taken, and the motion was approved unanimously. (See attached Report by the Academic Affairs Committee, May 21, 1980.)

5. The motion for adjournment came from Dr. Munro, and the second came from Dr. Kougl.

The meeting was adjourned.

Report
by the
Academic Affairs Committee
May 21, 1980

The Academic Affairs Committee has reviewed the changes in teacher certification requirements developed by the Department of Secondary Education to meet the new state standards for teacher education. The review specifically considered the issues of a) the justification for the changes being proposed, b) the effect of those changes upon degree programs, and c) the objections raised by the School of Music.

As a result of this review, the Academic Affairs Committee has concluded a) that the proposed changes were derived from a thorough review of the existing curriculum vis-a-vis the redesign standards, b) that the proposed changes are justified and reasonable, and c) that objections raised to the changes do not justify delaying their approval by the Curriculum Committee and the Senate.

The following motion was unanimously carried on May 20, 1980:

That the Academic Affairs Committee approves the proposed redesign of certification requirements by Secondary Education, which is summarized as follows:

A series of course modifications and additions which increase the professional education course sequence by a maximum of ten quarter hours from thirty-five to forty-five quarter hours. Four new courses include: reading, 2 q.h.; media, 1 q.h.; field and clinical experience, 3 q.h.; working with handicapped students, 2 q.h. Two courses will be increased 1 q.h. each to provide additional field experiences. Existing field/clinical experiences will be taken into consideration as appropriate.

Report
by the
Academic Affairs Committee

May 21, 1980

The Academic Affairs Committee has reviewed the changes in teacher certification requirements developed by the Department of Secondary Education to meet the new state standards for teacher education. The review specifically considered the issues of a) the justification for the changes being proposed, b) the effect of those changes upon degree programs, and c) the objections raised by the School of Music.

As a result of this review, the Academic Affairs Committee has concluded a) that the proposed changes were derived from a thorough review of the existing curriculum vis-a-vis the redesign standards, b) that the proposed changes are justified and reasonable, and c) that objections raised to the changes do not justify delaying their approval by the Curriculum Committee and the Senate.

The following motion was unanimously carried on May 20, 1980:

That the Academic Affairs Committee approves the proposed redesign of certification requirements by Secondary Education, which is summarized as follows:

A series of course modifications and additions which increase the professional education course sequence by a maximum of ten quarter hours from thirty-five to forty-five quarter hours. Four new courses include: reading, 2 q.h.; media, 1 q.h.; field and clinical experience, 3 q.h.; working with handicapped students, 2 q.h. Two courses will be increased 1 q.h. each to provide additional field experiences. Existing field/clinical experiences will be taken into consideration as appropriate.